

Tree Board Meeting Minutes
Tuesday, April 25, 2017
49 State Street, Village Hall, Brockport N.Y., 14420

Present: Priya Banerjee , Margay Blackman, Melissa Brown, Chris Collier, Tim Kewin, Rick Lair, Virginia Scime, Anthony Scime, Jim Zollweg, Semih Capar (student visitor) and Nick Giruzzin (student visitor).

The meeting was called to order at 7:03 p.m.

Approval of Minutes:

The minutes of March 20, 2017 were approved with a change. Accepted by Margay; seconded by Tony.

Samih and Nick's Tree Inventory Software Report:

Two of Anthony Scime's students (Semih Capar and Nick Giruzzi) presented a systems analysis report regarding the Tree Inventory Software. This had been prepared as a requirement for their class with Anthony. They evaluated the existing software (created in 2006) and made the following observations and recommendations.

Observations: i) the software was found to be difficult to navigate and not particularly user friendly; ii) training, as well as communication with Urforia, was lacking.

Recommendations: i) develop a training program; ii) develop a user's manual; iii) consider purchasing a different software program.

Miscellaneous: i) twelve 'use cases' were developed; ii) it was suggested that students taking an I.T class could continue with this project during the next academic year.

In completing this project Melissa, Margay and Carol McNeas (the DPW secretary) were interviewed.

Margay and the Village Hall each have a copy of this report.

Arbor Day – Friday April 28, 2017:

Fifteen WA Hawthornes will be planted on Friday, April 28, 2017 on South Ave. Rick, Margay, Melissa and Chris discussed what they would each bring to the ceremony. Arrival time was set for 9:30 a.m.

Rotary Club:

The Brockport Rotary Club wants each of their members to buy and plant a tree on Arbor Day. Melissa and the Board felt that it would be better if we gave them a tree donation form to allow us to plant one or two trees next year.

Jim Zollweg – Class Report:

Jim presented a report done by his class. An online tool has been created that shows the geographical location of each tree in Brockport. This report can be updated immediately. The information is easily transferred to a tablet while on site and is fairly simple to use.

Tree Jars:

Chris reported that from the Tree Board jars, \$108.03 was deposited in February and \$227.14 in March.

The meeting was adjourned at 8:08 p.m.

The next meeting will be held on Tuesday, May 16, 2017.

Chris Collier, Secretary