

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Court Conference Room 49 State Street Brockport, New York, September 17, 2018 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor John D. LaPierre, Trustee Annette M. Crane, Trustee Shawn Halquist, Trustee Katherine J. Kristansen, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks, Building Inspector/Code Enforcement Officer Chad H. Fabry, Attorney Daniel J. Mastrella

EXCUSED: DPW Superintendent Harry G. Donahue, Police Chief Mark T. Cuzzupoli

ALSO PRESENT: Village Historian William Andrews, Susan Smith, Joan Hamlin, Lyle Stirk, Fred Webster, Emma Chilson-Cline

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

Mayor Blackman said we also remember Robert Henry, former Brockport Police Chief who passed away August 21st.

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT:

The subject of this evening's historic moment lived in Brockport for only a short time in his youth. However, that experience had an important effect on his life and career. Carl Ethan Akeley was born in Clarendon in 1864 and attended school for only three years. He came to Brockport as a teenager and enrolled at the State Normal School, but soon dropped out and was employed by David Bruce. As a child, he had developed an avid fascination with a crude form of taxidermy and studied that art with Bruce. After that short apprenticeship with Bruce, he pursued a career in that field and became "the father of modern taxidermy". [Wikipedia]

In 1883, at the age of 19, Akeley went to work as a taxidermy apprentice at Ward's Natural Science Establishment in Rochester. While there, he mounted the hide of P.T. Barnum's elephant, Jumbo, the largest remains of an animal ever, until that time, to be subjected to a taxidermist's efforts. After leaving Ward's, he pursued his career at the Milwaukee Public Museum (1886-92), as a private contractor (1892-96), the Field Museum of Natural History (1896-1909), and the American Museum of Natural History (1909-26).

Along the way, he refined taxidermy techniques. Before Akeley, taxidermy consisted of stuffing animal hides with straw or some similar material, with little regard to the actual shape of the live bodies. He fitted the animal skins over carefully prepared and sculpted hollow manikins in the form of the animals' bodies, producing very lifelike specimens, with consideration of musculature, wrinkles, and veins. [Wikipedia].

Akeley also created the modern museum diorama. He placed mounted specimens in recreations of their natural habitat with painted scenes appropriate to the locale in the background. He created the Akeley Hall of African Mammals at the American Museum of Natural History. He began work on it in 1909, collecting specimens, planning, painting scenes, etc. The center of the hall is occupied by a herd of eight elephants. Recessed into the surrounding wall are 28 dioramas of other African mammals, all presented in their natural environments. It is still the greatest museum diorama in the world despite being nearly a century old.

Akeley died before the African Hall was completed in 1926. One of the dioramas features a mountain gorilla. Akeley had sketched the landscape to use for its backdrop. Also, Akeley had conducted the first scientific study of the mountain gorillas and had persuaded King Leopold of Belgium to create the Virunga National Park, the first national park in Africa, to protect them. He died of a tropical disease and was buried at the spot depicted in the gorilla diorama. Searchers later located his grave by referring to that sketch.

Akeley was also an explorer, especially in Somaliland and British East Africa, inventor, the holder of more than thirty patents, author of several books, and an accomplished sculptor. He produced bronze sculptures that portrayed scenes similar to those in his dioramas. One of his inventions was a "cement gun" called shotcrete. Another was a motorized movie camera capable of following a moving animal, which Akeley used to capture more accurately the shapes of animals in motion. He escorted Theodore

Roosevelt on one of his expeditions and George Eastman on another.

The World Taxidermy & Fish Carving Championships award gold medallions that bear Carl Akeley's likeness to its "Best in the World" honorees. The taxidermy profession regards Akeley as its patron saint. When the Clarendon Historical Society held a ceremony to commemorate the sesquicentennial of Akeley's birth in 2014, the President and the Executive Secretary of the American Taxidermy Association traveled to Clarendon for the event.

OATH OF OFFICE: (ceremonial) none
CERTIFICATES & PROCLAMATIONS: none
PUBLIC HEARINGS: none
GUESTS: none
PUBLIC COMMENT: none

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee LaPierre moved, Trustee Halquist seconded, Trustee Crane abstained due to absence, carried 4/0/1 that the minutes of the 8/27/18 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	9/17/18	\$162,417.92	
FUND (F): <u>Water</u>	9/17/18	\$64,755.83	
FUND (G): <u>Sewer</u>	9/17/18	\$1,811.11	
FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust & Agency</u>	-	-	
			\$228,984.86 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- 2018 Civil Service Payroll Report – certified with no discrepancies – Clerk Morelli referred to the letter in the packet and is pleased to have another "perfect payroll".

- Tax collection update – Clerk Morelli shared that as of today, 97% of the tax warrant has been collected and 1603 of the 1,678 tax bills are paid in full. The PILOT bills (Belmont Management's Park Place Apartments and Village Centre Apartments) are also paid. A delinquent notice went out 9/5 to those remaining unpaid at that time. Collection runs through 10/31.

- **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)

- Treasurer – Daniel P. Hendricks
 - Financial Annual Update Document (AUD) for fiscal year ended 5/31/18 – Treasurer Hendricks referred to the document in the packet. The following notice was published.

VILLAGE OF BROCKPORT
ANNUAL FINANCIAL REPORT
UPDATE DOCUMENT
FOR FISCAL YEAR ENDED 05/31/18

PLEASE TAKE NOTICE that on 8/27/18 the Village Treasurer filed the annual financial report update document (AUD) for the Village of Brockport for the fiscal year ended 05/31/18, with the Office of the New York State Comptroller, the Village's external auditors, the Village Board and Village Clerk. Said report has been posted to the Village website at www.brockportny.org and may be examined at Village Hall during regular business hours.

Leslie Ann Morelli
Brockport Village Clerk

For publication in the 9/2/18 edition of Suburban News.
For posting on Village website and Village Hall bulletin board.

Clerk Morelli apologized that the meeting packet did not include all pages of the report. However, the Board received it separately at an earlier date and the entire report is posted to the Village website.

Treasurer Hendricks pointed out that the General Fund balance shows a decline as the Village purchased 127 Main Street for the relocation of Village Hall.

Treasurer Hendricks said he will be meeting with the Village's external auditors in October who will work on the audit for fiscal year ended 5/31/18.

- Financial reports for period ending 8/31/18 – Treasurer Hendricks referred to the report included in the packet. As it is early in the fiscal year, all is on track. He will have a few budget amendments and transfers from contingency for authorization at the next meeting.

- Update on streetlight buyback – Treasurer Hendricks reported on a recent meeting with Danforth and that National Grid has provided a counter-proposal that the Village pay \$209,624 which is over \$100,000 less than they originally wanted. Once the Village owns the fixtures, they can be taken down, declared surplus and listed on Auctions International. Then those fixtures will be replaced with l.e.d. lighting at a cost of approximately \$311,000.

Trustee Kristansen said this is a half million-dollar project and asked that Treasurer Hendricks refresh her memory as to when the Village would see the break-even point. Treasurer Hendricks said if he recalls correctly, the documentation indicated by year 8.

Trustee Crane asked the status of the credit for the ones the Village already owns and converted to l.e.d. Treasurer Hendricks said National Grid has been working on that for over a year and it will be retroactive. Mayor Blackman said this relates to the 66 the Village owns and the 58 the Village doesn't yet own.

Trustee Kristansen asked if once National Grid figures out the rate, if that could lower the \$311,000 cost. Trustee LaPierre said not much, but possibly by \$4,000 to \$5,000.

- GASB 75 – Treasurer Hendricks said at the next meeting he will have completed the GASB 75 report and will share with the Board. This relates to post retirement benefits provided by governmental agencies.

- Building / Zoning / Code Enforcement – BI/CEO Chad H. Fabry

- BI/CEO Fabry shared the following:

- C of O's – during his 20 hours per week he's been getting a lot of rental inspections done and reporting the results to Building/Codes Dept. Coordinator Katie Brown to issue the appropriate paperwork. There are 2 to 3 dozen left to do.

- New Construction – he has recently issued permits for 3 new houses and a couple of commercial for various construction including the plaza on the west side of N. Main Street purchased by the owner of Grinds 122 on West Avenue in which much of it has been torn down to re-build. Mayor Blackman said she noticed that Magic Wands, the vacuum shop, remains as is. C. Fabry said that is correct as it is a long-time tenant the plaza owner is appealing.

- RRR's – annual deadline for filing the residential rental registrations was September 15th – late fees now apply.

- Police – Police Chief Mark T. Cuzzupoli (excused)

- Public Works – Superintendent Harry G. Donahue (excused)

- Spt. Donahue shared the following in the agenda packet:

- Fall Water Main Flushing – 10/15/18-10/18/18 –

NOTICE TO BROCKPORT RESIDENTS
PLEASE TAKE NOTICE that WATER MAIN FLUSHING in the
Village of Brockport will take place October 15-18, 2018.

As part of our routine maintenance of the water distribution system in the Village, Department of Public Works crews will be flushing water mains on **October 15-18, 2018**. We do this periodically to clean the mains and flush out sediment accumulations that may settle out in the mains. The flushing will ensure that you have a safe and healthy supply of drinking water.

Flushing operations will be conducted between 9:00 A.M. and 1:00 P.M. in the following locations on the date indicated:

Monday, October 15, 2018:
NORTH of the canal.
All hydrants, EAST
of North Main Street (NYS Route 19)

Tuesday, October 16, 2018:
NORTH of the canal.
All hydrants WEST of North Main Street.

Wednesday, October 17, 2018:
SOUTH of the canal
All hydrants EAST of Main Street

Thursday, October 18, 2018:
SOUTH of canal
All hydrants WEST of Main Street.

During flushing you may see some cloudiness or color in the water. Please do not use any unnecessary water during this period. The flushing may cause the water to become "cloudy" or "discolored". While the water will be safe to drink, we suggest that you do not wash clothes if you notice the water is discolored. **ANYONE ON A KIDNEY DIALYSIS MACHINE, PLEASE CALL THE SUPERINTENDENTS OFFICE AT THE NUMBER BELOW!**

If you have any questions, please call the Department of Public Works at (585) 637-1060 between 7:00 AM and 3:30 PM.

- Fall Brush Pickup – 10/29/18 –

Village of Brockport Fall Brush Pickup Notice

The Department of Public Works will be conducting **BRUSH ONLY** pickups. *Beginning Monday October 29th, 2018, the DPW will be picking up **BRUSH ONLY**. This is being provided as a service to Village residents to alleviate the continual placement of brush at curbside. *There will be only 1 pass down each street and a maximum of 1 truck load of brush per residence. **DO NOT PLACE BRUSH AT CURBSIDE UNTIL THE SATURDAY OR SUNDAY BEFORE THE ABOVE NOTED DATE.****

As in past years, we will continue our policy of leaving a small dump truck overnight for those who wish to load their own. Anyone wishing to use this service must call the DPW office to schedule to have a truck dropped off.

For items *other than brush* you should contact your refuse hauler.

Any questions may be directed to the DPW Office at 637-1060 between the hours of 7:00 a.m. and 3:30 pm, Monday - Friday or the Village Office at 637-5300 between the hours of 8:30am and 4:30pm, Monday- Friday.

- Cat Loader trade in / swap out program – nothing provided – carry over to a future agenda

- Village Attorney – Daniel J. Mastrella, Esq.

- Village Attorney Mastrella shared the following:

- Update on solar project – Attorney Mastrella shared that what Greenspark had forwarded as to a proposed PPA was particular to the investor they thought would be financing the project. That investor is no longer the one and they are awaiting word from a new investor and their proposed PPA. The previously proposed agreement with Seymour Library and Brockport Fire District were agreed to as to format and can be tweaked moving forward.

Trustee Kristansen said she serves as Village Board liaison to the Seymour Library and they requested an update as they don't want to wait another year only to have approval fail. Attorney Mastrella said as to timetable, it's pretty much on schedule. He is awaiting the proposed PPA and land lease from the new investor. Mayor Blackman said that as opposed to the last engineer and developer, thus far Greenspark has been very good about communicating with the Village and moving the project along without a middle man.

- **PERSONNEL ITEMS:**

- Update on full time Building Inspector/ Code Enforcement Officer vacancy – Mayor Blackman shared that the Village hopes to have a full-time person in place by the end of October. The Civil Service competitive list (certification of eligibles) was canvassed as required. Those that responded were not interested in the vacancy in Brockport. Those that applied without being on the list did not meet the minimum qualifications.

- Accept resignation of Building/Codes Dept. Coordinator Katie Brown – effective 9/28/18 – Mayor Blackman shared that Katie Brown received a job offer she couldn't refuse and will be re-locating back to Florida in October. She will be sorely missed but is wished the very best.

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to accept with regret the resignation of Katie Brown as Building/Codes Department Coordinator effective September 28th and thanks for her service since February 2016 – having accomplished a lot in two and a half years to improve the office of Building/Codes/Planning/Zoning.

Trustee Kristansen announced a farewell reception for Katie Brown on her last day, September 28th, from 2pm-4pm at Village Hall. Officials and staff are welcome to sign the card for her at the front office.

- Advertise Building/Codes Dept. Coordinator vacancy – Mayor Blackman distributed the

draft vacancy notice – like the one used to hire Katie but with a few suggested changes. Discussion took place as to indication of specific salary or salary range and was determined to indicate “salary commensurate with experience” and stress the benefits as being very good.

Clerk Morelli said she respectfully reminds the Board that although an in-house title of Building/Codes Department Coordinator was recently created (Civil Service title is Secretary to Planning and Zoning Boards), it is still a clerical / secretarial / administrative assistant position and as such the starting salary for the position should not be the same as or greater than those at Village Hall who have worked between 5 and 30 years to get to their current wage.

C. Fabry said not stating the salary might garner interest from those who have taken the New York State Basic Codes training or might be willing to do so to enhance their performance in the position.

→ Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 to authorize the following vacancy notice:

BUILDING/CODES DEPARTMENT COORDINATOR
<p>The Village of Brockport (2.2 square miles, population ~8,300 which doubles when College is in session, ~1,768 parcels) seeks individual to assist the Building/Code Enforcement Department and Planning Board and Zoning Board of Appeals in a variety of clerical, customer service, meeting minutes taking and record keeping functions. The BI/CE Department is located at Brockport Village Hall and is comprised of 1 full time BI/CEO and the Coordinator. The full time BI/CEO serves as direct supervisor to the Coordinator.</p> <p>Education and Experience: secretarial, business, or related field. Associates Degree and public sector/municipal experience preferred. Must have excellent public relations skills, a positive attitude, be a quick learner, detail/accuracy oriented and able to multi-task/prioritize. Familiarity with Microsoft Office and Google+/Google Maps is necessary. Additional task-specific computer programs are utilized such as I.P.S. (Integrated Property System) by B.A.S.</p> <p>Full time Monday – Friday 8:30am to 4:30pm – 40 hours/week to include monthly evening meeting of the Planning Board (currently 2nd Monday at 7pm upon application) and Zoning Board of Appeals (currently 1st Thursday at 7pm upon application). Wage commensurate with experience. Excellent benefits. New York State Retirement System.</p> <p>Position is Civil Service Exempt – title is Secretary to Planning and Zoning Boards. No exam.</p> <p>Download employment application from www.brockportny.org. Send cover letter to include names, titles and contact information for 3 references, and résumé with completed employment application by e-mail to: lmorelli@brockportny.org or by mail to: Village of Brockport Attention: Village Clerk 127 Main Street Brockport, NY 14420.</p> <p>Application deadline: Noon, Wednesday, October 10, 2018</p> <p style="text-align: right;">Leslie Ann Morelli Brockport Village Clerk</p>

- Accept resignation of Chris Collier from the Tree Board –

→ Mayor Blackman moved, Trustee Crane seconded, carried 5/0 to accept with regret the resignation of Chris Collier as a member of the Tree Board and thanks for her service since July of 2013 and for having served as Secretary.

- Board / Committee vacancies – the following vacancies remain:

**VILLAGE OF BROCKPORT
BOARD / COMMITTEE / TASK FORCE
VOLUNTEER OPPORTUNITIES**

Volunteer vacancies for Village residents:

- Zoning Board of Appeals – meets 1st Thursday 7pm at Village Court (only upon application)
Note: a minimum of 4 hours of training is required each fiscal year (6/1-5/31)
1 vacancy to complete a term to 6/30/22
1 vacancy for a term to 6/30/23
- Historic Preservation Board – meets 3rd Thursday 6:30pm at Village Court
1 vacancy to complete a term to 6/30/19
1 vacancy to complete a term to 6/30/20

- Emily L. Knapp Museum Board - meets 4th Wednesday at 6:30pm at Village Hall
1 vacancy to complete a term to 6/30/19
1 vacancy to complete a term to 6/30/20
- Tree Board – meets 3rd Tuesday 7pm (October – May) at Village Hall
2 vacancies to complete a term to 6/30/21
- Code Review Committee – meets 4th Monday at 5:30pm at Village Hall
1 vacancy to complete a term to 6/30/19
- Housing Task Force – meets 4th Monday at 5pm at Village Hall
2 vacancies to complete a term to 6/30/20

All Boards/Committees/Task Forces - if meeting schedule falls on a holiday, there is no meeting.

Applicant must be a Village resident & able to use email & internet.

Submit a position interest form via the Village website: www.brockportny.org

Updated: 9/18/18

Deadline: until vacancies filled

For posting: on Village website & at Village Hall & at Seymour Library

- **OLD or NEW BUSINESS:**
 - Authorize permit – Stetson Club holiday parade of lights & fireworks – 12/2/18 5-7pm –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to approve the parade / procession license for the Brockport Police Stetson Club Holiday of Lights Parade to be held on Sunday, December 2, 2018 from 5pm to 7pm with the route as follows:

North Main Street and West Avenue – south on Route 19 (Main Street) to Sagawa Park at the corner of Main Street and Erie Street.

and to grant an exception to Village Code Chapter 18 and allow fireworks after the parade.

The PERM 33c application to NYSDOT and proof of insurance will be submitted with the license as a NYSDOT permit is required for the temporary closure of Route 19 (Main Street).

As is now the more time saving and cost-effective practice, rather than the Village Clerk preparing and mailing labels to all property owners along a parade route, Mayor Blackman will place such notice in Suburban News the week prior and see that it gets posted to the Village website and Facebook page.

- Havenwood Meadows Subdivision Section 3 Phase 3 – authorizes letter of credit release –

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to authorize a release to the Developer from the Letter of Credit in the amount of \$121,206.60 for the work completed to date.

Treasurer Hendricks letter to Genesee Regional Bank:

"The undersigned hereby certifies to the Genesee Regional Bank as issuer of Irrevocable Letter of Credit No. 17000520, in the maximum Stated Amount of \$563,224.00, for the account of Chromium Development LLC in favor of the Village of Brockport:

1. I am a duly authorized official of the Village of Brockport
2. Upon receipt of this certificate, Genesee Regional Bank is hereby authorized to reduce the amount available under Letter of Credit No. 17000520 by \$121,206.60 to a new outstanding balance of \$207,284.80.

The reduction certificate was prepared pursuant to Statement of Construction of Completed No. 3 dated September 7, 2018 and executed pursuant to resolution of the Village Board at the regular meeting held September 17, 2018."

- Auctions International results re DPW 2006 Ford F-250 truck – authorize sale/award bid –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to accept the high bid of \$8,500 with next bids of \$8,400 and \$8,200 acceptable should the high bid fall through.

- o NYSCC – site access / vegetation management permit (Evergreen Park) – authorize Mayor to sign –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to authorize the Mayor to sign the following:

PERMIT NO. 1-2018.A.1
NEW YORK STATE CANAL CORPORATION
SITE ACCESS/VEGETATION MANAGEMENT PERMIT

MAP NO. 1-2018.A.1
PARCEL NO. 068.11-6-16

COUNTY OF MONROE
VILLAGE OF BROCKPORT

The **VILLAGE OF BROCKPORT** ("Owner"), having an address at **208 Evergreen Street Brockport, NY 14420** hereby grants unto the **NEW YORK STATE CANAL CORPORATION**, a public corporation created pursuant to the applicable provisions of the Public Authorities Law, ("the Corporation"), having its principal offices at 30 South Pearl Street, Albany, New York, 12207, its agents, employees and contractors, the ongoing right and privilege to enter upon the property ("Property") of the Owner in accordance with this permit ("Permit") to excavate and install embankment toe drainage piping, structures, backfill and appurtenances in the general area shown on the map attached hereto as Exhibit "A", to seed, mulch and stabilize the disturbed soil areas and provide access to maintain the above described improvements in such a manner as Corporation may require.

1. **PLAN AND LOCATION:** The work shall be performed within the area shown on the attached Exhibit "A".
2. **OWNER:** Owner claims to be the owner in fee simple of the Property located in the **Village of Brockport, County of Monroe**, shown on the attached Exhibit "A", and hereby verifies that to be true.
3. **CONDUCT OF THE WORK:**
 - (a) All work performed hereunder shall be carried on in such a manner so as to minimize to the extent reasonably possible with the operation, use and maintenance of Owner's facilities or Property.
 - (b) The work shall be performed in a safe manner and the Corporation, its agents, employees and contractors shall provide suitable safeguards so as to reduce to an absolute minimum any dangerous conditions hazardous to life, limb or property. Any equipment used shall be maintained and operated in a safe condition.
4. **RESTORATION OF PREMISES:** Upon completion of the work any disturbed areas will be restored as mutually agreed by the parties and all costs and expenses of the restoration and periodic maintenance of the disturbed areas at the discretion of the Corporation will be the responsibility of the Corporation.
5. **INDEMNIFICATION:** To the extent allowed by law, the Corporation, its agents, employees and contractors assume all risk of, and indemnify, protect and save harmless the Owner, his/her/their successors and assigns from all loss, damage or injury to persons (including personal injuries resulting in death) or property (including property of the Corporation) and from all claims, demands, suits, liabilities, obligations and expenses arising therefrom, including legal fees and expenses, caused by or in any way connected with the exercise of the rights granted hereunder, except to the extent caused by Owner, his/her/their agents or employees' negligence or intentional misconduct or the negligence or intentional misconduct of another tenant or permittee.
6. **TERM:** This Permit shall run from the date of full execution by the Parties hereto and shall continue unless cancelled or terminated under the conditions outlined below.
7. **COMPLIANCE:** Corporation assumes responsibility for compliance with all applicable federal, state and local laws and regulations and for obtaining all other permits and consents, required by others including governments and the owner(s) of any other interest(s) in the property.
8. **CANCELLATION OR TERMINATION:**
 - (a) This Permit may be canceled by Owner on thirty (30) days written notice of a material default by the Corporation in the performance or observance of any of the conditions herein.
 - (b) No cancellation or termination of this Permit shall affect a liability herein assumed or any indemnity herein given in respect of acts or things which shall have been done or have happened before the date fixed for such cancellation or termination.
 - (c) In the event the Property affected by this Permit ceases to be owned by or to be under the jurisdiction of Owner, this permit shall thereupon terminate and the Corporation will be required to obtain any permits, license or consents which may be required by law to accomplish or continue the purposes set forth herein as though this Permit had not been granted.
9. **SPECIAL CONDITIONS:**
 - (a) Drainage utility piping and structures will be periodically cleaned and maintained by and at the Corporation's discretion.

Accordingly, subject to your agreement and acceptance hereof, to be indicated by signing in the space provided below, the Owner hereby grants permission and consent to Corporation for the purposes as hereinabove mentioned and for no other purpose.

- Comprehensive Plan – community open house 9/27/18 5-7pm at Village Court –

There is a community open house on Thursday, September 27, 2018 from 5pm to 7pm at Village Court.

The village, with the work of the planning committee, is in the beginning of a year-long planning process, led by Ingalls Planning. Right now, we are in an information gathering stage. More than one opportunity will be available for public input as we move forward and the final report/recommendation from Ingalls Planning will be made public. The full advertisement flyer for the event is in the Village Board packet, on the Village website and going in Suburban News. It will be an informal drop-in style open house, with vision boards, places to identify issues, opportunities and assets, and stations with laptops or iPad for electronic surveys, and informal conversation with the planners and committee members.

There is no research material or background information available – the point is to hear how our community is thinking about issues and opportunities facing our village, which will inform the conversation and resulting plan.

- 2019 Seymour Library Budget – Mayor Blackman referred to the information from Director Gouveia included in the packet in which he indicates that this budget would be a 2% increase and would maintain the current 2018 hours (Monday-Saturday 10am opening instead of opening at 11am).

- Grants:
 - Seymour Library awarded NYSED Library Grant \$75,301 – for the renovation of 2 existing spaces into 4 study rooms for tutors, small group study, and those looking for a quiet space to work.

- Other – Mayor Blackman said the Village has several small grants in the works and will be applying for a TIP grant to rehabilitate the Smith Street bridge approach. We are waiting to hear the outcome which should happen before the end of the year for urban forestry grant and Corbett Park improvement grant. Mayor Blackman shared that the PetSmart grant opportunity regarding TNVR (trap, neuter, vaccinate, release) has been changed to applicants dealing with 500 or more cats. That means the Village of Brockport is not eligible.

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
 - Mayor Blackman provided the following report:

August 30—Attended 2 ribbon cuttings at the College—Student Success Center at the Brown Building and the new Eagle dorm—beautiful facilities and festive with tours of the facilities and appearances and remarks by our elected state officials—Assemblyman Hawley, Senators Ort and Robach, each remarking enviously on how minimal their own college dorms were.

September 7—I had a long phone interview with a consulting firm that is looking at the Erie Canalway National Heritage Corridor and reviewing its status within the National Park System. I believe the bottom line will be: should the NPS continue to fund it. The interview explored recreation, tourism, economic development, etc. That same day I attended First Friday at the president's home.

September 10—Meeting with Jim Wall, new College VP for Administration and Finance, re Brockport Community Rowing and the construction of a dock and boathouse at Commissary Park.

That evening, Chief Cuzzupoli and I met with Workplace Justice staff and the Brockport Ecumenical Committee which has long been involved in issues affecting migrant workers in our area. The meeting also included a representative from Oak Orchard, several farmworkers, a DACA student from the college along with the Chief Diversity officer from the College at Brockport. It was a good discussion re issues undocumented farmworkers in particular face —e.g. unable to get drivers licenses in NYS, relationships with law enforcement, and especially now, deportation.

September 12—Supervisors lunch, an informal discussion of village and town current business and issues. Always collegial, and a real effort to share information and work together.

That evening was Brockport Night Out at the College which I attended. The event was sponsored by the Organization of the Men of Color at the college to which University Police and Brockport Police were invited for an afternoon/evening of conversation, games, and getting to know one another. It was

terrific. Our police force, complete with K9 Brock, showed up in significant numbers, all of it on volunteer time. Each of the police introduced themselves to the audience (all wore Brockport Night Out T-shirts instead of uniforms unless they were on duty) with a fun fact about themselves. I left as they began to play dodgeball which followed the Tug of War. I was impressed at what a very positive and fun event it was.

September 15—The LDS Church of Brockport, through the auspices of Carol McNees, DPW secretary, volunteered to build the dock for the Brockport Community Rowing Club which is being installed at Commissary Park at the college. Once again, I marvel at the amazing volunteerism in the Brockport Community. There were so many volunteers—about 70 in all— that some were sent to Evergreen Park to weed, paint the steps up to the canal bank, and spread mulch, while others weeded the canal bank, dug postholes, and put in 4 x 4 supports for the floating dock and a third group built the sections of the ramp at DPW that will lead down to the floating dock. DPW Spt. Harry Donahue donated his Saturday to this project, supervising it all, Wegmans donated lunch for everyone, and Carol McNees organized the work groups. It is very humbling to have volunteers thank you, the beneficiary, for the opportunity to work on a project. Look for an article in an upcoming issue of the Suburban News by Doug Hickerson on the day's events and the rowing club.

The court clerks have suggested new and more maneuverable chairs for the podium area. A sample was delivered to Village Court. I tried it out and pronounced it both comfortable and maneuverable. Seats are higher than the current chairs, so people can actually be seen from the audience. The arms are adjustable up/down so the chairs can more easily slide under the counter. The chairs are being added to the JCAP grant the court is applying for.

Finally—Fall Saturday of Service October 6, 10-noon. Please let me know if you have any service projects and I will respond with village opportunities.

- o Trustee/Deputy Mayor John D. LaPierre
 - Trustee LaPierre shared the following:
 - that he participated in a recent meeting with Danforth regarding the streetlight buyback project, that he served as a judge for the recent College homecoming parade and that he commends Trustee Halquist for the fine performance directing the Brockport High School Band.
- o Trustee Annette M. Crane
 - Trustee Crane provided the following report:

8/7 I attended the Town of Sweden public information meeting about extending water districts to the parts of the town that do not have it. This is not a Village issue, but it is important to our neighbors in the town.

8/9 I attended the Library Feasibility Study Committee meeting, working on the request for proposal to hire a consultant to assess the Library's fiscal trends.

8/10-8/26 I was on vacation, visiting newborn grandchild.

8/27 I attended the Code Review Committee meeting.

8/28 I attended the Gates to Recovery informational meeting. I am very glad we are hosting this worthwhile program here in our Village courtroom, and I hope those among us struggling with addiction disease either in themselves or their family and friends come for assistance. The first Tuesday evening of every month.

9/10 I attended Planning Board meeting. One new Main Street business was approved, one parking expansion was tabled pending further preparation, and one driveway expansion was postponed by the property owner.

9/11 I attended both opening & closing ceremonies at our 9/11 Memorial. Also, on 9/11, I attended the Parks Committee meeting. This committee continues to do an exemplary work monitoring and planning for our parks.

9/14 Our Brockport Police Department participated in the "Cops on Top" fundraiser for Special Olympics at Dunkin Donuts, so I stopped by. It was a successful fundraiser.

9/15 I attended the Sweden Farmer's Museum Harvest Festival.

- o Trustee Shawn Halquist
 - Trustee Halquist shared the following:
 - that he participated in the recent College homecoming parade directing the

Brockport High School Band and that it was nice to have the College parade back on Main Street.

- Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

This is a combination of the report for August 20th and September 17th 2018...

A good portion of my time the last 2-3 weeks in August were spent preparing for, participating in and debriefing from the 2018 Brockport Arts Festival as co-chair and official Duck Derby "duck plucker". The festival was held on August 11th and 12th with meetings the week prior and then again after the festival. A great time was had by all who visited the festival from near and far... many positive comments received about the vendors, music, food and comradery. Truly a community event with great community involvement both in front of and behind the scenes. Thank you to anyone and everyone who helped to make this the wonderful event that it was.

In addition to the festival on...

Aug. 9th...I attended 2 meetings this evening. They were the After Hours committee meeting and then the Library Board Business Consultant Committee meeting. For the After Hours meeting, planning has begun for the After Hours event to be held this November. The Library Board Consultant Committee meeting met and will meet again in the next week or so to complete the RFP creation process. Patty Hayles and myself are co-chairs of the committee. We hope to have a business consultant on board soon.

Aug. 15th...I attended the Seymour Library Board meeting. The library has received three grants/donations lately...

1. \$75,301 in grant monies from NYS Library Construction Aid to help fund the 4 study rooms to be built at the library
2. \$903 in donations from the Brockport Blizzard Soccer Club
3. Tech/Education grant monies from Senators Ort and Robach

The library board also voted in favor of joining the village in the solar farm project currently underway.

August 21st... I attended a BISCO meeting where discussion centered around the 208 Brockport Arts Festival. Decisions regarding next year's event will be decided by the BISCO board in future months.

August 23rd... I attended a meeting of the Seymour Library Business Consultant Committee to complete the RFP process.

August 25th...Approximately 15 SUNY Brockport freshmen and myself spent the afternoon together weeding and planting in the gardens on the north side of the canal surrounding Main Street. This activity was one of many under the umbrella of the Saturday Day of Service.

August 27th...I attended a meeting of the Greater Brockport Chamber of Commerce. Casino Night was a topic of discussion...the date is October 12, 2018.

August 29th...I met with members of the Tree Surround Ad-Hoc committee. Discussion centered around action to be taken once decisions and work is completed on Market Street regarding the trees.

August 30th...I met with the Village of Brockport Comprehensive Plan Project Advisory Committee. Fact finding continues regarding the village with a community open house planned for September 27th from 5-7 PM. Please plan on attending to give your input and to gain information regarding the Comprehensive Plan process.

September 11th...I attended the closing 911 ceremony at the Copen Hose Company.

EXECUTIVE SESSION: none

ADJOURNMENT:

→ At 8:10pm, Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk