

**Regular meeting of the Village of Brockport Planning Board was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, Monday, June 11, 2018 at 7:00pm.**

**PRESENT:** Chair Charles Switzer, Vice Chair Kevin McCarthy, Member Patricia Baker, Member Lyle Stirk, Clerk Katie Brown

**EXCUSED:** Member Kris Bonzyck, **ABSENT:**

**ALSO PRESENT:** Adam Rich, Kathy Kristiansen (Trustee)

**CALL TO ORDER:** Chair Switzer called the meeting to order and led the Pledge of Allegiance.

**REVIEW OF MEETING MINUTES:** Chair Switzer called for a motion to approve minutes.

➔ Member Stirk moved, Member Baker seconded, unanimously carried to approve the minutes of May 14, 2018 as written.

**CORRESPONDENCE:** Copy of deed record for 307 Main St as it pertains to tonight's application.

**OLD BUSINESS:**

1. Name: Adam Rich  
Address: 307 Main St  
Tax Map #: 068.20-3-35  
Zoning: Residential  
Parcel Size: .25 acres  
Prop. Class: 210 – Single Family  
Purpose: Driveway expansion

**Presentation/discussion:**

Mr. Adam Rick reiterated to the Board that he wishes to expand his driveway 10ft on the west side. There was a concern raised at the last meeting regarding potential easement restrictions on paving off the driveway that is shared with a neighbor. Mr. Rich spoke to the neighbor regarding the driveway easement and determined there are no restrictions on paving or individual driveway expansion and the easement is in place only so Mr. Rich can use the shared drive to enter his property. Clerk Brown located a copy of the deed for 307 Main St. which discusses the shared driveway. The document lists no restrictions on paving or expansion. Mr. Rich confirmed with his contractor that the stone will need to be down for about a month before the area can be paved.

➔ Member McCarthy moved, Member Stirk seconded, unanimously carried to approve the application for a driveway expansion at 307 Main St as submitted subject to the expansion area is paved within one year.

**OTHER BUSINESS:**

- The Board discussed CEO David Miller's recent resignation
- The Board discussed the parking area adjacent to Ultimate Sports Apparel at 177 Main St. They recalled approving a parking expansion at the property some time ago with a requirement that it be paved. The area is still stone. The Board would like the property owner to reappear and update the Board on the status of the parking area.

**UPCOMING MEETINGS/DEADLINES:**

- Monday, July 9, 2018 7pm; application materials due by Monday, June 25.
- Monday, August 13, 2018 7pm; applications materials due by Monday, July 30.

**ADJOURNMENT:**

➔ Member Baker moved, Member Stirk seconded, unanimously carried that the meeting be adjourned at 7:24pm.

---

Katie Brown, Clerk