

Tree Board Meeting Minutes
Tuesday, March 21, 2017

49 State Street, Village Hall, Brockport, NY 14420

Present: Melissa Brown, Kathy Goetz, Margay Blackman, Ginny Scime, Tony Scime, Tim Kewin, Rick Lair, Merrill Melnick, Priya Banerjee

Guest: Lori Staubitz

The meeting was called to order at 7:03 p.m.

Approval of Minutes: The Minutes from February 21, 2017 were approved (yes: 6, no: 0, abstentions: 1). Kathy Goetz will make the necessary corrections as noted.

New Business:

1. Tony reported that the SUNY Brockport students working on the inventory software project will be ready on April 18th to make a presentation to the Committee. A written report will be available shortly thereafter. Recall that the project involves determining the requirements that the Board would like to have vis-a-vis the tree data base.

2. Margay reported that Arbor Day plans are proceeding nicely. The date of this special occasion is Friday, April 28th, from 10:00 a.m. - 12:00 p.m. Those interested will assemble at the South Avenue Extension at Owens Road. A total of approximately 25 trees for planting will be order by DPW in the near future. A number of elements for the Arbor Day Program were identified and discussed. They include: the distribution of flyers throughout the Village, introductory greetings at the site, a planting demonstration, refreshments, music, a poetry reading, contacting major media outlets to advertise the event, etc.

The following tasks have been completed:

Kathy spoke with Seymour library about creating a display. Melissa has spoken with Liftbridge book store and Drake Library about similar displays.

Melissa has created a flyer. The flyer was edited during the meeting.

The following tasks have been assigned:

Tree order given to Harry--Melissa

Flyer completed and sent to Erica for photocopying and placement on facebook page--Melissa

Flyer distributed to downtown merchants and public library—Kathy

Flyer distributed on campus—Rick

Flyer sent to Walk Bike Brockport—Priya

Contacting Buck Noble for elementary school participation and Rosemary Catlin for Buck Noble for high school participation-- Melissa

Contacting scout troupes—Melissa

Inviting featured speakers: Heidi MacPherson and Bill Heyen—Melissa

Talking with Dunkin Donuts—Melissa

3. Margay shared with the Committee the status of the Departmental Environmental Control grant that was submitted for consideration by the March 1st deadline. A minimum budget of \$11,000 was required. We submitted a budget in the amount of \$15,000. The grant has three major elements: (1) the purchase of several trees for planting on Holley Street, between Main and Perry Streets; (2) two workshops on how to prune trees - one workshop will be for DPW workers and the other for interested village members; and (3) redesigning the Committee's website.

4. Additional Business: None

A motion was made to adjourn the meeting at 8:01 p.m. by Kathy and seconded by Ginny. The motion was approved unanimously (9-0).

The next meeting of the Committee is scheduled for Tuesday, April 18, 2017.