

MINUTES

Village of Brockport Parks Committee Wednesday, July 10, 2019

7pm – Harvester Park – 53 Market Street, Brockport, NY

Some met at Sagawa Park at 6:30, official meeting at Harvester Park

Mission Statement: *The Parks Committee of the Village of Brockport serves as an advisory committee to the Village Board and works with the Department of Public Works. Together, we aim to provide well-maintained parks and public places, and to preserve open space in our neighborhoods for maximum public enjoyment.*

Attendance: Joe Blosenbauer, Annie Crane (village board liaison), Amy Guptill (secretary), Linda Ketchum (chair), John LaPierre (village board liaison), CT Oakes, Losh Spalla.

Special Guest: Kathy Kristansen, Village Trustee. Discussion of Harvester/Sagawa gardens

Excused: Barbara Blosenbauer, Lynda Cochran (vice-chair), Hanny Heyen, Chelsea Wong

Notes from the pre-meeting tour of Sagawa Park:

Village board member Kathy Kristansen explained some of the plans developed with village gardener Kathy Kepler to update and improve the plantings in Sagawa Park:

- * Southwest corner: rip out the creeping evergreens, replace with something more ornamental
- * West wall: Too shady there for the azaleas, they will be moved to more suitable spots and the gardener will look for more colorful, shade-tolerant options; also, bushes grow too tall and cover the mural.
- * Northside: New hostas were planted along the fence; they're doing well. The boxwoods may or may not stay. The existing roses (relocated from Main St tree surrounds last year) and hydrangeas will stay; will look for good spaces for additional kinds of roses. The existing roses will be cut way back in early spring; that will promote their growth.
- * Eastside: bushes between the garden and the sidewalk will come out to visually open the garden. Those bushes are also too overgrown to restore an appropriate size and shape. The irises will be thinned and the overgrown ground yews removed.
- * Southeast corner: All the evergreens coming out; will construct a path and add a lot of roses.
Comment: path should be highly accessible.
- * Southside: Spireas may or may not go; currently the whole bed is too crowded.

Call to order: Meeting called to order at 7:00 in Harvester Park.

Discussion with guest Kathy Kristansen: Kathy explained the soon-to-be-planted pollinator gardens in four beds in Harvester Park, around the Welcome Center. They were designed by Bell Design & Landscape in consultation with village gardener Kathy Kepler. BISCO provided a \$5000 grant for the

plants, educational signage, and educational materials for high-schoolers, and the initiative was headed by Gary Skoog of the Greater Brockport Development Corporation in collaboration with Jay Burney of the Buffalo-based Pollinator Conservation Association. The planting plan is complete and the plants are ordered. They'll be planted as soon as they come in.

The overall vision is for many pollinator-friendly plantings all along the Erie Canal. The project hopes to engage with Canal Corporation. The plants in those beds in Harvester Park were repurposed or returned to the original donor.

In a future phase, pollinator plants will be installed on the north side of the canal, and the beds at the east end of Harvester Park will be improved to address overcrowding.

Meeting Minutes: Losh Spalla moved to approve the minutes of June 12, 2019; Joe Blosenhauer seconded. Voice vote: approved.

Old Business:

- Age stickers received from Parkitects, placed in Corbett, other parks still need them
- Lilac bush trimming in Corbett Park is a low priority, update on pruning workshop
- Havenwood Drive swings progress, weather dependent
- Evergreen Park sidewalk was repaired by the Canal Corporation
- Portajohns in Corbett Park and Barry Street Park: these were unbudgeted expenses for DPW; Linda Ketchum will explain the issue at the next Village Board meeting

Liaisons Reports, Budget Report: No new information

New Business:

- New metal sign wording is committee approved, Linda needs to meet with Harry/John
- NEED HELP? – signs to go below metal signs, updated with cross-streets, same as above
- New equipment in Barry St Park, Zip Krooz contract approved by Village Board on July 1, 2019; the purchase order has been made, and the timeline (see attached) envisions an early October installation. We selected the green/yellow color by voice vote.
- Saturday of Service is coming up in August 24, 2019. Linda Ketchum will draft a project list for Corbett Park, anticipating 15 students (fewer than last year's 25), and Amy Guptill, Losh Spalla, Linda Ketchum, and Joe Blosenhauer are willing to serve as supervisors.
- August 14 potential parks volunteer service work with Kent Blair (Charter Comm), cancelled

- Replacement parts update for Corbett equipment – there's no update; the parts may be unavailable
- Regarding tennis/pickleball court repairs quotes from Brian VanBuren, we want to pursue this instead of full replacement. This is under DPW budget. Harry Donahue needs quotes from Brian VanBuren.
- Lynda Cochran considering resigning from the committee after another busy summer. We agreed to think about and perhaps reach out to potential new members.
- Should we include "research new play equipment" to our mission statement? We broadened it to "recreational activities" and provisionally amended the mission statement to read (still to be voted on):

The Parks Committee of the Village of Brockport serves as an advisory committee to the Village Board and works with the Department of Public Works. Together, we aim to provide well-maintained parks and public places, and to research and promote recreational activities in our parks.

- Secretary Amy Guptill offered to write an update for the village newsletter; will reach out to Erica Linden for guidelines and deadline. Will send a draft to Linda Ketchum for fact-checking.

Next Meeting: August 14, 2019, 7pm, at the Village Hall – 127 Main Street

Other dates for 2019: Sep 11, Oct 9

Zip Krooz timeline for Barry Street Park

Jun 13, 2018- Mary Trimble, 168 Lyman St, presented ideas for new equipment

Oct 2018 – met with Ben Frasier (Parkitects) to measure/discuss equipment options

May 8, 2019 – committee votes to try for Zip Krooz option

Jun 9, 2019 – Hanny Heyen requests estimates for 50' and 66' models

Jun 12, 2019 – estimates rec'd from Sara Emery (Parkitects), committee votes for 66'

Jun 13, 2019 – Linda Ketchum sends addt'l questions to Parkitects

Jun 23, 2019 – answers received, included below, contract also sent

Jul 1, 2019 – present request/contract to Village Board at regular meeting

1. how much lead time is needed when ordering equipment?

Average 3-4 week lead time on this order. If you can place the order four weeks prior to the CB event, then we should be good to go.

2. will ordering mulch/duraliner fabric through our DPW show cost savings?

Maybe some minimal saving if the fabric was sourced elsewhere? Harry Donahue knows a supplier out of Clarence that typically has less expensive freight. Perhaps Harry can get a quote?

3. what are the stone layer/concrete amounts needed for our DPW to order?

33 Ton of drain stone. (55) 80 lb. bags of readi-mix concrete.

4. is October 2019 a good month to schedule a community build? We can get college student volunteers.

Perfect time of year! We should target a date and schedule it soon. We are booking CB weekends into August now.

5. what are the yearly maintenance requirements for the Zip Krooz?

Maintenance Documents are attached to email. The main thing to check yearly is the engineered wood fiber depth.

6. is there a weight limit for riding the Zip Krooz?

Seats are rated for over 250lbs.

7. can we make the Zip Krooz accessible to the path already in the park?

We can propose a location for the accessible pathway. Ben may need to meet you at the park again to determine the exact location of the Zipkrooz and the accessible pathway.

Aug 2019 – finalize supplies, work schedule

Sep 2019 – order Zip Krooz, get volunteers and refreshments

Oct 4/5, 2019 – install Zip Krooz



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