

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, May 1, 2017 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli

ALSO PRESENT: Joan Hamlin, Susan Smith, Lyle Stirk, Norm Giancursio, Kristina Gabalski, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

This year being the centennial of the enactment of full women's suffrage in New York State, it seems appropriate to take a look at Brockport's connection with Susan B. Anthony, the most prominent advocate of that cause. She spoke publicly in Brockport at least three times.

On her first visit in April 1867, Elizabeth Cady Stanton accompanied her. The Brockport Republic commented that, "Miss Anthony is a fair speaker," but that, "Mrs. Stanton is a very fine speaker, who deals in sharp logic and an occasional metaphor illustrative of her argument. She speaks much more smoothly and apparently with much greater ease than Miss Anthony."

Anthony's second visit in March 1873 received much less notice in the Republic. It simply said that she had drawn an audience of "about sixty" and that, "Her theme was the elective franchise for women, which subject she handled with a considerable degree of skill."

Her third visit in November 1884 was a fund-raiser for the Free Reading Room with an admission charge of 35 cents. The Republic devoted some 25 column inches of text to its report on the event, at which Anthony spoke for an hour and a half to a "fair-sized audience....upon the subject: 'Women Want Bread, Not the Ballot....The subject, however, was delusive," he said, "for the whole drift of her remarks were in advocacy of woman's enfranchisement."

The reporter speculated that she had chosen the "delusive" title "in the belief that it would draw more listeners, who would expect something new, instead of the argument...with which the majority of her hearers were previously familiar." The gist of her lecture was that the various ways in which women were treated unequally, especially "inequality of their wages as compared with men's would disappear in the twinkling of an eye" if women were granted the franchise.

The reporter called Anthony, "quite a pleasant speaker, using about the same style as do other ladies who address the public...and although she now and then hesitated a little it was evidently for the reason that it was difficult for her to select from her fund of knowledge the best facts to present. The consequence was...that her remarks were of a rather rambling nature."

He concluded his account with the complaint that, "While...she spoke of the press...in a very disrespectful manner, at the end she found fault because it did not take more notice of the women's movement, indicating that assistance in the good work of securing women's rights, even from this disreputable source, would be acceptable."

OATH OF OFFICE (ceremonial): none

CERTIFICATES & PROCLAMATIONS: none

PUBLIC HEARING: none

PUBLIC COMMENT: none

GUESTS: none

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 4/17/17 meeting be approved as amended.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 that the minutes of the 4/24/17 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID:**

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	5/1/17	\$128,668.80
FUND (F): <u>Water</u>	-	-
FUND (G): <u>Sewer</u>	5/1/17	\$37.86
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$128,706.66 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- Any sidewalk café permit applications – none

Trustee LaPierre commented on the permit granted to Perri's Pizza and that they need to provide a larger trash receptacle or empty it more often as the one they put out is sometimes overflowing. Clerk Morelli said she would relay this to BI/CEO Miller to address with them.

- Reminder - I.T. – Wed. 5/3/17 9am-Noon Office 365 training for officials/employees with brockportny.org – Clerk Morelli reminded that she arranged with Steve Tanner of the Pinpoint Group and emailed employees and officials with a brockportny.org address notice of this training. Village Hall will be closed for the duration of the training session.

VILLAGE OF BROCKPORT NOTICE

Brockport Village Hall will be closed 9am to Noon Wednesday, 5/3/17 for staff training. During that time, correspondence or payments with payment stubs can be placed in the locked drop box at the drive entrance.

Leslie Ann Morelli
Brockport Village Clerk

Published in 4/29/17 Suburban News and posted on Village website and at Village Hall.

- Updated Employee Handbook – feedback by 5/8/17 for adoption 5/15/17 for in effect 6/1/17 – Clerk Morelli reminded the Board of the final draft of the updated employee handbook forwarded to them 4/21 & again 4/28 with notes on it.

Village Board inquired as to 2 minor changes recommended by Clerk Morelli – one regarding travel to conferences and requiring those with a Village vehicle to use them, and if they choose to use their personal vehicle to not be eligible for mileage reimbursement at the IRS rate (currently .535/mile) – the other regarding vacation leave carry over and allowing 15 days instead of 30 days for the best interest of small offices and that no other Villages in Monroe County allow this number of days to carry over. Village Board indicated that they prefer to leave them as is but to include a line as to approval being needed for vacation time off in excess of 2 weeks at a time.

- **PERSONNEL ITEMS:**

- Tax Relief Task Force – accept resignation of Corinne Strong –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to accept the resignation of Corinne Strong from the Tax Relief Task Force with regret and thanks for her service.

- Welcome Center – accept 1 add to Greeter roster –

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to add Mary Alkins as a Welcome Center Greeter.

- Parks Committee – accept resignation of Kristin Stiles –

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to accept the resignation of Kristin Stiles from the Parks Committee with regret and thanks for her service.

- **OLD or NEW BUSINESS:**

- Authorize use of Shafer Trust monies for E.L.K. Museum Board funding requests – Clerk Morelli shared that Treasurer Hendricks confirmed there is more than adequate monies in the Shafer Trust to cover the funds being requested.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to authorize the use of Shafer Trust monies for the E.L.K. Museum Board funding requests as follows:

Funding request summary for May Village Board Meeting

	Amount Previously Approved	Final Amount	Source of Funding	Comments
Golden Eagle Restoration	\$ 5,000	Not to exceed \$ 6,000	Shafer Trust	Display case required repair in addition to eagle; restoration quote only included the eagle.
Shadow Box Construction for Restored Maps of Monroe County and Village of Brockport	\$ 800	\$ 974.42	Shafer Trust	E Panel for back of boxes and Plexiglass were special order items and cost more than forecast
Bookcases	New request	Not to exceed \$ 400	Shafer Trust	

o Authorize deaccession of Capen piano per E.L.K. Museum Board recommendation – Clerk Morelli referred to the late addition of this item. In a 4/27 email the Museum Board Chair shared that at their meeting the night before they wish to deaccession the Capen piano that needs to be removed from the first floor foyer for emergency / fire safety purposes. Chair Pat O'Brien said Bill Andrews donated it and is aware that it is in very bad shape and can't be repaired. Although he is disappointed, he agreed that it needs to go to the landfill along with the other 3 or 4 Capen pianos stored at DPW. Dan Burns asked the library if they wanted the piano but they don't.

→ Trustee Andrews moved, Trustee Kristansen seconded to deaccession the Capen piano from the Museum foyer and those in DPW storage and authorize arranging for their disposal in a timely fashion.

Discussion:

Trustee Kristansen said she hates the thought of the pianos going to a landfill. She said although they may be beyond repair as musical instruments, someone might want them to repurpose. She said she would be willing to post photos and information on a local website or Facebook page called Brockport Buy and Sell that offers free items if the interested parties pick up and move by a specified date.

→ TABLED.

Trustee Kristansen to report back on this at the next meeting.

o Authorize notice of interest for 2nd location (Welcome Center) to host electric charging station – Trustee Kristansen reported on the item with Deputy Clerk-Treasurer Linden's summary. The notice of interest form signifies the Village's interest in discussing with Energetics and their subcontractors being a host location for an electric charging station. Brockport is eligible for a second charging station at no cost (for equipment and installation) to the Village because it is considered a priority area by NYSERDA. It is the exact same charging station that is going to be installed with grant funds we applied for (should hear confirmation any day now). Consultation with DPW Spt. Donahue indicates that the Welcome Center would be the easiest installation point. Signing the form gives permission for Energetics to send out a contractor to discuss specifics. It does not commit to the project.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to authorize the Mayor to sign the Notice of Interest form with Energetics.

Trustee Andrews asked if users would be using the electricity the Village is billed for. Trustee Kristansen said yes – at their cost. Trustee LaPierre asked how users pay for the electric at the charging station. Trustee Kristansen said she believes users have to apply for a specific credit card and swipe it. Trustee LaPierre said that would limit the number of users. He thought users could use any debit or credit card of their choosing. Trustee Kristansen said that may be the case. She said she has information on it, but not with her. She will check on that and report back at the next meeting. Mayor Blackman said that was her understanding as well as it is designed for travelers and has to be convenient and easy to use.

o Authorize pursuing Community Choice Aggregation local law – referral to CRC & Village Attorney – Trustee Kristansen reported on the item with Deputy Clerk-Treasurer Linden's summary. Adopting a local law is necessary for entering into Community Choice Aggregation discussions. Such dialogue requires the release of energy data for our community so that these discussions can be informed about how much energy needs to be purchased for village residents and businesses. K

Adopting the local law allows the Village to explore the CCA option with all the information. It does not bind the Village to joining the CCA or accepting bids that the CCA may procure. If the Village Board wishes to further pursue CCA discussions, the draft local law (template provided) should be referred to the Village Attorney and Code Review Committee.

Trustee Andrews questioned the administrative fee. Trustee Kristansen said the amount will be in the contract when the time comes. Mayor Blackman said it is built in to the cost of energy to the customer. Trustee Crane said it had been found earlier that a local law was unnecessary, but is now necessary. Trustee Kristansen said yes, the first steps sufficed with a simple Village Board resolution. Next steps require adoption of the local law. Trustee Andrews asked about the blanks to be filled in. Trustee Kristansen said the template has blanks to be filled in by the municipality adopting it.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to authorize pursuing Community Choice Aggregation and referral to the Code Review Committee and Village Attorney the proposed local law regarding such.

Clerk Morelli will make the appropriate referral.

Trustee LaPierre was called away and had to leave the meeting.

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
 - Mayor Blackman provided the following report:

TAP grant: Was just notified that the Village will not be receiving the \$800,000 TAP grant it applied for. This was an extremely difficult application to put together and required various revisions. DPW Spt. Donahue breathed a sigh of relief upon learning it was unsuccessful.

Getting the village newsletter ready: Should be out in the Suburban News issue next weekend and on the Village website; one of my more interesting self-assigned journalism tasks was a focus on a Brockport business, Bert's Box Fitness and conditioning on Clinton Street. I was prepared to watch, photograph, and interview the owner but was advised by him I should take a free class. I did—along with three regular power lifters half my age.

April 20 was the bimonthly mayors' dinner. Held in Spencerport at Mangia Mangia. Unfortunately, their private room is more like a hallway and with 20 people in attendance, not conducive to the usual collegial conversation and exchange of information. There were four speakers which, in my opinion was two too many. One was Sue Hughes-Smith, promoting CCA. Mike Zale from county legislature was there to comment on the Governor's consolidation of services plan.

Earth Day, April 22, also brought Canal Clean Sweep, an annual cleanup of the Erie Canal sponsored by the ECNHC. My thanks to Deputy Clerk Treasurer Erica Linden who organized this year's event which culminated in Earth Day activities at Corbett Park. About 30 people of all ages participated to pick up lots of cigarette butts, bottles, paper plates, plastic utensils and plastic bags.

Over on South Avenue that same morning into the afternoon our DPW, Parks Committee members, neighborhood and college student volunteers worked to install phase 2 of the playground equipment at South Avenue Park. Village Board members, there to help, couldn't resist playing on the We-Saw teeter totter. Thanks to Wegmans who in addition to paying for the new playground equipment again provided snacks and lunch, to our DPW crew who prepared the ground and supervised, to the volunteers who helped install the equipment, and to Parkitects, the equipment company, whose representative was also in attendance the entire day.

We (myself, Trustee Kristansen, and BI/CEO David Miller) have continued to meet with focus groups on the oft-mentioned proposed Public Nuisance legislation, this past week meeting with college student leaders and with landlords in two separate meetings. We are grateful to both for taking the time to read over proposed legislation, for asking thoughtful questions, and for bringing their concerns, and in the case of the landlords, their research into this legislation to our attention. On May 10 we will be meeting with a group of resident homeowners. We will report on those focus group meetings in more detail at the May 22 Village Board work session when we will allow questions from the audience, and the Village Attorney will be in attendance to answer legal questions.

Town/Gown—last meeting of the year - April 27. Wound up a year of considerable activity. Two things of particular note: 1. a presentation by Patrick Fero, computer science senior. He has created a Google document that will help the village and students seeking rental housing. It is a map that shows, with pinpoints, all rental housing in the village. Click on a particular locale and in a sidebar appears an image from the street of the exterior of the house. Information in that sidebar lets the potential tenant know how many bedrooms/units there are and whether the C of O is up to date. The document will be

maintained by our code office and the college will provide a link to it. 2. I charged the appropriate subcommittee with taking on the project of promoting to college and BCSD employees, living in Brockport.

Tree Board and Arbor Day—At the Tree Board meeting on April 25th we had another outstanding student intern presentation from computer science. Samieh Capar and Nick Giruzzi were granted view only access to our tree inventory program which has proved to be not particularly user friendly but is used by DPW to issue work orders on tree maintenance, planting, and removal. They concurred that it was not user friendly and had a steep learning curve. Problem not with the software but with training or lack of it. Two recommendations: Keep the current software, organize a training session and create a user manual; or, find a new software program that is not so advanced and complicated.

April 28th was Arbor Day and we had a turnout of about 45 people to plant 11 trees on the South Avenue Extension. If you enjoy walking this route, it is now lined with Washington Hawthorn trees, planted over a 3-year period courtesy of a grant from the NYS DEC.

April 28th—Another great town/gown partnership with the college hosting a very well attended illustrated lecture by artist Sarah Hart on the paintings of Helen Hastings, daughter of James Seymour. Sarah has spent months analyzing Hastings paintings which she is particularly knowledgeable to do as she trained in the same oil painting method. I labeled this instance of two local artists a century apart schooled in the same classic art as "hyperlocal serendipity." More to come as Sarah's analysis continues.

May 3rd joint Town Board/Village Board meeting announced prematurely in Suburban News. To be rescheduled for a later date, hopefully in May.

- o Trustee/Deputy Mayor William G. Andrews
 - Trustee Andrews provided the following report:

On April 18, I attended Charlie Cowling's talk on D.S. Morgan and the reaper industry at the Morgan-Manning House. On April 19, I attended as a Board member the regular monthly meeting of the Western Monroe Historical Society. The main item of business was the concern of the society over potential problems with proposed changes in an adjoining property. On April 20, I attended a meeting of the Historic Preservation Board. We discussed plans for the June 11 Home tour and the status of the west side intensive historical resources survey. Members of the staff of the State Historic Preservation Office had done a windshield survey of the west side of the village and identified two potential districts for listing on the State and National Registers of Historic Places. They are recommending that our consultant add Narrative and Significance content about those areas to their report. This means that we may have two more districts listed on those registers which would benefit their property owners. James Finelli of SHPO attended our meeting and reported on the audit he had just completed. His main recommendation was that we keep more formal and elaborate records of our work. That day, I also attended a meeting of the Low Bridge High Water committee at which I reported on the arrangements for a re-enactment of the beginning of construction of the Erie Canal. On April 21, I attended a Brockport Foundation Donors Luncheon on campus. On April 22, I worked on the installation of the playground equipment at the South Avenue park. On April 25, I attended the regular monthly meetings of the Clarkson and Sweden Town Boards. Agenda items at both meetings concerned the extension of public water to rural properties, which is one problem we do not have. On April 26, I attended a meeting of the Board of the Emily Knapp Museum at which the Board reported to me on various financial obligations it has incurred that were reviewed earlier in this meeting. On April 27 and this afternoon, I worked on the exhibit by the Brockport Community Museum at the Seymour Library in conjunction with the Low Bridge High Water celebration. Also, on April 27, I attended a meeting of the Town/Gown Committee and a rehearsal of the Brockport Symphony Orchestra for the Erie Canal music concert held on April 30 at which I narrated two musical pieces. A Power Point presentation at the Town/Gown meeting showed the new website that will provide students with information on student rental properties in the village. On April 28, I attended the presentation on campus about the Helen Hastings oil paintings that are in the holdings of the Emily Knapp Museum. The presentation showed emphatically what a remarkable treasure that art work is. The Museum must now arrange for the restoration and preservation of the paintings. On April 29, I attended the Brockport Foundation dinner for donors and recipients of scholarships. And that is my report.

- o Trustee Annette M. Crane
 - Trustee Crane provided the following report:

On Tuesday 4/18 I attended the talk at the Morgan Manning House on the history of the McCormick Harvester manufacturing in Brockport. It was an interesting talk, not only about Harvesters and the Seymour and Morgan families, but it also showed that Brockport really was a hub of industry in the 1880s aided by easy transportation of goods along the canal.

On Saturday 4/22, a cold, damp day, I warmed up by helping to install playground equipment in the South Avenue Park and then participated in the Canal Clean Sweep, where I picked up trash ranging from cigarette butts to a bicycle. The bicycle will be rehabbed and donated. The Clean Sweep was very well organized by Erica Linden.

On Monday 4/24 I attended Code Review and Housing Task Force meetings, simultaneously. Code Review is continuing to review our entire code, with the goal of modernizing, and Housing Task force is exploring the housing issues that should be addressed in our Comprehensive Plan.

Friday 4/28 was Village Arbor Day. I helped plant Washington Hawthorne trees on South Ave Ext.

That evening I attended the talk by Sarah Hart talk on the paintings by Helen Hastings that were discovered in a trunk upstairs here in the Museum. It was an interesting and wide-ranging talk, and I look forward to seeing more of the paintings.

On Sunday 4/30 I attended the Erie Canal Bicentennial Concert by the Brockport Symphony Orchestra and the Golden Eagle String Band. It included a narrative performance by our own Bill Andrews, wearing a red bandanna and straw hat.

This afternoon the Code Review Committee met yet again. The work continues.

- o Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

April 18th...I attended the BISCO meeting. Discussion continued regarding the 2017 Brockport Arts Festival.

April 19th...I attended the Seymour Library board meeting. The library board has requested to be included on the agenda of the joint Town of Sweden/Village of Brockport meeting to be held in May. They will be presenting their status as a shared service of the Towns of Sweden and Clarkson and the Village of Brockport. I would also like to highlight the Monroe County program that our library takes part in. This is a service paid for by the Friends of the Seymour Library that includes discounts to various venues. The complete list can be found on the library's Facebook page.

April 22nd...Busy Saturday! I attended and observed the building of the second phase of the South Ave. playground in the morning. In the afternoon I participated in the Canal Clean Sweep activities along with many other people. This event was put together by Erica Linden and her family...very fun and constructive activity to help clean a bit of the canal banks.

April 24th...I attended the Chamber of Commerce meeting. Lots of great events coming up...May 4th and May 12th ribbon cuttings at Tompkins Insurance and Runnings respectively, May 14th Mother's Day brunch at Heritage Square, June 1st Open House at Sunnking, and June 9th networking event for chamber members at Fazoal's highlighting Dollinger's and Hampton Inn. The chamber has asked that Leslie put these events on the village calendar.

April 25th...I attended 2 focus groups, one with college student government representatives and the second with landlords. The meetings were helpful, informative and collaborative as we discussed the proposed Public Nuisance Laws.

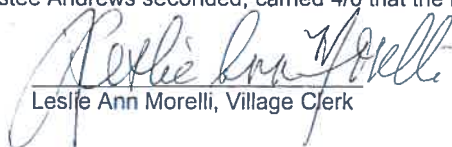
April 27th...I attended a lively meeting of the Walk!Bike!Brockport!. This group has a lot of ideas and projects moving forward...the 4th grade poster contest, Rail Road Mural Beautification Project, possible new trail blazing, welcoming the bicyclists for the NY Cycle the Erie Canal event, a bike rodeo/education event for the Arts Festival just to name a few. The group is always looking for volunteers who would be willing to help with the many events and projects. If interested the next meeting is June 14th at 10 AM at the Seymour Library.

May 1st...I attended the Code Review Committee meeting. Discussion is continuing regarding the review of code chapters.

- o Trustee John D. LaPierre

ADJOURNMENT:

→ At 8:07pm, Trustee Crane moved, Trustee Andrews seconded, carried 4/0 that the meeting be adjourned.


Leslie Ann Morelli, Village Clerk