

**SPECIAL meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, December 16, 2009 at 4:30pm.**

**PRESENT:** Mayor M. Connie Castañeda, Trustee Chris Martin, Trustee Kent R. Blair, Trustee Scott W. Hunsinger, Trustee Hal S. Legg, Treasurer Gina Tojek

**ALSO PRESENT:** Norm Giancursio, John Bush, Hanny and Bill Heyen

**CALL TO ORDER:** Mayor Castañeda called the meeting to order

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**GUESTS:** None.

**Executive Session:**

- ⇒ At 4:31pm, Trustee Hunsinger moved, Trustee Blair seconded, unanimously carried 5/0 that the Board of Trustees of the Village of Brockport enter into an executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and collective negotiations pursuant to article fourteen of the civil service law.
- ⇒ At 5:18pm, Trustee Hunsinger moved, Trustee Martin seconded, unanimously carried 5/0 that the Board of Trustees re-enter the regular meeting.

**ANY NEW BUSINESS:**

- Mayor Castañeda announced her appointment of Police Chief Dan Varrenti to preliminarily represent the village in collective bargaining agreement negotiations with the Stetson Club.
- ⇒ Trustee Hunsinger moved that the Village defer the hiring of the 12th patrol officer of the Brockport Police Department until a later date as to be determined by finances and need; and to defer the hiring of an officer to replace the officer who is in the process of being medically retired until a later date as to be determined by finances and need; and to cut the current part-time budgeted hours of the police department by 50%; and to defer the hiring of a police department grant writer until a later date as to be determined by finances and need; and to immediately replace any officer who transfers out of the department. Trustee Martin seconded.

Trustee Hunsinger said that he wished to address the budgetary "white elephant" in the room and that he is more than willing to take steps to cut police costs. He said that he did not believe these cuts would adversely affect public safety. Mayor Castañeda asked if Trustee Hunsinger had spoken with Police Chief Varrenti regarding the proposal. Trustee Hunsinger affirmed that he had.

- ⇒ Trustee Legg moved to table Trustee Hunsinger's motion until the Board's 12/21 meeting. He said that he'd like time to review the proposal, and that the Board ought to afford an opportunity for Chief Varrenti to speak on the record regarding the same prior to any Board action. Trustee Martin seconded, unanimously carried 5/0 to table Trustee Hunsinger's motion until 12/21.
- Treasurer Tojek presented a cashflow analysis of the Village. She said that she expects January to be a tough month, that she expects revenues to fall short of projections this fiscal year, and that she expects to borrow from Third Party Billing to improve cash flow early next year. She clarified that such practice is legal and that she will notify the Board if this becomes necessary.
- Mayor Castañeda reported that the Village can't collect on parking tickets that haven't been adjudicated.

- Trustee Martin reported that billing practices for the Village's ambulance service have been favorable to those receiving that service.
- Mayor Castañeda asked how frequently the Town of Sweden pays the Village the proceeds it collects through the adjudication of speeding tickets. Treasurer Tojek said that the Town ought to pay the village monthly and that she is working with Town personnel on that issue.
- Trustee Martin reported that emergency dispatch for Walker will transition to Monroe County 911 on 1/1/10.
- Trustee Blair reported that he spoke with John Merklinger of Monroe County 911 regarding the Village's transition to that service. He said that Mr. Merklinger intends to meet with the Village's fire chief and deputy chiefs regarding the switch. He added that Mr. Merklinger also intends to meet with representatives from the College at Brockport regarding the switch. Treasurer Tojek asked if there would be costs involved in the transition. Trustee Martin said that there would be, but not likely costs incurred by the Village.
- Mayor Castañeda reported that discussion of capital improvement plans would be premature at this point. Treasurer Tojek concurred, saying that more information is needed.
- Mayor Castañeda reported that she and Superintendent of Public Works Donahue met with State Senator George Maziarz. She said that Sen. Maziarz was hopeful about obtaining some funding for Brockport's Main Street work next year and that there is nothing specific the Village ought to be doing right now to pursue this. Treasurer Tojek added that CHIPs and AIM funding may be cut by the state government next year.
- Trustee Legg reported that he had been working toward a plan that would put into place a framework for the next budget and introduce some spending controls for the rest of this current fiscal year. He said that there were a number of items that had percolated up from within the Village, and that his goal was for the Board to begin considering them. He read the following resolution into the record:  
Whereas the Village of Brockport faces financial hardship, and;  
Whereas it is desirable to maintain the corporation of the municipality; and  
Whereas the lessening of expenditures provides a means by which to enhance fiscal responsibility,

Now therefore be it resolved that the Board of Trustees of the Village of Brockport hereby institutes a moratorium on spending, to which the Board may grant exception, from the following budget lines and/or accounts immediately:

A1325.4110	Clerk/Treasurer-Training
A8020.4020	Planning Board-Conference Expense
A8010.4020	Zoning-Conference Expense
A8989.4000	Pub Svc Cable Access
A1210.2000	Mayor-Equipment
A7145.4000	Senior Center
A7510.4090	Historian-Miscellaneous
A7450.4000	Museum-Contractual Expenses
A1210.4000	Total Contractual Expenses
A6520.4000	Farmers Market Manager
A7550.4010	Celebrations-Summer Concerts
A7550.4050	Celebrations-Electric
A8170.1001	Street Cleaning Overtime
A8160.4020	Refuse Collection-Spring Pick-up
A7550.4060	Celebrations-Main St. Flowers
A8560.4020	Shade Trees-New Tree Purchases
A7550.4030	Celebrations-Christmas Decorations

A3410.4120  
A3410.4240  
A3410.4140

Capen/Clarkson Rent  
Conferences/Conventions  
Installation of Officers Event

Be it also resolved that the Board of Trustees of the Village of Brockport hereby institutes a moratorium on payment of monetary compensation to the following village positions effective January 31, 2010:

Mayor  
Trustee  
ZBA member  
Planning Board member  
Historian

Be it also resolved that the Board of Trustees of the Village of Brockport hereby amends the 2010 Brockport Fire Department Budget as follows:

Appropriate \$0 to the fire truck replacement reserve  
Appropriate \$0 to the fire chief vehicle replacement reserve  
Appropriate \$0 to the installation of officers event

Be it also resolved that the Board of Trustees of the Village of Brockport hereby declares surplus the following vehicle:

2005 Ford Explorer assigned to the Brockport Fire Department

Be it also resolved that the Board of Trustees of the Village of Brockport hereby reassigns the following vehicles to their current assignees for use during normal workday hours and on occasions excluding normal workday hours during which such assignees are conducting village business effective January 31, 2010:

The vehicle assigned to the code enforcement officer  
The vehicle assigned to the superintendent of public works  
The vehicle assigned to the DPW director of operations

Be it also resolved that the Board of Trustees of the Village of Brockport hereby institutes a moratorium on spending to compensate a police department grant writer immediately

Be it also resolved that the Board of Trustees of the Village of Brockport hereby institutes a moratorium on spending to fill the vacant Brockport police officer position immediately

Be it also resolved that the Board of Trustees of the Village of Brockport hereby institutes a moratorium on spending to fill the upcoming vacancy resultant from the pending medical retirement of a Brockport police officer immediately

⇒ Trustee Legg moved for adoption of his resolution, Mayor Castañeda seconded.

Trustee Legg said that he didn't expect action on the resolution at this meeting or even the next Board meeting as it was so broad in scope. He clarified that moratoriums need not be forever. He noted that the resolution called for Board members to decline their compensation and said that the Board might lead by example in this time of budget cuts. He suggested tabling the motion for discussion by the board and department heads. Treasurer Tojek noted that some line items for which a moratorium was suggested had balances of \$0. Trustee Legg clarified that he was aware of such, but wanted to included them in the resolution as points of reference for 2010 budget planning.

⇒ Trustee Blair moved, Trustee Martin seconded, carried 5/0 to table Trustee Legg's motion until the Board's

12/21 meeting.

**ADJOURNMENT:**

⇒ Trustee Legg moved, Trustee Martin seconded, unanimously carried 5/0 that the meeting be adjourned at 6:01pm.

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Hal S. Legg, Trustee