

**ELK WORKING MEETING
JANUARY 27, 2016**

Present: Bill Andrews, Allan Berry, Dan Burns, Chris Hunt, Pam Ketchum, Norm Knapp, Karen Owen, Mark Rice, Sue Savard and guest Sarah Ledtke

Purpose: The ELK Board had previously set the agenda for the meeting to address the single purpose of gathering input on the three design options. These options in the form of drawings were prepared by Bero Architecture, PLLC as part of a Handicapped Accessibility Study for the Emily L. Knapp Museum initiated by the Village of Brockport.

NOTE: In addition to comments gathered at the meeting those who were unable to attend were invited to submit their input via e-mail. Therefore, this document summarized all input that was collected on the subject.

SUGGESTIONS REGARDING HANDICAP ACCESSIBILITY SCHEMES:

The meeting was called to order at 6:00 PM by Allan Berry. Each person present was given the opportunity to react to each of the three options as well as to discuss, in general terms the needs of the Museum. The following represents a summary of the discussion.

All three options call for the addition of an elevator and stairs to the 2nd and 3rd floors at the rear of the building.

The initial discussion revealed little if any support for Option 1 which involves a redesign of the second and third floors to permit more of a flow of traffic through the museum. This option would require breaking through walls to permit the traffic flow.

Option 2 and 3 were favored. Option 2 maintains the Judges offices and village storage on the second floor of the Museum as well as a modification of the third floor space to accommodate storage. Option 3 moves the Judges offices to the first floor and creates a "holding room" for the village court.

However, as the discussion evolved the following ideas were discussed and seemed to gather support.

In addition to handicapped accessibility the Museum needs additional exhibit, work and storage space and therefore moving the judges offices to the first floor is a high priority as it will facilitate meeting these needs.

1. Move judges' offices to first floor (Scheme three: First Floor Plan).

2. Build a cellar underneath the judges' offices on the first floor in order to provide storage area for village documents and thus remove Village storage from the second floor of the Museum providing additional exhibit and office space to the museum.

3. Scheme Two: Second Floor Plan - permanently open the door between the picture corridor and the old judges' offices.

4. The museum takes over the old judges' offices and the storage area in order to provide an area for visitors to do genealogy research. It also provides more area for file cabinets as more and more material is being donated to the museum.

5. Take out the stairway in place between the current judges' offices and floor one. Extend the floor in the current judges' offices when the stairway is eliminated, thus enlarging the research area. This plan gives the museum more office, work, and display area, and it gives the village the area on the first floor that the stairway currently occupies--giving the village more storage room.

6. Scheme Two: Third Floor Plan is good as drawn. However, we would like to reclaim the three feet of unused space between the back and center display areas because we will be losing space for a ramp for wheelchairs between the back display and center display rooms.

7. Ask the architect to show where we will be losing space to accommodate heating and air conditioning.

The meeting was adjourned at 6:59 PM.