

**MINUTES OF THE MEETING - EMILY KNAPP MUSEUM**  
**September 26, 2018**  
**Brockport Village Offices**  
**127 Main Street**  
**Brockport, New York 14420**

**CALL TO ORDER:** 6:31 p.m.

**PRESENT:** Bill Andrews, Allan Berry, Dan Burns, Alicia Kerfoot, Norm Knapp, Karen Owen & Sue Savard.

**APPROVAL OF MINUTES:** Motion made by Alecia Kerfoot, seconded by Norm Knapp that the minutes of the August 28, 2018 meeting be approved as prepared. The motion was unanimously approved.

**DISCUSSION ITEMS:**

- ✓ Final Approval of Helen Hastings Project: Bill Andrews made a motion to authorize the expenditure of \$2,500 for the Helen Hastings Project to include a \$500.00 grant that was received for that purpose. These funds come from a \$6,000 gift given to the Museum specifically for this purpose. The motion was seconded by Alicia Kerfoot and unanimously approved.
- ✓ Accessioning of Apple Press and Apple Crusher: This item was not acted on because the donor of these artifacts chose to have them returned.

**UNFINISHED BUSINESS:**

- ✓ Rack cards – Allan Berry
- ✓ Discussion of top priorities as identified via the planning process – Pat O'Brien

**OTHER:**

- ✓ Statues on loan to the Morgan Manning House: Two statues on loan from the Emily L. Knapp Museum to the Morgan Manning House are being returned at the request of the Museum.
- ✓ Deaccessioning of Baby Carriage: A baby carriage on loan from the Morgan Manning House was deaccessioned and will be returned to them.
- ✓ Spanish American War Atlas: Discussion took place regarding deaccessioning the Spanish American War Atlas which is in good condition. It was decided not to deaccession this item. While this book has no direct connection to Brockport which is one of the standards used in accessioning and deaccessioning items it is seen to have value in that it contributes to the historical context of the period. The only connection between the book and Brockport is that several Brockport residents served in the war.
- ✓ Sewing Machines: Alicia Kerfoot reported on research that she has done regarding two nearly identical sewing machines that were made in the mid nineteenth century. One is in very good condition while the other is rusted and in poor condition. A motion by Alicia Kerfoot, seconded by Norm Knapp approved the deaccessioning of the machine that is in poor condition provided that the Museum find a home for the machine and that it not be discarded.

**ADJOURNMENT:** Meeting adjourned at 7:00 pm on a motion by Allan Berry that was seconded by Bill Andrews and unanimously approved.

**NEXT MEETING:** October 22, 2018

**MINUTES SUBMITTED BY:** Allan Berry, Secretary