

**Parks Committee Meeting Minutes**

**Monday, August 14, 2017**

Ellwanger Room, Seymour Library, 7PM  
161 East Avenue, Brockport, NY 14420, 637-1050

**PRESENT:**

H. Heyen, A. Crane, L. Spalla, B. Blosenhauer, J. Blosenhauer, A. Guptill, L. Cochran, S. Henschel, L. Ketchum

**NOT PRESENT:**

J. LaPierre

H. Heyen called the meeting to order at 7:00PM.

**MEETING MINUTES:** (Approval)

A motion was made and seconded to approve the minutes of the last meeting. The July 10, 2017 minutes were unanimously approved by the members present.

**CORRESPONDENCE/LETTERS/ARTICLES:**

Mom's Club of Brockport (Kari Pardun) – H. Heyen reported that the Mom's Club has written to say how pleased they were to see the Porta-Potty in Monika's Park. They were thrilled that we listened to their request.

Mitch Witek, representing EZ Ice, Inc., suggested we consider a pre-made ice rink that is easy to set up on a tennis court in one of our parks. It sets up in an hour. A few costs from the website, ezicerinks.com, were: 15x30 \$1700; 30x60 \$3900; 40 x80 \$5900.

The members wondered whether it was a purchase which we then set up every winter or whether it was a rental?

Questions arose re: liability concerns; supervision concerns; is it permanently ours? The members had many questions, and L. Cochran will call to make inquiry.

Frank Miceli, Brockport Wegmans manager who arranged Wegmans generous donation for the South Avenue Park, emailed us that he has gotten a new assignment. He is moving to Ridgmont. He informed us that Julie Lenhard is the new manager.

Mel Horsford, Public Relations Director, 89.1, The Point, of the College at Brockport, let the Parks Committee know that the station has students working there as interns. They were interested to find out if we had some work for some of those interns. They want to do something each month to be involved in the community. L. Ketchum suggested that the Welcome Center stamped concrete sidewalk needs to be sealed. Dan Hawken of Nesbitt's, a local driveway sealing company, volunteered to seal it, but he wants to have some help. The members wondered if some of the student/interns might be able to help with that.

**PARKS' BUDGET REPORT:**

The budget should be the same \$8500.00 as previously reported.

**LIAISON'S REPORT:**

J. LaPierre told H. Heyen that the pickle ball courts on Barry Street have been power washed. He reported that it looks good right now. We are waiting to see about the resealing of the courts.

Harry Donahue is in conversation with the company that did the work originally to get a quote for the repairs. L. Spalla suggested that the company was going to replace/repair it at their own expense.

**OLD BUSINESS**

- Parks' Neighbors/Survey Results

(Barry, Corbett, Evergreen, Havenwood)

A. Guptill reported that as of today's meeting we have received 22 responses to our survey. She created a google sheet that showed areas of concern, and Swings were a major concern. Members agreed that the current purchases of new swing sets is a good investment.

A. Guptill believes that a future survey that would get an even better response might be "Dot Poster". Three or four questions would be posted on a board and people would adhere dots to their answers of choice. The dots are fun and people are more apt to participate.

It was suggested that the survey, along with results, might make a good item in the Fall issue of the Village newsletter.

- Thank You Plaque:  
We haven't yet checked to see if the 'thank you' plaque is up. A. Guptill will do that.
- Brochure:  
L. Cochran emailed Norm Frisch re: the brochure. He is very busy right now, so it's not ready yet. L. Cochran thought she might wait another week and see where he is with it. A. Crane suggested an interactive map and will contact Dave Miller to get the name of the faculty person with whom he worked to create such a map, and she will check to see if there's a student who will help with an interactive map.
- Saturday of Service:  
L. Ketchum visited the parks.  
Corbett Park tables need repainting. L.K. suggests black paint for the tables, which looks great and which works very well to minimize the graffiti. The playground and the lilac beds need weeding and mulching. The DPW will drop off supplies at L.K.'s house. She will distribute them before the students arrive at the parks.  
H. Heyen and L. Spalla will supervise at Corbett.  
Monika's Playground needs weeding under the play equipment. The parking barriers and the bike rack need painting. S. Henschel and L. Ketchum will supervise at Monika's.

Supervisors will bring water and First Aid kits.

- Park Signage:  
L. Ketchum reported on signage in Sagawa and Remembrance parks. Room is limited in Sagawa park for the new large wooden sign, but there is a spot that is overgrown with weeds next to the "Village Optician" entrance. All the plants can be ripped out and the sign can be placed there surrounded by mulch. It will be visible from all three entrances to the park.

A. Guptill and S. Henschel met and prepared a list of park rules based on the Village Codes. A. Guptill put together a mock-up for the proposed sign. [See attached at end of minutes.]

Discussion followed. A. Guptill and S. Henschel will arrange to meet with Chief Varrenti and Harry Donahue to review the sign suggestions before the next meeting.

- Annual Report to Village Board,  
H. Heyen will report to the VB Monday, August 21, 2017, 7PM

## NEW BUSINESS:

- Reports: Parks' members  
A. Guptill reported that there's a chip on one of the stone logs in South Avenue Park. It was suggested that we contact Parkitects to fix it.

L. Ketchum reported on signs now visible at Sagawa Park and what needs to be done.

S. Henschel will report on and take pictures of the signs at Monika's.

H. Heyen will report on and take pictures of the signs at Corbett.

- Selection of Parks Committee:

H. Heyen reported that the time had come for a new slate of officers. She is stepping-down as Chair, but will remain an active member of the committee.

A discussion followed re: electing a new slate of officers.

Vice Chair, L. Ketchum accepted the nomination to be Chair. She was unanimously elected as Chair.

Lynda Cochran accepted the nomination to be Vice Chair. She was unanimously elected as Vice Chair.

Sandi Henschel accepted the nomination to be Secretary. She was unanimously elected as Secretary.

The slate of officers for August 2017– July 2018

Chair: Linda Ketchum

Vice Chair: Lynda Cochran

Secretary: Sandi Henschel

- Member Oversight Park Assignments, 2017- 2018

All members will keep current park assignments. L. Ketchum will oversee Remembrance Park in addition to Sagawa Park because it is small enough to not be a burden. When we get a new parks member, he/she can assist at Corbett Park (the largest park).

B. Blosenhauer mentioned that the two benches in Havenwood Park are in dire need of repair/sanding and staining. Maybe a complete replacement with a composite material is a good idea. L. Ketchum thought this could be a project for which Wegmans could donate funds.

B. Blosenhauer reported that the deck area (balcony) at the Welcome Center needs attention. L. Ketchum thinks this could go in the Fall Survey and will send an email to everyone to fill out a Fall Survey for compiling and sending the report to Harry Donahue.

- Park Benches (Form); Walk! Bike! Brockport!

H. Heyen has spoken with Pam Beach and Elizabeth Lenz regarding Sitting Pretty Benches.

Since there's no room in the downtown area for more benches, we were asked to look for places in parks that might benefit from a bench.

- Next Meeting:

The meeting was adjourned at 8:11PM.

The next meeting is scheduled for Tuesday, September 12, 2017, at 7pm at the Village Hall.

Respectfully Submitted,

Sandi Henschel,

Secretary, Parks Committee

Mock-up sign:

Welcome to  
**Park Name**

\*\*\*\* [address] Street

This park and playground is a shared public space provided for your enjoyment and recreation. We want you to have a fun, safe time. Please be courteous to others, and please keep the park clean.

**Village law prohibits:**

-  The use of alcohol, tobacco, or illegal drugs
-  Vandalism, graffiti, littering, or disorderly conduct
-  Riding bicycles, roller skates, scooters, or skateboards
-  Motorized vehicles
-  Remote-controlled aircraft
-  Weapons of any kind
-  Fireworks or firecrackers
-  Pets not on a leash
-  Camping without a permit

This park is open between dawn and dusk. In case of emergency call 911 and report your location as \_\_\_\_\_.

In case of damaged equipment or unsafe conditions, please call Brockport's Department of Public Works at \*\*\* - \*\*\*\*

