

--Approved--

**Regular meeting of the Village of Brockport Planning Board  
Held in the Conference Room, Municipal Building, 49 State Street, Brockport, NY  
Monday, August 12, 2019 at 6:00pm**

**PRESENT:** Chair Charles Switzer, Vice Chair Kevin McCarthy, Member Patricia Baker, Member Lyle Stirk, CEO Chad Fabry, Clerk Barbara A. Krizen

**EXCUSED:**

**ABSENT:**

**ALSO PRESENT:** Annie Crane, Shellie Tucker, Mark Rakestraw, Deborah Diorio, Carolyn Orr

**CALL TO ORDER:** Chair Switzer called the meeting to order and led the Pledge of Allegiance.

**REVIEW OF MEETING MINUTES:** Chair Switzer called for a motion to approve minutes of July 8, 2019.

➔ Member Baker moved, Member Stirk seconded, unanimously carried to approve the minutes as written.

**SELECTION OF CHAIR, VICE CHAIR FOR 2019-2020:** Member McCarthy motioned that Chair Switzer remain Chair and that Member McCarthy would step-down as Vice Chair and suggested Member Stirk as Vice Chair.

➔ Member Baker moved, Member Stirk seconded, unanimously carried to approve the selection of Charles Switzer as Chair and Lyle Stirk as Vice Chair for 2019-2020.

**CORRESPONDENCE:**

**OLD BUSINESS:** Chair Switzer on behalf of the Board thanked Member Bonzcyk for his public service.

**NEW BUSINESS:**

1. Name: Greg E. Tucker and Shellie L. Tucker  
Address: 201 Clark St  
Tax Map #: 068.11-7-3  
Zoning: Residential  
Parcel Size: 85.01f x 159.75d x 0.3ac  
Prop. Class: 210 – One Family  
Purpose: Driveway expansion

**Presentation/discussion:**

Chair Switzer invited the applicant to address the Board. The applicant described the need for more parking space to accommodate a truck and minivan. The tree(s) have been removed and the applicant would like to have the entire driveway re-paved including the new parking area. The additional parking space area would not extend past the sidewalk nor would a curb cut be required. Member McCarthy suggested that the new space be angled gradually to meet the old driveway as opposed to squared off.

**MOTION:** Chair Switzer called for a motion:

➔ Member McCarthy moved, Member Stirk seconded, unanimously carried to approve the application as submitted.

2. Name: Deborah J. Diorio  
Address: 208 Evergreen Rd  
Tax Map#: 068.11-6-12  
Zoning: Residential  
Parcel Size: 85f x 140.79d x 0.27ac  
Prop. Class: 210 – One Family  
Purpose: Widen driveway

**Presentation/discussion:**

Chair Switzer invited the applicant to address the Board. The applicant described the proposed widening of a portion of her driveway to make the entire driveway uniform. The top of the driveway has space for two cars and then the driveway narrows to a width of one car. The proposed total space would be approximately 20' x 40'. The Board discussed the fact that the Village has an easement on the property for a sewer manhole and water shut off and that the curb is an asphalt curb. Member Stirk suggested Harry from DPW may need to clean-out the curb and that there may be a small (curb) cut required.

**MOTION:** Chair Switzer called for a motion:

- ➔ Member Stirk moved, Member Baker seconded, unanimously carried to approve the application as submitted.

3. Name: Dr. Carolyn Orr, VMD  
Address: 24 East Ave  
Tax Map#: 069.37-1-2  
Zoning: Business  
Parcel Size: 120.78f x 269.28d x 0.75ac  
Prop. Class: 472 – Kennel / Vet  
Purpose: Relocate dumpster and enclosure

**Presentation/discussion:**

Chair Switzer invited the applicant to address the Board. The applicant stated the current dumpster enclosure is in need of repair/replacement. The applicant would like to move the dumper/enclosure to the south which will make it easier to get in to and free up space. The applicant plans to top coat the parking lot in the near future and would like to have the dumpster/enclosure moved before top coating.

**MOTION:** Chair Switzer called for a motion:

- ➔ Member Baker moved, Member McCarthy seconded, unanimously carried to approve the application as submitted.

4. Name: Lifetime Assistance Inc.  
Address: 83 South Ave  
Tax Map#: 069.17-1-23  
Zoning: Residential  
Parcel Size: 132f x 189.75d x 0.58ac  
Prop. Class: 642 – Health Building  
Purpose: Expand Parking Area

**Presentation/discussion:**

Chair Switzer invited the applicant to address the Board. The applicant described the need

for additional off-street employee parking. Currently employees park on the street which causes a safety issue for children walking between cars to get on the school bus as well as trash will not be picked up if a car is parked in front of it. A lengthy discussion took place between the Board members, applicant and CEO Fabry concerning dimensions of parking spaces, area allowable for parking in the back yard, privacy buffers and the ability of employees to back out of a parking space. The applicant is hoping to add four more parking spaces.

**MOTION:** Chair Switzer called for a motion:

- ➔ Member Stirk moved, Member Baker seconded, unanimously carried to approve the application contingent upon parking not to occupy more than 25% of the backyard, maintaining the existing buffer on the North, a possible buffer to the East to shield light from casting into the neighbor's house and no additional outside lighting to be added at rear of house.

It was also asked that the Applicant report to the Board on the status of the project at the next Planning Board meeting.

**OTHER BUSINESS - DISCUSSION:**

A brief discussion took place regarding the proposed Kwik Fil demolition and re-build project at 94 N Main St.

**UPCOMING REGULAR MEETINGS/DEADLINES** (only upon application):

- |                                                           |                                   |
|-----------------------------------------------------------|-----------------------------------|
| <input type="checkbox"/> Monday, September 9, 2019 – 6 pm | Deadline: August 27, 2019 – Noon  |
| <input type="checkbox"/> Monday, December 9, 2019 - 6 pm  | Deadline: November 26, 2019 -Noon |

**ADJOURNMENT:**

- ➔ Member McCarthy moved, Member Baker seconded, unanimously carried that the meeting be adjourned at 6:51 pm.

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Barbara A. Krizen, Clerk