

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, December 21, 2015 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks, DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella

EXCUSED: Trustee Valerie A. Ciciotti

ALSO PRESENT: Hanny Heyen, Annie Crane, Sriram Bakshi, Linda Ketchum, Art Appleby, Joan Hamlin, Fred Webster, Joy Levandowski, Brian Winant and several members of the Brockport Police Department.

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

At the time of each person's report, all were wished Happy Holidays.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

This evening, we will take a look at how the Telephone came to Brockport. Unlike electric lighting which was quickly accepted in the village, the telephone had a long, fitful, painful gestation.

The first telephones arrived in the village in August 1881 in the form of a private line that connected the home of Dr. Rogers with his office. In fact, a number of those private two-terminal lines were installed in those early years. For instance, a resident of Monroe Avenue ran a private line to the Normal School, Fire Chief John Getty connected his residence to the Public Building, a newspaper editor ran a line from his home to his office, and so did undertaker A.D. Daily. One resident even connected his house to his barn, the newspaper editor commenting, "so he can hear the rooster crow in the early morn." The telephone system first appeared in Brockport when Captain Lina Beecher arrived from Medina in December 1881 as the Constructing Manager for the Bell Telephone Co. claiming that 21 businesses and professional offices had subscribed.

By May 1883, Bell had forty business and professional offices as subscribers. That, however, was its high point. The number of subscribers fell to "only a dozen" in May 1887, six in December 1887, and by January 1894, Bell was deemed to be "practically extinct".

It is easy to see why the telephone had failed. Those 40 businesses and professional offices could talk to each other, but, without residential subscribers, there could be no communication between them and their customers and clients. Another problem was the rates. It cost 35 cents to call Rochester, so that three calls cost the equivalent of a day's wages for a common laborer. Another problem was the flimsy poles and wires. The poles toppled and the wires sagged from storm damage or poor quality, so that they created a public safety hazard and caused frequent, long outages.

Then, in 1898, a local physician, Frank A. Winne entered the picture. He obtained a 50-year franchise from the village and by March 1899 was claiming almost 100 subscribers. In July 1903, the "practically extinct" Bell Telephone Co. came back to life, promising "thoroughly modern, up-to-date" equipment that would connect to its nationwide system. So, by 1903, with two phone companies operating in the village, the early problems seem to have been solved and the telephone had finally really come to Brockport 22 years after its first appearance.

Although Captain Beecher never returned to Brockport, he had a rather colorful career elsewhere. At various times, he was in the telephone business in Batavia and Chicago; inventing an acoustic telephone, a portable telephone, and a single rail road that "swept along at 12 mph and smoothly"; investing in a large tract of land in Tennessee that bankrupted him; president of the Genesis & Obed Railroad in Tennessee; and recruiting soldiers in Batavia for the Spanish-American War. To top it all off, in 1887, he announced that he had been the lover of Frances Folsom who had recently wedded President Grover Cleveland in the White House.

OATH OF OFFICE: none

GUESTS: none

CERTIFICATES & PROCLAMATIONS:

- Retirement proclamation – Officer Brian Winant

PROCLAMATION

WHEREAS; Brian C. Winant was employed by the Village of Brockport Police Department as a Police Officer since September 8, 1998 as a transfer from the Allegheny County Sheriff's Department; and

WHEREAS; he worked on behalf of the people of the Village of Brockport, enforcing our laws and safeguarding lives; and

WHEREAS; he represented the members of the union as President of the Stetson Club; and

WHEREAS; he was often first to coordinate donations and give back to the Brockport community; and

WHEREAS; he coordinated an annual blood drive, the Hometown Heroes Banners Program and the Holiday of Lights Parade; and

WHEREAS; December 9th, 2015 marked the occasion of his retirement;

NOW, THEREFORE, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, do hereby tender this certificate of recognition, and congratulate Brian C. Winant on his retirement and encourage our citizens to extend to him their best wishes.

IN WITNESS WHEREOF, on December 21, 2015 I have here unto set my hand and caused the Corporate Seal of the Village of Brockport to be affixed.

Brian Winant thanked the Mayor, Village Board, Chief, Lieutenant, Sergeants, Officers, Union team, staff of the Police Department, the community and Joy Levandowski for their support during his career in Brockport. He commended Chief Varrenti noting that they did not get off to a smooth start, but over time he found the Chief to be a good leader and friend and able to make hard decisions. He said someday when Chief Varrenti retires, Lt. Cuzzupoli is well trained to be named Chief. He said he hopes the Village Board sees this as they would be crazy to fill the position with anyone other than him. He wished the new Stetson Club President well – including his role with the annual holiday of lights parade scheduled for December 4th, 2016. He thanked Joy Levandowski for being a big part of his life and for her support with Union events from cooking to hanging banners and everything in between.

PUBLIC HEARING:

- Proposed Local Law #2 of 2015 – adding a Parks chapter to the Brockport Village Code –

→ At 7:12pm Trustee Kristansen moved, Mayor Blackman seconded, carried 4/0 to close the regular meeting and open the public hearing.

Clerk Morelli read the following legal notice that was published in Suburban News, posted on the Village website and posted at Village Hall.

VILLAGE OF BROCKPORT
Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Monday, December 21, 2015**, in the Village Hall conference room 49 State Street, Brockport, NY 14420 regarding proposed Local Law of 2015 to amend the Village Code as follows:

A Local Law adding a Parks chapter to the Brockport Village Code.

Text of the proposed local law is available for public inspection during normal business hours at the Village Clerk's office and is on the Village website at www.brockportny.org. All interested parties will be given the opportunity to be heard.

By Order of the Brockport Village Board

Leslie Ann Morelli
Village Clerk
Village of Brockport

Parks Committee Chair Hanny Heyen, Vice Chair Linda Ketchum and Code Review Committee Chair Art Appleby were in attendance. Chair Heyen said the Village has 9 parks. In December 2013 she and Parks Committee member Sandi Henschel began the project of researching codes of other municipalities as to parks. She said they utilized the formatting done when she was on the Tree Board

and a chapter was added to the code regarding trees. She thanked the Village Clerk and Department Heads for providing information and helping to review the drafts along the way. The parks code draft being considered this evening got through the Code Review Committee and was reviewed by the Village Attorney. It includes changes that resulted from the Parks Committee's recent meeting with a Parkitects inspector. One of those was that the equipment at Evergreen and Havenwood Parks are not age appropriate for the parks to be considered "tot lots".

Public: none

Village Board:

Trustee Andrews cited 3 places in the proposal that references the "Village" and suggested it be replaced with "together with the Village Board".

Mayor Blackman inquired about creating a new park or de-accessioning a park.

Village Attorney Mastrella said provided feedback about not including acquisition of or alienation of parkland. Alienation of parkland requires an act of the NYS Legislature. If federal funds are involved, it involves the Department of State.

Parks Chair Heyen shared that in 2006 when she was a Trustee the Village Board was petitioned for the vacant Village lot on South Avenue to become a park. The Village Board approved it. To undo that (get rid of it as a park) would take an act of the NYS Legislature. She said there should be a process laid out in writing to do something with a municipally owned parcel.

Village Attorney Mastrella said State law confers the powers and duties of a municipal board and acquisition of land is among them.

Mayor Blackman asked why no penalties are listed as to the prohibited acts.

Village Attorney Mastrella said he recalls discussing adding such.

CRC Chair Appleby said penalties were included in an earlier draft but then removed as they didn't jive with penal law.

Village Attorney Mastrella said he recommends adding penalties if this is to be a charging section of law. They should match up with the penalty provisions recently amended elsewhere in the Village Code. That will allow the Police Department and Code Enforcement to write tickets on such.

Chief Varrenti agreed. He further suggested skateboarding be included as prohibited on any Village property as currently it is not a violation of any Village Code. If skateboarding on Village property is a violation of a local law then it can be enforced. As it stands now, just because a sign says skateboarding is prohibited, it doesn't mean it can be enforced. Chief Varrenti suggested similar re loitering.

Village Attorney Mastrella said any ticket written has a chance of notwithstanding a challenge, but having a prohibition such as skateboarding with penalties listed carries more weight.

BI/CEO Miller asked if drones were addressed in the proposal.

CRC Chair said yes, under aircraft.

Chief Varrenti suggested actually adding the word "drones".

→ At 7:45pm Trustee Andrews moved, Trustee Kristansen seconded, carried 4/0 to carry over the public hearing to a future meeting – date to be determined and re-open the regular meeting.

The Code Review Committee will take the feedback and work with the Village Attorney to make the suggested changes. They will plan to get this back to the Village Board – possibly for the 3/21 meeting in which the Attorney and Department Heads are present.

PUBLIC COMMENT: none

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 4/0 that the minutes of the 12/07/15 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 4/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	12/21/15	\$34,504.54	
	12/21/15	\$28,002.50	
FUND (F): <u>Water</u>	12/21/15	\$40,983.34	
FUND (G): <u>Sewer</u>	12/21/15	\$242.95	
FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust & Agency</u>	-	-	
			\$75,730.83 total
			\$28,002.50 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- Local Law #1-2015 filing notice – Clerk Morelli reported the following:

VILLAGE OF BROCKPORT
NOTICE OF ENACTMENT OF LOCAL LAW
LOCAL LAW FILING

PLEASE TAKE NOTICE THAT the following Local Law was adopted by the Village Board, filed with the Secretary of State, State of New York and proof of filing has been received. Said local law is in full force and effect in the Village of Brockport.

Local Law # 1 of 2015 – to amend the Village Code as follows:

A Local Law amending the penalty provisions of Chapters 4, 18, 21, 35, 36, 55, and 58 of the Brockport Village Code.

Brockport Village Code Sections 4-2 and 4-5 (Alcoholic Beverages); 18-3 (Firearms, Fireworks, and Explosives); 35-5, 35-10, 15-18, 35-24 (Peace and Good Order); 55-5 (Noise) shall be amended to read as follows:

"Any person, Corporation or other entity who violates the provisions of this chapter shall be guilty of a violation and shall be subject to imprisonment not to exceed fifteen days or a fine not to exceed \$250 or both such fine and imprisonment."

Brockport Village Code Sections 21-21(G) (Garbage); 36-27(F) (Minimum Housing and Building Code); 58-30(A) and 58-35.13 (Zoning and Property Maintenance) shall be amended to read as follows:

"Any person, Corporation or other entity who violates the provisions of this chapter shall be guilty of a violation and shall be subject to imprisonment not to exceed fifteen days or a fine not to exceed \$250 or both such fine and imprisonment. Each day of continued violation shall constitute a separate offense."

Leslie Ann Morelli
Village Clerk
Village of Brockport

Dated: 12/10/15

- **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)
 - Treasurer – Daniel P. Hendricks
 - Financial reports for period ending 11/30/15 – Treasurer Hendricks referred to the information in the packet. All is on track. There is approximately \$76,000 left in the contingency line.
 - Budget Amendments & Transfers - Treasurer Hendricks referred to the information in the packet.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 4/0 that the following budget amendments be authorized:

Amendments

Account #	Description	Amount	Purpose
A7415.4000	Seymour Library	\$3,500.00	(1)

A7450.4010	Adopt A Picture	\$100.00	(2)
A8560.4000	Tree Grant	\$4,000.00	(3)
		Total expenditures	\$7,600.00
		Total revenues	\$7,600.00

Purpose:

- (1) Funds paid to Library from Shafer Trust Account
- (2) Expenditures associated with Museum Revenues from Adopt A Picture
- (3) Expenditures for Tree Grant

Transfers

Account #	From	Account #	To	Amount	
A1990.4000	Contingency	A1010.4030	Board Conference Expense	\$300.00	(1)
A1990.4000	Contingency	A1110.4000	Court Contractual Expense	\$2,000.00	(2)
A1990.4000	Contingency	A1110.4060	Court Postage	\$400.00	(3)
A1990.4000	Contingency	A5110.4080	Street Maint – Travel & Conf	\$1,225.00	(4)
				Total:	\$1,900

Purpose:

- (1) Board travel & conference
- (2) Court expenditures for curtain in Village Hall
- (3) Court postage
- (4) Street maintenance – travel & conference

- RFP – auditing services – proposals due by 2pm 1/14/16 – Treasurer Hendricks shared that he received notice that the current auditors, Raymond Wager CPA no longer have the time for us. He put out an RFP (request for proposals) for a new auditors. The proposals are due by 2pm 1/14. He will review them and have a recommendation for the 1/25 Village Board work session.

- o Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.

- BI/CE/PB/ZBA Clerk Vacancy – BI/CEO Miller reported that 11 applications were submitted for the vacancy with search committee comprised of him, outgoing Clerk Krahe and Mayor Blackman to interview 7 or 8 and narrow down to 2 or 3 for a second interview. He said he is thankful that outgoing Clerk Krahe graciously offered to stay on a limited basis (3 afternoons and covering PB and ZBA meetings) until the vacancy is filled.

- Ongoing inspections – BI/CEO Miller said work continues as to inspections and such.

- End of semester clean outs – Trustee Andrews mentioned some furniture being left at the curb of some rentals at the end of the college semester. BI/CEO Miller said to let him know and they will contact the property owners and have DPW pick it up and bill for it if necessary.

- o Police – Police Chief Daniel P. Varrenti

- Staffing - Chief Varrenti reported that new officers Papponetti and Wakefield have started their FTO and are off to a good start. There are 2 vacancies to fill, that of Officer Cranston who recently resigned and Officer Winant who recently retired. Hiring may come down to those needing to complete the Police Academy. The next one begins in mid-March. It takes 6 months then 3 months of FTO. He will discuss this with his Village Board liaisons and keep the Mayor informed.

- Wildflower movie – Chief Varrenti shared that Lt. Cuzzupoli is a bit of a star as he appears briefly in the Wildflower movie that was recently filmed in the Village.

- 6/1/16-5/31/17 budget – Chief Varrenti reported having recently submitted the Police Department budget requests to Treasurer Hendricks.

- Calls of note – Chief Varrenti reported that the investigation continues on the November 11th attempted bank robbery at Chase in the Village. Chief Varrenti reported on 2 recent home invasion robberies. Both were drug related. One was targeted and one was entrance into the wrong apartment.

- Social Media Investigative Training – Chief Varrenti noted that so much of what happens today is on the internet and social media. He has reserved 2 spots to a free 2 day training school on social media investigations in Nassau County. While the registration fees are waived there will be travel costs for hotel and meals at the GSA rate.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 4/0 to authorize the travel costs

associated with said training.

- Public Works – Superintendent Harry G. Donahue
 - Spt. Donahue said his items are listed under Old/New Business later in the

meeting.

- Village Attorney – Daniel J. Mastrella, Esq.
 - Solar Energy Project – Village Attorney Mastrella shared that he and the attorneys for the Brockport Fire District and Seymour Library have been communicating as to the memorandum of agreement. He will keep the Village Board informed of any necessary next steps.

- **PERSONNEL ITEMS:**

- Appoint to fill vacancy on the Seymour Library Board – Mayor Blackman noted that Lynne Gardner's term as a Village representative on the Seymour Library Board of Trustees comes to a close at the end of this month due to the by-laws indicating 2 consecutive 5-year term limits. She is thanked for her 10 years of service through a time of change, growth and improvements.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 4/0 to appoint Taysie Pennington as a Village representative on the Seymour Library Board (a Library Trustee) for a 5-year term beginning in January to December 31, 2020.

T. Pennington knows the Library Board meets at 7pm the 3rd Tuesday of each month at the Seymour Library. She will be informed that Sally Snow, Assistant Director of the Monroe County Library System will be doing a new trustee orientation at 6pm before the Library Board's January 19th meeting. Director Gouveia is asking that new and current Library Trustees attend as it will include New York State Education Department laws and regulations and the duties of a library trustee.

- Appoint to fill Planning Board member vacancy on the Housing Task Force –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 4/0 to appoint Charles Switzer of the Planning Board to the Planning Board member vacancy on the Housing Task Force.

C. Switzer knows the Housing Task Force meets twice per month – in 2016 the 2nd and 4th Monday at 5:30pm at Village Hall. He has been provided with the Housing Task Force composition, mission and roster.

- Appoint to fill vacancy on the Historic Preservation Board –

Trustee Andrews shared that Dr. Macpherson is the new College at Brockport President's husband. He is a retired RAF pilot and member of the University of Liverpool faculty. He does most of his work from here and travels to England quarterly. Trustee Andrews said the vacancy is for an Architect or Architectural Historian per the Village Code. Dr. Macpherson does not meet that requirement. However, as previously mentioned the composition of the Historic Preservation Board in the Village Code no longer matches what is required by CLG (Certified Local Governments). He will be bringing that to the attention of the Code Review Committee to recommend necessary amendments for the Village Board to consider via the Local Law process.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 4/0 to appoint Dr. Allan Macpherson to the vacancy on the Historic Preservation Board for a term to June 30, 2018.

Dr. Macpherson knows the Historic Preservation Board meets the 3rd Thursday of the month at 7:15pm at Village Hall. He will be provided with necessary information.

- Appoint to fill employee vacancy on the Ethics Board – With the retirement of Brian Winant, he can no longer serve as the employee member of the Ethics Board.

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 to appoint Deputy Clerk-Treasurer Erica Linden as the employee member on the Ethics Board to complete a term to 6/30/16.

Mayor Blackman said E. Linden is willing to serve as the Ethics Board Secretary should the need to convene ever arise. She noted that the Ethics Board has not had an issue to meet about in over 5 years.

- Notice of remaining Board/Committee vacancies – Mayor Blackman said while advertising the vacancies on the Village website and in Suburban News is helpful, in recent time, the best recruits come from Village Board members asking people they think would be good on a particular Board of Committee to submit a position interest form.

→ Mayor Blackman moved, Trustee Andrews seconded, carried 4/0 to authorize advertising the

remaining vacancies as follows:

**VILLAGE OF BROCKPORT
BOARD / COMMITTEE / VOLUNTEER OPPORTUNITIES**

Board/Committee vacancies open to Village residents:

- Tree Board
 - 4-year term to 6/30/19
 - 4-year term to 6/30/19

Meets 3rd Tuesday 7pm September-May
- Emily L. Knapp Museum Board
 - complete a term to 6/30/16
 - 3-year term to 6/30/18

Meets 4th Wednesday 6pm
- Code Review Committee
 - 5-year term to 6/30/20

Meets 4th Monday 6pm
- Ethics Board
 - complete a term to 6/30/17

Meets only as needed

Dated: 12/21/15

Application deadline: remains open until vacancies are filled

A position interest form can be submitted from the Village website: www.brockportny.org
or obtained at Village Hall, completed and turned in to:

Leslie Ann Morelli, Village Clerk
Village of Brockport 49 State Street Brockport, NY 14420
Monday thru Friday 8:30am to 4:30pm
or lmorelli@brockportny.org

• **OLD or NEW BUSINESS:**

○ Approve and authorize Mayor to sign 2016 Amendatory agreement – All Seasons County/Village work – Mayor Blackman said this is per information in the packet - an agreement as to wages paid by the County to the Village when they do work on county projects. These are new rates. The original was signed in 2007.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 4/0 to adopt the following resolution:

RESOLVED, to accept and authorize the Mayor to sign the 2016 amendatory agreement – All Seasons County/Village work agreement.

○ Approve and authorize Mayor to sign County CDBG re West Avenue water main replacement project phase II – Mayor Blackman said this is per the information in the packet – replacing badly corroded 6” cast iron water main from Smith Street to Kimberlin Dr. It affects not only the home owners in the northwest section, but Strong West, Beikirch, and the West Avenue fire hall which are all big water users.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 4/0 to accept and authorize the Mayor to sign the CDBG YR 40 agreement between Monroe County and the Village of Brockport for the West Avenue Water Main Replacement Project Phase II.

○ Approve and authorize Mayor to sign County CDBG re West Avenue water main replacement project phase II – This was not on the agenda or in the packet. Spt. Donahue asked that it be added.

→ Trustee Kristansen moved, Mayor Blackman seconded, carried 4/0 to accept and authorize the Mayor to sign the CDBG YR 39 amendatory agreement between Monroe County and the Village of Brockport for the West Avenue Water Main Replacement Project Phase I.

○ Declare surplus and authorize advertising on Auctions International – 1999 310SE John Deere, 2003 Crown Victoria, 1 gasoline pump, 1 diesel pump, metal shop cabinets with bins, light bar, 6 military generators – Spt. Donahue clarified that there are 4, not 6, military generators.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 4/0 to declare surplus and authorize advertising on Auctions International the following: 1999 310SE John Deere, 2003 Crown Victoria, 1 gasoline pump, 1 diesel pump, metal shop cabinets with bins, light bar, 4 military generators.

- Grants –
 - Awarded \$3,000 – Preservation League of NYS – TAG – museum handicap accessibility study
 - Awarded \$75,000 – NYSCC CFA Canalway Grant Program – rowing / canal development project - Mayor Blackman said this relates to the bring rowing to Brockport project which involves clearing some land across Fayette Street permitted to the Village from the NYS Canal Corp, construction of a boat shed on the site, receipt of donated equipment, purchase of other equipment, installation of a floating dock and very importantly, creating the community organization – Brockport Rowing – that will carry the effort forward. She said that effort falls squarely on her shoulders but will not detract her from her Mayoral obligations. It will also involve a meeting early in the new year with neighbors in the area to discuss the proposed changes to the piece of property and to answer questions and address any concerns. Mayor Blackman said she thinks rowing has great potential to bring to the area not only a recreational activity that appeals to a wide age group, but also an increased use of the canal, and the tourism and traffic to our downtown that will follow in its wake.
 - Award amended – Livingston Arts Council grant from \$2,000 to \$3,899 – gateway mural project
 - Denied – GBDC application to M&T – gateway mural project

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
 - Accept resignation of Trustee Valerie A. Ciciotti – Mayor Blackman read into the record the following letter:

November 30, 2015

Board of Trustees

Dear Fellow Board Members,

Please accept this letter as my formal resignation from the Village of Brockport Board of Trustees, effective Thursday, December 31, 2015. My other commitments have become too great for me to be able to fulfill the requirements of my position on the board, and I feel it is best for me to make room for someone with the time and energy to devote to the job.

I am grateful for having had the opportunity to serve on the board with all of you and I offer my best wishes for its continued success. If I can be of any assistance during this transition, please let me know.

Sincerely,

Valerie Ciciotti

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 4/0 to accept with regret the resignation of Valerie Ciciotti as Trustee effective December 31, 2015.

Trustee Andrews said V. Ciciotti served the Village well at a personal and financial sacrifice. She made some important contributions including her role in creating the Housing Task Force which can render valuable service to the community and for her meticulous analysis of the proposed Sweden/Brockport Comprehensive Plan and her efforts to get expert assistance in creating a new Comprehensive Plan for the Village. Further, he commented that her financial perspective coming from her experience in small business, real estate and family management was appreciated.

Mayor Blackman concurred and said V. Ciciotti has been and continues to be invested in quality of life issues. She cited her work with Deputy Clerk-Treasurer Linden on getting the Village status as a climate smart community. She indicated a desire to continue working with the Housing Task Force and towards a new Comprehensive Plan. There is a resident vacancy on the Housing Task Force she can fill.

Trustee Kristansen said she is pleased V. Ciciotti will continue with those efforts as she is passionate about them. She appreciated her help getting her acclimated to the Village Board. She commends her for her continued vision regarding quality of life issues.

Trustee LaPierre said V. Ciciotti consistently helped him understand what all is involved in the dedication and welfare of the Village. He is glad she will continue with what will utilize her talents best while freeing up some of her time.

- Appoint to fill vacancy on Housing Task Force -

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 4/0 to appoint Valerie Ciciotti to the resident vacancy on the Housing Task Force.

V. Ciciotti knows the Housing Task Force meets twice per month – in 2016 the 2nd and 4th Monday at 5:30pm at Village Hall. She is well acquainted with the Housing Task Force composition, mission and roster as she helped bring the group to fruition.

- Appoint to fill vacancy on Village Board -

Mayor Blackman announced the appointment of Annette M. (Annie) Crane as Trustee through 6/30/16. She said A. Crane has been a Village resident for many years, works at Lift Bridge Book Shop, is Chair of Sweden Democrats and most recently was a candidate for Sweden Town Supervisor. Though a Mayoral appointment Mayor Blackman asked for a vote of support from the Village Board.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 3/0 in support of Mayor Blackman's appointment of Annette M. (Annie) Crane as Trustee.

Annie Crane was in the audience and the Board and Clerk congratulated and welcomed here. Mayor Blackman said U.S. Congresswoman Louise M. Slaughter will be ceremonially swearing in Annie as Village Trustee and Lori Skoog and Mary Rich as Sweden Council members on Sunday, January 3rd at 2:30pm at The Center at 133 State Street in Brockport. RSVP's go to Lori Skoog. Mayor Blackman said Annie Crane will be officially sworn in at the January 4th 7pm Village Board meeting at which time she'll take her seat at the first meeting of the new calendar year.

- Main Street Grant Program – Mayor Blackman read into the record the following letter dated December 11th from Mark Lewis.

Dear Mayor,

I would like to extend many thanks to the Village of Brockport for seeking and administering the Main Street grant this year. The grant has allowed me to take care of several necessary maintenance items and even some improvements for the historic building at 21-25 South Main Street.

As a result of the grant, the masonry was repaired, new paint was put on the entire building, new commercial doors were installed and a state of the art security system was installed. It's a very visible building and I've had many people comment on how nice the improvements look.

I know that the process of administering these grants can be time consuming and tedious. I do not know everyone who was involved with it behind the scenes but please extend my thanks to them if possible.

As a side note, if the Village is going to do this again, I would be happy to speak with the owners of targeted buildings about the benefits of participating. Perhaps if it came from a fellow property owner it could encourage more participation.

Thanks again to all involved.

Mark Lewis, sole member, Brockport Lofts, LLC

- Planning Board - Mayor Blackman shared that she attended a portion of the December 14th Planning Board in which the application of the Red Jug Tavern going into the former Northbound Junction location on Merchant Street was discussed. One of the issues that came up was how they were going to treat the area that fronts onto the canal – a boardwalk like at the neighboring restaurant? There was talk of a fence to keep patrons from ending up in the canal. She said this led her to the discovery of something that won't help in this situation, but could down the line as canal front development by both the Village and the College continues and as the Village develops its own Comprehensive Plan. She referred to Pittsford Code Chapter 121 titled Waterfront Consistency.

- Parks and Trees – Mayor Blackman shared that she and Trustee LaPierre met with DPW Spt. Harry Donahue and DPW Labor Foreman Dave Moore on December 16th. Two very large areas of DPW concern and time demands are the 9 parks with various equipment and over 1,700 trees with pruning, planting and removal needs. To take some of the demand off of Harry and with an eye towards increasing efficiency, Mayor Blackman said she has asked Dave to be the person that the

Parks Committee and Tree Board reports to with requests, questions, tree orders and the like.

- Monroe County Association of Villages – Mayor Blackman shared that Brockport hosted the December 17th dinner meeting of the 10 Village Mayors at the College at Brockport President's dining room with Katy Wilson, VP for Student Affairs and Enrollment Management as the guest speaker.

- Flower City Ballet – Mayor Blackman shared having attended and brought with her Deputy Clerk-Treasurer Erica Linden and daughters Mathea and Mairi Linden to the December 20th Flower City Ballet performance of the Nutcracker at the College at Brockport. She learned there was a lack of it being on the College's events calendar and outreach to the community.

- Employees holiday reception – Mayor Blackman reminded the Board to attend if they are able, the annual holiday reception she is putting on at Village Hall at 2:30pm tomorrow, December 22nd for Village employees. She is providing the refreshments and Clerk Morelli is providing the paper/plastic ware.

- Trustee/Deputy Mayor William G. Andrews

- Monika W. Andrews Creative Volunteer Leadership Award – Trustee Andrews reminded that the deadline for nominations is Noon, December 31st to Clerk Morelli. The Selection Committee is comprised of Rob Westbrook from the Town of Sweden, Kermit Mercer from the Town of Clarkson and Linda Ketchum from the Village of Brockport.

- Western Monroe Historical Society – Trustee Andrews shared having been one of the hosts of 4th graders who toured the Morgan Manning House December 8th.

- Town/Gown – Trustee Andrews shared that the subcommittee on landlord / student relations is looking into putting together a handbook for incoming students of information, resources, off campus housing and the like. They talked with Brockport Merchants Association outgoing President Christina Daniels of Chase Bank about a possible merchants component.

- Monroe County Association of Villages – Trustee Andrews shared that he attended with Mayor Blackman the December 17th dinner meeting of the 10 Village Mayors that Brockport hosted.

- Brockport Community Museum – Trustee Andrews shared that he attended the Brockport Community Museum Board meeting earlier this evening in which they are planning for a February exhibit for African American History Month.

- Emily L. Knapp Museum – Trustee Andrews commended E.L.K. Museum Board Chair Pat O'Brien for the written annual report. A lot got accomplished in the past year and she and the Museum Board members and volunteers deserve a great deal of credit for their efforts.

- Main Street Grant – Trustee Andrews shared that the last documents are being signed. He commended the committee, J. O'Connell Associates and Deputy Clerk-Treasurer Linden for successfully administering this complicated grant program. Several property owners in one section of the downtown historic commercial district took advantage of having projects done with 75% subsidies through the grant. He said he will look to applying for a future similar grant for another part of the commercial district.

- Trustee Valerie A. Ciciotti (excused)

- Trustee Katherine J. Kristansen

- Planning Board – Trustee Kristansen shared having attended the December 14th Planning Board meeting. There were 4 applications for businesses. Three were approved. One was tabled for more information.

- Seymour Library – Trustee Kristansen shared having attended the December 15th Library Board meeting. Approval was granted for two new air conditioning units to replace one that is non-functioning and 1 that is on its way out. In November the Library saw a huge increase of its door count over the same month last year. They discussed the proposed memorandum of agreement regarding the solar energy project. The reworking of the 1990 tri-municipal agreement is on hold until new Library members are in place and officers determined and until Sweden Town Board members are in place.

- Brockport Toy Shelf – Trustee Kristansen shared having volunteered on December 19th for the Brockport Toy Shelf gift distribution. Many said without that there would be no Christmas for their children.

- Police Department - Trustee Kristansen shared that she and her husband were out of

state visiting a new grandson recently and she filled out a house check form and Brockport Police Department did so regularly. She said it really helps to know that if something is amiss they will get a call. These checks also help deter crime. She thanks the Brockport Police Department for their continued professionalism and service to the community.

Trustee Andrews commented that when he was out of the country for a short time last year his son set up a camera for remote access. He has proof that house checks were being performed by the Brockport Police Department during his absence. He encourages people to take advantage of this service.

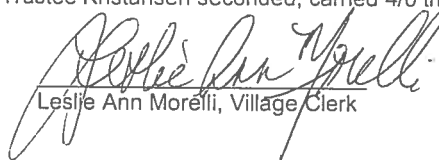
o Trustee John D. LaPierre

▪ Parks Committee – Trustee LaPierre shared having attended the December 14th meeting of the Parks Committee. In the past, the Parks Committee met sporadically, then a few set months of the year, and now has agreed to meet every month except January at 7pm on the 2nd Monday. They will meet at the Seymour Library as the Planning Board meets at the same time at Village Hall.

EXECUTIVE SESSION: none

ADJOURNMENT:

→ At 8:37pm, Trustee LaPierre moved, Trustee Kristansen seconded, carried 4/0 that the meeting be adjourned.



Leslie Ann Morelli, Village Clerk

