

**VILLAGE BOARD MEETING MINUTES**  
**Monday, December 7, 2020, 7:00pm**

**Location: Zoom teleconferencing, per New York State Executive Order 202.1 the open meeting law has been suspended. The meeting was available via Zoom, Facebook Live and recorded and posted to the village website.**

Join Zoom Meeting with the login information below or dial 1-(646) 558-8656  
<https://us02web.zoom.us/j/89029067542?pwd=Zml3Y0U4dnZLT25jUXlkcXo0c1ZPZz09>  
Meeting ID: 890 2906 7542 Passcode: 228063 **Questions/comments will be taken via email:**  
[mblackman@brockportny.org](mailto:mblackman@brockportny.org)

**PRESENT:** Mayor Margaret Blackman, Deputy Mayor John LaPierre, Trustee Katherine Kristansen, Trustee Annette Crane, Trustee Shawn Halquist, Manager Erica Linden, Chief Mark Cuzzupoli, Susan Smith, Chris Hamlin, Joan Hamlin

**CALL TO ORDER** at 7 pm.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies & our healthcare workers still on the frontline with COVID-19

**PUBLIC COMMENT:** Comments/questions will be accepted during the meeting:  
[mblackman@brockportny.org](mailto:mblackman@brockportny.org)

**CONSENSUS ITEMS:**

→Trustee Kristansen moved, Mayor Blackman seconded, motion carried 4/0 to approve the minutes from the 11/16/20 meeting.

→Trustee Halquist moved, Trustee Crane seconded, motion carried 4/0 to approve the bills for abstracts dated 11/20/20 and 12/04/20:

A/P Clearing Account

	<u>Abstract</u>	<u>Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	11/20/20		\$ 38,464.71
	12/4/20		\$566,585.02
FUND (F): <u>Water</u>	11/20/20		\$ 51,082.86
	12/4/20		\$ 45,900.05
FUND (G): <u>Sewer</u>	11/20/20		\$ 1,523.16
	12/4/20		\$ 124.82
FUND (H): <u>Capital</u>	-		-
FUND (T): <u>Trust &amp; Agency</u>	-		-
			\$ 91,070.73 11/20/20 total
			\$612,609.89 12/4/20 total

**CLERK/MANAGER REPORT:**

Clerk/Manager – Erica L. Linden

Court is operating at a reduced capacity due to Covid -19 and NYCourts procedure.

All village meetings will be on Zoom until further notice as county numbers spike, our offices remain open. Drive up and drop box use encouraged.

Monika Andrews Creative Volunteer Leadership Award is open for nominations until December 31, 2020, at noon.

**OLD or NEW BUSINESS:**

3<sup>rd</sup> Quarter Sales Tax - \$500,834.54, which is up \$3,713.61 from the same time last year.

→Trustee Crane moved, Trustee Halquist seconded, motion carried 4-0 to appoint DPW part-time seasonal hire, Connor Rombaut.

→Mayor Blackman moved, Trustee Kristansen seconded, motion carried 4/0 to appoint Seymour Library Board member, Libby Caruso.

Libby will be filling the vacancy on the board from Taysie Pennigton's departure. Mayor Blackman wrote a letter thanking Taysie for her service.

(After some technical difficulties, Deputy Mayor LaPierre entered the meeting at 7:10 pm).

→Trustee Kristansen moved, Trustee Crane seconded, motion carried 5/0 to authorize the search process for the officer vacancy in the Brockport Police Department.

Discussion about the civil service process ensued. The search process is limited in scope to the parameters of those on the civil service list in the County who are reachable, or to a transfer who must

move to the County and can be appointed provisionally until a test can be taken. Mayor Blackman asked that the statement, "Women and Minorities are especially encouraged to apply," be included in the search.

The NYS Public Service Commission approves streetlight buy-back plans—finally, we are at the beginning of the end of a 4-year process. The cost to purchase the lights is \$230,000. Savings will be in maintenance fees and lights. Danforth will be installing the lights and should be completed by April 2022. Dan Hendricks is working out final details with them regarding the purchase.

Joule Community Distributed Generation (CDG) Solar Program/ Bid Process Update—Joule, the administrator of our CDG solar submitted to us the bids for the project. They are recommending 3 solar providers which they have vetted. All of them are reasonably close on agricultural land. 2 of them quite far along in the process of building. Our CDG could be in effect by early summer. The letter that comes from the village will provide that timetable to our residents.

A Community Survey will be released for Brockport Police Advisory Committee on Police Reform & Reinvention in an attempt to engage the broader community in our deliberations. It will be available online, advertised on our website and Facebook page and in the Suburban News, as well as other outlets such as the Daily Eagle, and possibly church newsletters.

An item of note, Sheriff Baxter wrote a letter of thanks for the Brockport Police Department and their collaborative efforts. Thank you to the Brockport Police Department.

#### **VILLAGE BOARD ANNOUNCEMENTS:**

Covid-19 / Community updates – as of today there were 545 new hospitalizations. The positivity rate is 7.35%. Fewer tests were given this weekend, so this is not a full picture. The Governor is warning of greater shutdowns, dining will be reduced to 25% capacity if the numbers do not decrease. Brockport is not in the yellow zone but it is certainly nearby.

Brockport Merchants Association asks us to remember to shop local this holiday season. There will be a Mayor/Merchant Town Hall in January on two dates to open communication and see how the village can assist the merchants during these times.

There will be a virtual tree lighting this weekend, details to be announced on our webpage and Facebook page. The tree donor's children will light the tree for us this year.

The Stetson Club's Holiday of Lights -Stationary Parade -will be held on the Brockport Central School District campus December 13 from 5-6:30 pm.

The Toy Shelf will be at Oliver Middle School this year on December 19-20. They are looking for elves to help.

Trustee Crane asked for the details surrounding the water main break over Thanksgiving that impacted the Village. Manager Linden explained the water main break occurred in the Town of Clarkson on Monroe County Water Authority (MCWA) infrastructure in the early morning hours of Friday, November 27. This break resulted in a significant loss of water pressure, including total water pressure, to the entire village and parts of the surrounding towns until it was repaired. According to the Department of Health, such loss of pressure warrants a water boil advisory as the loss of pressure can result in bacteria entering the water system. This incident was considered to be low risk but still within the parameters for issuing a water boil notice. Unfortunately, due to a significant lack of communication and responsibility on the MCWA's part, this advisory took the entire day to issue. The village had to coordinate and receive permission to issue this advisory. We posted our expectation that this notice would be issued around 10:30am, as soon as it was apparent to us the notice should be forthcoming. According to the Department of Health, such notices can be issued up to 48 hours after the event. We tried to get the message out the public as quickly as we could, although the official word could not go out via radio and television stations until nearly 6pm. The village implemented our emergency operations plan; we have never been in this situation before. We will be looking into an email notification system that residents can sign up for in the future.

Deputy LaPierre asked if we can investigate the option of a rapid test center in the Brockport area. Mayor Blackman offered to ask for this during her Monroe County wide calls regarding Covid-19 to advertise what sites are available.

#### **ADJOURN**

→Deputy Mayor LaPierre moved, Trustee Crane seconded, motion carried 5/0 to adjourn at 7:57 pm.

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Erica Linden, Village Manager