

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, April 3, 2017 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks

ALSO PRESENT: Joan Hamlin, Chris Hamlin, Art & Cathy Appleby, Norm GianCursio, Kristina Gabalski, Linda Ketchum, Susan Smith, Mark Kristansen, Thomas Mangan, Lyle Stirk, Fred Webster, Marsha Ducey & several of her college students

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

The everyday life of the average Brockporter improved, surprisingly, when cement sidewalks replaced the wooden sidewalks from the early decades of the village when "the village authorities" built the sidewalks. Then, in 1864, they secured the authority to require property owners to build and maintain them.

If a majority of the property owners along a stretch of street wanted a sidewalk, they petitioned the board for permission. The Board would require that the walk meet certain specifications and be completed within 30 days or the owners would be subject to a fine.

The wooden sidewalks were never satisfactory. Their boards warped, broke, and disappeared. Nails protruded dangerously. Often, their grade was not consistent or they were not properly aligned. Many broken arms, legs, wrists, ribs, shoulders, and hips and sprains and bruises resulted. People were said to be "falling all over town". The Village lost several expensive lawsuits over those injuries.

As the 20th century began, salvation arrived in the form of concrete sidewalks. By May 1900, "many" Brockporters were reported to be "putting down cement sidewalks." In 1906, the Village Board required that all new sidewalks be cement or stone.

Gradually, concrete and stone replaced the unlamented wood. By July 1907, "few board walks remain[ed]" and they were expected to disappear "in the course of a year". By November 1916, the Republic boasted, "Where is the place that shows us as large a portion of...sidewalks of cement as Brockport?" The new century had dawned as a new era for Brockport's pedestrians. Concrete walks might also become slippery or get out of line, but they caused many fewer problems than had their wooden predecessors.

OATH OF OFFICE (ceremonial): none

CERTIFICATES & PROCLAMATIONS:

- CROP Walk proclamation – Pastor Meg Morin was unable to attend, so Mayor Blackman presented the following proclamation to Art and Cathy Appleby.

**VILLAGE OF BROCKPORT
PROCLAMATION**

WHEREAS, on Sunday afternoon, May 7th many area residents will "Walk with the World" in the 34th Annual CROP WALK in Brockport; and

WHEREAS, this is done to help provide seeds, tools, water resources, vocational and literacy training and other self-help skills needed overseas through Church World Service; and

WHEREAS; women, men and children throughout the world must walk long distances every day to get water, food and shelter in order to survive; and

WHEREAS; twenty-five percent of CROP WALK funds raised will assist hungry people right in our own area through the Brockport Food Shelf; and

WHEREAS; there have been 34 walks between 1983 and 2016, which have raised the total of over \$250,000 of which more than \$62,500 (25%) has stayed in Brockport; and

WHEREAS; there continues to be a growing number of people who need assistance at our local food pantry and a need for education regarding poverty and hunger in the world;

BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by virtue of the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation and do hereby proclaim Sunday, May 7, 2017 as CROP WALK in the Village of Brockport and encourage all our citizens to "Walk with the World" by walking, sponsoring a walker or making a gift to "CROP".

IN WITNESS WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed this 3rd day of April, in the year 2017.

PUBLIC HEARING:

- Proposed 6/1/17-5/31/18 budget – Treasurer Daniel P. Hendricks

→ At 7:07pm, Trustee Crane moved, Trustee Andrews seconded, carried 5/0 to close the meeting and open the public hearing regarding the following:

Mayor Blackman referred to and read the following notice that was published in Suburban News, posted on Village website and at Village Hall. Mayor Blackman also referred to the guidelines for public comment on the back of the agenda.

**VILLAGE OF BROCKPORT
NOTICE OF TENTATIVE BUDGET FILING
& PUBLIC HEARING**

Please take notice that on behalf of the Mayor, the Treasurer of the Village of Brockport filed with the Village Clerk the Tentative Budget of said Village for the fiscal year beginning June 1, 2017. It is available from the Village website at www.brockportny.org or for review at Village Hall during normal business hours.

The tentative budget includes:

Projected General Fund revenues & expenditures: \$5,302,526

Compensation proposed to be paid elected officials as follows:

Mayor \$10,153.50/year & Trustees (4) at \$3,730.50/year (+ \$286.50 change from last year)
This is 1st of 4-year adjustment to restore compensation to 2008-2009 level.

Village Justice (2) at \$15,375/year (+2.5% change from last year)

Proposed tax rate: \$11.99/1,000 of assessed valuation (+1.18% change from last year) (under tax cap)

Projected Water Fund revenues & expenditures: \$1,167,340

Water rates increased effective with 3/1/17 billing. (+ .15/1,000 gallons)

Projected Sewer Fund revenues & expenditures: \$148,485

Proposed sewer rates (no change from last year)

The Village Treasurer will present the proposed budget and the Village Board will hear comments at a **public hearing at 7:00pm on Monday, April 3, 2017 at Brockport Village Hall 49 State Street Brockport, NY 14420**. All interested parties will be given the opportunity to be heard.

Leslie Ann Morelli
Village Clerk
Village of Brockport

Published in Suburban News and posted on the Village website and at Village Hall.

Treasurer Hendricks gave a Power Point presentation a copy of which was in the packet and is attached at the end of these minutes.

Public Comment on proposed budget: none

→ At 7:25pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 to close the public hearing and reopen the meeting.

Village Board Comment on proposed budget:

Mayor Blackman thanked Treasurer Hendricks and said the Village Board plans to vote on the proposed budget at the 4/17/17 Village Board meeting as a budget must be adopted by May 1st.

PUBLIC COMMENT:

- Tom Mangan of Utica Street – read the following prepared statement into the record:

Good evening. My name is Thomas Mangan. I live at 194 Utica Street in the village and I want to address you tonight about Trustee Kristansen's letter to the Suburban News about a rental moratorium in Brockport.

When I read the letter, I was shocked at how it clearly showed that Trustee Kristansen had not done her homework on the moratorium issue. I found it almost incomprehensible that Trustee Kristansen wrote in paragraph seven of her letter that, and I quote, "*I also googled rental moratorium, housing moratorium and just plain moratorium.*"

That is not an intelligent way to do a Google search. For example, when you do a Google search for the word moratorium you get results for every kind of moratorium from a moratorium on drinking decaffeinated coffee to a moratorium on taking three point shots in a basketball game. When I did a Good search on moratorium, I got nine million, seven hundred and twenty thousand (9,720,000) results.

When I did a Google search for *rental moratorium* I got 380,000 results. In the first 10 results displayed on the screen, I found newspaper articles about successful rental moratoriums that have been implemented during 2016 & 2017 in Grand Haven, Michigan; Del Mar, California; Palm Desert, California; Salida, Colorado; and Norman, Oklahoma (home of the University of Oklahoma). When I re-did the search with quotation marks around the words rental moratorium I got 1,060 results (all of which pertained to a moratorium on rental housing, including a moratorium implemented by Anaheim, California).

However, when I did a Google search for moratorium "**Single family to rental**" (with the words "Single family to rental" in quotes) I got 3 results, two of which apply directly to the situation in Brockport. These included the City of River Falls, Wisconsin and Oak Island, North Carolina.

The City of River Falls is home of the University of Wisconsin, River Falls, and the Google search uncovered a 37-page document published by the City Council that explained how the council divided the city into 7 neighborhoods and then analyzed those neighborhoods for many different factors including population density, assessed values, and the crime rate in rental properties compared to the crime rate in single family residences.

They discovered that one of the neighborhoods had passed the tipping point and so the City Council voted to change the way code enforcement is done in the city. One of the first things they did to get the situation under control was to have the code enforcement department start doing annual inspections of all rental properties. In Brockport, the Code Enforcement Department does inspections of rental properties every three years. Maybe it's time to change that to annual inspections.

In River Falls, 42% of the housing units were rental properties. Today when I asked the Brockport Village Clerk and the Brockport Code Enforcement Officer how many and what percentage of single-family houses in Brockport have been converted to rental units, neither one of them could tell me. I asked the Code Enforcement Officer to email the answer to me, and he has not done so. That is puzzling to say the least. I wonder if Trustee Kristansen can answer that question, and if she can, why she didn't include that information in her letter to the editor. I have a strange feeling that nobody in the Village government can answer that question.

Thank you and good night.

Mayor Blackman thanked him for sharing his opinion.
Tom Mangan left the meeting.

GUESTS: none

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Crane seconded, Trustee LaPierre abstained due to absence, carried 4/0/1 that the minutes of the 3/20/17 meeting be approved as written.

→ Trustee Crane moved, Trustee Andrews seconded, Trustee LaPierre abstained due to absence, carried 4/0/1 that the minutes of the 3/27/17 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID:**

→ Trustee Andrews moved, Trustee Crane seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	4/3/17	\$128,185.43
FUND (F): <u>Water</u>	4/3/17	\$6,254.64
FUND (G): <u>Sewer</u>	4/3/17	\$3,491.00
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$137,931.07 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- Any sidewalk café permit applications submitted thus far for the 2017 season (4/1-10/31) –

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 to approve the application of Perri's Pizzeria at 82 Main Street for 2 tables and 8 chairs (plus umbrellas and trash receptacle) for the 2017 sidewalk café season.

Trustee LaPierre noted that the applicant did not show a trash receptacle on the diagram he drew. Clerk Morelli said she always includes in the approval letter the need for a trash receptacle.

Approval letter will indicate:

It is limited to 2 tables and 8 chairs (plus umbrellas and trash receptacle) daily until 11pm. They must be placed on the concrete up against your storefront.

The Board reminds sidewalk café permit holders to see that the tables and chairs match and are kept in good repair and that you provide your own trash receptacle for use only during café hours.

Sidewalk café season runs **April 1st to October 31st 6am to 11pm**. You previously received a copy of the code. By making application, you agreed to abide by all regulations. Any Village Code questions can be directed to Building Inspector/Code Enforcement Officer David Miller at 637-5300 X19.

- I.T. – Wed. 5/3/17 9am-Noon Office 365 training for officials/employees with brockportny.org – Clerk Morelli said she arranged with Steve Tanner of the Pinpoint Group and emailed employees and officials with a brockportny.org address notice of this training. Village Hall will be closed for the duration of the training session.

- 2017 Events Schedule (April – December) – Clerk Morelli shared that she solicited event information from officials and community groups and turned the responses over to Deputy Clerk-Treasurer Erica Linden who will be formatting them into the poster. It will then be available at municipal buildings and on the Village website with inclusion in the semi-annual Village newsletter.

- **PERSONNEL ITEMS:**

- Hon. Kent R. Blair resignation as Village Justice effective 4/7/17 – Mayor Blackman noted this for the record and shared his letter that read in part:

It is with a heavy heart that I am submitting my letter of resignation as a Justice of the Village of Brockport Court located at 49 State Street, Brockport, NY 14420.

My love for my community led me to this position. Also when the village board was looking for a judge I offered to assist because they were having problems locating a person to fill this position. It was my intention to ride out the 4-year term and at the same time focus on my full time career at Time Warner Cable, now Charter Communications.

I have over 20 years at Time Warner Cable with 17 years in a management role. Recently Charter Communications purchased Time Warner Cable and with that is coming many changes and career opportunities for me. I have been using up all of my paid time off in order to accommodate the court schedule. Unfortunately, I have come to a point where the court activity is interfering with my fulltime job thus could be detrimental to my career. Friday afternoons are not well received by many that attend the court and this day was dictated by the district attorney's office because of their availability. When you have a caseload upwards of 150 on any given day, there is only so much time in a day to fit this in thus requiring me to continue to take time off of work.

I still have a love for my community and want this court to succeed. Unfortunately, I do not think I have the time or capability to allow this court to thrive as it should.

o Hon. John G. Pericak assignment order of 7th Judicial District as Acting Village Justice 4/8/17-11/8/17 – Mayor Blackman noted this for the record. The Assignment Order of the Seventh Judicial District read:

Pursuant to the authority vested in me, I hereby order that the Hon. John Pericak, Town Court Justice, Henrietta be and hereby is assigned temporarily to Village Court, Brockport commencing April 8, 2017 through and including November 8, 2017, and thereafter with respect to all matters arising from such temporary assignment; this assignment is in addition to his other duties and assignments.

Craig J. Doran, Administrative Judge Seventh Judicial District Dated: 3/20/17

o Tim McElligott last day as Part Time BI/CEO 3/20/17 – Mayor Blackman noted this for the record.

o Drop Jason Graham from Code Review Committee – Mayor Blackman shared that the Code Review Committee reported repeated absence of member Graham who applied and was appointed in December 2015 and that upon reaching out to him, he cannot attend the meetings. They asked him to submit a simple letter of resignation to the Village Clerk, but that has not happened. His verbal resignation will need to suffice.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to drop Jason Graham as a member of the Code Review Committee.

- **OLD or NEW BUSINESS:**

- o Authorize Mayor to sign M.O.U. with Stetson Club re split shift, response team, K-9 initiative –

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 to authorize the Mayor to sign the MOU with the Stetson Club re split shift, response team, K-9 initiative with one clarification regarding the K-9 adding “for the dog” in section H.

Memorandum of Understanding:

Agreement between Brockport Stetson Club and Village of Brockport:

Article 12. WORK HOURS AND COMPENSATION

Section 7: Split Shift

New Language:

- A. Effective May 1, 2017 a split shift may be established by the Chief of Police. The split shift will allow for one officer to be assigned to this shift that will consists of an officer working two (2) consecutive 3rd platoon shifts followed by two (2) consecutive 2nd platoon shifts followed by followed by two (2) consecutive days off. Said assignment would be determined by seniority or the needs of the department.

Section 8: Response Team

New Language:

- A. A “Response Team” may be established and/or terminated by the Chief of Police. A Response Team will consisting of four (4) officers and a supervisor. Members of said team(s) may be recommended for a team following a formal application process that may include, but not limited to, a letter of interest, examples of past investigations conducted, and past evaluations and a formal interview. Members of the team(s) will be detached for training as deemed appropriate by the Chief of Police and will not constitute a change in duty assignment. When activated, officers will respond in “BDU’s” and other similar type uniform as supplied by the village and approved by the Chief of Police.

Section 9: K – 9 Initiative

New Language:

- A. On or about April 3, 2017 the Chief of Police will appoint an Officer as “dog handler” who will take responsibility for the Village’s K - 9 initiative.

- B. A formal selection process will be implemented in choosing the "dog handler." This process will be created by the Chief of Police and may consist of, but not be limited to the submission of a letter of interest, performance reviews and a formal interview process.
- C. While serving in this capacity, the "dog handler" shall be credited monthly, with eight (8) hours compensating time.
- D. Duties and responsibilities for this position will be developed by the Chief of Police. For purposes of transporting the dog, the officer assigned to these duties will be assigned a marked police vehicle to use to and from work inclusive of all training. Said vehicle will be equipped with all necessary equipment to safely transport the dog and the village will supply all gas, oil, tires, etc. for said vehicle.
- E. The "dog handler" and K-9 will work a shift, pursuant to the contract and/or this MOU as deemed necessary by the Chief of Police.
- F. Formal training will cause the "dog handler" to be detached from service as approved by the Chief of Police and will not constitute a change of duty assignment. Said training will incorporate, but will not be limited to, all Police Canine Training Standards set forth by Department of Criminal Justice Services.
- G. The standard uniform for the "dog handler" shall consist of BDU's and a "tactical" type shirt, jacket, etc. purchased by the village.
- H. All medical expenses, food, and necessary equipment for the dog, will be supplied by the village.
- I. If it is determined that usefulness of the dog has reached its conclusion, the Village dissolves or the Police Department is abolished, the "dog handler" will have the 1st right of refusal to "own" the dog. Should the "dog handler" acquire said dog all medical expenses, food, etc. will become the responsibility of the "dog handler."
 - o NYCOM – Annual Meeting & Training School – 5/7/17-5/9/17 in Saratoga Springs – Village Board members have no plans to attend this particular NYCOM training.
 - o GFLRPC – Spring 2017 Regional Local Government Workshop 5/19/17 in Pittsford – Village Board members have no plans to attend this particular GFLRPC training. Clerk Morelli said there will likely be a couple of Planning Board and Zoning Board of Appeals members in attendance. Trustee Andrews said there may be a couple of Historic Preservation Board members in attendance.

VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman
 - Mayor Blackman provided the following report:

Point and penalties/public nuisance law/good neighbor law meeting 3/21. Another meeting this week. Would like to have a focus group discussion with representatives of the parties most affected by this proposed legislation (landlords and college student tenants) before it ever gets to the point of a public hearing. We will be working on that as this takes shape.

Rowing meeting 3/22—Have taken the first steps to form a 501c3 with the formation of Board of directors and a name—Brockport Community Rowing Club, and a mission statement. Cathy Houston-Wilson, former collegiate rower and chair of KSSPE Department at the college has assumed the role of president Pro-tem. Received input from the greater Rochester area rowing community who have been generous in offering advice and time. Will be an article forthcoming in SN and in our village newsletter.

2nd meeting with Town and College and our grantwriters re waterfront revitalization grant last Thursday.

That was preceded same day by a Village Hall staff meeting—discussed everything from employee evaluations, to making the shared space of court and village hall continue to work, to the need for record storage space, to the forthcoming village newsletter, the electric charging station, the need for an emergency evacuation plan for village hall which David Miller and Chief Varrenti and I will be meeting to discuss on Wednesday.

Press conference in Corbett Park last Thursday re the new police K-9 which several of us on the board attended. He's off to 3-month training with his handler today. No overtime incurred in doing so.

Funded by Wegmans and Milkbone, with vet services offered by Dr. Orr. There were dozens and dozens of names submitted in the naming contest: And the winner is: BROCK.

Last Thursday night I was honored to give the 9th annual lecture in Applied Anthropology at St. John Fisher College on the topic of the Anthropologist as Mayor. It was a fun reflection on 4 years of facing challenges and practicing anthropology in public office.

Finally, I received an email from Town of Sweden Supervisor Rob Carges this morning:

I will not be running for Supervisor this Fall for another term. I put a lot of thought into it and 24 years on the Board is a long time. It wasn't an easy decision, my commitment to the Sweden Government and the residents of Sweden & Brockport have been part of my life for a long time. But change does happen and it seems as though it may be time for me to go.

I appreciate all that you two have done in the last 3 1/2 years to change the Village and Town government relationship. You still have to deal with me for 9 more months and I will be still making every effort to make Sweden/Brockport a great place to live and raise a family.

- o Trustee/Deputy Mayor William G. Andrews
 - Trustee Andrews provided the following report:

On March 21, I attended a meeting of a committee of the Brockport Community Museum working on the Erie Canal history exhibit we are preparing for the Seymour Library and drove into Rochester to meet with a tourism promotion organization, Come Visit Rochester. I realized that it is really concerned with commercial businesses, not municipalities. On March 22, I attended the Beer Dinner at the Stoneyard in Webster sponsored by the Brockport Foundation. On March 23, I attended a meeting of the Historic Preservation Board at which we considered how to proceed with implementation of the recommendations presented in the final report on the intensive survey of three streets on the west side of the village. On March 28, I attended the meetings of the Town Boards of Sweden and Clarkson. On March 29, I attended meetings of the Town/Gown Committee and the By-laws Revision ad hoc committee of the Brockport Community Museum. On March 30 and 31 and April 1 and 2, I participated in the 30th annual European Union simulation on campus, a project that I founded in 1987 and that is the oldest, best, and largest such activity in the world, though there are now about a dozen imitations. 175 students from 15 U.S. schools and 15 foreign countries attended. And that is my report.

- o Trustee Annette M. Crane
 - Trustee Crane provided the following report:

3/27 Housing Task Force meeting. Only two members were able to be present, Marcy Stickles and myself. Many of the issues we have discussed within the past year are awaiting feedback from the Village attorney. The Task Force has decided through email communication to change our meeting schedule to only once a month, on the fourth Monday of the month. Brief discussion of the fact that one of our worse zombie houses is in the process of being purchased by a young man in the construction business, whose plans are to fix it up and live in the house.

That meeting was immediately followed by the Code Review Committee meeting, which was an excellent meeting that Trustee Kristansen will provide more details on in her report.

3/30 I attended the Press Conference held by the Police Department to introduce the public, and the board to the newest member of the police force, the dog. Brock is a beautiful, calm but friendly dog. As I am somewhat afraid of dogs, I will also leave the gushing to Trustee Kristansen.

3/30 Tax Relief Task Force meeting. We have previously met with all of the department heads to discuss their budgets. At this meeting we discussed the areas we would like to look into further. The cost of Health Insurance continues to be a major item of concern.

3/31 John & I met with Parks committee chair Hanny Heyen and DPW Superintendent HD. To discuss plans for the installation of the remainder of the playground equipment in the South Avenue Park, and plans to replace the swing sets in Barry Street, Evergreen and Havenwood parks.

John, Harry and I also discussed the bidding on the surplus items we placed on auction with Auctions International in March.

→ Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 to accept the top bid for lots 1-8 totaling \$4,690.50 with the next highest runner up bids should those fall through and to reject lot 9 at \$1,675.

Also discussed the proposal from Chatfield Engineers to perform hydrant flow testing while the Village's

water mains are being flushed later this month. This is something that is done once every few years. The cost is \$1,480.00.

→ Trustee Crane moved, Trustee LaPierre seconded, carried 5/0 to accept and authorize the Mayor to sign the Chatfield Engineers hydrant flow testing engineering services proposal at a cost of \$1,480.

I also had the opportunity to observe the Village's sewer camera in action today. While the situation necessitating its use was unpleasant, it was interesting to see how well it pictures the inside of our sewers. It is a very useful piece of equipment.

- o Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

March 21st - I attended a meeting with our attorney, code enforcement officer and mayor regarding the concept and next steps to implementing a public nuisance law with points and penalties for our village. I also attended the BISCO meeting...discussion centered around planning the 2017 Arts Festival.

March 22nd - I attended the Brockport Merchants Association meeting to discuss debriefing of the Wine Walk event and future events. I then attended the Seymour Library board meeting. The library board is working on marketing strategies and future programming ideas.

March 27th - I attended the Code Review Committee. The group has agreed to review and offer recommendations regarding the individual village code chapters. This task will greatly assist us when we start building the code revisions component of the comprehensive plan. Please check the village calendar for new and more frequent meeting dates (next 3 months).

March 29th - I attended a joint meeting of the partners, grant writers, professional planners and village staff involved with the Local Waterfront Revitalization Program. A very productive meeting in that we have been able to define more clearly that the grant we are going to apply for is the Waterfront Revitalization Strategy (WRS). This grant is more closely aligned with what our joint vision and goals are for the community canal waterfront.

March 30th - I attended the press release for the newly implemented K-9 unit for the BPD. This is a great addition to our police department and will be invaluable to their community policing. I wish both Brock (the dog) and Officer Sime the best as they go through their K-9 training. In the evening, I attended the Walk, Bike, Brockport! Meeting. Some events coming up are the Canal Clean Sweep on April 22nd, the dedication of the railroad bridge mural on May 11th and the NY Cycle the Erie Canal welcoming event on Monday, July 10th.

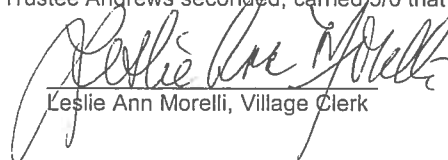
April 3rd - I attended the CRC meeting. They have started the review of codes...this evening they reviewed Chapter 5-Animals. Next meeting is scheduled for April 24th at 5:30PM.

- o Trustee John D. LaPierre
 - Trustee LaPierre shared that he is glad to be back in Brockport after an extended vacation. On 3/28 he toured the improved equipment shed at DPW. On 3/30 he attended the Police Department press conference and met "Brock" the K-9. On 3/30 he met with Trustee Crane and the Tax Relief Task Force. They have two more meetings and will then have a report for the Village Board. On 3/31 he Met with Trustee Crane, DPW Spt. Donahue and Parks Committee Chair Hanny Heyen to discuss new playground. Today they met again to tour the Parks.

EXECUTIVE SESSION: none

ADJOURNMENT:

→ At 8:15pm, Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 that the meeting be adjourned.


Leslie Ann Morelli, Village Clerk

Village of Brockport 2017-2018 Budget Public Hearing

Presented by
Daniel P. Hendricks/Treasurer
April 3, 2017

Summary

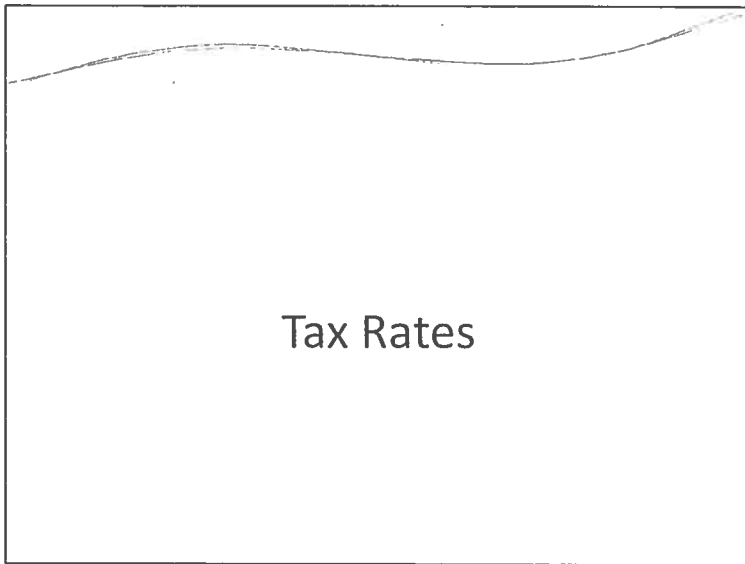
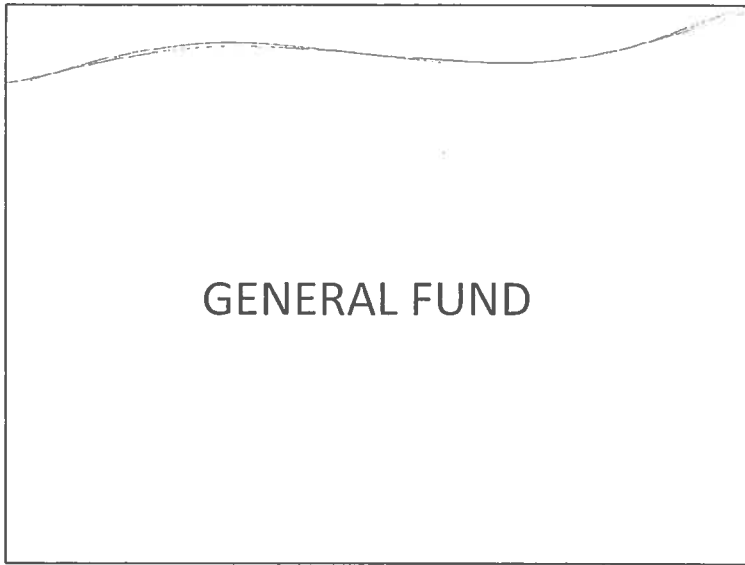
Village of Brockport		
General Fund Budget Increase	\$128,209	2.48%
Property Tax Increase	38,314	1.45%
Tax Rate Change	0.11	1.18%
Water Fund Budget Increase	43,221	3.84%
Sewer Fund Budget Increase	919	0.621%

Staffing

General Fund	Positions	Full Time	Part Time
Board of Trustees	1 Mayor, 4 Trustees		5
Village Court	2 Village Justices, 2 Court Clerks, 2 Court Attendants	2	4
Clerk/Treasurer	1 Village Clerk, 1 Deputy Clerk, 1 Deputy Clerk/Treasurer, 1 Treasurer	3	1
Dept. of Public Works	1 Supt., 1 Foreman, 1 Secretary, 9 Laborers, 1 Meter Reader, 4 Seasonal Employees	12	5
Police Dept.	1 Chief, 1 Lieutenant, 2 Sergeants, 10 Police Officers, 2 Secretaries, 2 Crossing Guards	15	3
Code Enforcement	3 Code Enforcement Positions, 1 Secretary	2	2
Planning	5 Planning Board Members		5
	Total	34	25

Budget Trends

	2009 - 2010 Budget	2017 - 2018 Budget	% Change
Health Insurance	\$483,750	\$710,966	+48.0%
Retirement	228,200	400,778	+75.6%
State Aid (AIM & CHIPS)	204,291	204,291	0.00%



Tax Rates

Village of Brockport										
2017-18 Tax Rate Calculation										
2016-17 Tax Levy										2,651,216.00
2017-18 Tax Levy										2,689,530.00
	\$ Increase									38,314.00
	% Increase									1.45%

	2016 Assessed Valuation	Equalization Rate	Taxable valuation	Tax %	Tax Levy	Tax Rate	\$ Tax Rate Increase (Decrease)	% Tax Rate Increase (Decrease)	True Value
Sweden	223,721,552	100.00%	223,721,552	99.681%	2,650,942.79	11.98	0.11	1.18%	11.99
Clarksen	635,096	97.00%	716,594	0.319%	8,587.21	12.35	0.24	2.23%	11.99
	224,416,648		224,438,146	100.00%	2,659,530.00	11.98	0.11	1.18%	11.99

Changes to Assessed Valuation from Prior Year			
Sweden	1,661,979	100.00%	1,661,979
Clarksen	5,063	97.00%	5,220
	1,667,042		1,667,199

Tax Cap Formula

Tax Cap Calculation	
2017-18	
2016-17 Tax Levy	Village Figures 2,651,216.00
X Tax Base Growth Factor	<u>1.0057</u> This is assigned by NY State for the Village
	2,668,327.93
X Allowable Levy Growth Factor	<u>1.0115</u> Inflation Factor Provided by NY State
2017-18 Tax Levy Limit	2,696,990.70
Allowable Carryover FYE 05/31/2017	2,696,990.70 Provided by OSC
2017-18 Total Tax Levy Limit	2,696,990.70
Maximum Allowable \$ Increase	45,774.70
Maximum Allowable % Increase	1.7266%

GENERAL FUND

• REVENUES

General Fund Revenues

Village of Brockport
2017-18 Budget
Revenues

General Fund	2014-15 Actual Revenues	2015-16 Actual Revenues	2016-17 Budget	2017-18 Budget	\$ Change	% Change
Total Property Taxes	2,600,390	2,644,082	2,651,216	2,689,530	38,314	1.45%
Total Other Tax Items	24,898	27,272	25,330	26,560	1,230	4.86%
Total Non-Property Tax Items	1,755,790	1,779,399	1,730,000	1,745,000	15,000	0.87%
Total Departmental Income	54,589	74,897	32,850	70,328	37,478	114.09%
Total Intergovernmental Chgs	24,409	90,522	20,130	58,000	37,870	188.13%
Total Use of Money & Property	964	1,307	1,000	1,500	500	50.00%
Total Licenses & Permits	58,528	57,538	45,000	48,500	3,500	7.78%
Total Fines & Forfeitures	73,983	121,405	100,000	150,000	50,000	50.00%
Total Sales & Compensation	12,112	17,165	13,500	13,500	-	0.00%
Total Miscellaneous	125,841	151,166	46,600	27,000	(19,600)	-42.06%
Total State Aid	295,895	415,107	233,691	254,016	20,325	8.70%
Total Appropriated Fund Balance			275,000	218,592	(56,408)	-20.51%
TOTAL REVENUES	5,027,389	5,379,859	5,174,317	5,302,526	128,209	2.48%

GENERAL FUND

•Expenditures

General Fund Budget Summary

Village of Brockport
2017-18 Budget Summary
General Fund Expenditures

General Fund	Actual 2014-15 Expenditures	Actual 2015-16 Expenditures	2016-17 Budget	2017-18 Budget	\$ Change	% Change
Central Administration	696,312	677,286	826,092	851,661	25,569	3.10%
Public Safety	1,624,335	1,635,524	1,598,548	1,675,268	76,720	4.80%
Department of Public works	1,016,017	1,101,551	1,042,393	1,052,748	10,355	0.99%
Economic Assistance	12,005	12,201	9,000	9,000	0	0.00%
Culture & Recreation	233,824	239,566	216,136	213,615	-2,521	-1.17%
Home & Community Service	96,229	74,312	43,543	41,204	-2,339	-5.37%
Employee Benefits	1,161,698	1,207,242	1,428,605	1,449,030	20,425	1.43%
Transfer to Reserves	10,000	10,000	10,000	10,000	0	0.00%
Total Expenditures	4,850,420	4,957,682	5,174,317	5,302,526	128,209	2.48%

Central Administration

General Fund	Actual	Actual	2016-17 Budget	2017-18 Budget	\$ Change	%
	2014-16 Expenditures	2016-16 Expenditures				
Central Administration						
Board of Trustees	50,957	51,182	53,777	55,022	1,245	2.32%
Municipal Court	115,511	84,509	81,004	107,614	26,610	32.85%
Mayor	12,956	12,520	13,017	13,279	262	2.01%
Auditor	3,400	5,320	11,300	11,300	0	0.00%
Clerk-Treasurer	180,970	187,936	203,834	205,993	2,159	1.06%
Law	40,622	35,095	50,000	45,000	-5,000	-10.00%
Engineering	3,531	4,351	5,000	5,000	0	0.00%
Elections	880	1,334	1,850	1,850	0	0.00%
DPW-Administration	126,000	132,549	136,250	139,678	3,428	2.52%
Buildings	71,597	84,855	81,860	77,225	-4,635	-5.66%
Garage	10,630	12,044	16,200	16,200	0	0.00%
Central Mailing	1,443	1,499	2,000	2,000	0	0.00%
Information Technology	26,461	14,636	16,500	18,000	1,500	9.09%
Unallocated Insurance	45,521	46,501	47,000	47,000	0	0.00%
Municipal Assoc. Dues	4,640	1,781	5,200	5,200	0	0.00%
Taxes/Use Property	1,193	1,174	1,300	1,300	0	0.00%
Contingency	0	0	100,000	100,000	0	0.00%
Total	696,312	677,286	826,092	861,661	26,669	3.10%

Public Safety

Village of Brockport
2017-18 Budget Summary
General Fund Expenditures

General Fund	Actual	Actual	2016-17 Budget	2017-18 Budget	\$ Change	%
	2014-15 Expenditures	2015-16 Expenditures				
Public Safety						
Police Department	1,511,841	1,501,249	1,450,601	1,493,492	42,891	2.96%
Traffic Control	1,387	4,837	6,300	6,300	0	0.00%
Safety Inspection	111,107	129,439	141,647	175,476	33,829	23.88%
Total	1,624,335	1,635,524	1,598,548	1,675,268	76,720	4.80%

Dept. of Public Works

Village of Brockport
2017-18 Budget Summary
General Fund Expenditures

General Fund	Actual 2014-15 Expenditures	Actual 2015-16 Expenditures	2016-17 Budget	2017-18 Budget	\$ Change	% Change
Department of Public works						
Street Maintenance	688,476	830,304	801,602	823,231	21,629	2.70%
CHPS Work	172,536	128,691	84,291	85,017	726	0.86%
Snow Removal	43,360	32,190	50,200	50,200	0	0.00%
Street Lighting	108,228	106,727	94,600	82,600	-12,000	-12.68%
Sidewalks	3,417	2,639	11,100	11,100	0	0.00%
Street Parking	0	0	600	600	0	0.00%
Total	1,016,017	1,101,551	1,042,393	1,052,748	10,355	0.99%

Economic Assistance

Village of Brockport
2017-18 Budget Summary
General Fund Expenditures

General Fund	Actual 2014-15 Expenditures	Actual 2015-16 Expenditures	2016-17 Budget	2017-18 Budget	\$ Change	% Change
Economic Assistance						
Economic Assistance	12,005	12,201	9,000	9,000	0	0.00%
Total	12,005	12,201	9,000	9,000	0	0.00%

Culture & Recreation

Village of Brockport
2017-18 Budget Summary
General Fund Expenditures

	Actual 2014-15 Expenditures	Actual 2015-16 Expenditures	2016-17 Budget	2017-18 Budget	\$ Change	% Change
General Fund						
Culture & Recreation						
Parks & Playgrounds	24,147	17,194	16,900	16,900	0	0.00%
Library	189,052	195,501	192,036	189,515	-2,521	-1.31%
Museum	2,015	10,844	3,000	3,000	0	0.00%
Historian	1,431	1,200	1,400	1,400	0	0.00%
Celebrations	17,179	14,828	2,800	2,800	0	0.00%
Total	233,824	239,566	216,136	213,615	-2,521	-1.17%

Home & Community Service

Village of Brockport
2017-18 Budget Summary
General Fund Expenditures

	Actual 2014-15 Expenditures	Actual 2015-16 Expenditures	2016-17 Budget	2017-18 Budget	\$ Change	% Change
General Fund						
Home & Community Service						
Zoning	1,206	366	950	950	0	0.00%
Planning	5,056	4,984	7,143	7,304	161	2.25%
Storm Sewer	57,649	38,413	11,200	11,200	0	0.00%
Refuse	5,041	8,171	7,800	7,800	0	0.00%
Street Cleaning	2,128	2,186	5,250	2,750	-2,500	-47.62%
Sanitation Landfill	13,222	12,071	5,000	5,000	0	0.00%
Shade Trees	11,927	8,121	6,200	6,200	0	0.00%
Total	96,229	74,312	43,543	41,204	-2,339	-5.37%

Employee Benefits

Village of Brockport
2017-18 Budget Summary
General Fund Expenditures

General Fund	Actual	Actual	2016-17 Budget	2017-18 Budget	\$ Change	%
	2014-15 Expenditures	2015-16 Expenditures				
Employee Benefits						
Retirement	160,932	135,064	181,129	155,000	-26,129	-14.43%
Police Retirement	204,505	261,200	255,426	245,778	-9,648	-3.78%
Social Security	172,159	173,451	176,560	191,736	15,176	8.60%
Workers Compensation Insurance	120,072	89,818	125,000	125,000	0	0.00%
Life Insurance	5,924	7,173	8,200	8,750	550	6.71%
Unemployment	0	0	10,000	5,000	-5,000	-50.00%
Disability Insurance	5,420	5,933	6,000	6,800	800	13.33%
Wellness (Employee Assistance Program)	3,924	0	0	0	0	
Medical Insurance	347,977	370,816	461,130	494,630	33,500	7.26%
Health Reimbursement Account	96,596	101,409	140,000	150,700	10,700	7.64%
Dental Insurance	44,189	62,377	65,160	65,636	476	0.73%
Total	1,161,698	1,207,242	1,428,605	1,449,030	20,425	1.43%

Transfer To Reserve

Village of Brockport
2017-18 Budget Summary
General Fund Expenditures

General Fund	Actual	Actual	2016-17 Budget	2017-18 Budget	\$ Change	%
	2014-15 Expenditures	2015-16 Expenditures				
Transfer to Reserves						
Transfer to Reserves	10,000	10,000	10,000	10,000	0	0.00%
Total	10,000	10,000	10,000	10,000	0	0.00%

Total General Fund Budget

Village of Brockport
2017-18 Budget Summary
General Fund Expenditures

General Fund	Actual 2014-15 Expenditures	Actual 2015-16 Expenditures	2016-17 Budget	2017-18 Budget	\$ Change	% Change
Total Expenditures	4,850,420	4,957,662	5,174,317	5,302,526	128,209	2.48%

Water Fund

•EXPENDITURES

Water Fund Expenditures

Village of Brockport
2017-18 Budget
Line Item Budget

	Actual 2014-15 Expenditures	Actual 2015-16 Expenditures	2016-17 Budget	2017-18 Budget	\$ Change	% Change
Water Fund						
Engineering/Bldg. repairs/Infor. Tech.	7,739	6,692	12,000	12,000	0	0.00%
Insurance	22,500	22,500	22,500	22,500	0	0.00%
Contingency	0	0	26,750	26,750	0	0.00%
Supervision/Administration	95,463	107,782	100,316	102,660	2,344	2.34%
Source of Supply	328,376	465,607	460,000	460,000	0	0.00%
Transmission/Distribution	407,781	326,516	334,068	365,947	31,879	9.54%
Employee Benefits	102,271	110,166	107,336	115,759	8,423	7.85%
Debt Service	62,875	60,495	61,149	61,724	575	0.94%
Total Expenditures	1,027,204	1,096,413	1,118,119	1,161,340	43,221	3.87%

Water Fund

● REVENUES

Water Fund Revenues

Water Fund
2017-18 Budget
Revenues

		2014-15	2015-16	2016-17	2017-18		
		Actual	Actual	Budget	Budget	\$ Change	% Change
Water Fund	Acct. Code	Revenues	Revenues				
Metered Water Sales	F2140	608,487	616,710	601,869	625,000	23,131	3.84%
Meter Water Sales O/G	F2141	492,131	441,631	505,000	514,000	9,000	1.78%
Water Service Charges	F2144	6,473	3,819	8,000	9,090	1,090	13.63%
Interest and Penalties	F2146	11,195	10,946	8,000	10,000	2,000	25.00%
Interest Earnings	F2401	654	243	1,250	1,250	-	0.00%
Monroe County CDBG	F2650	35,500	0	0	8,000	8,000	
TOTAL REVENUES		1,154,440	1,073,350	1,124,119	1,167,340	43,221	3.84%

Sewer Fund

● EXPENDITURES

Sewer Fund Expenditures

Village of Brockport
2017-18 Budget

Sewer Fund	Acct. Code	Actual	Actual	2016-17 Budget	2017-18 Budget	\$ Change	% Change
		2014-15 Expenditures	2015-16 Expenditures				
Sanitary Sewers- Equipment	G8120.2000	15,632	11,552	15,000	15,000	0	0.00%
Contractual	G8120.4000	22,904	20,749	30,121	30,121	0	0.00%
Sanitary Sewers- Truck Parts	G8120.4010	138	728	4,500	4,500	0	0.00%
Sanitary Sewers- Supply Parts	G8120.4020	371	0	100	100	0	0.00%
Bond Principal	G9710.6000	44,232	49,232	52,309	55,386	3,077	5.88%
Bond Interest	G9710.7000	48,280	47,567	45,536	43,378	-2,158	-4.74%
Total Expenditures		131,557	129,827	147,566	148,485	919	0.62%

Sewer Fund

● Revenues

Sewer Fund Revenues

Village of Brockport
2017-18 Budget
Revenues

	Acct. Code	2014-15 Actual Revenues	2015-16 Actual Revenues	2016-17 Budget	2017-18 Budget	\$ Change	% Change
Sewer Fund							
Sewer Fees	G2122	141,965	138,419	147,466	148,385	919	0.62%
Interest and Penalties	G2128	13	11	100	100	-	0.00%
Scrap Sales	G2650	1,483	0	0	0	-	
TOTAL REVENUES		141,978	138,431	147,566	148,485	919	0.62%

Questions