

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, April 17, 2017 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella, Deputy Clerk-Treasurer Erica L. Linden

**EXCUSED:** Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks

**ALSO PRESENT:** Robert Currier, Rev. Krista Cameron, Rev. Meg Morin, James Zisovski, Joan Hamlin, Susan Smith, Linda Ketchum, Hanny Heyen, Lyle Stirk, Fred Webster, Frank Miceli

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

This evening's historic moment will review the early history of automobiles in Brockport. In 1897, the Brockport Republic reported that "The opinion at the present time of those best fitted to judge of the future of the motor carriage, is as follows: Steam will probably be used and it will be generated by means of liquid fuel. It will be necessary to invent suitable air-condensers to obviate the clouds of steam and to provide means to dispose of the smoke and cinders."

The Republic nicknamed automobiles "buzz buggies" and called them noisy, smelly, and dangerous and complained that they frightened horses. They were unreliable and expensive. Also, they were driven too fast and the drivers were rude and reckless.

The first automobile owned by a Brockporter was the Steam-Locomobile of Wilson Moore, the owner of the world's largest magazine subscription agency and partner in the Moore-Shafer Shoe Manufacturing Co.. He had bought it "conditionally" in May 1900. In July 15, 1902, he was photographed taking William H. Seymour for a spin in it on Seymour's 100<sup>th</sup> birthday.

Philip F. Swart, cashier at the First National Bank, bought Brockport's second automobile in July 1902. The Republic remarked sardonically "That it will not run away with friend Swart is not in the contract we believe." That prediction came true in September 1904, when the steering gear of Swart's automobile became "disarranged" near Middleport, veering into a ditch and throwing Swart out. He and his wife and child left the car in Middleport for repairs and took the trolley home.

Mr. Moore's automobile caused the first auto-related accident in the village. In June 1902, his vehicle met a horse-drawn carriage on Main Street. The horse bolted and the occupants of the carriage were thrown out. The three grandsons of lumber king Luther Gordon owned early automobiles. Luther, Jr., had the bad luck of causing two accidents in two weeks in August 1906. Two other auto-related accidents happened in Brockport during those same weeks.

Brockport's first fatal accident occurred in 1906 when Gladys Morgan, youngest daughter of Dayton S. Morgan, the reaper king, parked her "large automobile" alongside a horse-drawn vehicle in front of a Main Street store. The horse bolted, ran north on Main Street and upset the carriage of Addison Palmer, killing him.

However, in those early years "there was hardly a medium-priced one in town" and "the automobiles owned in Brockport" were taken off the road in winter. So, Brockport's autos were still pretty much a fair weather plaything of the rich.

That situation changed with the arrival of the first Model T Fords in Brockport in February 1909, four months after they were introduced on October 1, 1908. That mass-produced, inexpensive vehicle ushered in the Automobile Age in America and in Brockport. By May 1910, the Republic reported, "Automobiles are thicker than horses many days on our streets."

**OATH OF OFFICE:** none

**CERTIFICATES & PROCLAMATIONS:**

International Code Council - Building Safety Month, May 2017

The Board said they are glad to endorse the proclamation of May 2017 as Building Safety Month.

Proclamation  
Building Safety Month – May, 2017

Whereas, our Village is committed to recognizing our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster, and;

Whereas, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians – building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers and other in the construction industry – who work year-round to ensure the safe construction of buildings, and:

Whereas, these guardians are dedicated members of the International Code Council, a U.S. based organization, that brings together local, state and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, worship, play, and;

Whereas, our nation benefits economically and technologically from using the International Codes that are developed by a national, voluntary consensus codes and standards developing organization, our government is able to avoid the high cost and complexity of developing and maintaining these codes, which are the most widely adopted building safety and fire prevention codes in the nation; these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquake; and;

Whereas, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown guardians of public safety – our local code officials – who assure us of safe, efficient and livable buildings that are essential to keep America great, and;

Whereas, "Code Officials – Partners in Community Safety and Economic Growth" the theme for Building Safety Month 2017, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry. Building Safety Month 2017 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and;

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Mayor of the Village of Brockport, do hereby proclaim the month of May 2017 as Building Safety Month. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.

**PUBLIC HEARINGS:** none

**GUESTS:**

- Wegmans Brockport Manager Frank Miceli – community donation thanks –

A Wegmans donation totaling \$20,000 for the second phase of the South Avenue playground installation was presented by Frank Miceli.

Mayor Blackman thanked Wegmans for this generous donation.

Trustee LaPierre said it should be noted that Wegmans also donated money for the new K-9 unit. Parks Committee Chair Hanny Heyen noted they also donated for Cool Kids programming last year.

Parks Committee Chair Heyen announced that this Saturday, April 22<sup>nd</sup>, from 8-4:30 is the playground installation. They are looking for volunteers in the community. Wegmans is providing breakfast, lunch and snacks. South Avenue is the only playground with all new equipment for various ages and abilities.

Frank Miceli explained Wegmans realized there was a huge deficiency in the community, and that the plan by the Village to transform this park would have taken a long time. Wegmans mission is to help communities live healthy lives, to get outside and be active. This is a goal they are glad to be a part of.

Mayor Blackman mentioned Wegmans is also generously providing food for the Low Bridge High Water Canal Opening Celebration in May. She thanked Wegmans for all of their donations.

- James Zisovski – Jimmy Z's – suggest fee schedule amendment re peddling & soliciting (food trucks/carts) –

James Zisovski, owner of Jimmy Z's restaurant, explained he was addressing the Village Board because of the Village and Town peddling fees. The Village of Brockport has been doing this a long time and it works well. The Town of Sweden just adopted a law to allow vending. But they adopted the same price for a permit as the Village of Brockport. So now the price is double in order to vend for Brockport and Sweden. The Town of Henrietta charged \$400 for a first-time application and \$350 as a renewal. Their geographic area is larger than Brockport and Sweden. It would be hard to see a lot of vendors coming in to this area if they have to pay twice the price.

J. Zisovski said he'd like to see a combination of these fees. In order to operate at Medline – where they would like their food truck to come for lunches – Medline is waiting on the outcome of this discussion. Jimmy Z's could try to get more gigs at a place like Runnings but are waiting on the fees to be re-evaluated.

Mayor Blackman mentioned she spent a half hour trying to find the Town of Sweden fees and assumes this is the first one they have ever had. She agreed the Village needs to look at the fees and talk about amending them; we may have a plan to help.

Trustee LaPierre mentioned it will take time to evaluate and make a change in our fee schedule.

→ Trustee LaPierre moved, Mayor Blackman seconded, to reduce the fee by fifty percent until the fee schedule is amended (at the July organizational meeting).

Discussion:

Mayor Blackman stated this is a one-time exception for this food truck only because they have a job on the line. This may only pertain to food trucks.

BI/CEO Miller asked if another vendor would come to his office tomorrow or next week – how should he answer them? Does this apply to them?

Mayor Blackman noted this item will be on the agenda for next Monday's work session.

Trustee Kristansen expressed concern that by allowing this exception we are setting a precedent and would need to allow any other vendor the same break.

J. Zisovski stated if this is going to be resolved in the next 7-10 days then he can wait for two weeks. It will not make or break anything. "There is no 'I' here this is a 'we.' I never want to start a sentence that says 'but Jimmy Z did it' – I understand this is a process. Let's work together to update things."

→ Trustee LaPierre withdrew his motion.

Mayor Blackman stated the town fee is \$200 for six months and the village is \$250.

J. Zisovski said if he were to pay \$200 to the town of Sweden, then possibly \$125 for a vending license to the village that would be fair. In Henrietta, he's not sure if they do a six month or only a year permit. The renewal was \$375 for a year.

BI/CEO Miller asked J. Zisovski if he knows the number of vendors they see a year.

J. Zisovski responded he cannot guess. Their area is certainly much larger and they have more areas where food truck vendors can set up. The cost is all going rate – it would be fine to pay that cost if it was for all of the 14420 area. J. Zisovski also remarked that he had a great conversation with BI/CEO Miller and Mayor Blackman, and is glad these permits are something to discuss. Thank you.

- Navy Club Commanding Officer Robert Currier – request use of ½ Clinton Street parking lot – 6/3 charity event – R. Currier referred to the letter in the packet requesting use of half of the parking lot for their annual event.

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to approve The Navy Club's request to hold its 2017 pig roast charity event on Saturday, June 3<sup>rd</sup> from 2pm to 10pm using half of the municipal parking lot in between the Navy Club property at 21 Clinton Street and the Brockport Police Department at 1 Clinton Street.

The approval letter will include that it will be on the 2017 events schedule and that the Navy Club Officers should work with Code Enforcement Officer/Fire Marshal David Miller regarding any codes issues or inspection needs related to the event set up, DPW Superintendent Harry Donahue regarding any barricades or such needed and Police Chief Daniel Varrenti regarding any public safety planning.

**PUBLIC COMMENT:**

- Reverend Meg Morin of Brockport Methodist Church and Reverend Krista Cameron of St. Luke's Episcopal Church - Rev. Morin said she and Rev. Cameron were here to announce an interfaith prayer service will be held on Sunday, April 30<sup>th</sup> in Sagawa Park and asked if we would share fliers with the public. (Erica noted it was already on the Village website and Events Schedule). The three pillars of the service are: Inclusivity, Diversity, Solidarity. A wide representation of faith traditions, students from the school district, college, and many different backgrounds will be in attendance. Rev. Cameron said Heidi Macpherson, President of the College at Brockport will be attending, Dr. Leslie Myers, Superintendent of Brockport Central Schools will be speaking, Rev. Prince Singh, the Eighth Bishop of the Episcopal Diocese of Rochester will be speaking about mission outreach and caring for invisibles in our community, a student from Nigeria and also representation from the Spanish speaking community and the Islamic, Jewish, and Protestant faith traditions will be at this event. The Interfaith Prayer Gathering is the same day as the Brockport Symphony Orchestra's concert, which starts at 4pm. The service starts at 3pm. They are hoping for a wave of people coming in and out of the heart of the Village. Rev. Morin said they believe in establishing action items – a follow up meeting is already in place – with invitations to the police department and mayor. We are looking for real action.

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 that the minutes of the 4/3/17 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Blackman moved, Trustee Kristansen seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	4/13/17	\$62,353.11
FUND (F): <u>Water</u>	4/13/17	\$51,518.67
FUND (G): <u>Sewer</u>	4/13/17	\$5,225.41
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$119,097.19 total

**CLERK REPORT:** Clerk – Leslie Ann Morelli (excused)

- o Sidewalk café permit application(s) – Referred to the application of Jimmy Z's at 53 Main Street.

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 to approve the application of Jimmy Z's at 53 Main Street for 2 benches for the 2017 season sidewalk café season.

Trustee LaPierre noted that this approval is contingent upon a trash receptacle, as it is not evident in the provided drawing.

The approval letter will indicate the following:

Your request for 2 benches daily until 11pm was approved. They must be placed on the concrete in front of only your storefront.

The Board reminds sidewalk café permit holders to see that the tables and chairs (benches in your case) match and are kept in good repair and that you provide your own trash receptacle for use only during café hours.

Sidewalk café season runs **April 1<sup>st</sup> to October 31<sup>st</sup> 6am to 11pm**. You previously received a copy of the code. By making application, you agreed to abide by all regulations. Any Village Code questions can be directed to Building Inspector/Code Enforcement Officer David Miller at 637-5300 X19.

- 2017 United Way Campaign – reminder – pledge forms due by 4/28.
- Events Schedule – April-December 2017 – now available and posted to the website.
- UNYMWCP (Workers Comp) – surplus refund re calculation as of 12/31/16 –

Referred to Clerk Morelli's memo in the packet sharing that the Village's surplus refund / deficit repayment calculation as of 12/31/16 resulted in a refund of \$76,131. She and Treasurer Hendricks believe the Workers Comp Reserve is sufficiently funded, so this will be deposited to the General Fund and can be considered unanticipated revenue.

Deputy Clerk Linden reported for Clerk Morelli that this refund was from the loss side of the program. There may be a smaller refund from the administrative side of the program in May or June.

- **DEPARTMENT REPORTS:** (VB meeting the 3<sup>rd</sup> Monday of each month)
  - Treasurer – Daniel P. Hendricks absent.

- Budget Amendment - Mayor Blackman referred to the information in the packet.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the following budget amendments be authorized:

Account #	Description	Amount
Expenditures		
A3120.4015	K-9 initiative, Contractual, Supplies, Etc.	\$11,000 (1)
Revenues		
A2705.0000	Donations	\$11,000 (1)

Purpose:

- (1) Increase General Fund Expense and Revenue Budget to reflect K-9 initiative. Funds donated by Wegmans and Milk Bone.

- Status update re External Audit by Inero, CPA's for fiscal year ending 5/31/16 – Not available at this time (to discuss when Treasurer Hendricks is present).

- Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.

- BI/CEO David Miller shared the following:

- Staffing – The Village now has one part-time BI/CEO instead of two. Tim McElligott has moved on and is working part time for the Village of Churchville. BI/CEO Miller thanked Tim McElligott for his service and wished him luck.

Trustee Kristansen asked BI/CEO Miller the impact on workload to having only one part-time BI/CEO.

BI/CEO Miller responded that is to be determined. He believes they can keep up with the work load. Clerk Morelli reached out to the Civil Service Liaison. Increasing the hours of the remaining BI/CEO on a permanent basis is not an option as part-time in this title is half (20 hours/week) of full-time (40 hours/week). BI/CEO Miller said he'll take a little time to see what works.

- Rental registration - is at 96% - the highest compliance in its history.

- College - He received notification today from New York State that the College at Brockport / DASNY will be lead agency for the construction of a new 4-story dorm. It will house 250 students – not in addition to any current enrollment but for students currently living off campus. It will not result in an increased need for emergency services from the Fire Department, Police Department, or Ambulance. This build is not subject to local regulations regarding zoning because it is state land, but if it was subject to such the building is within permitted use. The building anticipates using an additional 100 gallons of water per day.

Trustee Andrews mentioned he understands they are rehabbing some of the older dorms. BI/CEO Miller responded yes. The design for the new build has not yet been determined.

- Police – Police Chief Daniel P. Varrenti

- Chief Varrenti shared the following:

- Governors Traffic Safety Award - Brockport Police Department received a Governors Traffic Safety Committee award in the amount of \$7,500. It is aggressive driver money from state to county to Village based on how many tickets are written. The City of Rochester and Village of Fairport do not write for the grant. Out of the grant submissions, Brockport Police Department had the

second highest ticket per officer during the grant period.

- K-9 - The K-9 dog is doing well at the academy. He and the handler are both up at 5am. Not sure who is having a harder time. The first phase of training is narcotics. Chief Varrenti noted it is a learning experience for him. There is no negative discipline for the dog. All based on praise. The dog has already eaten through two crates. The hard plastic kind.

Chief Varrenti admitted that he previously stated the dog would be of no cost to the Village. At least no budgeted cost. There are some additional things he would like to purchase – a door popper – allows the handler who is away from the car to pop the door and let the dog out from a distance. It is \$1,500 dollars. They are also in the process of researching a vest to protect the dog like the officers. Chief Varrenti said Treasurer Hendricks informed him they need to cover these costs out of the police budget and not use contingency. Chief Varrenti said he has no problem with that. He shared budget line items that he believes have available funds to pay for these items for the K-9 Unit: Since February 3<sup>rd</sup>, they have not incurred the part time clerk's funding as she left for a part time job with the Fire Department for more money. Take the money out of 3120.1055 – that personnel line or take it out of the police telephone line as they 83% through the fiscal year and of all the lines the department is only over in one line. They are at 126% in the arms line and have received a credit for turning in old equipment that will bring it back down. He said they are under in every single line in their budget. They have only used 75% of the telephone line and 53.79% of the fuel line so it can be taken from those. Trustee Andrews commented that the Village Board doesn't need to tell him which line to take it out of.

Trustee Kristansen asked Chief Varrenti to talk to Treasurer Hendricks and decide where it should come from.

Chief Varrenti concluded the discussion by stating 1055 is the line it will come out of.

- Clerical Staffing - Chief Varrenti said without a part time clerk, when the full time clerk is out for vacation or sick, the office is closed during what are normally the open office hours. Visitors need to use the phone at the entrance to call for an officer to meet them there.

- Public Works – Superintendent Harry G. Donahue
  - Spt. Donahue shared the following:
    - Annual trip to Albany to lobby for funding in the state budget – The Village will be receiving \$15,000 more in weather recovery funds than anticipated. CHIPS monies did not change. Pave NY monies did not change. The Village's CHIPS funding is \$119,000. The trip was worthwhile.
    - South Avenue Park - The playground installation is this Saturday.

Volunteers are welcome. Preliminary work will be completed by DPW on Wednesday.

Parks Committee Chair Heyen mentioned the morning shift is 8am to 12:30pm and the afternoon shift is 1pm to 4:30pm.

- Village Attorney – Daniel J. Mastrella, Esq.

- **PERSONNEL ITEMS:**

- Appoint to fill vacancy on Historic Preservation Board –

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to accept the recommendation of the Historic Preservation Board and appoint Adam Rich to fill the vacancy on the Historic Preservation Board to complete a term to 6/30/18.

- Authorize advertising DPW Seasonal (Summer) Laborer vacancies –

Spt. Donahue announced DPW is seeking to advertise for seasonal laborers. As in the past, budgeted for 4 laborers, mid-May through end of August, usually college students. New hires are budgeted for \$10/hour. Re-hires are budgeted for \$11/hour.

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to authorize the following vacancy notice:

**Seasonal SUMMER Employment**

The Village of Brockport Department of Public Works seeks 4 individuals to serve as Seasonal (summer) Laborers. 40 hours/week Monday-Friday 7am-3:30pm. Wage subject to experience. No benefits. Must have valid NYS Driver's License. Minimum age requirement is 18. Applicants subject to pre-employment & random alcohol/drug testing.

Pick up employment application at Brockport Village Hall Monday-Friday 8:30am-4:30pm or download from Village website: [www.brockportny.org](http://www.brockportny.org). Turn in completed applications to: Leslie Ann Morelli, Brockport Village Clerk 49 State Street, Brockport, NY 14420

**Application Deadline: Noon, Friday, May 5<sup>th</sup>, 2017**

Dated: 4/18/17

For publication in Suburban News and posting on Village website and at Village Hall.

• **OLD or NEW BUSINESS:**

- Resolutions to adopt 6/1/17-5/31/18 budget & collect taxes & authorize notices –

→ Trustee Kristansen moved, Mayor Blackman seconded, carried 5/0 to adopt the 6/1/17-5/31/18 budget and tax warrant and authorize related notices as follows:

RESOLVED, that the Brockport Village Board adopts the 06/01/17 – 05/31/18 General Fund budget in the amount of \$5,302,526, the Water Fund budget in the amount of \$1,167,340, and the Sewer Fund budget in the amount of \$148,485 and that there be levied and assessed against the real property of the Village of Brockport the following sums for village government and other charges for the fiscal year 2017-2018 with a tax rate of \$11.98 per thousand of assessed valuation levying the total taxes and other charges extended and levied against each parcel of real property, shown on the roll prepared and verified by the Town Assessor for the 2017-2018 fiscal year:

General Fund:	
Total Taxes for Current Budget	\$2,689,530
For Relieved Property Maintenance Charges	0
Water Fund:	
For Relieved Water Rents & Charges	0
Sewer Fund:	
For Relieved Sewer Rents & Charges	0
<b>TOTAL REAL PROPERTY TAXES</b>	
<b>AND OTHER CHARGES ON ROLLS</b>	<b>= \$2,689,530</b>

Tax rate increased from \$11.87 to \$11.98/1,000 of assessed valuation.

Water rates previously increased slightly effective with 3/1/17 billing.

Sewer rates remain unchanged.

**VOTE BY ROLL CALL AND RECORD  
VILLAGE OF BROCKPORT**

Mayor Margaret B. Blackman	Yes
Trustee/Deputy Mayor William G. Andrews	Yes
Trustee Annette M. Crane	Yes
Trustee Katherine J. Kristansen	Yes
Trustee John D. LaPierre	Yes

Dated April 17, 2017

Adopted

**Execution of Tax Warrant  
WARRANT FOR COLLECTION OF TAXES 2017-2018 FISCAL YEAR**

TO: Leslie Ann Morelli, Village Clerk  
Per Real Property Tax Law 1426

YOU ARE HEREBY COMMANDED to receive and collect from the persons named in the tax roll the

sums stated opposite their respective names, being a total of \$2,689,530 for the following purposes:

General Fund:	
Total Taxes for Current Budget	\$2,689,530
For Releived Property Maintenance Charges	0
Water Fund:	
For Releived Water Rents & Charges	0
Sewer Fund:	
For Releived Sewer Rents & Charges	0
TOTAL REAL PROPERTY TAXES AND OTHER CHARGES ON ROLLS	= \$2,689,530

**VILLAGE OF BROCKPORT  
NOTICE TO VILLAGE TAXPAYERS**

PLEASE TAKE NOTICE that the Brockport Village Board adopted the Final Budget for the Village of Brockport for the fiscal year June 1, 2017 – May 31, 2018:

RESOLVED, that the Brockport Village Board adopts the 06/01/17 – 05/31/18 General Fund budget in the amount of \$5,302,526, the Water Fund budget in the amount of \$1,167,340, and the Sewer Fund budget in the amount of \$148,485 and that there be levied and assessed against the real property of the Village of Brockport the following sums for village government and other charges for the fiscal year 2017-2018 with a tax rate of \$11.98 per thousand of assessed valuation levying the total taxes and other charges extended and levied against each parcel of real property, shown on the roll prepared and verified by the Town Assessor for the 2017-2018 fiscal year:

General Fund:	
Total Taxes for Current Budget	\$2,689,530
For Releived Property Maintenance Charges	0
Water Fund:	
For Releived Water Rents & Charges	0
Sewer Fund:	
For Releived Sewer Rents & Charges	0
TOTAL REAL PROPERTY TAXES AND OTHER CHARGES ON ROLLS	= \$2,689,530

Tax rate increased from \$11.87 to \$11.98/1,000 of assessed valuation.  
 Water rates previously increased slightly effective with 3/1/17 billing.  
 Sewer rates remain unchanged.

Leslie Ann Morelli  
 Village Clerk  
 Village of Brockport

For publication in Suburban News & posting on Village website & at Village Hall.

**VILLAGE OF BROCKPORT  
TAXPAYERS NOTICE OF COLLECTION**

The Tax Roll and Warrant for the collection of Village Taxes for fiscal year June 1, 2017 - May 31, 2018 have been filed in the Village Clerk's Office.

**TAX BILLS WILL BE MAILED ON MAY 31, 2017.**

**To help us improve efficiency,  
 please use the return addressed envelopes included with the bills.**

Check or money order for the exact amount should be made payable to the Village of Brockport and mailed with payment stub or deposited into the drop box at the driveway entrance to Village Hall:

Village of Brockport  
 Attn: Tax Receiver  
 49 State Street



Brockport, NY 14420

OR

Payment may be made in person to Village Hall 49 State Street Brockport, NY 14420  
front counter or drive up window  
Monday through Friday 8:30am-4:30pm except holidays.

**PAYMENT OPTIONS**

- 1) Payment is due in full by July 1<sup>st</sup>, 2017 without penalty  
(Note: July 5, 2017 is acceptable as 7/1/17 falls on a weekend & Village Hall is closed 7/3/17 & 7/4/17)

Late penalties:

July 6<sup>th</sup> - 31<sup>st</sup> = 5%  
August 1<sup>st</sup> - 31<sup>st</sup> = 6%  
September 1<sup>st</sup> - 30<sup>th</sup> = 7%  
October 1<sup>st</sup> - 31<sup>st</sup> = 8%

November 1<sup>st</sup> - Village taxes remaining unpaid will be turned over to Monroe County to re-levy onto the January 2018 County/Town tax bill with additional penalties.

OR

- 2) Payment may be made in 2 equal installments:

- 1) MUST make 1<sup>st</sup> installment by July 1<sup>st</sup>, 2017 without penalty  
(Note: July 5, 2017 is acceptable as 7/1/17 falls on a weekend & Village Hall is closed 7/3/17 & 7/4/17)

Then make 2<sup>nd</sup> installment due by August 1, 2017 without penalty

Late penalties:

August 2<sup>nd</sup> - 31<sup>st</sup> = 6%  
September 1<sup>st</sup> - 30<sup>th</sup> = 7%  
October 1<sup>st</sup> - 31<sup>st</sup> = 8%

November 1<sup>st</sup> - Village taxes remaining unpaid will be turned over to Monroe County to re-levy onto the January 2018 County/Town tax bill with additional penalties.

**IF YOUR TAXES ARE NOT ESCROWED IN YOUR MORTGAGE, AND YOU DO NOT RECEIVE A VILLAGE TAX BILL WITHIN THE FIRST WEEK OF JUNE, CALL VILLAGE HALL AT 637-5300 X12.**

Village tax information can also be found via the Village website: [www.brockportny.org](http://www.brockportny.org)

Leslie Ann Morelli  
Brockport Village Clerk / Tax Receiver

For publication in Suburban News & posting on Village website & at Village Hall.

o Approve and authorize Mayor to sign 6/1/17-5/31/18 agreement with J. O'Connell & Associates (grants) – Mayor Blackman referred to the document in the packet. Fee remains flat.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to approve and authorize the Mayor to sign the 6/1/17-5/31/18 agreement with J. O'Connell and Associates (grants).

o Approve and authorize Mayor to sign 6/1/17-5/31/18 agreement with H2H Cleaning – Mayor Blackman referred to the document in the packet. Fee increased by \$48 per month to accommodate minimum wage increases.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to approve and authorize the Mayor to sign the 6/1/17-5/31/18 agreement with H2H Facility Services for cleaning of Village buildings.

o Approve and authorize Mayor sign 6/1/17-5/31/18 agreement with Executive Carpet Cleaning – Mayor Blackman referred to the document in the packet. Fee remains flat.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to approve and authorize the Mayor to sign the 6/1/17-5/31/18 agreement with Executive Carpet Cleaning for carpet cleaning of Village buildings.

Trustee LaPierre said with the increase in foot traffic at Village hall since the establishment of Village Court, the carpets should be cleaned more often. Instead of two times per year, four times per year. It would be worth talking to Treasurer Hendricks about the cost and getting a new quote.

→ Motion withdrawn. Mayor Blackman agrees to have Clerk Morelli get a new quote to include cleaning of Village Hall carpets four times per year and to move this item to next Monday's work session agenda.

o Low Bridge High Water – craft beer festival – authorize Water Street and municipal parking lot closure 5/12 – Mayor Blackman said that like the last two years, the Village Board needs to approve the temporary closure of Water Street and the Water Street municipal parking lot to accommodate the craft beer festival.

→ Trustee Kristansen moved, Trustee Andrews seconded, carried 5/0 to authorize the closure of the Water Street municipal parking lot from 7am Friday, 5/12 to 10am Saturday, 5/13 and the closure of Water Street from 3pm Friday, 5/12 to 7am Saturday, 5/13 to accommodate the Low Bridge High Water local craft beer and cider big tent event being held 5pm to 11pm Friday, 5/12.

Clerk Morelli will send out a courtesy notice of street closure to the property owners that abut Water Street and to Brockport Merchants Association leadership.

o Approve Emily L. Knapp Museum Rights and Reproduction Policy & related revision to the Emily L. Knapp Museum Policies document -

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to approve the following policy and authorize its being incorporated into the Emily L. Knapp Museum Policies document –

Trustee Andrews stated that the policy should be accepted with additions on page 3 – under the box for secretary, second bullet add “and the village clerk”.

On page 5 paragraph at the top of page, the 3rd line from bottom amend to read “must be approved by museum board and the village board.” Otherwise he thinks it is a very fine document. It is just another step in professionalizing the museum.

Emily L Knapp Museum  
Rights and Reproduction Policy

The Emily L Knapp Museum provides access to the collections of the Museum in order to support the efforts of the general public, students and scholars for the purposes of: academic research, development of educational presentations, or publications provided that:

1. Publication or use of the project based on the Museum’s collection include the following acknowledgement and credit line.  
*“Courtesy of the Emily L Knapp Museum of Local History and Library, Brockport, NY”*
2. Upon publication, a copy is provided free of charge to the Emily L Knapp Museum
3. The Museum is able to use the output with proper acknowledgement and credit
4. That the individual adheres to all established rules, instruction, and procedures for conducting projects and accessing objects from the collection at the Museum. These are described in the Emily L Knapp Museum Policies Manual which is available at the Museum.
5. There is no suggestion or implied endorsement by the Emily L Knapp Museum of the project or publication

I plan to conduct the following project using items from the collection at the Emily L Knapp Museum. By signing below, I am indicating that I have read and agree to all of the stipulations which are required.

Project Description:

**VILLAGE BOARD REPORTS:**

- o Mayor Margaret B. Blackman
  - Meeting with College Students following the incident at the Crossings Apartments – Chief Varrenti and I attended by invitation a meeting of college student leaders— mostly students of color from various college organizations — the college president, VP for Student Affairs, University police chief, and a few other administrators on 4/4. This was in the wake of the arrests several weeks ago at Student Crossing Apts including one for assaulting a police officer; accusations of racism in the arrests had been made. The meeting was videotaped; questions from students had been vetted ahead of time and it was civil and informative for all sides.
  - Meeting with Communications professors and a focus group of Brockport / Sweden / Clarkson residents on 4/4 re online hyperlocal news outlet. This would be an online community newsletter modeled after a similar one in Buffalo called Buffalo Rising; would involve student and community member writers, and would begin in the fall of 2017.
  - Three of us attended a very worthwhile NYCOM workshop in Honeoye Falls 4/11 with John Mancini, legal counsel for NYCOM on the Powers and Responsibilities of Local Officials. A good review and excellent presentation, replete with examples on everything from Ethics, to Employee

Discipline, to Civil Service Law to Meeting Procedures.

- Update on proposed Public Nuisance Law and Party Nuisance Laws which I mentioned at the last VB meeting. As Promised we—Trustee Kristansen, David Miller and I—are discussing this legislation that Attorney Mastrella has prepared in small focus groups starting next Wednesday. We have already met with college administrators in student Affairs, last Monday, and we will be meeting with an invited group of landlords on April 25th, a group of college student leaders earlier the same day, and in early May a group of village residents. On May 22 we will bring this proposed legislation and the feedback from these groups to a village board workshop where the public will be allowed to ask questions and comment. Attorney Mastrella will be present at that meeting. We have never tried anything like this before with our local laws but we believe it important that stakeholders be part of the discussion before implementing a law that so directly impacts them.

- Reminder: South Avenue Park Equipment installation Saturday April 22, 8:30am to 4pm; Canal Clean Sweep 1:30pm Harvester Park, same day, April 28 Arbor Day, South Avenue Extension at Owens Road 10am.

- Trustee/Deputy Mayor William G. Andrews

On April 4, I attended meetings of the Board of the Western Monroe Historical Society, of a committee of the Brockport Community Museum planning an exhibit at the Seymour Library, and of a college group planning a local news blog to which I have been invited to contribute. On April 6, I attended a meeting of the Board of the Greater Brockport Development Corporation. On April 6 and 8, I attended the statewide Historic Preservation Conference in Rochester. The April 6 sessions concerned the use of solar energy for historic properties and a training workshop for Certified Local Governments. The April 8 crowd-sharing session offered suggestions on dealing with quality of life problems in communities like Brockport. Also, on April 8, I attended the Literary Feast program at the Drake Memorial Library on campus. This morning, I participated in a conference call with James Finelli of the State Historic Preservation Office concerning the intensive survey of the west side of the village for which we used a CLG grant to hire a consultant. And that is my report.

- Trustee Annette M. Crane

- On April 7th I attended First Friday at the Morgan Manning House. This college Alumni Association event is usually held at the Alumni House, but was held away from campus this month to further integrate the College and Village communities.

- An April 10th was the first evening of Passover, so I attended the Community Passover Seder, missing both the Parks Committee and Planning Board meetings.

- John will be able to tell you more about the Parks Committee meeting, but I will just encourage you to come help install the remaining new playground equipment in the South Avenue Park this Saturday. Good exercise, good company, good **food** and hopefully good weather. And when it's all done, the children have a wonderful place to play. Thank you to Wegmans.

- I have been spending time reading the chapters of our Village Code that the Code Review Committee will be discussing at their next meeting.

- Trustee Katherine J. Kristansen

- April 4th...I attended the BISCO meeting. Arts Festival planning continues.

- April 5th...I attended a Community Choice Aggregation meeting in Penfield. Glenn Weinberg from Joule Energy walked us through the steps needed to start the research needed to build the energy contract. I have briefed Erica Linden as to the next steps...most likely at the May board meeting, I will be presenting to the board our "game plan".

In the evening I attended the Brockport Merchants Association meeting. Discussion included the sidewalk sale and festival. The BMA would also like to hire a petting zoo to be part of the festival -- either in Sagawa Park or Harvester Park. (After discussion with Harry D.) Harvester Park is the better venue which is where the petting zoo will be housed. Also there is a possibility of the Corvette Club presenting a show of cars...the BMA would like to put that on King St which will require a street closing. (After discussion, BMA is advised to fill out street closure request).

- April 6th...I attended a meeting with Mayor Blackman, Code Officer David Miller and Attorney Daniel Mastrella to continue work on the Public Nuisance Laws proposal. We now have 3 meetings set up to discuss the proposal with the major stakeholders: Students, homeowners and landlords. These meetings will occur before the May VB workshop at which time the public will be presented with the proposal for their comments. Hopefully this proposal will be law by the end of the summer.

- April 10th...Mayor Blackman, Code Officer David Miller and myself attended a meeting with the college administration to discuss the Public Nuisance Law proposal.

In the evening I attended the Planning Board meeting as liaison.

- April 11th...I attended a meeting with Erica Linden and David Keele of Genesee Region Clean Communities to discuss the possibility of a second electric charging station being installed (no cost to the village). This was an introductory meeting to find out the components of the grant offer. More to come at a later date.

The late afternoon and evening were spent at Honeoye Falls Middle School attended a NYCOM workshop titled Powers and Responsibilities of Local Officials.

- April 12th...I attended a meeting as liaison to the police department with Treasurer Hendricks, Mayor Blackman and Police Chief Varrenti to discuss budget items.

- April 17th...I attended Dr. Pamela Haibach-Beach's college class as a member of a panel discussion on aging. Great experience meeting with our college students.

- I would like to take just a moment to respond to comments made to the board last meeting regarding an article I had written and had published in the Suburban News. Tom Mangan commented on and left some interesting documentation about two studies that were conducted in the City of River Falls, Wisconsin and in Oak Island, NC. The studies were very interesting and contained some valuable suggestions for zoning of rental properties revisions. Unfortunately, as far as the rental moratorium topic, the studies were not supportive of what is being asked for in Brockport. The Oak Island NC moratorium had to do with vacation houses (new build) with many bedrooms. While the River Falls document did contain suggestions of how to "control" number of student housing units, their definition of single family is not similar to ours at all. The document also pointed out the lack of inspections unless there is a problem. In Brockport, we are very proactive in our goal to keep all rentals safe with inspections every 3 years. What I found most interesting is that there have been 12 challenges to the moratorium in River Falls...all of them waived. Simply said, the moratorium did not hold up in court. Another board member commented: None of these examples are from NYS...these moratoriums are not bound by NYS restrictive control of municipalities. I am appreciative of the information. It supports our attorney's statement that the concept of a rental moratorium is not recommended. I highly suggest reading our attorney's response to rental moratorium in Brockport. That response can be found in the March 20, 2017 VB minutes. Hence the decision to continue moving forward building the comprehensive plan and code revisions.

- I was also provided with a 17-page document on Land Use Moratoria in NYS by another village resident. This document explained moratoriums, their use, requisites, etc. After reading the document, I understand even more so why our attorney after doing his research recommended against a rental moratorium here in Brockport. If you would like to read the document, google NYS Division of Local Services, Land Use Moratoria, James A. Coon Local Government Technical Series.

- As I have said before, thank you for the information. At this point, I will continue putting my energies towards the construction of a comprehensive plan and code revisions.

- Lastly, I have recently heard that the current board did away with a rental moratorium in the village. That is not true...no rental moratorium existed to abolish.

BI/CEO Miller responded: If the board allows, I would like to add more information. The resident who spoke at the last meeting, where department heads were not present, this individual asserted that we didn't know the numbers of single family homes (being rented?) off the top of our head. Knowing those numbers off the top of our head serves no purpose. I have those numbers to share with the board. There are exactly 1,220 single family homes as classified by the Town of Sweden Assessor – exactly 104 of them are rental properties. To say that single family properties are being taken over by rental properties simply is not true.

- o Trustee John D. LaPierre

- I have been working with the Parks Committee and with Chair Hanny Heyen. We are in the process of reviewing needed playground equipment based on the study done last fall. This is a great group, very grateful to have them. I also attended the NYCOM training – it was excellent. I went to the equipment show with Harry on his invitation. I would be remiss if I didn't mention that the 5 pieces of equipment donated by Wegmans will be installed on Saturday at the South Ave. playground, please come help or at least cheer us on.

Trustee Kristansen thanked Parks Committee Chair Hanny Heyen for all her work.

Chair Heyen said thanks also go to Parks Committee Vice Chair Linda Ketchum who is her sidekick and strength. She actually hand delivered over 100 letters to all of South Avenue and Winston Woods from the Mayor to let them know what is happening this Saturday.

**ADJOURNMENT:**

→ At 8:26 pm, Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the meeting be adjourned.

  
Erica L. Linden, Deputy Clerk-Treasurer