

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, September 21, 2015 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks, Police Chief Daniel P. Varrenti, DPW Superintendent Harry G. Donahue, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella

**ALSO PRESENT:** William G. Andrews, Jr., Stacy Burke, Gary Burke, Brad Kelly, Larry Vaughan, Joan Hamlin

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

This evening I shall look at how electricity came to Brockport. An early problem in developing the electrical lighting industry was to generate and transmit electrical current to consumers in an entire town or city. This was first accomplished in Roselle, NJ, in 1883.

Two years later, the Brockport Republic reported that, "A gentleman called at Brockport the other day to talk about lighting the streets with electricity. The cost would be only \$9,000 per year, but it was concluded that we would get along with gas, kerosene, and moonlight awhile longer."

Five years later, Brockport took the plunge. Mr. Hillbrook of the Thomson-Houston Electric Co. told the Brockport Republic in April that 250 subscribers would support an electricity generating plant and 28 lamps would "fully light the village streets at a cost of \$2,000 per annum". The businesses in the village were canvassed and 260 potential subscribers signed up to pay three cents per light per night. The generating plant could be built for \$15,000.

By early June, 21 investors had pledged \$12,600 and the remaining \$2,400 would come from "outside parties". The Brockport Electric Co. was organized with George D. Morgan, son of Dayton S. Morgan, president; Horatio N. Beach, publisher of the Brockport Republic, secretary; and George C. Gordon, son of Luther Gordon, lumber baron and president of the First National Bank, treasurer. Most of Brockport's leading businessmen were subscribers.

By September a frame 40 by 70 foot generating plant with a tin roof had been built by L. Gordon & Sons for \$1,787 on the south canal bank about mid-way between the Main Street and Smith Street bridges. About 200 poles had been placed in six-foot-deep holes for 12½ cents a hole.

The Brockport Republic of September 27 announced proudly that, "In advance of most villages of similar population electric lighting has been introduced into Brockport. This is a new manifestation of its spirit of enterprise, and brings it now new honor and fame." Arc-light street lights had been placed at 33 sites, mainly at intersections and, "The people very generally appeared to be delighted."

By early October, 60 stores, hotels, offices, barber shops, etc., were being illuminated with 300 "burners" from 5 to 8 am and 5 pm to 1 am. (No mention of the 200 other potential subscribers.) However, problems remained. The carbon filaments in the street lights survived only seven hours, requiring daily replacement. Also, "a gentleman sent here...to...adjust...the electric lighting apparatus, received a heavy shock", was knocked senseless, and "appeared as though he were dead". However, he recovered quickly. Moreover, homeowners were still in the dark with no word as to when they would be connected.

Finally, the Republic noted smugly that the contractor for an electrical system in Albion had defaulted and quoted the Holley Standard as saying that "Brockport is prouder than a boy with a new toy over its electric light, and with good reason. The new light gives our neighboring village quite a metropolitan air."

**OATH OF OFFICE:** ceremonial

-Village Justice William G. Andrews, Jr. administered to Clerk to Village Justice Stacy A. Burke and welcomed her and thanked outgoing Clerk to Village Justice Lynette Lemcke and presented each with flowers.

**CERTIFICATES & PROCLAMATIONS:**

- Western Monroe Historical Society – 50<sup>th</sup> anniversary

**VILLAGE OF BROCKPORT  
PROCLAMATION**

*WHEREAS, the Western Monroe Historical Society is celebrating on October 17, 2015, the 50<sup>th</sup> anniversary of the founding of the organization; and*

*WHEREAS, the Western Monroe Historical Society is a registered not-for-profit educational organization chartered through the State of New York; and*

*WHEREAS, the 350 members of the Western Monroe Historical Society are committed to the preservation and enhancement of their headquarters in Brockport at 151 Main Street; and*

*WHEREAS, the Western Monroe Historical Society hosts many community wide events and educational programs each year; and*

*WHEREAS, the Western Monroe Historical Society is open to all persons to join and participate in the maintenance of local history; now*

*BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation and warmly commend the Western Monroe Historical Society for its longevity and its faithful service to this community and do hereby proclaim the 17<sup>th</sup> day of October, 2015 as "Western Monroe Historical Society Day" in and for the Village of Brockport.*

*IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed this 21<sup>st</sup> day of September, in the year 2015.*

**GUESTS:**

- Larsen Engineers – solar feasibility study report – Brad Kelly reviewed the report included in the packet and answered a few questions from the Village Board. The developer looks forward to meeting with the Village Board at the upcoming work session. Next steps are to get the PPA (power purchase agreement) populated adding in the Seymour Library and 2 fire stations, approve and authorize the Mayor to sign the PPA, and conduct the SEQR process. Larry Vaughan from the Brockport Fire District Board of Fire Commissioners said they are happy to have the Market Street and West Avenue stations included and will be grateful for any savings.

**PUBLIC HEARING:** none

**PUBLIC COMMENT:** None

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Andrews seconded, Mayor Blackman abstained due to absence, carried 4/0/1 that the minutes of the 8/17/15 meeting be approved as written.

→ Trustee LaPierre moved, Trustee Andrews seconded, Trustee Kristansen abstained due to absence, carried 4/0/1 that the minutes of the 8/24/15 meeting be approved as written.

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 that the minutes of the 8/31/15 meeting be approved as written.

→ Trustee Kristansen moved, Trustee Andrews seconded, Trustee Ciciotti abstained due to absence, carried 4/0/1 that the minutes of the 9/9/15 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee Ciciotti seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	9/9/15	\$35,363.94
FUND (F): <u>Water</u>	9/9/15	\$35,147.59
FUND (G): <u>Sewer</u>	9/9/15	\$2,454.66
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$72,966.19 total

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
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FUND (A): <u>General</u>	9/21/15	\$24,218.74
FUND (F): <u>Water</u>	9/21/15	\$13,714.53
FUND (G): <u>Sewer</u>	9/21/15	\$1,074.65
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$39,007.92 total

**CLERK REPORT:** Clerk – Leslie Ann Morelli

o Tax collection update - Clerk reported tax collection at 95% to date. Delinquent notices re 90 parcels were sent 9/17 (by 9/24 as required) and will be sent again in early October as a courtesy.

o United Way award of excellence – Clerk Morelli shared having been presented a letter and certificate "Award of Excellence presented to Village of Brockport for outstanding campaign performance during the 2015 United Way Campaign". She thanked Chief Varrenti, Spt. Donahue, Library Director Gouveia for signing with her the letter that went to employees last spring.

• **DEPARTMENT REPORTS:** (VB meeting the 3<sup>rd</sup> Monday of each month)

o Treasurer – Daniel P. Hendricks

▪ Financial reports for period ending 8/31/15 – Treasurer Hendricks referred to the information in the packet. It is still early in the fiscal year. All is on track. No red flags. Treasurer Hendricks said Trustee Kristansen had inquired about the Shafer Trust. He explained that this was left to the Village and has approximately \$600,000 that cannot be accessed. The quarterly payment is accessible and split between the Seymour Library and the Emily L. Knapp Museum. The accessible balance for the Seymour Library is approximately \$3,500 as they used a large sum towards roof replacement. The accessible balance for the Emily L. Knapp Museum is approximately \$45,000. The Shafer Trust monies sit in the Trust & Agency Fund, not the General Fund. The Village Board has to authorize expenditures from it. Both the Seymour Library and E.L.K. Museum have been provided with updated information.

o Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.

▪ Request for a temporary increase in hours for BI/CEO Clerk – BI/CEO Miller shared that with the increased number of inspections comes an increased amount of paperwork to process. He said his entire department does a great job. He asked the department's part time clerk Pam Krahe to write up a proposal for a temporary increase in her hours. It was included in the packet and read as follows:

The activity in our office continues at its heavy pace. We are making great strides but still playing catch-up with many outstanding building permits, overdue rental inspections, and long-overdue commercial fire safety inspections. Planning / Zoning Board applications are numerous, there is a large volume of violation letters being sent out, and data entry and filing are never ending. I am deeply appreciative of the willingness of you, Tim, and Dave to do some clerical tasks to keep our department running smoothly, but your time is better spent elsewhere.

The increase in staffing and paperwork has created a larger-than-normal backlog for me. I'd like to alleviate some of it by asking for a temporary increase in my work hours. I understand there are budget constraints and I will be flexible with what you feel is workable. Here is my proposal:

- I currently work 24 hours per week at \$12.45 per hour.
- I propose increasing my hours by 6 per week for a total of 30 hours per week from Monday, November 2 through Friday, March 25 (21 weeks.)
- Total cost for the 21 weeks would be \$1568.70.
- *If you feel that's too much to ask for, here are other options:*
  - o 30 hours per week from November 2 to February 26 (17 weeks), cost of \$1269.90.
  - o 30 hours per week from November 2 to January 29 (13 weeks), cost of \$971.10.

Trustee Kristansen asked if the additional cost cited is wage only. Treasurer Hendricks said it is. As part time she doesn't get benefits besides longevity, but there would be approximately \$150 additional in social security. Trustee Kristansen asked how this would be funded as the additional hours were not budgeted. Treasurer Hendricks said the other lines in the department can be monitored. It can come from contingency. BI/CEO Miller said the department is already at \$10,000 in inspections at ¼ through the year when \$15,000 was estimated for the entire year. Trustee Kristansen asked if the few hours extra per week for a few months is enough to get her caught up. BI/CEO Miller said yes.

→ Trustee LaPierre moved, Trustee Ciciotti seconded, carried 5/0 to approve the request for a temporary increase in hours.

The following is the language in the approval letter:

Please let this serve as a response to your memo dated 8/27/15. At the 9/21/15 Village Board meeting, your request for a temporary increase in hours due to workload was approved. Instead of 24 hours per week, you will be allowed to work 29 hours per week from 11/2/15 through 3/25/16 (21 weeks). Please be advised that these hours cannot be 30 or more when part time or the Village might be obligated to offer health insurance per the new ACA laws.

This remains a part time position at an hourly wage without benefits, except longevity. Your particular Civil Service title is "Secretary to Planning and Zoning Board" and is classified as Exempt.

Please discuss with BI/CEO Miller the department's clerical hours needs for fiscal year beginning 6/1/16 so that it can be included in his department's budget requests that will be due to the Treasurer 12/14/15. Full time with benefits (or health & dental buyout) would call for 40 hours per week Monday through Friday 8:30am to 4:30pm and can be entertained.

Your continued efforts as the Building Inspector/Code Enforcement office continues its improvements are greatly appreciated.

- Request for a temporary "stay" on realtor sign requirements – BI/CEO Miller referred to Village Code Chapter 43 Signs and Billboards, specifically 43-4.D which reads: One temporary sign indicating that the property is for sale or lease or pertaining to construction on the property. This shall not be illuminated, shall not exceed four square feet in area on either of two sides, shall be situated not closer to the front property line than ½ the distance between the building and the front property line nor 10 feet to the side property lines and shall not be placed on trees. If there is no structure on the property, the sign shall be not closer than 10 feet to any property line. All such signs shall be promptly removed when the premises are sold or rented or when construction has been completed, but not more than three days thereafter, in any case. In residential zones, no signs announcing any property as having been sold shall be posted for a period of more than seven days after the sale.

BI/CEO Miller said some realtor signs are not in compliance with this section of the code as it pertains to "shall not exceed four square feet in area". He looked into this with one of the area's largest real estate companies, and learned that they no longer manufacture signs that size. Most are 4 ½ to 5 square feet, not 4 square feet. He suggested the Village Board authorize a temporary stay on this section and that the Code Review Committee amend this section as part of other amendments that will be recommended regarding Village Code Chapter 43.

Village Attorney said if the Village Board does such, it is deciding that the policy will be to not enforce that particular section of the Village Code. Then, the proper way to resolve this permanently is to amend the Village Code Chapter via the Local Law process.

Clerk Morelli noted that several years ago under a different Village Board and BI/CEO, at the time Main Street was torn up by NYSDOT for reconstruction, the Village Board put a temporary stay on the use of sandwich board type signs on the sidewalks in the Historic Commercial District. It was left open-ended. She suggested that also be amended in this chapter if the desire is that it becomes permanent.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to authorize a temporary stay on Village Code Chapter 43 Signs and Billboards, specifically 43-4.D as to a for sale or lease or construction sign not exceeding four square feet in area and allowing five square feet in area.

BI/CEO will refer these sign matters to the Code Review Committee.

Chief Varrenti questioned whether that opens the Village up to anything as some in the community are litigious.

- Police – Police Chief Daniel P. Varrenti
  - Monroe County Police Department salaries – Chief Varrenti said many in the community believe that Brockport Police Department makes tremendous salaries. He said that is not the case. However, when under staffed, their salaries are supplemented by a great amount of overtime. The Village of Brockport, at only 2.2 square miles, is the most densely populated Village in Monroe County. He said it takes a Brockport Police Officer 5 years to achieve top pay when all other agencies in Monroe County are 3 or 4 years. He shared comparisons for the record.

A Brockport Police Officer starts at \$36,960 and after 5 years makes \$73,919.

A Town of Webster Police Officer starts at \$56,949 and after 4 years makes \$80,873.

A Town of Brighton Police Officer starts at \$55,550 and after 3 years makes \$86,694.

A Town of Gates Police Officer starts at \$48,700 and after 3 years makes \$80,000.

A Town of Greece Police Officer starts at \$37,000 and after 3 years makes \$83,749.

A Town of Irondequoit Police Officer starts at \$43,654 and after 3 years makes \$71,754.

A Town of Ogden Police Officer starts at \$47,215 and after 3 years makes \$77,159.  
 A Monroe County Sheriff's Deputy starts at \$42,576 and after 3 years gets to \$69,496.

- Grant – Chief Varrenti reported that he will be accepting a \$5,000 grant award from Senator Ortz tomorrow. A portion will be applied to the cost of the body cameras to save some of the Asset Forfeiture money.

- Overtime – Chief Varrenti reported that per the Treasurer's financial reports it shows Police overtime at 28.38% at 25% through the fiscal year. This is only slightly over budget. However, overtime is going to take a hit. With the FMLA of Officer Cranston, the resignation of Officer Brady, and the potential resignation of Officer Sarratori next month, he felt it wise to begin looking for candidates to fill potential vacancies. He asked Liaisons Trustee LaPierre and Trustee Kristansen to participate in interviewing. They have garnered 2 very strong candidates to begin the back grounding process. These would be lateral transfers as opposed to Police Academy recruits. There is a Police Academy starting in November, but graduates would not be available until next August.

- Calls for Service – Chief Varrenti reported on it starting off as one of the busiest fall semesters in many years. He said he feels for the property owners and residents, particularly in the southwest quadrant which has a high student rental population and dealing with parties, crowds, noise, public urination, vandalism and the like. There have also been very serious crimes such as 2 recent rapes (known, not stranger) and a home invasion robbery with shotguns (targeted, not random). He said the amount of hours involved in investigations is phenomenal. Big law enforcement agencies can turn such over to seasoned investigators within their department. He is proud of BPD as every officer serves as an investigator. He gave an example of the recent Saturday night in which 3 officers were scheduled to work, but 1 officer was out sick (hospitalized) and they ran with 2 officers. Unfortunately, 2 officers on a Thursday, Friday, Saturday night is simply not sufficient. Enough coverage is necessary to keep the officers safe and the community safe. That doesn't come without a cost. Overtime is going to go up.

- Town/Gown Committee – Chief Varrenti shared having attended the recent Town/Gown Committee which has grown to consist of approximately 40 people. He said he hopes the popularity of the committee allows for actual solutions to result to problems in the community, as so far it seems a bit "Kumbaya" thus far.

- o Public Works – Superintendent Harry G. Donahue
  - Fall water main flushing – Spt. Donahue referred to the draft notice in the packet regarding water main flushing October 12<sup>th</sup> through 14<sup>th</sup>. Clerk Morelli said it just dawned on her that the new union contracts provide for having Columbus Day (October 12<sup>th</sup> this year) off. Spt. Donahue said he had forgotten that, so it should be October 13<sup>th</sup> through 15<sup>th</sup>.

**VILLAGE OF BROCKPORT RESIDENTS  
 PLEASE TAKE NOTICE  
 WATER MAIN FLUSHING  
October 13-15, 2015**

As part of our routine maintenance of the water distribution system in the Village, Department of Public Works crew will be flushing water mains on **October 13-15, 2015**. We do this periodically to clean the mains and flush out sediment accumulations that may settle out in the mains. The flushing will ensure that you have a safe and healthy supply of drinking water.

Flushing operations will be conducted between 9:00am and 1:00pm as follows:

**Tuesday, October 13, 2015:**

North of the canal  
 All hydrants East and West of North Main Street (NYS Route 19)

**Wednesday, October 14, 2015:**

South of the canal  
 All hydrants East of Main Street (NYS Route 19)

**Thursday, October 15, 2015:**

South of the canal  
 All hydrants West of Main Street (NYS Route 19)

During flushing you may see some cloudiness or color in the water. Please do not use any unnecessary water during this period. The flushing may cause the water to become "cloudy" or "discolored". While the water will be safe to drink, we suggest that you do not wash clothes if you notice the water is discolored.

If you have any questions, or **ANYONE ON A KIDNEY DIALYSIS MACHINE**, please call the Department of Public Works at 637-1060 Monday-Friday between 7:00am and 3:30pm.

Harry G. Donahue  
Superintendent of Public Works

- Fall brush pickup – Spt. Donahue referred to the draft notice in the packet regarding brush pickup.

**VILLAGE OF BROCKPORT RESIDENTS  
PLEASE TAKE NOTICE  
FINAL BRUSH PICKUP**

**FINAL BRUSH PICKUP** for the 2015 season is Monday, October 26, 2015.

Your Department of Public Works crew will be around to make the **FINAL** routine pickup of brush on Monday, October 26, 2015. This service ends for the season due to leaf pickup and preparation for winter operations.

After this date, you must make your own arrangements to dispose of any brush from your property. As long as workload permits and equipment is available, we will continue our policy of leaving a 1-ton truck overnight for those who wish to load their own. You must call the DPW and make special arrangements for this service.

Only BRUSH will be picked up at this time. No other materials will be collected. **You must have any brush that you want picked up placed at the curb on Saturday, October 24<sup>th</sup> or Sunday, October 25<sup>th</sup> only.**

**Do not put anything in the road. Do not wait until you see us in the area before placing the material at the curb. We will only be making one pass around the Village.**

If you have any questions, please call the Department of Public Works at (585) 637-1060 Monday–Friday between 7:00am and 3:30pm.

Harry G. Donahue  
Superintendent of Public Works

- Village Attorney – Daniel J. Mastrella, Esq.
  - Time Warner Cable Franchise Agreement – Attorney Mastrella reminded the Board that they held a public hearing 8/18/14 and that he contacted Computel Associates auditing firm who is familiar with TWC contracts. This resulted in Treasurer Hendricks reaching out to TWC to get an amended agreement. It has taken some time, but TWC has responded with a revised agreement that addresses most of the requested revisions including how gross revenues are calculated, a 10 year term rather than a 15 year term, payment of the franchise fee quarterly instead of annually, and providing standard cable service to municipal buildings. Attorney Mastrella said he and Treasurer Hendricks believe this is a much better agreement. It will require a public hearing. Attorney Mastrella will provide Clerk Morelli with the red-lined agreement.

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 to schedule a public hearing for 10/19/15.

VILLAGE OF BROCKPORT  
Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Monday, October 19, 2015**, in the Village Hall conference room 49 State Street, Brockport, NY 14420 regarding renewal of the amended cable television franchise agreement by and between the Village of Brockport and Time Warner Cable.

A copy of the agreement is available for public inspection during normal business hours at the Village Clerk's office and on the Village website. At such public hearing, all persons will be given an opportunity to be heard. Written and oral statements will be taken at that time. Time limitations may be imposed for each oral statement, if necessary.

By Order of the Brockport Village Board  
Leslie Ann Morelli  
Village Clerk  
Village of Brockport

- Brockport Village Code penalty provisions – Attorney Mastrella reported on

having concluded his review of the Village Code as it relates to penalty provisions. He did not wish to usurp the function of the Code Review Committee, but certain amendments to the Village Code need immediate attention making it more efficient to assist the Village Court, Police Department and BI/CEO Department. It will require a public hearing to amend the Village Code per the Local Law process.

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 to schedule a public hearing for 10/19/15.

VILLAGE OF BROCKPORT  
Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Monday, October 19, 2015**, in the Village Hall conference room 49 State Street, Brockport, NY 14420 regarding proposed Local Law of 2015 to amend the Village Code as follows:

A Local Law amending the penalty provisions of Chapters 4, 18, 21, 35, 36, 55, and 58 of the Brockport Village Code.

Brockport Village Code Sections 4-2 and 4-5 (Alcoholic Beverages); 18-3 (Firearms, Fireworks, and Explosives); 35-5, 35-10, 15-18, 35-24 (Peace and Good Order); 55-5 (Noise) shall be amended to read as follows:

"Any person, Corporation or other entity who violates the provisions of this chapter shall be guilty of a violation and shall be subject to imprisonment not to exceed fifteen days or a fine not to exceed \$250 or both such fine and imprisonment."

Brockport Village Code Sections 21-21(G) (Garbage); 36-27(F) (Minimum Housing and Building Code); 58-30(A) and 58-35.13 (Zoning and Property Maintenance) shall be amended to read as follows:

"Any person, Corporation or other entity who violates the provisions of this chapter shall be guilty of a violation and shall be subject to imprisonment not to exceed fifteen days or a fine not to exceed \$250 or both such fine and imprisonment. Each day of continued violation shall constitute a separate offense."

All interested parties will be given the opportunity to be heard.

By Order of the Brockport Village Board

Leslie Ann Morelli  
Village Clerk  
Village of Brockport

- Village Court 1<sup>st</sup> Quarter Audit Report – Attorney Mastrella reported that the Village Court must be audited annually. It was done for the first quarter and is fine to post notice of it.

VILLAGE OF BROCKPORT  
EXTERNAL AUDIT REPORT  
FOR 1/1/15 – 3/31/15 OF  
BROCKPORT VILLAGE COURT

PLEASE TAKE NOTICE that the independent accountant's report on applying agreed-upon procedures to assist with evaluating the financial transactions of the Justice Accounts of the Village of Brockport has been prepared by Raymond F. Wager, CPA, P.C. Certified Public Accountants for the Village of Brockport for the period January 1, 2015 through March 31, 2015. Said report has been filed with the Office of the New York State Comptroller and filed with me by the Village Treasurer. Said report will be posted to the Village website at [www.brockportny.org](http://www.brockportny.org) and may be examined at Village Hall during regular business hours.

Leslie Ann Morelli  
Village Clerk  
Village of Brockport

- **PERSONNEL ITEMS:**

- o Accept resignation of Police Officer Chad Brady effective 9/20/15 -

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to accept the resignation of Police Officer Chad Brady effective 9/20/15.

- o Appoint to fill vacancy on E.L.K. Museum Board to complete a term to 6/30/16 –

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 to appoint Karen Owen to the E.L.K. Museum Board to complete a term to 6/30/16.

- **OLD or NEW BUSINESS:**

- Authorization to include in solar farm with bill back – Seymour Library, Market Street and West Avenue fire stations –

→ Mayor Blackman moved, Trustee LaPierre seconded, Trustee Ciciotti abstained, carried 4/0/1 to include the Seymour Library and the Market Street and West Avenue fire stations in the proposed solar farm contingent on a memorandum of agreement being drawn up by applicable attorneys that includes language as to the Village billing back the Seymour Library and Brockport Fire District.

Brief discussion was had on the possibility of including Sweden Town Hall and the Owens Road and Lake Road fire stations. Fire Commissioner Vaughan said the Brockport Fire District would be interested in including all its buildings if it is deemed possible. Mayor Blackman asked him to facilitate gathering the billing information on each BFD building for Larsen to review. L. Vaughan said he would be happy to do so, thanked the Village Board and excused himself.

- Authorization for DPW Spt. to attend NYCOM Public Works Training School 10/25-10/28 – Spt. Donahue said this expense was included in the budget. He attended last year and found it worthwhile.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to authorize DPW Spt. Donahue to attend the NYCOM Public Works Training School 10/25/15-10/28/15 in Cooperstown, NY.

Mayor Blackman said the Board looks forward to a report on the sessions attended and information gained.

- Authorization to purchase new gasoline & diesel pumps – Spt. Donahue referred to the information in the packet requesting authorization to replacement the fuel pumps. They are both the same vintage, somewhere around 1996. He said they had a problem with the gasoline pump last winter and found out then that the parts for these pumps are no longer available. The Village's very talented mechanic was able to fabricate a new part to get it up and running. However, the part he made recently broke. He made another one but it is only a matter of time before it fails. It is becoming more frequent and they cannot keep wasting time fixing it. He said he has been working with the vendor, S & W Services, with whom the Phoenix Petro Vend system is with. The only pumps that are compatible with the system are Wayne pumps. The cost of one pump with installation is approximately \$65,000. Due to the age of both the gas and diesel pumps, Spt. Donahue said he recommends changing both pumps before the upcoming winter when they will need to rely more on the diesel pump. A \$500 price break could be garnered for the labor to install if both pumps are done at the same time. The total cost installed would be \$12,194. This was not included in the budget. He said Treasurer Hendricks indicated availability of funds from the contingency line.

→ Trustee LaPierre moved, Mayor Blackman seconded, carried 5/0 to authorize the purchase of new gasoline and diesel pumps at a cost of \$12,194 from the contingency line.

- Authorization to purchase a new dump truck to replace old 1995 dump truck – Spt. Donahue referred to the information in the packet requesting authorization to purchase a new dump truck and plow equipment to replace the 1995 dump truck. This truck lease payment was budgeted. It would be a 5 year municipal lease purchase. He said he and Treasurer Hendricks have discussed this and have been talking with financial institutions. The Village can purchase a new Kenworth by piggybacking off the Onondaga County bid. The cost of the cab and chassis is \$84,860, a \$19,000 savings. The plow equipment and box would be purchased under the same county bid at the cost of \$93,427, a \$28,028 savings. The total cost would be \$178,287. It would have a hook body on the back of the truck to easily make changes to the rear of the truck. It could be retro-fitted for the current leaf collection box and salt box. It would be purchased with a dump box, a flatbed for equipment hauling and a roll off box for loading scrap metal and transporting it to the junk yard. These attachments are included in the pricing. The truck would be able to be used for many purposes instead of just as a dump truck.

Trustee Kristansen mentioned keeping the annual payment to \$40,000 or less as budgeted and whether approval should indicate such. Treasurer Hendricks advised against it as the financing is not yet in place. The Village Board would be approving the overall purchase, a total cost of \$178,287. The 5-year financing will fall into place. Interest rates are modest.

Trustee Ciciotti asked if the Village will own the equipment at the end of the 5 years. Spt. Donahue said yes. Trustee Ciciotti asked if miles put on it factor in. Spt. Donahue said no.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to authorize the purchase of the new dump truck and related equipment at a cost of \$178,287 with 5 year financing to be determined.



→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to declare surplus the 1995 dump truck and related equipment deemed unusable and allow it to be advertised on Auctions International once the new equipment is delivered.

- Authorization to purchase a key fob system for Police Department – Spt. Donahue referred to the information in the packet requesting authorization to purchase a key fob system for the exterior door locks of the Police Department. There have been problems with locksets getting worn out from frequent use. He said he contacted a vendor that works with Corbin Russwin locks. Due to the age of these locks he has to work with a vendor out of Buffalo, the only one in the state who can get parts, and not very easily or affordably. Spt. Donahue said after discussion with Chief Varrenti they agreed that they should look into a key fob system. That way access to the building can be controlled with a computer program with monitoring of who goes in and out and actually lock employees out if they resign or retire. He said he met with Simplex Grinnell people and obtained a quote for a key fob option. The system is on State bid. It can be built upon to include other Village buildings such as Village Hall, DPW, Welcome Center. This would eliminate many keys and enable turning the fobs on and off from a single point, wherever chosen. The cost for the Police Department system would be \$11,772.52. This was not budgeted. There will not be enough in the buildings line. Chief Varrenti said half could come from the Asset Forfeiture line. Treasurer Hendricks said the other half could come from contingency if time-sensitive (or budgeted for next fiscal year).

Discussion took place on which doors, the number of doors, and other Village buildings besides the Police Department. Chief Varrenti suggested doing more research before taking any action. All concurred.

- SEQR Lead Agency Coordination Request – re Sweden Town Board – rezoning project – portion of vacant parcel on Owens Road –

Trustee Ciciotti noted that some of the information on the environmental assessment form is incorrect such as Brockport Police Department and Monroe County Sheriff's Department covering the proposed site and Corbett Park being a park near the site. Village Attorney Mastrella said the developer would have completed that portion of the eaf. By adopting the proposed resolution, the Board is not vouching for the accuracy of the developer's information. The Sweden Town Board would likely note any inaccuracies in its findings as Lead Agency.

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 to adopt the following resolution: RESOLVED, that the Brockport Village Board has no objection to the Town of Sweden Town Board assuming Lead Agency status for the portion of vacant parcel on Owens Road rezoning project.

- Grants:
  - Authorize J. O'Connell Associates to prepare grant application – to Rochester Area Community Foundation for up to \$2,000 towards groundcover for playgrounds at Corbett Park and Monika Andrews Children's Park -

→ Trustee Ciciotti moved, Trustee LaPierre seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application to Rochester Area Community Foundation for a grant in an amount up to \$2,000, of a \$9,251 total project budget to purchase a portion of the Village's engineered wood fiber groundcover for the playgrounds at Monika Andrews Children's Park and Corbett Park. The Village will provide the remaining \$1,000 for engineered wood fiber through the general funds. The Village DPW will provide \$6,251 in the form of labor and equipment for the installation of the engineered wood fiber. This grant will be submitted September 25, 2015 with an approximate installation period during Spring 2016, contingent upon the weather.

Note for the record:

J. O'Connell & Associates contact is Crystal Selk  
 Village Parks Committee contact is Hanny Heyen  
 Village Office contact is Deputy Clerk-Treasurer Erica Linden

- Authorize J. O'Connell Associates to prepare grant application for GBDC – to M&T Bank for up to \$10,000 for railroad bridge welcome mural –

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application for Greater Brockport Development Corporation to M & T Bank for a grant in an amount up to \$10,000, for railroad bridge welcome mural.

To erect a "Welcome to Brockport" mural on the railroad bridge on Main Street. The mural would be

two-sided, one panel affixed to the south side of the bridge, the other to the north side of the bridge. Artwork will be done by muralist Stacey Kirby who completed a canal themed mural for the Village in 2013. Permission has been granted by Falls Railroad for the project and the Village has the preliminary approval of NYSDOT for the project.

Note for the record:

J. O'Connell & Associates contact is Curt Ventresca

GBDC contact is Jacquie Davis

Village Board contact is Mayor Blackman

Village Office contact is Deputy Clerk-Treasurer Erica Linden

- Authorize J. O'Connell Associates to prepare grant application to Livingston Arts for a NYSCA Decentralization Program grant for up to \$5,000 for railroad bridge welcome mural -

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application for a NYSCA Decentralization Program grant from Livingston Arts in an amount up to \$5,000, for railroad bridge welcome mural.

To erect a "Welcome to Brockport" mural on the railroad bridge on Main Street. The mural would be two-sided, one panel affixed to the south side of the bridge, the other to the north side of the bridge. Artwork will be done by muralist Stacey Kirby who completed a canal themed mural for the Village in 2013. Permission has been granted by Falls Railroad for the project and the Village has the preliminary approval of NYSDOT for the project.

Note for the record:

J. O'Connell & Associates contact is Curt Ventresca

Village Board contact is Mayor Blackman

Village Office contact is Deputy Clerk-Treasurer Erica Linden

- Authorize J. O'Connell Associates to prepare a grant application for GBDC – to Livingston Arts for a NYSCA Decentralization Program grant for up to \$5,000 to support 2016 Summer Serenades –

→ Trustee Andrews moved, Trustee Ciciotti seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application for a NYSCA Decentralization Program grant from Livingston Arts in an amount up to \$5,000, 25% project budget minimum to be contributed by Greater Brockport Development Corporation for support of Summer Serenades 2016. No match by the Village.

Note for the record:

J. O'Connell & Associates contact is Curt Ventresca

GBDC contact is Jacquie Davis

Village Board contact is Mayor Blackman

Village Office contact is Deputy Clerk-Treasurer Erica Linden

- LGRMIF 2015-2016 application not funded re \$6,375 for historic maps restoration for E.L.K. Museum – authorize use of Shafer Trust monies to fund the project –

Trustee Kristansen expressed concern that big ticket items such as handicapped accessibility and heating and cooling will require use of the Shafer Trust in the future. She said the approximately \$45,000 available to the E.L.K. Museum via approval of the Village Board should be used for priority projects.

→ Trustee Andrews moved, Trustee LaPierre seconded, Trustee Kristansen opposed, carried 4/1 to authorize \$6,375 from the Shafer Trust to fund the restoration of three historic maps.

- o State & National Registers of Historic Places – received notice re Park Avenue / State Street Historic District –

Re: Park Avenue / State Street Historic District including 49 State Street & Remembrance Park

"I am pleased to inform you that the above referenced property was listed August 24, 2015 on the National Register of Historic Places. As you may know, the National Register is the nation's official list of properties worthy of preservation. Listing on the National Register recognizes the importance of these properties to the history of our country and provides them with a measure of protection. In addition, owners of income producing properties may qualify for federal and/or state income tax

benefits. Homeowners in qualifying census tracts may qualify for state income tax benefits for approved work. Properties owned by municipalities and not-for-profit organizations are eligible to apply for state historic preservation matching grants.

If you would like more information about any of these programs, please contact your field representative, in this case, Virginia Bartos, at the Division for Historic Preservation (518) 268-2161. The Division maintains a continuing interest in all registered properties and will be happy to answer any questions you may have.

Sincerely,  
Ruth L. Pierpont, Deputy Commissioner for Historic Preservation  
New York Parks, Recreation and Historic Preservation"

- o E.L.K. Museum guest speaker series –

Guest Lectures on Museum Practices arranged by Dr. Christine F. Zinni of SUNY Brockport:

- 9/24/15 3:30pm – Documentary Fieldwork, Film and Museum Practices – Dr. Dan Ward, Curator of the Erie Canal Museum in Syracuse and co-producer of “Boom or Bust,” the new film on the Erie Canal.
- 10/13/15 3:30pm – Conservation Practices – Jeremy Linden
- 10/15/15 3:30pm – Interpretative Practices at Genesee Country Village and Museum – Laura Dumuhosky

#### **VILLAGE BOARD REPORTS:**

- o Mayor Margaret B. Blackman
  - College BSG presentation on student interns – Mayor Blackman reported having participated in an 8/27/15 presentation on student interns and having met with Jill Wesley, director of Career Services and listing Village intern possibilities with them. Mayor Blackman distributed a handout outlining areas that could use interns. Her new intern is Jenn Montfort.
  - Stoneyard / College Homecoming Tailgate event – Mayor Blackman reported that she and Chief Varrenti met on 8/31/15 with Stoneyard and College representatives regarding the 10/3/15 tailgate event. This resulted in the special Village Board meeting 9/9/15 in which certain approvals were granted.
  - Sagawa Park Mural – Mayor Blackman reported that she met 8/31/15 with the Sagawa Park mural committee. The fence needs to be 29 inches higher in a certain section. She will be speaking with the owner of Brockport Diner. Installation will be part of next spring’s Low Bridge High Water Festival.
  - College President Reception – Mayor Blackman reported having attended the 9/2/15 reception held at The Center in which 30 to 40 people attended to welcome her. It was President Macpherson’s idea to meet in and with the community.
  - Brockport Fire Department 9/11 Vigil – Mayor Blackman reported having attended the evening ceremony at the Capen Fire Museum.
  - Tree Board – Mayor Blackman reported having attended the 9/15/15 Tree Board meeting. A couple of vacancies exist. Then a Chair and Vice Chair need to be selected among them. The Village received \$300 from National Grid through the 10,000 trees and growing program for planting 6 eligible trees under utility lines. The October meeting will include a discussion of the tree management plan with Andy Pleninger of Urban Forestry.
  - Monroe County Hazard Mitigation Plan – Mayor Blackman reported having met 9/16/15 with BI/CEO Miller, Spt. Donahue, EOP Emergency Coordinator Vaughan and Trustee LaPierre regarding the Monroe County Hazard Mitigation Plan. Monroe County is putting this together with pages of information required from Towns and Villages. The driving factor in all this is FEMA reimbursement. She thanked BI/CEO Miller for collecting the information for the Village of Brockport.
  - Town/Gown – Mayor Blackman reported having attended the 9/17/15 Town/Gown meeting. She said it is an enthusiastic and diverse membership eager to get things done.
  - Gas prices – Mayor Blackman said she often hears complaints of high gas prices in the Brockport area. She met with Brad Alexander of Mobil on the Run by the roundabout. He explained that taxes and fees include federal and state excise taxes, petroleum business tax, prepaid sales tax, fuel tax, spill tax, NYS motor fuel fee and freight. This is 63 cents on every gallon at current price leaving a 21 cent per gallon profit. Independent franchises like his can’t afford to take a smaller profit like the big company players (Kwik Fill, Fast Trac, Hess, Crosby’s, Byrne Dairy).

- Railroad Bridge Mural – Mayor Blackman said in discussion with NYSDOT's Dave Goehring she learned there is a one foot rule for trucks, GPS without height indicators, and that horizontal members with dangling chains are forbidden under NYS law. Mayor Blackman said Clerk Morelli pointed out that the rendering text said "Brockport, a Victorian Canal Town", when it should probably say Village.
- Park Avenue Bridge Sidewalk – Mayor Blackman said in discussion with NYSDOT's Kevin Bush she learned they have determined this is NYSDOT's to fix, not the NYSCC. The sidewalk is tied into the steel which is integral to the lift mechanism. Apparently the lift mechanism is not affected. It will be more extensive and more expensive to fix than the bridge structure last March. The job has not been scoped out in detail because it is not currently on the repair program for the next two years. So, they are hoping for 2017.
- Code Enforcement – Mayor Blackman sited fair and consistent code enforcement in that the BI/CEO Department has noted some code violations at Village Hall and the Welcome Center that need to be addressed.
- Seymour Library – Mayor Blackman referred to the tri-municipal agreement of 1990 and the Village Board having met with Seymour Library representatives in work session 8/24/15. The Village Board submitted its suggested changes 9/4 to meet the 9/15 deadline. As of 9/13 Library Director Gouveia had not heard from the Towns of Sweden or Clarkson. She spoke with Sweden Supervisor Carges who indicated plans to discuss it at their 9/22 work session. She said the Clarkson Town Clerk had not received anything from the Clarkson Town Board and would be sending them a reminder.
- Trustee/Deputy Mayor William G. Andrews
  - Sagawa Park Mural – Trustee Andrews said he will be writing the text to accompany the mural.
  - Welcome Center – Trustee Andrews reported that the Welcome Center boat nights are up at 330 year to date compared to 292 at the same time last year. Receipts are at \$3,129.75 year to date compared to expenses at \$2,754.22 year to date.
  - GBDC – Trustee Andrews reported having attended a recent GBDC meeting.
  - College President Reception – Trustee Andrews reported having attended the recent welcome at The Center as well as a breakfast on campus. He learned President Macpherson is Norwegian and a little Swedish and from Minnesota.
  - Western Monroe Historical Society – Trustee Andrews reported having volunteered at the recent Peddler's Market at the Morgan Manning House.
  - Brockport Fire Department 9/11 Vigil – Trustee Andrews reported having attended both the morning and evening ceremony at the Capen Fire Museum.
  - Town/Gown – Trustee Andrews reported having attended the recent general meeting as well as a Landlord/Student relations subcommittee meeting in which he, Brandon St. John and Jason Dauenhauer drafted a policy.
  - Historic Preservation Board – Trustee Andrews reported having attended the 9/17/15 Historic Preservation Board meeting. There is a possibility of a CLG grant to hire a consultant to prepare nominations for part of the west side of the Village. The HPB also delegated to the BI/CEO the authority to approve signs in the Historic Commercial District as long as they meet conditions he has been provided. The Landmark Society has completed the nomination for the High Street Cemetery and it has been approved by SHPO and will go to the December meeting of the review committee.
  - Main Street Grant Committee – Trustee Andrews said committee members have been working with certain property owners on the necessary documents for funding improvements – most recently Pam Ketchum and Deputy Clerk-Treasurer Erica Linden regarding the Zarragoza buildings in the #1 Main Street block.
- Trustee Valerie A. Ciciotti
  - Quality of Life – Trustee Ciciotti read the following into the record:

Rather than provide a report for this evening's meeting, I would like to read an email that I received from a resident.

Received email Sunday 20<sup>th</sup>, 1:40am

"Right now, there is some loud, base music coming from somewhere around my house and I am just about at the point of being brought to tears. This is really so hard to take. The constant pounding vibrations are torture after awhile. There are probably 40-50 college-aged people inside and on the porch of 97 Erie Street. So loud and so very obnoxious. Hordes of people are all over the street, in driveways, etc. "

My heart breaks every time I am sent an email or told by a resident of this type of situation. I realize we have a police department, code enforcement department, village court, town/gown committee, housing task force, and several other resources to address these issues, and they all are doing good work. But I'm sorry to say, we continue to fall short as a governing body to find an answer to these problems.

What can we do about this? Do we as a board see this as a priority and one that demands more from our governing body?

My suggestion:

-Dedicate every work session for the next year to dealing with quality of life issues. Some topics for the board to consider are:

- Annual c/o's for rental properties
- Establish a moratorium on rental properties
- Implement a 3 strike policy for nuisance houses

I don't think anyone should have to deal with issues of this nature, year after year. How people live in these neighborhoods, with loud crowds partying in homes & yards late in the night, causing disturbances on a routine basis, is beyond me.

Our village government is missing the mark. I don't know what the answer is, but we as a village board need to dedicate our attention to this overall matter of less than acceptable quality of life in our village.

For me, this is more important than any other issue and why I believe pursuing the creation of a new Comprehensive Plan & Zoning Code rewrite is of utmost importance. But, it doesn't start and end with those two projects. We have to do more!

Trustee Ciciotti said unless you live in a quadrant with a lot of student rentals, you might not understand the problems. She turned to Trustees Andrews and LaPierre whose street has flipped to a lot of rentals. Trustee Andrews said they do and it has. He said in 41 years there, he sleeps well. Trustee LaPierre said when 911 is called the Brockport Police resolve the issues effectively. Some people don't call 911 when they should.

Trustee Ciciotti said if more police are needed on Thursday through Saturday nights, then incur the overtime.

o Trustee Katherine J. Kristansen

- Quality of Life – Trustee Kristansen commented on Trustee Ciciotti's remarks. She said there have been years where there haven't been many problems, but this college year looks to be starting off to be a long one. She encouraged property owners and residents to call 911 and have the Brockport Police Department handle problems. It is not always wise to confront situations yourself. If more police are needed on weekend nights, then plan for it. She said College students are welcome, but they are guests in the community.

- Seymour Library – Trustee Kristansen reported having attended 8/18/15 and 9/15/15 Seymour Library Board meetings. Discussion included the tri-municipal agreement, library board positions expiring 12/31/15 (one from Brockport and one from Clarkson), and an air conditioning issue. Senator Ort will be presenting the library with a check 9/22/15 at 10:30am to be used for technology and furniture for the new addition. They questioned the balance of the Shafer Trust which Treasurer Hendricks reported on earlier.

- Police Department – Trustee Kristansen reported having participated in the 8/20/15 interviews for new police officers.

- College President Reception – Trustee Kristansen reported having attended the 9/2/15 reception at The Center.

- Zoning Board of Appeals – Trustee Kristansen reported having attended the 9/3/15 ZBA meeting. Business included an application for a special residential dumpster use permit and an area variance for a mixed use commercial/residential building.

- Housing Task Force – Trustee Kristansen reported having attended the 9/14/15 HTF meeting. Discussion continued on refuse collection research.

- Comprehensive Plan – Trustee Kristansen reported having met today with Trustee Ciciotti and Deputy Clerk-Treasurer Linden on the Climate Smart Communities steps needed for grant funding for a comprehensive plan.

- Trustee John D. LaPierre

- Monroe County Hazard Mitigation Plan – Trustee LaPierre reported having attended 3 meetings. Much information and a lot of necessary paperwork.

- Police Department – Trustee LaPierre commended Chief Varrenti for moving forward on interviewing for potential vacancies. This will shorten hiring time and lessen overtime. He thanked Chief Varrenti for encouraging his participation in the interviews.

- Public Works – Trustee LaPierre reported having seen the new sidewalk grinding machine in use. It is very effective in eliminating trip hazards and was well worth the purchase.

**ADJOURNMENT:**

→ At 10:10pm, Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the meeting be adjourned.



Leslie Ann Morelli, Village Clerk