

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, September 18, 2017 at 7:00pm.

PRESENT: Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Trustee John D. LaPierre, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks, DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella

EXCUSED: Mayor Margaret B. Blackman

ALSO PRESENT: Christopher Albrecht and family, Sue Hughes-Smith, Ben Frevert, Nikole Van Wie, Corine Holding, Linda Kruger, Bruno Hanshaw, Sarah Hart, Joan Hamlin, Chris Hamlin, Danielle Colon, Erica Linden, Mathea Linden, Lyle Stirk, Norm Giancursio, Linda Kruger, Taysie Pennington, Marsha Booth, Fred Webster

CALL TO ORDER / PLEDGE: Trustee/Deputy Mayor Andrews called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

In the late 19th century, a bicycle craze swept the country. The bicycle was viewed by many as a new form of transportation and recreation that improved upon the existing modes. For some reason, Brockport was very slow joining that fad. The first practical bicycle had been invented in France in the early 1860s. It had a large front wheel and a small rear one and was called the "Ordinary". The modern chain-driven bicycle with two wheels of equal diameter did not appear until about 1885.

The Brockport Republic first mentioned a bicyclist visiting the village on September 2, 1880. It had a front wheel diameter of 56 inches. The following month, "Bicycles of home manufacture have begun to make their appearance on the streets." For the next few years the Republic reported on local residents buying bicycles, their frequent accidents, and races and demonstrations of fancy riding.

Also, the Republic reported quite a number of cases of horses bolting when frightened by the new-fangled machines and pedestrians being knocked down on sidewalks by bicyclists. Indeed, the sidewalks seemed to have been favored by the bicyclists because they were in better condition than the streets. The Village Board wrestled with the problem of bicyclists versus pedestrians for 19 years, changing its mind at least six times, until in 1901 it adopted as an ordinance that: "No person shall ride any bicycle upon any sidewalk in said village". It remains in effect today.

▪ Donation from Steve Buckley – for bicycles for Welcome Center – Trustee Andrews shared that Steve Buckley has donated money for the purchase of new bicycles for the borrow a bike program at the Welcome Center. He handed the check to Deputy Clerk-Treasurer Linden for deposit. He worked with her today on getting a purchase order for such.

Steven F. Buckley
Brockport, NY 14420

Re: Donation

Dear Steve:

Thank you for donating \$1,960 to the Village of Brockport for the purchase of 8 new bicycles for the Welcome Center. This was acknowledged at the September 18th Village Board meeting. The bicycles have been ordered from Bicycle Outfitters.

Your generosity is greatly appreciated! Please let this letter serve as confirmation of such donation for use in filing your 2017 taxes. Thanks again!

Sincerely,
Margaret B. Blackman, Mayor

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS:

- Christopher Albrecht – Brockport Central School District – New York State Teacher of the Year

VILLAGE OF BROCKPORT PROCLAMATION

WHEREAS, Christopher Albrecht teaches fourth grade at the Fred W. Hill Elementary School; and

WHEREAS, he is passionate about teaching and learning; and

WHEREAS, he was named the 2018 New York State Teacher of the Year by the Commissioner of New York State Education and the New York State Board of Regents; and

WHEREAS, this honor celebrates the exceptional professional and personal impact he has had on students and colleagues during his 20-year career with Brockport Central School District.

BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by the authority vested in me as Mayor, and on behalf of the Village Board, do hereby tender this proclamation and do hereby acknowledge, applaud, and congratulate Christopher Albrecht for his tireless efforts that earned him the title of 2018 New York State Teacher of the Year.

IN WITNESS, WHEREOF, we have here unto set our hands and caused the Corporate Seal of the Village of Brockport;

For inclusion in the official record of the September 18, 2017 Brockport Village Board meeting.

Trustee/Deputy Mayor Andrews said he has grandchildren who have benefited from having had Chris Albrecht as a teacher. This is a very impressive achievement as there are reportedly 207,000 teachers in New York State.

Chris Albrecht said he does not feel like the best teacher in the state or even in his school. The award has had a very personal effect on him. He said that the Brockport area and Brockport Central School District are very special. It is a community that comes together. He cited examples of parades, rallies, events, historical traditions and the like. We are America's town – a great place to live. He said that Jimmy Z's even surprised he and his class with 50 cups of ice cream today. He thanked the Village Board for the very heartfelt proclamation.

PUBLIC HEARINGS:

- Proposed Local Law of 2017 to establish a Community Choice Aggregation program (re energy)

**VILLAGE OF BROCKPORT
Notice of Public Hearing**

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Monday, September 18, 2017**, in the Village Hall conference room 49 State Street, Brockport, NY 14420 regarding proposed Local Law of 2017 to establish a Community Choice Aggregation Program (regarding energy) in the Village of Brockport.

Text of the proposed local law is available for public inspection during normal business hours at the Village Clerk's office and is on the Village website at www.brockportny.org. All interested parties will be given the opportunity to be heard.

By Order of the Brockport Village Board

Leslie Ann Morelli
Brockport Village Clerk

Dated: 8/21/17

→ At 7:09pm Trustee Andrews moved, Trustee LaPierre seconded, carried 4/0 to close the regular meeting and open the public hearing.

PUBLIC COMMENT:

Sue Hughes-Smith and Ben Frevert spoke in favor of the proposed local law. As she had outlined at previous Village Board meetings, CCA is a way for communities to use the marketplace to secure energy at a better cost for consumers. She shared that Westchester County has done such and been successful – seeing a 7% savings. It is also energy that is renewably generated. It is cheaper to produce but more expensive. When solar fields get installed, they can be added to the mix.

→ At 7:13pm Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to close the public hearing and re-open the regular meeting.

The Village Board has 62 days from the close of the public hearing to render a decision as to adoption of the local law. This will be placed on the 10/2/17 agenda.

PUBLIC COMMENT: none

GUESTS:

- Nikole Van Wie, SUNY College at Brockport Community Development – propose mural project
Nikole introduced a student and community member Corine Holding and shared that she had spoken with Trustee Kristansen while working on the recent Saturday of Service. She shared the following:

Community Art Projects:

1. We are asking for general approval for the project, so that we can move forward.
2. We would then like a representative from the Board that could help us make decisions moving forward in regard to supplies, locations, costs, etc.

Volunteers from multiple areas in the Village and at the College will come together to collectively paint murals in the Village (on bridges, walls, crosswalks, etc.). Each painting would be drawn by Corine and each organization would fill in the “paint by number” that they are assigned. Overall, you would have paintings that were created with many different hands.

Project date: To be determined based on grants.

Potential Locations for paintings: Smith Street Bridge, Utica Street Bridge, Main Street Bridge, Strand Theatre, Cross Walks in the Village.

Supplies needed: 1 gallon paint for each color (white, brown, black, ROYGBIV), paint brushes, tarps for paint splashes, ladders, and buckets for water.

We would also need the Brockport Police Department to blockade the road while prepping and painting on Main Street, Utica Street and various cross walks.

Questions:

- Are we allowed to paint over the stone walls in the Village?
- Did you have specific locations in mind?

Corine shared some samples of her artwork. While these wouldn't be the mural, they show the type of work she does. She suggested organizations could adopt a crosswalk. She referenced a project in Rochester in the Park and Berkley neighborhood showing pride.

Trustee Kristansen also referenced a project in Market view Heights.

Trustee Crane asked how long artwork in a crosswalk would last. Corrine said the right paints need to be used and some colors last longer than others. The organizations that adopt the space would need to keep it maintained.

Trustee Andrews said the sample artwork is different than what typically goes up in the Village of Brockport.

Trustee Kristansen said she would be happy to act as liaison to this. Mayor Blackman will also have some information.

Trustee Andrews said this will be carried over to a future Village Board agenda once ready.

Nikole's email: nvanwie@brockport.edu

Corine's email: chold1@u.brockport.edu

- Linda Kruger – Brockport Lowe's – propose memorial in remembrance of Megan Dix – Linda Kruger thanked the Board for giving her time on the agenda. She and the Brockport Lowe's family are proposing a community based memorial in remembrance of Megan Dix, the Brockport Lowe's employee, wife and mother who was recently senselessly murdered while taking a lunch break in her car in a quiet spot on South Avenue. Linda said she was a Lyndonville resident 2003 to 2011 and Lyndonville firefighter 2006 to 2011. Megan and her family were always supportive of their raffles and fundraising. Then she re-met her as a co-worker at Brockport Lowe's. She presented photos and a rough drawing showing the location and layout of the memorial which would include a patio walkway to a bench with plants and ground cover. There would be an engraving in her dedication. There is an uprooted, leaning tree which would need to be removed for safety. The It is a bright and sunny spot, just like Megan was bright and sunny. She said local Eagle Scouts are willing to help.

Trustee Andrews asked who would maintain the memorial. Linda said the plan is for it to require very little maintenance, as the selected plants would be self-sustaining and the bench would be concrete. However, anyone willing to do so would be welcome.

Trustee Crane asked about property ownership. BI/CEO Miller said the Village owns a band from the edge of the pavement 35 feet to the railroad tracks.

DPW Spt. Donahue said there is a gas main beyond that which RG&E brush hogs annually.

Trustee Kristansen asked if the engraving would be on the bench or in the patio blocks and how Megan Dix's family feels about this. Linda said it could be either and she hasn't yet approached the family as the tragedy is still so fresh. She will reach out to them soon.

Trustee Kristansen said she would be happy to act as liaison to this.

Trustee Andrews said if the family is okay with this it will be carried over to the next Village Board meeting.

- Bruno Hanshaw, Sarah Hart, Danielle Colon, Erica Linden – backyard chickens (hens) – Village Code Chapter 5 Animals §5-1 Keeping of farm animals prohibited – documents included in the packet:

Benefits of Urban Chickens:

Local Source of Protein: One egg provides 5.5 grams of protein, or 11% of the daily value for protein.

Better Quality: Home-raised eggs tend to be naturally richer in many nutrients, including omega 3 fats and vitamin E, compared to chickens raised in industrial farm settings. Also, there is no need to worry about food safety, antibiotics, or hormones.

Source of Fertilizer: Chicken poop is high in nitrogen and, when added to compost, provides a rich food source for indoor and outdoor plants.

Natural Pest Control: Chickens are great at controlling cockroaches, tomato horn worms, aphids, grubs, and many other unwanted insects. Chickens will also eat small mice.



COMMON MYTHS ABOUT CHICKENS

They are noisy -- hens are one of the quietest domestic animals. Unless they are in danger, they do not squawk. They sleep at night just like most household pets, and are completely quiet from dusk to dawn.

They are dirty -- Chickens are very clean animals. They will occasionally give themselves "dirt baths" but this is actually in order for them to preen their feathers and keep themselves clean and cool.

They attract predators --Chickens do not attract predators any more than cats, rabbits, dogs and other pets.

They carry disease -- Diseases are much more likely to be harbored in confined animal feeding operations due to their sheer size and tight conditions than in a healthy backyard setting.

They need a lot of space -- Free range chickens need very little space. Most poultry associations designate that chickens need about 3 square feet of ranging area.

Proposed Rules for Urban Hens

Definitions

The term "hen" shall refer to a female chicken.

Keeping of Hens

The keeping of hens shall be subject to the following restrictions and regulations:

- (1) The keeping of hens shall be permitted in residential districts only and the owner of the hens must be a permanent resident of the lot containing the hens.
- (2) There shall be no more than 8 hens per lot.
- (3) The keeping of any roosters is prohibited.
- (4) All hens must be provided with both a hen house and a fenced outdoor enclosure subject to the following conditions, restrictions and regulations:
 - a. The hen house must be covered, predator resistant and well ventilated.
 - b. The hen house must provide a minimum of three (3) square feet per hen.
 - c. The hen house must be kept clean, dry and sanitary at all times.
 - d. The hen house must be located on a permeable surface that prevents waste run-off.
 - e. The hen house must provide the hens with adequate protection from the elements and inclement weather and provide for the hens good health and prevent any unnecessary suffering.
 - f. The enclosure fence must adequately contain the hens and provide security from intrusion by any predators or animals, wild or domesticated.
 - g. All coops and runways shall be at least 25 feet away from any dwelling or any building used for continuous daily human occupation.
- (5) Hens are allowed for the purpose of egg production only. Butchering / meat production is prohibited.
- (6) Penalties for Offenses.
 - a. Violating any of these ordinances shall result in a notice demanding compliance within 72 hours.
 - b. Failure to comply after 72 hours shall result in a fine of \$50 and \$50 each week of non-compliance thereafter.

1) Bruno Hanshaw of Carolin Drive read the following prepared statement:

Good evening Ladies and Gentlemen,

My name is Michael Bruno Hanshaw of Carolin Drive.

I'm requesting the board consider adopting the ordinances before you regulating the keeping of Backyard Hens (NOT Roosters!). They were written after consulting with the Code Enforcement office, our Mayor, concerned neighbors, and surrounding communities. Having a set of rules in place will protect homeowners and the village. In my brief involvement in obtaining signatures and input for this cause, I encountered better than 90% positive response. The few that didn't want to sign were stigmatized by Brockport politics or misinformed on the issue.

No doubt a case can be made against hens as everything in this world can be deemed dangerous. These hens, however, will make little to no noise or smells, and eat a diet much less appealing to rodents than dog and cat food. Now I love dogs and cats, but they are noisy, intrusive, smelly and their waste is harmful to the environment. Hen houses are self-contained and beneficial as you can read on the myth / benefit page before you. Major cities across the country have already proved they can be easily incorporated into our backyards. Let's progress, and show that we really are interested in the environment and not just grants.

Thank you.

He presented a petition with 202 signatures that said "We, the undersigned citizens of the Village of Brockport, NY believe that small-scale chicken keeping is a healthy, economic, and sustainable way to feed and enrich our families and our community. Besides making great pets, hens provide us with fresh eggs and encourage local sustainable living. The ability to raise chickens offers educational opportunities for our children. Chickens serve as a natural alternative to pesticides by eating bugs and insects, including fleas and disease-spreading ticks. Chickens also eat weeds, and chicken manure serves as an excellent fertilizer for lawns and gardens. Backyard chickens provide many benefits, which is why many towns and cities across the country now permit their residents to raise backyard chickens.

2) Sarah Hart of Adams Street – said she does not have a prepared statement but reminded the Board that she and her daughter presented on this topic at a Village Board meeting several months ago and the Board suggested she see what interest there was by way of circulating a petition and creating a Facebook page. They began to do so and were then re-energized when Bruno Hanshaw entered the picture. She reiterated that backyard hens have healthy and positive impacts on the environment and in getting children involved in science and learning and outside being productive away from electronic devices. She said she has been talking about this to people in the community non-stop. Local government is that closest to the people.

3) Danielle Colon of Clark Street read the following prepared statement:

I would like to start off by first again thanking the board for their time to hear our request for backyard chickens in the Village of Brockport. As a mother of five, I can tell you that the greatest benefit we can have from backyard chickens are eggs. We typically eat eggs every day and can easily use a dozen when I make Saturday morning breakfast. The cost of eggs in stores such as Walmart range from 99 cents from their mass productions to \$4.00 from more upscale free-range eggs. We try to feed our children eggs that are from free-range, cage-free eggs, since these chickens are not treated with chemicals or antibiotics. So, at \$4 a carton and purchasing two cartons every other week that's \$16 a month which equates to \$192 a year just in egg purchases. It may not seem extravagant, but when you're feeding a large family, that savings could be allocated to other food, activities or bills. Having chickens will allow us to not only eat fresh, clean, antibiotic free eggs, but also a chance to off-set some portion of the grocery bill. Again, thank you for your time.

4) Erica Linden of Meadow View Drive – shared that she and her family are in support of backyard hens and would like to see it seriously considered and referred to the Code Review Committee. General Code e360 is a great reference to find codes of other municipalities. She is happy to do any further research necessary and liaison with the BI/CEO Miller and the Code Review Committee. If permanent action is premature, a 2-year pilot program might be the way to go. The group leading the charge is volunteering their time on this endeavor and thanks the Village Board for its consideration.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Crane seconded, Trustee LaPierre abstained due to absence, carried 3/0/1 that the minutes of the 8/21/17 meeting be approved as written.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 that the minutes of the 8/28/17 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 4/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	9/11/17	\$26,677.16
	9/15/17	\$45,343.46
FUND (F): <u>Water</u>	9/11/17	\$65,578.29
	9/15/17	\$808.36
FUND (G): <u>Sewer</u>	9/11/17	\$651.74
	9/15/17	\$4,707.90
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$92,907.19 total 9/11/17
		\$50,859.72 total 9/15/17

CLERK REPORT: Clerk – Leslie Ann Morelli

- Village tax collection update – Clerk Morelli shared that she sent out delinquent notices 9/6/17 and as of today, 96% of the tax warrant has been collected. There are 73 properties still to pay (68 full and 5 second installment with penalties).

- 2018 over age 65 retiree health plan rates – Clerk Morelli shared that she received the 2018 health plan rates regarding the MVP plans for over age 65 retirees. She is awaiting the 2018 health plan rates regarding the plan for over age 65 retirees. Then she, Treasurer Hendricks and Mayor Blackman will confer with the brokers and advise at the next meeting as she puts out the packets to those retirees in October.

- **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)
 - Treasurer – Daniel P. Hendricks
 - A.U.D. for fiscal year ending 5/31/17 filed – Treasurer Hendricks reported that this has been completed and filed with New York State. The State rates and advises determining if a municipality is considered in fiscal distress. As in recent years, we have not been considered such. He does not anticipate such and will share when he hears back.

VILLAGE OF BROCKPORT
ANNUAL FINANCIAL REPORT
UPDATE DOCUMENT
FOR FISCAL YEAR ENDED 05/31/17

PLEASE TAKE NOTICE that on 8/24/17 the Village Treasurer filed the annual financial report update document (AUD) for the Village of Brockport for the fiscal year ended 05/31/17, with the Office of the New York State Comptroller, the Village's external auditors, the Village Board and Village Clerk. Said report has been posted to the Village website at www.brockportny.org and may be examined at Village Hall during regular business hours.

Leslie Ann Morelli
Brockport Village Clerk

- Financial reports for period ending 8/31/17 – Treasurer Hendricks referred to the documents in the packet. There are no concerns as it is early in the fiscal year.

- Donation from Susan Edmunds – for Welcome Center, parks/playgrounds, trees – Treasurer Hendricks shared that he and Mayor Blackman met with Village resident Susan Edmunds who wanted to donate now and possibly include the Village in her will – funds for specific purposes.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to accept the \$5,000 donation of Susan Edmunds to be placed in a reserve account for capital improvements and purchases for the Welcome Center, parks/playgrounds and trees only.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to accept the offer of Susan Edmunds to include the Village of Brockport in her will for capital improvements and purchases for the Welcome Center, parks/playgrounds and trees only.

Susan E. Edmunds
Brockport, NY 14420

Re: Donation

Dear Susan:

Thank you for donating \$5,000 to the Village of Brockport to be placed in a reserve account. This was acknowledged at the September 18th Village Board meeting. As requested, these funds will be used for capital improvements and purchases for the Welcome Center, parks/playgrounds and trees only.

Your recent sizeable donations of \$1,325 worth of furniture for the Welcome Center and \$3,000 toward the Tower Clock repairs were also mentioned as well as that you are considering naming the Village of Brockport in your will for improvements and purchases for the Welcome Center, parks/playgrounds and trees. Your generosity is greatly appreciated!

Please let this letter serve as confirmation of such donation for use in filing your 2017 taxes. Thanks again!

Sincerely,
Margaret B. Blackman, Mayor

- Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.
 - BI/CEO Miller shared the following:
 - Regarding the proposal to allow backyard hens – he said there seems to be a desire for it and does not want to be a rotten egg and smear yoke, so he would be happy to work with key people on a pilot program.
 - Regarding part time BI/CEO Dave Rearick – he said he suffered a broken ankle in a home accident over the weekend which required surgery today. He will be out for a few weeks.
 - Regarding residential rental registrations – he said they were due 9/15 and received 316 by the deadline and 1 today. This is the best response since the inception of the program. There are 54 outstanding which will incur late penalties. If not submitted, they will be referred

to Village Court.

- Regarding 83-85 Main Street – he said a diligent resident registered a complaint Friday of a deficiency on the building hanging over the sidewalk which needed immediate attention. The sidewalk section between The Strand and Laundry Time was temporarily closed. He contacted the property owner and the contractor completed the necessary work and the sidewalk section re-opened today.

- Regarding Coalition to Prevent Lead Poisoning – he shared that he was invited to their annual meeting to receive a certificate of appreciation for his work in this area.

- Police – Police Chief Daniel P. Varrenti

- Chief Varrenti shared the following:

- Regarding the quarterly report – he shared that this is available on the

website.

- Regarding the Megan Dix homicide – he reported on the 8/25 homicide of Kendall resident Megan Dix who was eating her lunch in her vehicle in a peaceful place in the Village while on break from her job at Lowe's. He spoke about determining the type of handgun via the caliber bullet and the description of the vehicle that was seen in the area that appeared somewhat suspicious. A Holly Colino was arrested in Henrietta for menacing and escaped. A broadcast went out that described the handgun and vehicle. Sgt. Wheat heard that description and believed it could be the same person. This is not the first time his being acutely aware has come in handy. A press conference was held and Brockport Police Department and Monroe County Sherriff's Office worked together on solving this crime. He said there is no replacement for local police, but that major crimes necessitate coordination with MCSO and other law enforcement agencies. Having the new key fob system at the Brockport Police Department was very helpful as the next 2 weeks involved needing access to work out of both BPD and MCSO. He said while the victim can't be brought back, her family and the public can be assured that the person responsible for her death be brought to justice.

Trustee Andrews said he was very impressed with the press conference and was pleased that Chief Varrenti emphasized the victim did nothing wrong and of the close coordination between BPD and MCSO.

- Public Works – Superintendent Harry G. Donahue

- Spt. Donahue shared the following:

- Fall brush pickup – Spt. Donahue shared the following:

Village of Brockport
Fall Brush Pickup Notice

The Department of Public Works will be conducting **BRUSH ONLY** pickups. *Beginning Monday October 30th, 2017, the DPW will be picking up **BRUSH ONLY**. This is being provided as a service to Village residents to alleviate the continual placement of brush at curbside. *There will be only 1 pass down each street and a maximum of 1 truck load of brush per residence. **DO NOT PLACE BRUSH AT CURBSIDE UNTIL THE SATURDAY OR SUNDAY BEFORE THE ABOVE NOTED DATE.****

As in past years, we will continue our policy of leaving a small dump truck overnight for those who wish to load their own. Anyone wishing to use this service must call the DPW office to schedule to have a truck dropped off.

For items *other than brush* you should contact your refuse hauler.

Any questions may be directed to the DPW Office at 637-1060 between the hours of 7:00am and 3:30pm.

Harry Donahue
Superintendent of Public Works

- Fall water main flushing – Spt. Donahue shared the following:

NOTICE TO BROCKPORT RESIDENTS
PLEASE TAKE NOTICE that WATER MAIN FLUSHING in the
Village of Brockport will take place October 16-19, 2017.

As part of our routine maintenance of the water distribution system in the Village, Department of Public Works crews will be flushing water mains on **October 16-19, 2017**. We do this periodically to clean the mains and flush out sediment accumulations that may settle out in the mains. The flushing will ensure that you have a safe and healthy supply of drinking water.

Flushing operations will be conducted between 9:00 A.M. and 1:00 P.M. in the following locations on the date indicated:

Monday, October 16, 2017:
NORTH of the canal.
All hydrants, EAST
of North Main Street (NYS Route 19)

Tuesday, October 17, 2017:
NORTH of the canal.
All hydrants WEST of North Main Street.

Wednesday, October 18, 2017:
SOUTH of the canal
All hydrants EAST of Main Street

Thursday, October 19, 2017:
SOUTH of canal
All hydrants WEST of Main Street.

During flushing you may see some cloudiness or color in the water. Please do not use any unnecessary water during this period. The flushing may cause the water to become "cloudy" or "discolored". While the water will be safe to drink, we suggest that you do not wash clothes if you notice the water is discolored. **ANYONE ON A KIDNEY DIALYSIS MACHINE, PLEASE CALL THE SUPERINTENDENTS OFFICE AT THE NUMBER BELOW!**

Any questions may be directed to the DPW Office at 637-1060 between the hours of 7:00am and 3:30pm.

Harry Donahue
Superintendent of Public Works

- Request to purchase used trailer – Spt. Donahue said he has an item that he didn't get on the agenda in time. Allied Builders is going out of business and they have a used equipment trailer for sale. He'd like authorization to purchase it so as not to have to borrow one from other municipalities when needed. It is 10 years old and in good condition. They are only asking \$5,000 and it could get \$7,500 to \$8,500. A new one would be \$20,000. He spoke with Treasurer Hendricks who is fine with \$2,500 coming from the General Fund and \$2,500 coming from the Water Fund.

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 4/0 to authorize the purchase of a used equipment trailer from Allied Builders for \$5,000 - \$2,500 from the General Fund and \$2,500 from the Water Fund.

- Village Attorney – Daniel J. Mastrella, Esq.

- **PERSONNEL ITEMS:**

- Hire to fill vacancy – full time Laborer (DPW) – Spt. Donahue said the search committee is not yet ready with a hiring recommendation, but may have one for the next meeting. Board is willing to place this as a time-sensitive action item on the 9/25 work session agenda.

- Hire to fill vacancy – part time Clerk (Police Department) –

**VILLAGE OF BROCKPORT
EMPLOYMENT OPPORTUNITY
PART TIME POLICE DEPARTMENT CLERK**

The Village of Brockport seeks an individual to assist the Brockport Police Department in a variety of clerical, customer service and record keeping functions. Responsibilities include, but are not limited to, working with and assisting the Administrative Department Secretary/Police Clerk and Chief of Police with administrative, and at times, confidential records, ensure proper statistical data is maintained and relayed to appropriate state and federal agencies, forward appropriate paperwork to the Monroe County District Attorney's Office and applicable courts, maintain departmental reports, maintain Monroe County MoRIS and I/LEADS systems, enter arrest and bench warrants in MoRIS, MoRIS entries, I/LEADS entries, record background checks, answer telephones, answer complaint window, release towed vehicles, and other duties as deemed appropriate by the Chief of Police.

Education and Experience: secretarial or related field. Associates Degree and public sector/municipal experience preferred. Must be personable, have a positive attitude, be a quick learner, detail/accuracy oriented and able to multi-task/prioritize. Familiarity with Microsoft Office is necessary. Additional task-specific computer programs are utilized.

Part time 20 hours per week, days and hours to be determined. \$12.00 per hour. No benefits. New York State Retirement System.

No Civil Service exam involved. Monroe County residency not required.

Download employment application from www.brockportny.org.

Respond by e-mail or mail only
with cover letter, resume and completed employment application.

E-mail to: Imorelli@brockportny.org

Or mail to: Village of Brockport Attention: Village Clerk 49 State Street Brockport, NY 14420

Application deadline: Noon, Thursday, July 27, 2017

By order of the Village Board 6/5/17
Leslie Ann Morelli, Brockport Village Clerk

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 4/0 to accept the recommendation of Police Chief Varrenti and search committee and hire Kayla R. Thompson as Part Time Clerk for the Police Department.

The Civil Service title is Office Clerk III (part time non-competitive). This is a part time position, 20 hours per week, not to exceed 40 hours within a two-week pay period. The pay rate is \$12.00 per hour. Eligible for the same percentage increase June 1st each year of all other non-union employees. No benefits.

- Hire to fill vacancy – part time School Traffic (Crossing) Guard (Police Department) – Chief Varrenti said the search committee is not yet ready with a hiring recommendation, but may have one for the next meeting. Board is willing to place this as a time-sensitive action item on the 9/25 work session agenda.

- Hire to fill vacancy – part time Court Attendant (Village Court) –

**PART-TIME COURT ATTENDANT
FOR
BROCKPORT VILLAGE COURT**

Brockport Village Court seeks 1 individual to serve as Court Attendant part time – working with the other Court Attendant, Village Justices, and Court Clerks. The work involves maintaining order in the courtroom; convening, recessing and making announcements; directing attendees as to courtroom procedures and regulations; seeing that courtroom is ready for proceedings; taking charge of jury; and answering inquiries about courtroom procedures.

Successful candidate should have: working knowledge of courtroom procedures; skill in addressing a group and giving clear, concise directions; ability to follow directions; ability to maintain order and control over a group; ability to observe and analyze problem situations and exercise good judgment when dealing with situations; ability to maintain confidentiality about court cases; ability to deal effectively with the general public; emotional maturity; tact; proper dress; physical condition commensurate with the demands of the position.

Part time, # of hours will vary each week - Fridays & other times when Village Court is in session.
\$12.50 per hour. No benefits. New York State Retirement System.
MUST be a Monroe County resident.

Note: This position is currently classified by Civil Service as competitive. Hire will be classified as provisional until an exam is offered. For permanency, provisional hire must take and pass exam being reachable on the certification of eligibles. If the Village's application to have the position re-classified as non-competitive gets approved, the exam will not be necessary.

Download employment application from www.brockportny.org.

Respond by e-mail or mail only
with cover letter, resume and completed employment application.

E-mail to: Imorelli@brockportny.org

Or mail to: Village of Brockport Attention: Village Clerk 49 State Street Brockport, NY 14420

Application deadline: Noon, Thursday, September 7, 2017

- Village Justice to provide hiring recommendation to the Village Board for their 9/18/17 meeting.

By order of the Village Board 8/21/17
Leslie Ann Morelli, Brockport Village Clerk

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 4/0 to accept the recommendation of Justice Andrews and search committee and hire Mark Ricci as Part Time Court Attendant for the Village Court.

The Civil Service title is competitive. Therefore, the initial hiring is classified as provisional until an exam is offered. K For permanency, he must take and pass the exam and be reachable on the certification of eligible. However, the Village has an application before the NYS Civil Service Commission to not require an exam and make it non-competitive. This is a part time position, 20 hours per week, not to exceed 40 hours within a two-week pay period. The pay rate is \$12.50 per hour. Eligible for the same percentage increase June 1st each year of all other non-union employees. No benefits.

M. Ricci was recently added as contractor status being paid via accounts payable. Once he retires from his full-time position in law enforcement with the College he will switch to employee status being paid via payroll.

- Hire to fill vacancy – full time Clerk to Village Justice (Court Clerk) (Village Court) – Clerk Morelli shared that Justice Andrews said the search committee is not yet ready with a hiring recommendation, but may have one for the next meeting. Board is willing to place this as a time-sensitive action item on the 9/25 work session agenda. Clerk Morelli shared that outgoing full-time Court Clerk Jenny Kimmel is willing to stay until 9/30. She will then go to part time one day per week.

- Boards/Committees/Task Force vacancies – deadline 9/18/17-VB review position interest forms for 10/2/17 – Clerk Morelli shared that she provided the Village Board and the related Board/Committee Chairs with the position interest forms of those that applied to fill vacancies. She suggested they review them in an executive session and act at the 10/2/17 Village Board meeting.

- **OLD or NEW BUSINESS:**

- Approval of parade application – Stetson Club holiday parade (& possible fireworks) Sunday, 12/3/17 –

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 4/0 to approve the parade / procession license for the Brockport Police Stetson Club Holiday of Lights Parade to be held on Sunday, December 3, 2017 from 5pm to 7pm with the route as follows:

North Main Street and West Avenue – south on Route 19 (Main Street) to Sagawa Park at the corner of Main Street and Erie Street.

The PERM 33c application to NYSDOT and proof of insurance will be submitted with the license as a NYSDOT permit is required for the temporary closure of Route 19 (Main Street).

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 4/0 to grant an exception to Village Code Chapter 18 and allow fireworks, if the Stetson Club plans such, for after the 12/3/17 holiday parade.

Clerk Morelli will prepare a letter for the Mayor's signature to go in November to property owners along the parade route.

- Re-instate Walk/Bike Brockport as village affiliated & revise liaison list & Boards/Committees documents – Trustee Andrews said there was confusion as to the Village's role in the Walk Bike Brockport Action Group became a bit inactive after longtime Chair Ray Duncan's retirement from his leadership role and then re-energized when some College staff took this on a while back. The Village had dropped it from 2 documents thinking it was no longer a Committee of the Village. This is not the case. It is now jointly operating by the Village and the College.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 4/0 to re-instate Walk Bike Brockport Action Group as village affiliated and revise the Village Board liaison list showing Trustee Kristansen as liaison and Boards/Committees document to include it under Committees on the last page.

**VILLAGE OF BROCKPORT
VILLAGE BOARD LIAISONS
TO DEPARTMENTS / AREAS / BOARDS / COMMITTEES / OUTSIDE ENTITIES
Amended by Village Board 9/18/17**

Mayor Blackman, Trustee/Deputy Mayor Andrews, Trustees Crane, Kristansen, LaPierre

Personnel / Human Resources

Blackman

Budget & Finance	Blackman
Town/Gown Relations (SUNY College at Brockport)	Blackman & Andrews
Intergovernmental Relations (Towns of Sweden & Clarkson)	Blackman & Andrews
Village Court	Blackman
Police Department	LaPierre & Kristansen
Building / Zoning / Code Enforcement Planning Board Zoning Board of Appeals Code Review Committee	Crane & Kristansen
Department of Public Works Parks Committee	LaPierre & Crane
History Historic Preservation Board Emily L. Knapp Museum & Library of Local History Board Brockport Community Museum	Kristansen Andrews Andrews
Economic Development Farmers Market Welcome Center Management Committee BMA (Brockport Merchants Association) GBCoC (Greater Brockport Chamber of Commerce) GBDC (Greater Brockport Development Corporation) BISCO (Brockport Integrated Service & Community Org)	Crane Andrews Kristansen Kristansen Andrews Kristansen
Tree Board	Blackman
Seymour Library Board	Kristansen
Housing Task Force	Crane
Climate Smart Community / Clean Energy Community Task Force	Kristansen
Walk Bike Brockport Action Group	Kristansen

**Village of Brockport
Selection Process of Members to Boards and Committees
Amended 09/18/17**

The Village of Brockport has a strong tradition of volunteerism. Residents are encouraged to serve on citizen boards and committees dealing with day-to-day issues. Their participation in Village government-- in the decision-making process—fulfills a public service role that enhances the quality of life in the Village and the surrounding communities.

BOARDS AND COMMITTEES

The members of our boards by statute, standing boards/committees, task force committee(s), and open roster committees act in an advisory capacity to the Village Board when creating ordinances, policies and procedures, and some act independently to relieve the Village Board of various administrative functions. When applicable, the Village Law takes precedence over this Village Board resolution. The purpose of this resolution is to clarify the selection process and identify those boards/committees that are bound by its usage.

The Brockport Village Board of Trustees (BOT) shall conform to the rules governing protocol and procedures pursuant to Village Law of the State of New York, Article 3, Officers and Elections, and Article 4, Powers, Duties, and Compensation of officers in appointments of citizens to boards/committees.

DEFINITIONS

“Advisor” means a non-paid member of a board/committee who has no voting power and may or may not be a resident of the Village of Brockport.

“Appointment” means the Mayor submits an individual’s name to fill a vacancy on a board/committee to the Village Board for their action of approval or denial. Only in the case of the Board of Ethics membership, one or more of the Board of Trustees shall submit a candidate’s

name for the BOT's consideration.

"Board/Committee" means Boards/Committees by Statute, Standing, Task Force, Open Roster, and any other boards/committees, subcommittee(s) or similar entity established or adopted by the Village Board, that may or may not have stipulated terms.

"Board of Trustees" (BOT) means the Village of Brockport's Mayor and Village Board members who are elected.

"Boards by State Statute/Village Law mean that the boards and committees such as the Planning Board and the Zoning Board of Appeals (ZBA) have been granted the power to act independently of the Village Board in most instances, but on occasion serve in an advisory capacity to it. Members receive some compensation for their attendance/services.

"Committee Chair" means the chair/leader of a By-Statute, Standing, Task Force, Open Roster, Board or Committee.

"Mayor" means the Chief Executive Officer of the Village of Brockport who shall put forward the name(s) of citizen volunteers to fill vacancies and unexpired terms on boards/committees. The Board of Trustees shall approve or disapprove these potential candidates at a regular scheduled open meeting.

"Member" means a duly appointed person of a board or committee, including the Chair.

"Open Roster Committee" means that membership, residence, and terms may vary.

"Standing Board/Committee" means that members to said standing boards/ committees have a term of office, a stipulated number of years, and are residents of the Village of Brockport.

"Task Force Committee" means a committee formed—appointees brought forth by the Mayor and approved by the Village Board—with a stipulated number of Village members, who are charged with specific duties. When the committee has completed its work and submitted its final report, it dissolves automatically, unless otherwise directed by the Village Board.

"Term" means a stipulated duration of an appointment to a particular office, board, or committee.

APPLICATION PROCESS

1. The Village Clerk shall advertise the vacancies on the By Statute, Standing, Task Force, and Open Roster (if applicable) Boards or Committees in the newspaper designated by the Village as the official newspaper and on the Village of Brockport website.
2. An applicant position interest form and a board/committee description sheet shall be available in the Village Hall office and on the Village of Brockport website, <http://www.brockportny.org>.
3. Information shall be available regarding the specific committee/board that has a vacancy (Chair's name/contact number), web information, etc.
4. A citizen who expresses an interest in serving on a board/committee shall be made aware of the meeting schedule and essentials before applying.
5. Applicants shall be encouraged to attend a board/committee meeting as a way to familiarize themselves with member responsibilities and if their interests and skills are well suited to serve.
6. Applications shall be completed and submitted to the Village Clerk no later than the advertised filing date.
7. Upon receipt of an application, the Village Clerk shall retain the original and distribute a copy of each application to the Board of Trustees.
8. All applications shall remain on file for a period of six months from the date received. Applicants who are still available may be considered should vacancies for a particular board/committee occur during that time.

SELECTION PROCESS

1. The Mayor shall put forth the name of citizen volunteer(s) to fill vacancies and unexpired terms on boards/committees prior the vote on the candidate(s) membership to said board/committee at a Village Board meeting. Exception: membership selection for the Ethics Committee is made by the Board of Trustees.
2. The Mayor can ask for input from Village Board members and/or committee/board chairs prior his decision to put a name forth, especially if the candidate is unknown. If still unknown or if there is more than one candidate, the Village Clerk shall set up an appointment for the

applicant(s) with the chair of said board/committee for an informational meeting to discuss membership responsibilities and requirements. Their comments/recommendations shall be forwarded to the Mayor.

3. If a candidate's name is submitted by the Mayor to the Village Board for approval, the number of years of the unexpired term or vacancy shall be served by the new member. If there is more than one vacancy, the Mayor submits the candidates' names to be approved by the Village Board. Once approved, the chair of said board/committee shall determine the entry year for each new board/committee member based on his/her merits (the more expertise, the longer the term, etc.). Those boards/committees that do not have set terms need not comply.
4. Following the approval for membership to a board or committee by the Board of Trustees, the Mayor shall notify the candidate(s) in writing of the decision. The correspondence shall include dates of term, oath of office information, a current membership list of said board/committee, and a copy of the Village's code of ethics.
5. If a candidate is not approved for membership to a board/committee by the Board of Trustees, the Mayor shall send a letter of regret. That candidate's position interest form shall be kept on file for 6 months. The application/selection process would begin anew.
6. When setting up a Task Force (see Definitions), The Board of Trustees shall establish the general parameters of said Task Force. The mission, responsibilities, format, description of project, and the number participants/stakeholders, etc. shall be discussed and determined by the BOT prior to advertising for volunteers to serve on said Task Force. There is no specific term for members. The Mayor shall submit names for the BOT's approval.

REQUIREMENTS FOR MEMBERSHIP

1. In the case the appointee has not filled out an interest form, he/she should do so to be on file with the Village Clerk.
2. Appointees on all boards/committees shall reside within the Village of Brockport unless otherwise noted (see Definitions, Page 1). Non-residents shall serve as advisors without voting rights.
3. Board/committee members shall agree to comply with all Village laws, regulations, voting rights, including ethics requirements and any conflicts of interest statutes.
4. Each member is expected to contribute to the board or committee he/she serves on the basis of individual expertise and good judgment.
5. The appointee shall be familiar with the responsibilities, meeting schedule, essentials of said position on specific Board/Committee, and meet with chair prior attending formal meeting for pertinent information, including this resolution and the Village's ethics code.
6. A member's request for a leave of absence must be discussed with the chair for approval or denial of said board/committee prior to departure (length of leave, reason, etc.).
7. If a member is absent without cause for three consecutive regular or special meetings without communication and/or prior authorization, the chairperson of a board/committee shall inquire as to the member's intent to serve. If a member chooses no longer to serve, he/she shall send a letter to inform the Village Clerk, who will forward it to the Village Board for action. If unexcused absences continue without communication to said board/committee chair, the board/committee chair may notify the Mayor as to the member's lack of attendance. If further action is warranted, the Mayor may recommend to the Board of Trustees to terminate membership. A written notice from the Mayor will constitute authorization for this purpose. The Mayor shall appoint another member to the vacancy. Note: Individual boards or committees may determine the procedure of keeping an attendance record.
8. The Village Clerk shall send a communication annually (April) to board and committee members whose terms are to expire at the end of the fiscal year and inquires if the member wishes to be considered for re-appointment by the Board of Trustees. If not, the Board of Trustees shall accept a letter of resignation.
9. Resignations of board/committee members shall be distributed by Village Clerk to the Mayor and the Village Board for acceptance.

TERMS OF OFFICE

1. Under Village Law 3-308, Separate boards of commissioners, any board established shall be composed of not less than three (3) members...and no term shall exceed five (5) years.

2. The length of terms of office shall be determined by NYS statute and the Village Board of Trustees, and be applicable to the Boards by Statute, and Standing Boards/Committees. The terms (e.g. 5-year term has been established) shall be staggered, and the initial terms of said members shall be as follows:
 - One member for a one-year term
 - One member for a two-year term
 - One member for a three-year term
 - One member for a four-year term
 - One member for a five-year term

3. Vacancies shall be filled by the Mayor for the remainder of the unexpired term of the vacant board/committee position.

OATH OF OFFICE

The members of the Planning Board, Zoning Board of Appeals, and Standing Boards/Committees (those that have terms assigned) shall be sworn in by the Village Clerk within 30 days of the appointment/re-appointment prior to serving. The Village Clerk shall communicate with new member(s) to set up a mutually agreeable time for them to take the oath of office.

EFFECT

The Village of Brockport Boards by Statute and Standing Boards/Committees shall abide by this resolution in whole. All committee applicants need Village Board approval and shall receive orientation from the specific board/committee chairs regarding the committee's purpose, member responsibilities, and a copy of this resolution, and the Village's ethics code.

VILLAGE OF BROCKPORT BOARDS AND COMMITTEES

Types

- Boards by Statute
- Standing Board/Committee
- Task Force Committee
- Open Roster Committee

<u>Name</u>	<u>Terms</u>	<u>Members</u>
<u>Boards by Statute (State & Village law)</u>		
Planning Board	5-year	5
Zoning Board of Appeals	5-year	5
<u>Standing Boards/Committees</u>		
Code Review Committee	5-year	7 + BZ officer
Emily Knapp Museum & Library of Local History Board	3-year	4-8 +1 Faculty member
Board of Ethics	4-year	4 + Village Attorney
Historic Preservation Board	3-year	9
Parks Committee	4-year	9
Seymour Library Board	5-year (limit 2 terms)	3
Tree Board	4-year	9 & advisor (s)
<u>Task Force Committee (s)</u>		
Housing Task Force		6 + BI/CEO, 1 Planning Board member, 1 Trustee
Climate Smart Community / Clean Energy Community Task Force		TBD
<u>Open Roster Boards/Committees</u>		
Walk! Bike! Brockport Action Group	None	Unlimited
Welcome Center/Canalfront Management Cmte	None	7
Welcome Center Canalfront Greeters	None	Unlimited

- Grants
 - Successful grant application: \$11,000 from RACF towards Tower Clock restoration – Clerk Morelli said the Lions Club fundraising is over \$9,000, so with the two combined, the Village is getting close to the \$21,500 needed in total.

- Authorize grant application: \$5,000 from NYSCA – NYS Council on the Arts

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 4/0 to adopt the following resolution:

RESOLVED, to authorize the Village's grant writers, J. O'Connell & Associates, to prepare an application to NYSCA - NYS Council on the Arts - for a Community Arts grant in an amount not to exceed \$5,000 to cover the Brockport Symphony Orchestra 2018 seasonal performances in Brockport and Monroe County. There is no cost to the Village.

Note for the record:

J. O'Connell & Associates contact is Sean Kirby
 Village Board contact is Trustee/Deputy Mayor Andrews
 Village Office contact is Deputy Clerk-Treasurer Erica Linden

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman (excused)
- Trustee/Deputy Mayor William G. Andrews
 - Trustee Andrews provided the following report:

On August 22, I attended a meeting of the Walk! Bike! Committee at which I secured agreement that the group would apply for restoration as an independent committee of the Village. On August 26-28, I served as a host for the visit of the Lois McClure, a replica 19th century Lake Champlain canal schooner. This included a Meet and Greet reception at Fazool's and a Power Point presentation by Paul Comstock on the history and natural history of Lake Champlain. On August 31, I rehearsed with the Brockport Symphony Orchestra in preparation for our concerts at the Rochester Museum and Science Center on September 28 and the Empire State Plaza in Albany on October 7. I am the narrator for some canal songs. The concert includes a performance of the Grand Canal March which was written for and performed at the NYC celebration of the opening of the Erie Canal in October 1825 and not performed again until the Brockport Symphony Orchestra's performance in Brockport this past April 30. Bill Hullfish had discovered the score in the Johns Hopkins University Library and produced a new arrangement. On September 6, I served with a committee of the Board of the Western Monroe Historical Society in drafting a job description for the Society's Historian. We presented that draft to a meeting of the Board on September 12 and are in the process of revising it in light of the discussion by the Board. On September 7, I attended a meeting of the Board of the Greater Brockport Development Corp. On September 11, I attended the closing ceremony of the 9/11 observance at the Capen Hose Company. On September 13, I attended the luncheon for emeritus faculty on the college campus. During the past ten days or so, I have worked with Steve Buckley, members of the Canalfront Management Committee, and Russ Church of Bicycle Outfitters to arrange for the purchase of bicycles for the lending program at the Welcome Center. I served as a Greeter at the Welcome Center for several shifts. I served as Acting Mayor while Mayor Blackman was on vacation. On September 15, I introduced the Heartland Passage program at the Welcome Center and on September 16, I attended the gala of the Brockport Education Foundation at Kirby Farms (fundraiser for scholarship program for the Washington, DC trip for BCSD students).

- Trustee Annette M. Crane
 - Trustee Crane provided the following report:

I'm going to start with the Housing Task Force meeting on September 11th. The Task Force has been looking at our mission statement approved by the Board in 2014. We would like to update the mission statement to make it a more useful document, giving us more specific, practical guidance moving forward. I have both the original mission statement and our amended document here and have emailed them to the Board members, and would like to put forth a resolution to accept the amended mission statement. (Not all board members had time to compare documents - tabled to a future meeting.)

Next, the Center for Disease Control issued an advisory dated 8/30/17 regarding backyard chickens and salmonella that I would like to read. This is not necessarily a reason to not get backyard chickens, but if you are considering it you need to be aware of the issue and take proper precautions:

"Ten Salmonella outbreaks associated with backyard poultry have sickened 961 people in the continental US in the first 6 months of 2017. 215 people required hospitalization and 1 died. In interviews, 74% of 672 ill people reported contact with live poultry in the week before they fell ill.

CDC is investigating 10 separate multistate outbreaks in people who had contact with live poultry from backyard flocks...

People should immediately wash their hands with soap and water after touching chickens, ducks, or other backyard poultry. Children < 5yo should not touch live poultry w/o adult supervision. Those with

compromised immune systems due to HIV/AIDS, cancer Rx, or organ transplantation should avoid contact altogether."

8/28 I attended the Code Review Committee meeting. We discussed the chapters dealing with Flood Prevention with Garbage, Refuse and Open Burning.

8/29 I attended the Police Academy Canine Graduation. We have the best-behaved dog in the class. Congratulations to Officer Sime and Brock. May you have many good years working together. After that, along with the rest of the board, I went to the press conference at the Police Station where Chief Varrenti and Sheriff O'Flynn announced the arrest in the murder of Mrs. Dix, followed by the arraignment of the accused killer here in this courtroom.

9/7 I attended the Zoning Board of Appeals meeting - a fence variance was approved.

9/11 In addition to the Housing task force meeting I attended the Planning Board meeting. Two driveway additions were approved.

9/12 I attended the Parks Committee meeting. They continue to do a good job of improving and monitoring our parks. The new swings in Corbett park have been installed.

Community events that I attended include:

8/24 Summer Serenades—finale for season

8/26 started with the Peddlers Bazaar at Morgan-Manning House, then I supervised ten College freshmen painting the Utica Street for their Saturday of Service. This was a Walk/ Bike/Brockport project. In the evening, I attended the Oak Orchard Health dinner.

8/27 GBDC Lois McClure boat tour/talk

9/11 Vigil at the Capen Hose Firehall opening ceremonies

9/16 Farm to Table Brockport Central School District Foundation fundraiser at Kirby's Farm.

- o Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

August 22nd... I attended the Arts Festival debriefing meeting...discussion regarded the 2017 Arts Festival.

Aug. 23rd... I met with DPW Superintendent Harry Donahue to discuss logistics of the Saturday Day of Service project.

Aug. 26th... Saturday Day of Service...The project entailed a general weeding, mulching and trimming of the greenery and gardens along the north side path of the canal from Main St. To Park Ave and also the rest area just west of Main St. Thirty SUNY Brockport freshman joined me in completing this task. Thank you to all who participated for the great job! The path looks so much nicer now because of their hard work.

Aug. 27th... Mark and I visited the Lois McClure on the canal and also attended the social at Fazool's afterwards. Very interesting indeed.

Aug. 28th... I attended as liaison the Code Review Committee meeting. Great work continues on review of codes with edits and suggestions/recommendations.

August 29th... I attended the graduation ceremony for our K-9 Brock and his handler Officer Josh Sime. Very impressive! Congratulations to both Josh and Brock...I look forward to seeing you at work in our village!

In the late afternoon, I attended the press conference and arraignment regarding to the murder of Megan Dix. I am so very grateful for the quick, professional and compassionate work that our police department in conjunction with the Monroe County Sheriff's Department completed in regards to this investigation and subsequent arrest. My sincere condolences go out to Megan Dix's family, friends no family as they grieve the loss of their loved one in this senseless tragedy.

In the evening, I attended the BISCO meeting. Conversation included preliminary plans for the 2018 Arts Festival.

August 30th... I attended the After-Hours meeting...plans continue for the event in November.

Sept. 5th...I attended the BISCO meeting...this was the organizational meeting for the new year.

Sept. 13th...I participated in the interview process regarding the part time police department clerk position.

Sept. 15th...Mark and I attended the Heartland Passage Tour at the Welcome Center...this show is part of the celebration of the Bicentennial of the Erie Canal...great time!

Sept. 17th...I attended Artist Row at the Rochester Public Market on behalf of BISCO and the 2018 Brockport Arts Festival.

- Trustee John D. LaPierre
 - Trustee LaPierre shared the following:
 - He participated in the interviews regarding the part time clerk for the Police Department. He participated in the interviews regarding the full-time laborer for the DPW. He commended the Parks Committee for their hard work.

ADJOURNMENT:

→ At 8:25pm, Trustee Crane moved, Trustee LaPierre seconded, carried 4/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk