

MINUTES OF THE MEETING of the EMILY L. KNAPP MUSEUM
Village of Brockport Courtroom
September 22, 2021

CALL TO ORDER: 6:31 PM

ATTENDANCE:

- **PRESENT:** Bill Andrews, Allan Berry, Norm Knapp, Maggie LaPierre, Kirsten Gebhart, Kaen Owen, Sue Savard, Joshua Stilwell, & Kate Vreeland
- **Excused/Absent:** Shawn Halquist, Bruce Leslie & Alecia Kerfoot

APPROVAL OF MINUTES: Motion by Norm Knapp, seconded by Josh Stilwell. Unanimous approval of the minutes of the meeting of September 22, 2021. Norm Knapp requested that the approved minutes be distributed to the Board.

HISTORIAN/CURATOR AD HOC COMMITTEE: Kirstin Gebhart reported that the committee (Gebhart, Knapp and Savard) have met, discussed duties and that work continues on the project.

BUS TOUR REPORT: Sue Savard reported that with the assistant of Dan Burns that the two bus tours of the Village for residents of the Highlands of Pittsford were very well received. The tour included a visit to the Morgan Manning House and ended with a lunch at 58 Main. The Museum received a check for \$200.00 as a thank you.

SUGGESTED EVENTS: A discussion regarding Museum events for the 2021-2022 year involved:

- **NIGHT AT THE MUSEUMS:** A discussion took place about the possibility of coordinating another “Night at the Museum” program in the spring of 2022 to feature all Brockport museums. Maggie LaPierre will report to the Board at the October meeting on possible dates.
- **SPEAKER:** Sue Savard will report back to the Board about possible speakers. There was some discussion but no decision on topics and their relevance to local history.

SPECIAL TOURS: Sue Savard reported that Hart Bike Tours stopped at the Museum on two different occasions during the summer and were very impressed. She also reported that the Bennett Foundation on behalf of the Dailey Family donated \$1,000.00 in thanks for the Museum’s assistance and warm welcome extended to the Dailey family during a summer visit. They had previously provided for \$430.00 at the time of their visit.

DEACCESSIONING: Sue Savard asked for assistance in evaluating several boxes of books in the collection to determine which are related to Brockport history and which, if any, should be deaccessioned. A committee consisting of Allan Berry, Maggie LaPierre and Josh Stilwell (and possibly Kirstin Gebhart) agreed to examine the contents of one box as a starting point. The committee will report the results of their effort to the Board at the October meeting.

ACCESSIONING: Sue Savard asked if the Museum is interested in adding two large 24” x 30” (approximate size) paintings by Jerome Fielding to the collection. Fielding was a Brockport resident. A motion by Sue Savard, seconded by Josh Stilwell was approved unanimously to accept these gifts from

the Morgan Manning House. *NOTE: A quick internet search produced the following information on Fielding: Jerome D. Fielding was a Brockport resident and artist who was born in Sweden 1822. His work has been offered at auction multiple times, with realized prices ranging from \$410 USD to \$510 USD, depending on the size and medium of the artwork. Since 2020 the record price for this artist at auction is \$510. He may be best known for having painted a portrait of Mary Todd Lincoln.*

ADJOURNMENT: Meeting adjourned at 7:47 PM on a motion made by Allan Berry, seconded by Bill Andrews and approved unanimously.

NEXT MEETING: October 27, 2021

MINUTES SUBMITTED BY: Allan Berry, Secretary

NOTE: While not an agenda item the following goals for the Museum were adopted after a Strategic Planning/SWOT Analysis at a planning meeting on October 24, 2020.

Years to Accomplish	Goal	Status
1	Establish Village Board expectations for ELK.	
1	Propose to the Village Board that non-residents be permitted to be voting members of the Board. An ad hoc committee consisting of Kirstin and Allan will prepare a recommendation for the ELK Board.	Completed: 2.19.2021 (Awaiting a reply from Erica Linden about attending the Village Board Meeting at which this letter will be discussed.) Approved: 4.19.2021 (Approved by the Village Board)
1	Complete the Strategic Planning Process by including it on the agenda for each meeting.	Completed: 12.9.2020
1	Prepare an annual report to the Village Board and submit a version for the Village newsletter	Completed: 7.28.2021 Approved: 8.16.2021 (Approved by the Village Board)
5	Establish a communication plan.	
5	Establish and implement a timeline with the Village Board for the completion of climate control.	
5	Increase annual ELK events and community engagement.	
5	Expand the hours of operation for the Museum.	
5	Increase Museum attendance.	
5	Create an ad hoc committee to explore the hiring of a curator/historian with a job description to be developed by	In progress

	the Board.	
5	Digitize the collection.	In progress
10	Address the issue of handicapped accessibility in the current building or move to a location that is handicapped accessible.	

APPROVED