

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, February 6, 2017 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli

ALSO PRESENT: Village Historian Sarah Cedeño, Sue Savard, Linda Ketchum, Doug Hickerson, Kristina Gabalski, Kathy Goetz, Nick Ballard, Sarah Hart, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

This evening's historic moment will describe the process by which the Grammar School came into being in 1907. About 1830, Brockport set up an elementary education system of three small district schools. The West School was on the southwest corner of Utica and Holley Streets. The East School was on the northwest corner of Union Street and Park Avenue. The North School was on Fayette Street opposite the west end of Frazier Street. All elementary grades were taught in all three schools.

By the late 1890s, the state was pressuring school districts to consolidate into "graded union schools", where grades would be taught separately. In April 1901, the County School Commissioner called a vote of Brockport taxpayers on a consolidation proposal. The Village Board unanimously opposed his order and the taxpayers voted it down 65-151.

He then ordered the grades to be distributed among the schools, so that each grade could be taught in a separate classroom. Children living north of the canal attended the North district school for grades 1, 2, 3, and 4. Those south of the canal attended the East school for grades 1, 2, 3, and 4 and all students attended the West school for grades 5, 6, 7, 8, and 9, except that one grade was taught in the Normal School.

That lasted six years until the State School Inspector forced a solution by reporting that none of the village schools met State standards for safety and hygiene. In August 1906, district taxpayers faced reality by voting, 52-27, to approve a \$20,000 bond issue to build an eight-room union school on the site of the West district school. It opened for classes in September 1907. Brockport's taxpayers had been dragged, kicking and screaming, into the 20th century's educational world. That Grammar School served the village until the Elizabeth Barclay School opened in 1956.

OATH OF OFFICE (ceremonial): none

PUBLIC HEARINGS: none

PUBLIC COMMENT: none

CERTIFICATES & PROCLAMATIONS:

- Selection Committee presents – Monika W. Andrews Creative Volunteer Leadership Award to Sue Savard – Selection Committee member Linda Ketchum was in attendance to present the award to Sue Savard.

2016 Monika W. Andrews Creative Volunteer Leadership Award – Selection Committee Report

The committee heartily selects Sue Savard for this year's award. Sue was also nominated for her work at the Emily L. Knapp Museum in 2014 and was a strong candidate then.

We were pleased to read so many strong, supportive letters of Sue Savard's continued work such as one that stated, "Several years ago, the museum with its outstanding collection, needed organization in every sense of the word. Many, including the letter writer, were skeptical (what is she doing?). Now, after cleaning, sorting and brainstorming, Sue has brought new life to one of Brockport's best and most unique assets."

Another letter of support noted that Sue Savard is a tireless worker whose contribution to the Emily L. Knapp Museum is an inspiration to those who have had the privilege of working with her. Sue personifies the criteria for the Monika W. Andrews Creative Volunteer Leadership Award.

The Brockport area has a museum to be proud of because Sue has performed countless hours of creative planning, follow-up and down-on-your-knees hard work. She wanted us to make certain to include the fact that she has many, many volunteers and has not done this alone!

One of the volunteers wanted to thank Sue for the reopening of the museum because it was fun for the whole community. Her organizational skills are above reproach as she uses historical reference to restore and display stored items.

Museum chairperson, Pat O'Brien, listed many examples of Sue's efforts and we want to offer brief descriptions below:

1. Black History Month – presentations in honor of William Page and Fannie Barrier Williams including live music. A true "town and gown" event featuring the college president, Heidi MacPherson, and our mayor, Margay Blackman.
2. Be a Historian for an Afternoon – a new "opening event" each year. This year's encouraged young visitors to walkabout and find an object planted in each of the 11 rooms that didn't belong in the time period of that room.
3. Military Uniforms – old uniforms were hung in a newly painted room and looked dirty. Sue had the idea of testing one of the duplicate pieces in her dryer with a dry cleaning sheet. The transformation was miraculous.
4. Flag Restoration – a 39-star flag was recently found. Sue spent several days looking for advice on how to restore it and ended up getting an appointment with a Buffalo State University professor who teaches museum object conservation.
5. Creative use of time and talent – Sue saved spending a \$5000 transportation fee to restore one of the Golden Eagles in the collection by recruiting the curator from the Clarendon Museum to transport it during her trips to NJ to visit a friend. She contacted Lowe's about air conditioners to stave off the 100-degree heat in the museum and Lowe's provided 3 units at cost. Metal bookcases containing Brockport Post newspaper articles were rusting, so she contacted BOCES in Spencerport who agreed to make and install new bookcases.

In conclusion, the museum chairperson states that Sue Savard is probably thinking of 5 other projects that should be considered. Sue has worked and is continuing work to launch the Emily L. Knapp Museum into the next century!

Monika W. Andrews Creative Volunteer Leadership Award Selection Committee:

Linda Ketchum – Village of Brockport
Robert Westbrook – Town of Sweden
Chrys Gross – Town of Clarkson

Sue Savard expressed her thanks and said if she could reproduce the award 25 times for the volunteers that have helped her she would. She has only lost 2 volunteers who could no longer help due to illness. No others have quit. They work hard but do work that is geared to their interests and skills. They enjoy the work and each other. Sue said she had interviewed Trustee Bill Andrews for a project and learned about his late wife, Monika and all of her volunteerism in the community. She is honored to receive the award and to be walking in Monika's shoes.

Trustee Andrews relayed how the award was started and that the \$250 monetary component is funded by a Trust set up using some insurance policies Monika had. Sue said she didn't realize the award included a monetary component and will likely use the money towards her museum work. Trustee Andrews showed a copy of Sue's new book now for sale at Lift Bridge Book Shop. It is called *In His Words Brockport, 1858-1866 The Diary of Joseph A. Tozier Transcribed and Arranged by Sue Savard*.

Trustee Andrews thanked the selection committee for their work in choosing the recipient.

Mayor Blackman commended Sue for her efforts and enthusiasm.

GUESTS:

- Village Historian Sarah Cedeño – 2016 Village Historian report – Village Historian Cedeño presented the following report which was recently submitted to the Village Clerk and to the New York State Historian.

2016 Historian's Report
Village of Brockport
Village Historian Sarah Cedeño

At the start of 2016, I had just wrapped up a semester of mentoring and supervising students of Dr.

Neal Keating's Museum Studies students and had begun working with Sue Savard to plan a Black History celebration that featured Fannie Barrier Williams and William Page, prominent residents of Brockport. I researched William Page's lineage and genealogy through ancestry.com, confirming with information we had at the Emily Knapp Museum and Gertrude Page's Archives that I located through Emory University, but was only able to confirm what we already knew with certainty, though was able to find some potential information about William's mother that implied she was sold to his father, a man named John Page who lived in Key West, from Barbados in the late 1820s slave trade. I gave a 25-minute presentation on William Page and emceed the event that also featured remarks by the College at Brockport's President Heidi Macpherson, Museum Studies Chair Neal Keating, and Mayor of Brockport Margay Blackman. I also was interviewed for *The Stylus*, the College at Brockport's newspaper.

As a result of the presentation, Julie Pruss and Kate Logsdon asked me to serve on the Fannie Barrier Williams Committee at the College at Brockport to organize an annual event honoring Williams, though the committee is still in formation.

I've written the Emily Knapp Museum portions of the seasonal Village of Brockport newsletters, written or edited press releases, and created posters for local history/museum events.

I manage and update the Emily L. Knapp Museum Facebook page and blog.

I continued to work at the museum on Tuesday evenings during the downtime (the end of October through the end of March) and opened the museum to visitors again Tuesday nights when the museum reopened in April through October and continue to research on Tuesday evenings in the winter. I hosted College at Brockport students for research conducted for a College Composition course and an upper level English course taught by museum volunteer and professor Dr. Alicia Kerfoot.

During the spring I reached out to the Brockport Central School District, focusing mainly on the elementary schools (the grades during which most of Brockport's history is covered and general fundamentals of social studies like community and government services. I wrote letters to each school and provided my business card, and reached out to the Barclay School Principal. I've learned that a personal approach directly to individual teachers will be the best method to invite students into our museum or myself into their classroom. I'm working with Mrs. Huck, 3rd grade teacher, to set up a time for her students to have a "walking field trip" to the museum when the weather breaks and have made significant progress for the 4th grade students to reestablish their annual trip to the Emily Knapp Museum.

In April, I organized and conducted the "Be an Historian" museum opening event with Sue Savard, which brought in some local faces.

In August, I contacted the NYS Fisheries and the College at Brockport to work out details of preserving the Emily L. Knapp's taxidermied golden eagle, though there was little enthusiasm.

In September, I organized and hosted, with Pat O'Brien, an open house for the board of Village of Brockport and department heads.

In October, I publicized, helped organize, and introduced speaker Richard Reiser for his talk on Myron Holley.

For the November After Hours at the Seymour Library program, I created a snapshot poster of the year 1936 in Brockport celebrating the 80th anniversary of the Seymour Library.

Throughout the year, I answered many inquiries from near and far both via email and social media. Though the social media inquiries are difficult to quantify, I've received email inquiries from and responded to the Rochester Deputy Historian regarding an exhibit they're creating to celebrate the 100th anniversary of the NYS suffrage amendment and from the Development office of the Francis Apartments on Owens Road for information on Fannie Barrier. Aside from these, I've received at least a dozen specific inquiries from local and former residents via phone and email and have responded. The Knapp Museum received a credit in Douglas Hedin's article for The Minnesota Legal History Project regarding a photograph/information I provided about Judge Jerome Fuller, Brockport resident.

At the end of 2016 and beginning of 2017, I'm researching the history of the Village Building/Museum and former Seymour home at 49 State Street for a March talk that I'm giving at the Morgan Manning House as part of the Western Monroe Historical Society's presentation series.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the minutes of the 1/23/17 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID:**

→ Trustee Crane moved, Trustee Andrews seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	1/27/17	\$94,062.48	
	2/3/17	\$28,209.13	
FUND (F): <u>Water</u>	1/27/17	\$349.64	
	2/3/17	\$202.50	
FUND (G): <u>Sewer</u>	1/27/17	\$43.37	
	2/3/17	\$370.74	
FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust & Agency</u>	1/27/17	\$471.50	
			\$94,926.99 1/27/17 total
			\$28,782.37 2/3/17 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- 2017 April-December events schedule – need information forms completed & returned by 3/1 – Clerk Morelli referred the letter and form in the packet having been posted to the Village website and sent in early January to officials and community group leaders requesting information by 3/1 on any events to be held in Brockport and open to the public April through December 2017.

- 2016 PESH form SH-900.1 summary of work-related injuries & illnesses completed & on file – Clerk Morelli referred to the document in the packet having been posted in Village employee break rooms and kept on file. She explained that it indicates work-related injuries and illnesses and has to be posted from 2/1 to 4/30. There were 9 cases and only 2 with limited lost time in 2016.

- Relevies onto Village tax bills as it relates to surrender to Monroe County – Clerk Morelli referred to the document in the packet from Monroe County Real Property Service and Real Estate. It clarifies what is allowed to re-levy onto tax bills. The Village follows this. It also clarifies what is allowed to be surrendered to the County if the taxes remain unpaid at the close of collection season. The only area of impact from this point on is in relation to property maintenance fees. There are typically several properties that Code Enforcement has DPW do property maintenance (lawn mowing, garbage pickup) that DPW invoices the property owners for. If the invoices remain unpaid, they are a re-levy onto the Village tax bill. If said Village tax bill with property maintenance re-levy isn't paid within tax collection season, the tax can be surrendered to the County but the re-levy cannot. This will simply require more diligence (past due notices and phone calls) to get the invoices paid before it comes to the point of re-levy. If that is unsuccessful and the bill with re-levy isn't paid within tax collection season, the tax surrender to the County will need to be minus the property maintenance re-levies. In summary, the County will guarantee the taxes, but not the property maintenance re-levies.

- Notice for electing Village Officers – Clerk Morelli referred to the notice in the packet as follows that was posted on the Village website and in the 2/5 edition of Suburban News.

**VILLAGE OF BROCKPORT
NOTICE FOR ELECTING VILLAGE OFFICERS**

PLEASE TAKE NOTICE:

That the Annual General Village Election in and for the Village of Brockport will be held on **Tuesday, June, 20, 2017 from Noon to 9pm** with the following officers to be chosen: one (1) Mayor for a four (4) year term to June 30, 2021 and two (2) Trustees each for a four (4) year term to June 30, 2021.

That the first day to circulate independent nominating petitions is Tuesday, April 4, 2017, and the last day to file said petitions at Monroe County Board of Elections is Tuesday, May 16, 2017. Petitions must indicate the office(s) and term thereto, for which it is filed, and

That the applications for absentee ballots will be accepted by Monroe County Board of Elections no earlier than Monday, February 20, 2017 and no later than Tuesday, June 13, 2017 for applications to be mailed or Monday, June 19, 2017 for personal applications by applicant or

his/her agent.

That questions should be directed to Monroe County Board of Elections at (585) 753-1550.

Leslie Ann Morelli
Village Clerk
Village of Brockport

DATED: 2/1/17

Suburban News: Please publish in 2/5/17 edition.

Also posted on Village website and Village bulletin boards.

- **PERSONNEL ITEMS:**

- Appoint an E.L.K. Museum & Library of Local History volunteer –

→ Mayor Blackman moved, Trustee Andrews seconded, carried 5/0 upon recommendation of the Emily L. Knapp Museum Board to appoint Madeleine Hart as a volunteer.

- Reminder of a few vacancies on Boards/Committees – Mayor Blackman referred to the notice in the packet that is on the Village website that details a few vacancies on Boards/Committees.

**VILLAGE OF BROCKPORT
BOARD / COMMITTEE
VOLUNTEER OPPORTUNITIES**

There are vacancies on the following:

- Zoning Board of Appeals – 1 vacancy – to complete a term to 6/30/17
Meets 1st Thursday 7pm at Village Hall (only upon application)
- Historic Preservation Board – 1 vacancy to complete a term to 6/30/18
Meets 3rd Thursday 7:15pm at Village Hall
- Code Review Committee – 1 vacancy to complete a term to 6/30/19
Meets 4th Monday 6pm at Village Hall
(and requires use of email & internet)
- Emily L. Knapp Museum Board – 1 vacancy to complete a term to 6/30/19
Meets 4th Wednesday 6:30pm at Village Hall
- Housing Task Force – 1 vacancy – no term
Meets 2nd & 4th Monday 5:30pm at Village Hall

Applicant must be a Village resident.

Submit a position interest form via the Village website: www.brockportny.org

Application deadline: until filled

- Accept resignation of Lisa Malerk as part time Police Department Clerk effective 2/3/17 - Clerk Morelli said this is an item Chief Varrenti asked be added to the agenda. Lisa Malerk submitted her resignation letter 1/24/17 and was effective 2/3/17.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to accept the resignation of Lisa Malerk as part time Police Department Clerk effective 2/3/17 with thanks for her service since July 2014.

- **OLD or NEW BUSINESS:**

- Resolution accepting the CDBG grant in the amount of \$80,894 for the sanitary sewer replacement project on Monroe Avenue from Main Street to Utica Street – Clerk Morelli said this is an item Spt. Donahue asked be added to the agenda.

→ Trustee LaPierre moved, Trustee Crane seconded, carried 5/0 to accept and authorize the Mayor to sign paperwork related to the Monroe County Community Development Block Grant (CDBG) in the amount of \$80,894.00 for the sanitary sewer replacement on Monroe Avenue from Main Street to Utica Street.

- FY1 – Spt. Donahue in Albany 3/7-3/8 with Highway/DPW Spt.'s Association to lobby for funding – Mayor Blackman said Spt. Donahue is attending with other DPW Superintendents and Highway Superintendents in the Association at no cost to the Village.

- Authorize purchase of an electric charging station (to be located at Village Hall for next FY BI/CE vehicle) –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to authorize pursuing the purchase of an electric charging station.

Trustee Kristansen said as it will be over \$2,500, she and Deputy Clerk-Treasurer Linden will bring quotes or bid results with them to the 3/6/17 Village Board meeting for review and selection.

Trustee Kristansen reminded the Board that the Village is a Climate Smart Community and is working on clean energy certification which will open the doors to various clean and green and comprehensive plan grant opportunities. The electric charging station would go behind Village Hall. The first electric vehicle is a budget request by the Building/Codes Department for the next fiscal year. The electric car will lower costs and be more environmentally friendly.

Mayor Blackman said a \$50,000 grant would cover the cost of the electric car and may provide funding to begin the process of replacing Village streetlights with LED lights.

Trustee Kristansen said work is also underway to obtain a grant from the Local Waterfront Revitalization Program. The grant will involve a number of stakeholders in the community working together – the Village, the Town, the College, Seniors' Choice at Heritage Square and downtown Village merchants. The 50/50 grant does not have a maximum amount. It would expand the beauty and efficiency of our canal front and help fund the Village comprehensive plan.

- Authorize use of Shafer Trust monies for E.L.K. Museum Board funding request – Board referred to the request for funding document included in the packet.

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 to authorize the requested funding of \$800 from the Shafer Trust to complete construction of shadow boxes to preserve and display restored maps of the Village of Brockport and Monroe County.

- Grants:
 - CDBG – certain sidewalks extensions & replacements - authorize application & SEQR –

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to adopt the following resolutions:

RESOLVED, to authorize application due 2/17/17 for a Community Development Block Grant (CDBG) from Monroe County for specific Village of Brockport Sidewalk Installation and Replacement projects.

Note for the record:

Village contact is DPW Spt. Harry Donahue

Village Office contact is Deputy Clerk-Treasurer Erica Linden

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RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) procedures, the Village Board of the Village of Brockport hereby expresses its intent to serve as Lead Agency to comply with SEQR. In accord with the likelihood that the Village Board will serve as Lead Agent, the Board has prepared an Environmental Assessment of the significance of and potential impact of the installation of approximately 6,500 square feet of new sidewalks and replacement of approximately 7,330 square feet of existing sidewalks along portions of State Street and Utica Street in the Village of Brockport.

The purpose of this project shall be to install approximately 6,500 square feet of new sidewalk along State Street between Oxford Street and 250 State Street. The project will also include the replacement of approximately 7,330 square feet of existing sidewalk along State Street from Main Street to the east 140 linear feet, along Utica Street from the Railroad Bridge to the north 912 linear feet and along Utica Street for 80 linear feet in front of 12 Utica Street. The purpose of this project is to complete the installation and replacement of sidewalks within these areas to improve safety of the pedestrian traffic.

RESOLVED, that the Village Board hereby accepts the Environmental Assessment of this project, prepared by Chatfield Engineers, P.C. The Village Board further declares that, based on the Environmental Assessment, it finds that the project will result in no significant adverse impacts to the environment. Therefore, the Village Board does not anticipate the preparation of an Environmental Impact Statement for the project. Further, the Village Board herewith states its intent to issue a Negative

Declaration under SEQR for the project, pending review by the Involved Agencies.

- Erie Canalway National Heritage Corridor – authorize application for \$500 for Low Bridge High Water Festival -

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize application for a 2017 Erie Canalway National Heritage Corridor's 2017 Event and Festival Sponsorship Program to help fund "Low Bridge, High Water: A Canal Opening Celebration May 11th to May 13th. Funding from Erie Canalway National Heritage Corridor in the amount of \$500 will be used toward the cost of entertainment, programming, and marketing.

Note for the record:

J. O'Connell & Associates contact is Tom Lajewski
 Village Board contact is Mayor Margaret Blackman
 Village Office contact is Deputy Clerk-Treasurer Erica Linden

VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman
 - Mayor Blackman provided the following report:

EFFICIENCIES—We now have a complete audit of all the playground equipment in our parks thanks to the firm of Parkitects, who made a presentation to the parks committee and others on December 20th. These prioritize equipment that needs attention. After discussions with FBS (Fundamental Business Service), who handled our delinquent parking tickets with Sweden Town Court, and GovPay, an online bill paying service, our court will be using the services of both which should streamline things in the court clerks' office.

GRANTS—We are trying to improve and streamline the grant application process after an unprecedented complicated application for a TAP grant late last year. On January 11th we met with J. O'Connell and Associates re grant planning and plan to do so twice a year. Had a follow up phone conversation re LWPR grants where there is a possibility to partner with the College and Town of Sweden on a planning grant. I had a conversation with Beau Willis from the college this afternoon about this grant and he will be hosting a lunch meeting for the three partners to this effort.

PUBLIC SERVICE—On January 16th MLK day I spoke to college Resident Assistants about public service opportunities with the village. That day the RA's were canvassing residential homes with the Red Cross to see if people had working smoke alarms and to provide them if not.

MEDIA EVENTS

CGI meeting—met with the producers of the Brockport welcome video on our website to discuss edits to the current video and the inclusion of still photographs of 7-10 Brockport community organizations. I've gotten in touch with several organizations and received photographs for this segment of the video.

I met with Peter Kratz of FM 104.9 on January 24th to discuss Brockport from a mayoral perspective. This was an update of an interview I had done with him last summer. This channel, like others that are national, must provide local content to keep their local licenses.

Netflix interview January 13th for a series called "Local Legends with Carson and Jon." It's about small towns. The first segment focuses on Brockport. I got to ramble on about what I liked about Brockport—which included its friendliness, spirit of volunteerism, and walkable/bikeable community.

BENEFITS PREP FOR TRTF MEETING IN FEBRUARY

On January 25th I joined Village Clerk Leslie Morelli and Treasurer Dan Hendricks and our employee benefits brokers to discuss their upcoming presentation at the February 9th Tax Relief Task Force meeting.

NETWORKING OVER MEALS

With the rest of the board I attended the January 26th community breakfast at the Lodge at the Canal (formerly called Sweden Senior Center) hosted by College President Macpherson for college administration, elected officials and the business community. It provided a terrific opportunity for networking and featured an informative PowerPoint presentation by the president of new developments and capital improvements at the college.

The February 2nd Chamber of Commerce annual awards dinner provided another great opportunity for networking with business and community leaders. The entire Village Board was in attendance. Auspiciously, this may have been first time Village Board and Town Board members sat at the same table and broke bread together.

ECONOMIC IMPACT AND MARKETING

On February 3rd at the request of the college, I met with the Dean of the business school, a business faculty member and a sports management faculty member re bringing rowing to Brockport. They want to do a marketing study of the potential economic impact of this venture on the village. A project for a graduate student class in the fall of 2017. More will be forthcoming on the rowing project in the form of a press release this spring as its organization takes shape and we work to remove our DPW from the in kind services in the construction of the boathouse.

- Trustee/Deputy Mayor William G. Andrews
 - Trustee Andrews proposed the following:

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to authorize reimbursement of the \$75 registration fee for 2 members of the Historic Preservation Board to attend the 2017 NY Statewide Preservation Conference being organized by the Landmark Society in Rochester April 6th-8th.

Trustee Andrews reported that the conference organizer has agreed to fund 3 more registrations thereby allowing 5 Village of Brockport Historic Preservation Board members the opportunity to attend and fulfill their training obligation.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize preparation of an application for a NYS CLG (New York State Certified Local Government grant to hire a consultant to prepare a nomination of 306 Main Street for State/National Registers listing.

Note for the record:

J. O'Connell & Associates contact is Tom Lajewski
 Village Board contact is Trustee William Andrews
 Village Office contact is Deputy Clerk-Treasurer Erica Linden

- Trustee Andrews provided the following report:

It has been a long time since our last regular meeting, so my report will be long. I attended the Clarkson Town Board meetings on January 10th and 24th and the Sweden Town Board meeting on the 24th. On January 11th, I attended the program about Mary Jane Holmes at the Morgan-Manning House. On January 14th, I attended the Monroe County Mayors' dinner. On January 17th, I chaired a meeting of the Canalfront Management Committee at which we agreed on arrangements for managing the Welcome Center next season and I attended a meeting of a committee of the Brockport Community Museum on a by-laws revision matter. On January 18th, I attended a meeting of the Emily L. Knapp Museum Board at which I donated some items for its collection. Sue Savard reported on the discovery of 105 paintings by Helen Hastings, founder of the museum. On January 19th, I attended a meeting of the Low Bridge High Water organizing committee and a meeting of the Historic Preservation Board. At the latter meeting, we agreed to hold a public hearing on the designation of 306 Main Street as a local historic landmark and to explore the possibility of nominating it for listing on the State and National Registers of Historic Places with the assistance of a Certified Local Government grant. I have followed up on that decision by initiating the process to do so. On January 31st, I attended a breakfast meeting at the Lodge on the Canal where College President Heidi MacPherson presented a state-of-the-college report to the community. On February 2nd, I attended a meeting of the Summer Serenades committee of the Greater Brockport Development Corporation at which we discussed plans for this summer's program. The most important matter was arrangements for the visit of the Albany Symphony Orchestra on July 7th as part of our summer-long celebration of the beginning of construction of the Erie Canal. That evening, I attended the annual meeting of the Greater Brockport Chamber of Commerce. On February 3rd, I attended First Friday at the Alumni House which featured the award of the first Fannie Barrier Williams scholarship. This afternoon, I attended a meeting of the Brockport Community Museum Board. And that is my report.

- Trustee Annette M. Crane
 - Trustee Crane provided the following report:

January 9th Attended Planning Board meeting. One business, Canal Towne Antiques and Jewelry on Main Street was approved.

January 12th Tax Relief Task Force meeting. We met with Code Enforcement Officer David Miller and went over his department's budget. The Code Enforcement Department is almost self-supporting.

January 23rd Attended both the Housing Task Force and Code Review Committee meetings.

Discussion of Points and Penalties at both meetings. Also discussion of parking on Fair Street at Code Review Committee meeting.

January 24th Attended Planning Board meeting. Approval was given for a new business, AddRed, a printing and copying service.

January 26th Attended the breakfast hosted by SUNY Brockport. Presentation by College President Heidi MacPherson on the ways the College is increasing involvement with the greater Brockport community.

February 2nd Attended Chamber of Commerce dinner.

Out of town the end of December through the 2nd week in January. Missed Police Chief Varrenti's presentation on the drug problems in Brockport. However, I have watched a tape and listened to an audio recording of the presentation and downloaded the Chief's PowerPoint presentation. I am reading up on Points and Penalties/Nuisance Laws and on Broken Windows Policing.

- o Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

December 20, 2016...I attended BISCO meeting where we continued to work on the 2017 Arts Festival preparations. Good news, we have brought on an intern from the college who will be working on data collection, etc. with us.

I then attended the Library board meeting.

December 21, 2016...Along with many other village officials and employees we enjoyed a little holiday cheer at the Village Hall!

December 27, 2016...I attended a meeting with Dave Miller and the mayor to talk about various code enforcement items.

January 23, 2017...I attended the Chamber of Commerce meeting. Discussed Various events possibilities for 2017 along with other business.

January 24, 2017...I met with Margay, Erica and the grant writers (via phone) regarding an exciting new grant opportunity that would partner the village, the town (Sweden), the college, the downtown merchants and the Senior Choice Communities to revitalize the canal front which we all share and also provide funds for the writing of a new comprehensive plan for the village with zoning revisions.

January 25, 2017...I attended the Brockport Merchants Association meeting. Discussion included event planning for 2017 including the Wine Walk on March 11 and the sidewalk sale/festival on July 14-16.

January 26, 2017...I attended a breakfast get together hosted by SUNY Brockport President and staff. Dr. MacPherson gave a very uplifting and informative presentation on the "state of the college".

I then met with Erica Linden regarding our ongoing clean energy community status work.

February 1, 2017...I met with Erica L and Matt Ingalls to discuss the next steps in completing steps to qualify for application submittal of the Local Waterfront Revitalization Program Grant. Matt was able to provide very good information and advice to us. We will now be compiling the various partners' wish lists and talking to the Department of State for further information. After that, we will have a sit down with Matt Ingalls to start putting the grant application scope, etc. together.

February 2, 2017...I attended the Chamber of Commerce Awards Dinner. Was very nice.

February 3, 2017...I attended the Walk!Bike!Brockport! Meeting at Java Junction. Lots of good discussion regarding the focus and direction of the group.

I want to publicly thank the police chief and his staff for coming out on what I heard was a rather nasty weather evening to talk with our residents about the drug issues that are currently happening in our village. Although I was not in attendance because I was out of the country for 3 weeks in January, I am very appreciative that the conversation has started and that we are working together to make our village a safe and pleasant place for all. This work is continuing as we move forward. Thank you.

- o Trustee John D. LaPierre

- Trustee LaPierre proposed the following:

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to authorize \$7,700 from within the DPW/Water budgets if such funding is confirmed as available by Treasurer Hendricks for materials to make a change to one of the sheds on DPW property to accommodate equipment.

- Tax Relief Task Force - Trustee LaPierre shared that the Tax Relief Task Force meeting at 7pm 2/9/17 focuses on the Clerk-Treasurer budget and insurances. They look forward to hearing from Clerk Morelli, Treasurer Hendricks and the employee benefits brokers.

- South Avenue Park - Trustee LaPierre shared that soon a benefactor will be coming forward regarding sponsoring phase 2 of the playground equipment project.

- Police Department – Trustee LaPierre shared that Chief Varrenti is making progress on the proposal for a police dog. Soon benefactors will be coming forward regarding the supplying, training, feeding and veterinary care of a police dog. Trustee LaPierre said he also met with a police officer candidate. He further mentioned having attended Chief Varrenti's January 4th drug forum.

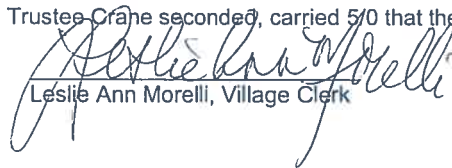
EXECUTIVE SESSION:

→ At 8:12pm, Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a personnel matter regarding employee performance appraisals.

→ At 8:35pm, Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

→ At 8:35pm, Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the meeting be adjourned.


Leslie Ann Morelli, Village Clerk