

VILLAGE BOARD - MEETING MINUTES
Monday, August 16, 2021 7:00pm

Location: Village Courthouse, 49 State St. Available via Zoom and recorded and posted to the village website. Join Zoom Meeting with the login information below or dial 1-(646) 558-8656
<https://us02web.zoom.us/j/83478666611?pwd=MCt3eXJpYUx6Z0NUSkI2WHJGSFdlQT09>
Meeting ID: 834 7866 6611 Passcode: 516263

All in person attendance is subject to mandatory masking and distancing requirements. No mask shall be removed unless the person is speaking, and only one speaker is permitted at a time.

PRESENT: Mayor Margaret Blackman, Deputy Mayor Annette Crane, Trustee Katherine Kristansen, Trustee John LaPierre, Trustee Shawn Halquist, Building Inspector /Code Enforcement Officer Chad Fabry, Chief Mark Cuzzopoli, Superintendent Dan Verace, Susan Smith, Karen Owen, Kirsten Gebhart, Bernie LoBracco, Kevin Jenkins, DPW Labor Forman Jeff Wooden, Bev Wooden, Karen LoBracco Via Zoom: Joan Hamlin, Chris Hamlin, Treasurer Dan Hendricks, Attorney Dan Mastrella

EXCUSED: Manager/Clerk Erica Linden

CALL TO ORDER: The meeting was called to order at 7:00 pm.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies & our healthcare workers still on the frontline with COVID-19

PUBLIC COMMENT: Comments/questions will be accepted during the meeting at this designated time – zoom participants should raise their hands to comment.

- Kevin Jenkins, resident at 153 West Ave, re: 161 West Ave – Mr. Jenkins addressed the village board with concerns regarding the renovations to the property at 161 West Ave, next to his property at 153 West Ave. Mr. Jenkins is disturbed by construction debris, length of the project and overall conditions of the property. He is not satisfied with the responses to his calls and emails to the village. Mr. Jenkins stated that he has not received a response to his FOIL request submitted on 8/10/21.
- Building Inspector /Code Enforcement Officer Chad Fabry commented Village of Brockport has given him the authority to determine Code Violations and the property owners of 161 West Ave have not violated the Village Codes during the construction on their property. BI/CE Officer Fabry invited Mr. Jenkins to come to his office to further discuss the Village Codes.
- Mayor Blackman commented that village board is aware of Mr. Jenkins complaints regarding the property at 161 West Ave, made at Village Board meetings and numerous submitted Code Complaint forms. A response to the FOIL request submitted on 8/10/21 was emailed, as the village board and BI/CE Officer Fabry were copied on the email sent by Village Manager Linden. Mayor Blackman thanked Mr. Jenkins for his concerns.

PROCLAMATIONS: Jeffrey Woodin, DPW Labor Forman - Retirement Proclamation – The Mayor read into the record the retirement proclamation and it was presented to Jeffrey Woodin, DPW Labor Forman. Labor Forman Woodin served the Village of Brockport for 37 years and his last day will be 08/26/21.

→ Deputy Mayor Crane moved, Trustee LaPierre seconded, to adopt the retirement proclamation for DPW Labor Forman Jeffrey Wooden. Motion carried 5-0.

GUEST SPEAKERS:

- Karen Owen, Kirstin Gebhart – reported that the Emily L. Knapp (ELK) Museum Annual Report has been submitted to the village board. Mayor Blackman commented that was included in the meeting packet and it is very informative to read the annual report. Last week the village board had a special tour of the ELK Museum. They were all impressed with the work being done to present our rich local history.
- Bernie LoBracco, Seymour Library Board President – Monthly library report
 - The Seymour Library Board held their monthly meeting on 7/12/21
 - Inero & Co. completed their audit the week of July 12th. They will make a presentation at the library board meeting on 9/22/21.
 - NYS Construction grant, for the study rooms, paperwork has been filed and soon the library will receive \$7,500, which is the balance of the funds.
 - A volunteer has offered his services as a landscaper (but no lawn mowing). Director Caccavale will investigate the implications on the Library's Workers' Compensation policy
 - The library board held a special meeting on August 4th, at 6:00 PM in preparation of their budget presentation to the 3 municipalities at a joint meeting on August 24, 2021, 7:30 pm at the Sweden Town Hall.
- Scott Morales (flag peddler) – Peddling Permit request – The board had expected Mr. Morales at the board meeting to discuss his Peddling Permit request. Mr. Morales was not present, and his request is tabled.

CONSENSUS ITEMS:

- Minutes 6/21/21, 6/28/21, 7/26/21, and 8/2/21

→ Trustee Halquist moved, Deputy Mayor Crane seconded, to approve the 6/21/21, 6/28/21, 7/26/21, and 8/2/21/minutes. Motion carried 4-0. Trustee Kristansen abstained, as she was not present at the 8/2/21 meeting.

- Bills Abstracts 7/22/21 and 8/6/21
A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	07/22/21	\$35,841.97

FUND (F): <u>Water</u>	07/22/21	\$ 6,259.15
FUND (G): <u>Sewer</u>	07/22/21	\$ 135.00
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$ 42,236.12 07/22/21 total

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	08/06/21	\$94,880.71
FUND (F): <u>Water</u>	08/06/21	\$ 928.05
FUND (G): <u>Sewer</u>	08/06/21	\$ 141.75
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$ 95,950.51 08/06/21 total

- Trustee Halquist moved, Deputy Mayor Crane seconded, to approve the Bills Abstracts 7/22/21 and 8/6/21. Motion carried 5-0.

MANAGER/CLERK REPORT:

Manager/Clerk – Erica L. Linden (excused) Mayor Blackman gave the report.

- There have been no applicants for open position of Deputy Clerk Treasurer. The expectation to fill this position is for a candidate to have a financial background that could be trained to fill the Village Treasurer position when Dan Hendricks is ready to retire.
 - Manager/Clerk Linden requested to appoint temporary clerical staff to assist Village Hall for 3 months while searching for permanent staff
 - Recommend Kari Pardun, Brockport resident for temporary position, no benefits, \$17/hr.
- Mayor Blackman moved, Trustee Kristansen seconded, to appoint Kari Pardun as temporary clerical staff assistant at Village Hall for 3 months, with no benefits, at \$17/hr., to begin 9/8/21. Motion carried 5-0.

DEPARTMENT REPORTS:

Treasurer – Daniel P. Hendricks

- Financial update
 - June/July financials will be coming soon
 - Sales Tax was received for the 2nd Quarter (April, May, June). This is the highest sales tax the village has ever received, a little over \$554,000. That's an increase of 42%, when compared to \$390,000 sales tax received in the 2nd Quarter in 2020. Treasurer Hendricks is optimistic that the village is on track with the budget estimates.

Building / Planning / Zoning / Code Enforcement – Chad H. Fabry

- Rental Registrations (auto fill form now available) are coming in ahead of their due date.
- Notices to correct – complaints have gone down in the last few weeks. Property owners are doing a better job keeping up with their lawns and trash.
- Tree Removal: A large number of ash trees have been removed in the last couple of weeks.
- Code Review: Continuing work with Matt Ingalls and Trustee Kristansen. Another meeting scheduled for August 19th.
- Rental Properties: The better kept rental properties are filled. The lesser kept properties are partially empty or empty. The reward of keeping your property nice is getting the rental income.

Police – Chief Mark T. Cuzzupoli

- Camille Harrison Update – The Monroe County Civil Service (MCCS) has approved her for police officer – competitive contingent permanent. She has started Phase 2 of the Rural Police Training Academy at Genesee Community College on 8/14/21 and is expected to begin Field Training with the Brockport Police Department (BPD) on or about 9/12/21.
 - Lt. Mesiti announced his retirement effective 8/28/21 and his statement was read into the record at the 8/2/21 village board meeting. A formal proclamation and acknowledgement of his value to the BPD and the citizens we serve will be announced in September.
 - Recommendation to promote and appoint Sgt. Paul Wheat to the rank of Lieutenant effective 8/29/21. Sgt. Wheat has been with the BPD for 20 years. He was promoted to Sargent in August 2013 and leads the 1st Platoon (night shift). He leads by example and has the respect of all the BPD and surrounding agencies. He has received outstanding performance evaluations and is well respected in this community. He has outstanding decision-making skills and a clear perspective of the future of policing. This request for promotion would need a review and the approval from MCCS.
- Trustee Kristansen moved, Deputy Mayor Crane seconded, to promote and appoint Sgt. Paul Wheat to the rank of Lieutenant effective 8/29/21. Motion carried 5-0.
- Recommendation for a conditional offer of employment for a full time Police Officer to Ryan Kelly. This is conditional, pending a review of transfer paperwork by MCCS on 9/3/21. A start date would be determined after village board approval and MCCS. Ryan Kelly has 4 years of military service in the Army and 5 years of experience with University Police at SUNY Brockport. He is highly regarded amongst his peers and supervisors and has outstanding experience and training.

- Trustee Kristansen moved, Trustee Halquist seconded, to offer a conditional appointment of Ryan Kelly to full time Police Officer with a start date pending Monroe County Civil Service approval. Motion carried 5-0.

- Speeding complaints in the village – Speed Centurions are located on Main St, East Ave, West Ave, and State St. BPD is purchasing 2 more, replacing one located on Main St south and one to be mobile to track data in various locations. This data helps to better inform BPD locations, times, and quantity of speeding violations.
- Plans for the Citizens Police Academy and formation of the Police and Citizens Partnership Group are

moving forward with a tentative late fall start date.

- Coffee with the Chief will resume on September 1st, 9-10:30 am at Java Junction, 56 Main St and continue, the first Wednesday every month.

Public Works – Superintendent Daniel Verace

- Labor Forman vacancy update – there are 2 in house candidates that will be interviewing for the position.
- Road work update – currently working on prepping 9 streets (Queen, Gardner Alley, Clinton, Carolin, Evergreen, Locust, Meadowview, Lyman, Keable Ct) and parking lots for micro paving scheduled for August 26th. Chip sealing on 5 streets (Adams, Fayette, Willowbrooke, Maxon, Creekside). Milling and paving is scheduled for September on 3 streets (Cherry, Chappell, Gordon).
- Market St update – There have been delays waiting for supplies to arrive.
- Woodchips – 100 yards of woodchips have been delivered and will be spread out in Corbet Park.

Village Attorney – Daniel J. Mastrella, Esq. – no report

OLD or NEW BUSINESS:

- Parade application – SUNY for Homecoming (Main St. usage requires DOT permit)
- Trustee Kristansen moved, Trustee Halquist seconded, to approve the SUNY Homecoming Parade Application, contingent on DOT permit approval. Motion tabled pending the parade date.
- Executive Carpet Cleaning – annual contract renewal
- Trustee Kristansen moved, Trustee LaPierre seconded, to approve the Executive Carpet Cleaning annual contract renewal for 6/1/21 – 5/31/22. Motion carried 5-0.
- Transportation Alternatives Program (TAP) grant, pre-application has been submitted for Smith St. bridge for pedestrian/cyclist enhancements and a stop light.
 - August 23 workshop cancelled, as the municipalities will be meeting on August 24, 7:30 pm at Sweden Town Hall for the Seymour Library Board Budget presentation to the Village of Brockport, Town of Sweden, and Town of Clarkson.
 - Brockport Paddle Peddle Excursions under development – funded by NYPA which has paid for equipment. We stand to get 10 kayaks, 3 more adult bikes, and a trailer them haul them all if we can provide enough tours and meet capacity requirements.

VILLAGE BOARD MEMBER ANNOUNCEMENTS:

- Mayor Blackman: Cannabis – Not much happening. The mayor had a conversation with Wade Beltramo at NYCOM (New York Conference of Mayors) on 8/9/21. The state has not appointed members of the Cannabis Control Board. Governor is apparently using those appointments as leverage to get more control over the MTA Board. Then of course there's the current situation the governor is in which has complicated everything. When asked about whether there was any idea of the allocation of dispensaries by county, Wade Beltramo said he had no idea. There are 11 different licenses in the legislation, and they are subject to local land use regulations (ie. No processing of cannabis in residential areas). The village will need to consider this under zoning laws. NYCOM will be offering zoning training later this year in November and December, and one session will be devoted to regulating cannabis.
- Trustee Kristansen – The next Bridging the Closure meeting will be Saturday, August 28th at 8:30 am.
 - The BMA (Brockport Merchants Association) will be promoting Brockport First Fridays, September through December. Each first Friday participating business will offer specials. In October, Where's Ellsworth Scavenger Hunt will be in partnership with the college. Mid-Night Madness – the costume parade will tentatively be on Oct 29th.
 - BISCO is looking forward to the 2022 Arts Festival and made donations for gazebo benches, to the toy shelf, for AP Exams for students, to the pollinator gardens at the Brockport Welcome Center, and to the Seymour Library.
- Trustee LaPierre asked Treasure Hendricks for an update on the LED Street Lights. Treasurer Hendricks stated that, like everything else, there is a hold up in the supply chain. He plans to get an update to the board soon.

ADJOURNMENT

- Trustee LaPierre moved, Trustee Halquist seconded, to adjourn the regular meeting at 7:59 pm. Motion carried 5-0

Erica Linden, Village Manager