

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, October 27, 2010 at 7:00pm.

PRESENT: Mayor M. Connie Castañeda, Trustee Kent R. Blair, Trustee Carol L. Hannan, Trustee Scott W. Hunsinger, Clerk Leslie A. Morelli, Treasurer Mary Beth Lovejoy, Police Chief Daniel P. Varrenti, DPW Superintendent Harry G. Donahue, Building/Zoning Officer Scott C. Zarnstorff, Deputy Fire Chief Mike Henry

EXCUSED:

ALSO PRESENT: Jim & Joan Hamlin, Bernie LoBracco, Mary Jo Nayman, Brian Winant, Joy Levandowski, George Dahl, Bill Andrews, Tom Mangan, Valerie Ciciotti, Pete & Susan Smith, Tom & Darlene Lang, Margay Blackman, Libby Caruso, Ron Sabernick, Arthur Billotti, Angela Markham, Sri Ram Bakshi, Mark Kristansen, Tony Perry, Norm Giancursio, Kristina Gabalski, John Lessord, John Bush, Harry Snyder, Rudy Aceto, Pam Ketchum

CALL TO ORDER / PLEDGE: Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

GUESTS:

- Bill Andrews – Clinton Street Revitalization Study – authorize Mayor to execute contract – Bill Andrews referred to the correspondence received from Monroe County Department of Planning and Development regarding their mix up as to two separate CDBG's originally funded in 2009. The two projects were the Clinton Street Revitalization Study in the amount of \$8,760 and the Brockport Façade Improvement Program in the amount of \$40,000. A contract was executed for the façade program, but not for the Clinton Street Revitalization Study. They erroneously processed a payment for the Clinton Street Revitalization Study in the amount of \$8,900 out of the \$40,000 earmarked for the façade program. The County will process the remaining funds owed to the Village once the Clinton Street contract is executed.

→ Motion by Trustee Hunsinger, seconded by Trustee Blair, carried 5/0 to approve and authorize the Mayor to execute the Clinton Street Revitalization Study contract with Monroe County CDBG.

- George Dahl – BISCO – Arts Festival 2011 – location – G. Dahl shared that he wished to address the Board on behalf of BISCO. This past summer the 2010 Arts Festival was changed from the usual 2nd weekend in August to the end of July and to the SUNY campus instead of Main Street due to Main Street reconstruction. Since the reconstruction will still be underway in summer of 2011, they need to determine an alternate location once again. They have, however, decided to return to the usual 2nd weekend in August – August 13 & 14th, 2011. They found the SUNY location to not be ideal when it came to accessibility and such. Further, they were charged ~\$6,000 which is counterproductive to their cause. They would like to keep the Arts Festival in the Village or Town. They have identified 6 possible locations: Sweden Town Park on Redman Road, Sweden-Clarkson Community Center on Lake Road, Corbett Park in the Village, Canal Road, Hafner Park in Clarkson, Brockport Exempts field. They need to consider accessibility, parking, water, electric, availability of some shade. So far Sweden Town Park or Sweden-Clarkson Community Center seems the most feasible. They could work out an arrangement for parking at the old Wal Mart location on Lake Road if it were to be at the Community Center. However, there's a fairly steep climb to walk from there to the Center. BISCO meets next week and will continue to discuss. He said Supervisor Milner seems amenable to the concept, but they would need to meet with the Town Board.

PUBLIC COMMENT:

- Margay Blackman of Park Avenue – read the following prepared statement into the record.

Dealing with the Emerald Ash Borer

The Emerald Ash Borer, an Asian beetle which destroys ash trees and has now reached Monroe County, in Scottsville and Churchville, should be of concern to Brockport residents and village government as we have 94 ash trees on public land, plus many others on private property. The college has an additional 100 ash trees. Untreated trees, if infested by this pest, will invariably die within 6 to 8 years. A number of our ash trees are street trees, but of greatest concern is the concentrated stand of ash trees in Corbett Park.

The issue is whether or not to treat the ash trees with a chemical that is effective, but expensive and requires biannual repeated applications by licensed pesticide applicators.

Regarding this matter, the tree board has consulted with our regional DEC forester, Mark Gooding, and with Rick Lair, ex-officio member of the tree board and landscape architect for the college at Brockport.

Mark Gooding's suggestions are to treat only high value trees— ones that add significantly to the landscape, as treatments will need to be repeated multiple times, for at least 8 years if not more. Smaller/younger trees, he said, cost less to treat, and normally take up and distribute the chemical through the tree better.

The college has opted to treat all of its ash trees using the Arborjet system, which injects the chemical directly into the tree through a drilled port, using the pesticide TREE-äge. They purchased the Arborjet system at a cost of \$1500, and the chemical for \$480.00 a gallon. One gallon will treat approximately 48 trees with a single application at a cost of \$10 per tree, not counting labor. Treatment is estimated at 10% the labor cost of removing and replacing a dead tree.

Should the village wish to treat at least some of its trees, here are some things to consider:

- 1) The college would be willing, as a gesture of town/gown good will, to loan the Arborjet injection system to the village to use on its ash trees. The village would have to purchase the chemical.
- 2) The college has two employees who are certified to administer pesticides on commercial (but not private) property. Since there are no licensed pesticide application personnel at DPW, the college employees could be hired by the village on a temporary basis to treat our ash trees.
- 3) It is possible that the ash borer could skip us entirely, but if it infests the large stand of ash in Corbett Park the result could be devastating, killing most of the large shade trees in the park and costing more in the long run to remove them rather than treat them.
- 4) Websites with relevant information on the ash borer and its treatment:
www.emeraldashborer.info
http://www.emeraldashborer.info/files/Multistate_EAB_Insecticide_Fact_Sheet.pdf
<http://www.dec.ny.gov/animals/7253.html>

Trustee Hunsinger said he wished to point out that firewood is a transporter of the ash borer, and people could be bringing it in.

Deputy Mayor Kuhn asked about the recommended treatment timeline and if it needs to wait until spring. M. Blackman said the best time to apply the chemical is May to June before the ash borer strikes.

Mayor Castañeda thanked M. Blackman for the information and said the Board would place it on an upcoming agenda for consideration.

Code Enforcement Officer Zarnstorff suggested his agenda item related to Village Code Chapter 46 (Trees) be dealt with at this time in the meeting since M. Blackman, Chair of the Tree Board is here. Mayor Castañeda said it would be addressed later in the meeting as listed. S. Zarnstorff asked M. Blackman to remain.

- o Susan Smith of South Street - read the following prepared statement into the record.

I am concerned about the change of use application that is before the Planning Board for 52 State Street. It is obvious that this particular application, for this historic building, is a great concern to the village residents. There has been a noticeable increase in public attendance at the recent Planning Board meetings. Many residents have spoke of their concerns at the meetings, sent out emails to Planning and Village Board members, and have written letters to the newspapers.

I would like to encourage the members of the village board to make a resolution to institute a moratorium on any change of use, conversions and creation of new units for rentals. Our village should study the situation and implement new rules before we lose more historic buildings and traditional, stable neighborhoods of owner occupied properties. A comprehensive plan for the future of our village needs to be further developed.

Additionally, I am concerned about the date of the Public Hearings the Planning Board set for Tuesday, November 2, on Election Day! The public may be forced to choose between voting and/or volunteering at the polls OR attending this very important meeting. At the very least, it certainly makes it difficult for residents that work to both vote and attend the Public Hearing. To choose Election Day, for a public forum such as this, is very poor planning. Is there anything the village board can do to set a different date for this public hearing?

Thank you for your attention and consideration towards my comments.

PUBLIC HEARINGS: None

CERTIFICATES OR PROCLAMATIONS: None

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:** 9/22, 10/12, 10/13

→ Deputy Mayor Kuhn moved, Trustee Hunsinger seconded, carried 5/0 that the minutes of the September 22, 2010 meeting be approved as written.

→ Deputy Mayor Kuhn moved, Trustee Hannan seconded, Trustee Hunsinger abstained due to absence, carried 4/0/1 that the minutes of the October 12, 2010 work session be approved as written.

→ Mayor Castañeda moved, Trustee Hunsinger seconded, carried 5/0 that the minutes of the October 13, 2010 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Mayor Castañeda moved, Trustee Hunsinger seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Date Paid</u>	<u>Amount</u>
FUND (A): <u>General</u>	10/24/10	\$67,292.10
	10/27/10	\$2,394.76
FUND (F): <u>Water</u>	10/24/10	\$46,538.54
FUND (H): <u>Capital</u>	10/24/10	\$209.40
FUND (T): -	-	-
		\$116,434.80 grand total

CLERK & TREASURER REPORTS:

- Clerk

- Door to door peddling application – Just Energy – 10/28 – 11/4 – Clerk Morelli reviewed the application submitted by Just Energy for a one week door to door permit. They would submit the fee if approved by the Board.

→ Motion by Trustee Hunsinger, seconded by Deputy Mayor Kuhn, carried 5/0 to approve the hawking-peddling license for Just Energy from October 28th to November 4th contingent on receipt of the \$100 fee.

- Treasurer

- Copiers – Treasurer Lovejoy reported that upon Board direction she solicited input from the Department Heads as to their needs regarding copier, met with various copier vendors and received proposals. Dealing with copier leasing Village-wide instead of by department will be more efficient and cost effective and will allow for setting Village-wide copy limits as opposed to per copier limits. The three offices involved are Village Hall, Police Department, and Fire Department. Currently, the Police Department is the only one that uses a color copier. They have an HP Laser jet color printer that they plan to stop using as it is more cost effective to print off the copier. The Code Enforcement Office at Village Hall uses an ink jet color printer that goes through costly ink cartridges. The Police Department printer can be re-purposed for the Code Enforcement Office. Treasurer Lovejoy referred to the spreadsheet which compares the 4 different proposals and 36 and 48 month lease options. Each offers a color scan option. She recommended the Board approve the least costly proposal for a 36 month lease since this is a new vendor to the Village. It will garner a \$181 per month savings.

→ Motion by Trustee Hunsinger, seconded by Trustee Hannan, carried 5/0 via roll call to approve and authorize the Mayor to execute the contract for the 3 copiers through Usherwood Technologies for total monthly with all additional charges for 36 months at \$987.32.

Treasurer Lovejoy said she will work with the Departments and the vendors on the return of current copiers and installation of new copiers. Mayor Castañeda thanked Treasurer Lovejoy for her work on this.

- Financials for period ending 9/30/10 – Treasurer Lovejoy reviewed the cover memo with the financials.

Attached you will find financial reports for the month ending September 30, 2010 for the General Fund and the Water Fund. Please note the following:

1. General Fund Revenue report -

- a. State aid (A3001.0000) has been received and is less than budgeted by \$581.00 – at this time I do not feel it is necessary to amend our budget

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- b. Medicaid Part B (A4089.000) appears to be additional revenue as there is no budget for it; that is not the case – the budget for Medicaid Part B was included in the Ambulance Charges (A1640.000) – just a coding correction
 - c. It appears that I placed the Interest & Earnings budget (A2401.0000) on the wrong line (A2410.0000) – I have submitted a budget amendment to correct this situation.
2. General Fund Statement of Expenditures, Encumbrances & Appropriations
- a. A transfer needs to be made to the Clerk/Treasurer line (A1325.4000) to cover the contractual payments made to the Interim Village Treasurer prior to appointment. I would suggest using funds from the Contingency line (A1990.4000) to cover this expense for the time being. If that is the wish of the Board, I will prepare a budget amendment/transfer form for approval.
 - b. There are budget amendment/transfer forms for some of the negative balances but others I need to discuss with the various department heads. Areas I am particularly concerned about are the General Insurance line for the fire department (A3410.4060) and the insurance line for the ambulance department (A4540.4061) and Worker’s Comp for the ambulance department (A4540.4062).
 - c. A budget for the Barry Street Park will be forth coming (A7140.202B) - use of the MOU funds.
 - d. Unemployment expense (A9050.8000) is another area that contingency funds should be moved to. As a Village we do not pay in unless used and we have people receiving unemployment and the bill that just came in is approximately \$1,200. I will prepare a budget amendment/transfer form if that is the wish of the Board.
 - e. I am waiting for our billing on Health Insurance to get straightened out prior to suggesting any amendment in that area. This budget amendment/transfer will be a result of the shift to the new plan.
3. Water Fund Revenue Report – we are appearing to be right on target for the revenues to date.
4. Water Fund Statement of Expenditures, Encumbrances and Appropriations – budget amendments/transfers will be prepared for the areas that need budget allocations. In total, we appear to be right on target.

I am happy to answer any questions the board may have.

- o Budget Transfers Amendments –

→ Trustee Hunsinger moved, Deputy Mayor Kuhn seconded, carried 5/0 to authorize the following budget transfers / amendments.

Account Number	From: Description	Account Number	To: Description	Amount:
A1620.4000	Maintenance-contractual	A1620.4000	Buildings-contractual	\$62.73
A1620.4000	Maintenance-contractual	A1620.4011	Phone- Water St	\$152.92
A1620.4000	Maintenance-contractual	A1620.4020	Natural gas – DPW	\$15.85
A1640.4010	Fasteners	A1640.4010	Garage-contractual	\$1,886.57

Purpose: move budget to where expense is being code for DPW contractual services

Account Number	From: Description	Account Number	To: Description	Amount:
A1650.4000	Communications-contractual	A1650.4010	Communications-phone	\$204.07
A1650.4000	Communications-contractual	A1650.4040	Communications-office supplies	\$25

Purpose: move budget to where expense is being coded for contractual services

Account Number	From: Description	Account Number	To: Description	Amount:
A6520.4000	Farmers Mkt – Mgrs	A6520.4010	Farmers Mkt - publications	\$468.90
A6520.4000	Farmers Mkt – Mgrs	A6520.4020	Farmers Mkt – signage	\$12.16

Purpose: move budget to where expense is being coded for Farmers Market

Account	From:	Account	To:
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Number	Description	Number	Description	Amount:
A1440.4000	Engineer contractual	A1440.4020	Engineer-Chatfield	\$4,224.00
Purpose: move budget to where expense is being coded for engineering services				

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- Miscellaneous – Treasurer Lovejoy commented that Deputy Clerk-Treasurer Pauline Johnson began October 4th, part time, and is doing an excellent job. Clerk Morelli concurred. Treasurer Lovejoy reported that the external auditors are here this week. She has only a few outstanding pieces of information to get to them. Treasurer Lovejoy reported that on October 12th she presented a work session for the Village Board in which Department Heads were invited and Clerk Morelli attended on understanding financials.

- Village I.T. & Phones - Treasurer Lovejoy said upon the Board’s direction she has begun to review the Village’s I.T. needs. She has spoken with Department Heads and the various vendors the departments use. All 3 vendors urged that the Village look at phone services at the same time it looks at computer services.

Mayor Castaneda concurred. Trustee Hunsinger said he just a discussion today with Treasurer Lovejoy about the various phone bills and variety of plans. He agreed that phone services should be reviewed and that savings can probably be achieved.

- 2011-2012 Budget Preparation – Treasurer Lovejoy said she would soon forward a budget calendar to the Board and Department Heads. She reminded all that the \$161,432 increase in retirement costs and such will be 7.12% on the tax levy – that’s before talking about anything else. She said the Village has some difficult decisions to make. She reminded the Board that personnel payroll and benefits comprises the largest portion of the budget and that should the Board consider layoffs she would be remiss if she did not remind the Board that the new Stetson Club contract requires 6 months notice of potential layoffs. That would mean for any layoffs to impact the next fiscal year budget, the Board would need to make notifications in November / December. The Board does not have to follow through with layoffs, simply to give notice that layoffs are a possibility.

- Ad-hoc Committee investigating feasibility of sewer fee – Treasurer Lovejoy shared that she met again with the committee. She stressed that she believes there aren’t enough potential revenues by the implementation of such fees to solve the Village’s fiscal problems. Further, the Village Board needs to discuss budget cuts and consolidating services where possible.

DEPARTMENT REPORTS:

- Building / Zoning / Code Enforcement
 - Code Review Committee – Village Code Chapter 34 (Parking), 5 (Animals – cats), 46 (Trees) -

The Code Review Committee is in the final review stages of several Local Law Chapters as follows before the Committee will request the Board’s thoughts, considerations, or desires.

- Cats Chapter 5
- Parking Chapter 34
- Tree planting Chapter 46

Cats- Code Review Committee has requested on more than a few occasions what the Board desires to do with the Cats section, Chapter 5, Section 5-19. It seems that consistently the Village receives some form of complaint on at least a yearly basis for stray cat problems in any number of neighborhoods. The Sweden Dog Control Officer pointed out several years ago (see memo attached) that Section 5-19 Cats was created as a temporary compliance measure to deal specifically with a feral cat problem, and she is no longer obligated to enforce this local law.

It seems that there are two sides to this issue. One, those who complain typically are not cat fanciers and don’t like what strays can do, and two, those who are cat fanciers take measures to provide care for strays. Stray “feral” cats are a huge problem nationwide. I am sure we have a fair number of strays around, so potentially we are only a small part of a much larger problem. Speaking to the Humane Society, they advocate the TNR program with stray “feral” cats, which is to trap them, neuter/spay them, then release them back to an area or cat colony. They do not offer the trapping, only the spaying/neutering at a cost of between \$25-50 per animal.

The trapping of stray “feral” cats as stated in our local law may be outdated, especially with the Humane Society’s TNR program. The questions are, do we keep our local law and seek its enforcement as written, do we modify or amended it the law, or do we remove it entirely.

Parking- Code Review Committee has re-looked at the municipal parking lots Chapter 34 Section 34-2 B with regard to lot rotation and parking permits e.g. CRC based this on the request of the Superintendent of Public Works and the Brockport Police and their recommendations of keeping the current municipal parking lot rotations as posted. CRC can draft a simple amendment for the municipal

parking lots covering the subject of a parking permit, but CRC would like to ask of the Board if it's of their direction to move forward with issuing parking permits. There will need to be procedures / guidelines that will need to be written up and posted, administrative permit issuance needs, and some costs will be incurred as well.

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Trees- The tree Board, as of 10/21/10, submitted to the attention of the Code Review Committee a proposal to look at "Tree Setback Planting." CRC has only had a brief look at this and sees right away the need to take the Board of Trustees directions on this subject before more fully drafting any code amendments with this topic.

- Police
 - Calls of note - Chief Varrenti reported that the Police Department has been very busy with a number of serious investigations including 3 rapes with known suspects and victims in the 15 – 24 year old range. Some parents might have contributed to a particular situation. Another includes a gang assault that extends to Binghamton. Another includes an immigration, customs, enforcement (ICE) case that extends to China regarding a store on Market Street which will garner federal indictments in the near future.
 - Asset Forfeiture monies – Chief Varrenti shared that last year he assigned an officer on light duty to the drug task force. Some were not happy with this. However, it is better to bring an officer back to light duty than to allow staying home and watching television. Due to the Village's involvement on the task force, they are entitled to a portion of the monies seized. The Village has received \$3,000 to \$5,000 wired to the asset forfeiture account. Treasurer Lovejoy confirmed there is approximately \$7,000 in that account.
 - Timesheets - Chief Varrenti shared that the Police Department will be implementing new timesheets and standardized timekeeping to streamline the process. He thanked Treasurer Lovejoy for her collaboration.
 - Purchase Order System - Chief Varrenti shared that the Police Department has implemented the Village's purchase order system and added a number of internal policies more stringent as internal steps.
 - Potential Layoffs - Chief Varrenti referred to the statement made earlier by Treasurer Lovejoy as to potential layoffs. She said this is very discouraging to hear and disappointing to hear for the first time in a public forum. He reminded the Board that police layoffs occurred in the early 1990's and contributed to why the Village pays \$200,000 in overtime now. The Stetson Club contract calls for 3 shifts – 24/7 operation. He said the Village Board has to decide if it is going to have a Police Department or not. It will be hard to maintain officers if they believe their job could go away. He said he would transfer elsewhere if he were a young officer with the threat of layoffs. For every officer that leaves, plan to tack on \$50,000 to the overtime budget. This will make the remaining officers rich. This is in addition to not being able to budget overtime for an officer who goes out on disability or maternity leave. He mentioned that he just learned that the Village was unsuccessful for the 2nd time in obtaining a "Cops More" grant.

Treasurer Lovejoy clarified that she is not recommending layoffs, but merely pointing out that should the Board determine layoffs to be an option towards solving the Village's fiscal problems, it has an obligation to give advance notice. She said this was part of her report tonight and that she had not discussed it with anyone prior. It is part of her responsibility as the Village's Budget Officer.

- 2011 BISCO Arts Festival Location - Chief Varrenti shared that he mentioned to G. Dahl on his way out the importance of keeping the Arts Festival in the Village if possible. He suggested exploring the use of East Avenue or State Street.

- Public Works
 - Authorization to declare surplus & put on Auctions International – plow & frame – Superintendent Donahue recommended the Board declare surplus and allow him to place a 1997 one way snow plow and frame on Auctions International. It had been destroyed years back and then replaced and then refurbished. It is no longer used.

→ Motion by Trustee Blair, seconded by Trustee Hunsinger, carried 5/0 to declare the 1997 plow and frame as surplus and authorize it to be placed on Auctions International.

- Authorization to accept refund of \$2,703.54 – Troy & Banks 2008 street light audit
 - to A5182.4010 – Superintendent Donahue reminded the Board that in May 2008 the Village authorized Troy & Banks to conduct an audit of its electric billing. It was determined that National Grid had overbilled the Village over a period of time resulting in a refund of \$2,703.54.

Mayor Castañeda asked Superintendent Donahue to provide the information to Treasurer Lovejoy so that she can prepare the appropriate accounting.

- Purchase Order System – Superintendent Donahue said his department is off to a slow start since they have so many vendors, but is moving forward with the new purchase order system. Treasurer Lovejoy commended all departments for their efforts in this area.

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- Barry Street Park – Trustee Blair commended Superintendent Donahue and the DPW for doing a first class job on the Barry Street Park improvements – utilizing the G.E. M.O.U. funds. It looks great.

- Fire / Ambulance / Dispatch – Deputy Chief Henry provided the following report.

Calls for service:

Fire	YTD: 735
EMS	YTD: 1659
Total	YTD: 2394

Calls of Distinction:

- Assisted BPD and UPD with the Homecoming Parade
- Responded to Park and State Street for the person who fell off scaffolding erected to paint his house on top of a garage roof, Ambulance Day Crew and Fire Responders kept potentially life threatening head and spinal injuries to a minimum.
- Reported Structure Fire on 3500 Lake Road North Thursday 10/21, Stove fire that was held to the stove, extinguished by first units on scene with smoke damage but no extension.
- We have responded to 2 gas main breaks since Monday 10/25 on the Main Street Project due to construction crews.
- Responded to a Stove fire at 35 Main Street, between Market and Water Street 10/26. Code Enforcement was called due to conditions in the structure. This was also the second time this month we were dispatched to this location.

Projects:

- At the recent Monroe County Volunteer Fireman's Association Firefighter Appreciation Awards Banquet on October 8th, we received the Monroe County Joint Fire Service Leadership Unit Commendation Award for our help at the 6939 Fourth Section Road incident on January 8 when we assisted the Monroe County Sheriff's Office with a multiple shooting.
- Past Chief Norm Knapp also received an Individual Service Award for his dedication to the fire service for the last 43 years and his recent position as the Past President of the New York State Association of Fire Chiefs.
- Monroe County Radio Center completed the move from Wide Band to Narrow Band on October 17th for our County Dispatch Channel 5 and West side Working Channels 4 and EMS Dispatch 295 and EMS Hospital 340.
- Pumper 233 returned to service on Wednesday 10/20
- Ladder 231 is expected to return late this week or early next week. We are currently using mutual Ladder Trucks
- Completed Fire Prevention Week at the Brockport Ginther and Barclay School, 1 Pre-schools and at Country Max, with an estimated 3500 students reached.
- Strategic Survey Planning Team met Friday 10/22.

Trustee Hunsinger said the Police Department is often commended for its response time. He would like to commend the Fire Department and Ambulance for its response time as well. He cited a recent example in which a property owner fell from scaffolding and fire and ambulance was able to get him to a trauma center in time.

- **PERSONNEL**

- Vacancies - none

- Appointments

- EMS Medical Director (replaced URMC's Dr. Fairbanks w/ LHS's Dr. Wolfe) –

Trustee Blair reminded the Board that the contract with Dr. Fairbanks terminated June 30th upon his departure from URMC. The Village paid him \$3,120 for the calendar year and has or will be receiving a refund of \$1,560. EMS Chief VanDervort had Dr. Wolfe of Lakeside Health System fill the EMS Medical Director spot, but the Board needs to appoint him for the record. At this time, there is no contract to sign as he is serving at no charge.

Mayor Castañeda commented that the pro bono arrangement is greatly appreciated.

→ Motion by Trustee Hunsinger, seconded by Trustee Hannan, carried 5/0 via roll call to appoint Dr. Steven Wolfe of Lakeside Health System as the Village's EMS Medical Director.

- Volunteer Drops/Addds
 - Fire / Ambulance – none
 - Police Explorers – none
 - SPARTAC – none
 - Welcome Center Greeters – none
 - Walk Bike Brockport Action Group members – none

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- Terminations
 - Resignations – none
 - Retirements - none
 - Terminations - none

OLD BUSINESS:

- Easement – 375 West Avenue (Remington Woods) -

→ Motion by Deputy Mayor Kuhn, seconded by Trustee Blair, carried 5/0 via roll call to approve the following easement.

EASEMENT

THIS INDENTURE, made this ____ day of _____, 2010, between BETTINA PROPERTIES, LLC, a New York Limited Liability Company with offices at 37 Palcham Drive, Rochester NY 14618, hereinafter called the "Owner", COUNTY OF MONROE INDUSTRIAL DEVELOPMENT AGENCY, 50 West Main Street, Rochester NY ("COMIDA") and the VILLAGE OF BROCKPORT, a New York municipality, with offices at 49 State Street, Brockport, New York 14420, herein called the "Village".

IN CONSIDERATION of the sum of One Dollar (\$1.00) and other good and valuable consideration paid by the Village, the receipt and sufficiency of which are hereby acknowledged, the Owner hereby grants and conveys to the Village, its successors and assigns, the permanent irrevocable easement as described below to periodically maintain and improve a stormwater detention pond, remove sediment and debris, and remove dirt and plant material from the stormwater detention pond, and to lay, relay, construct, reconstruct, maintain, operate, repair, enlarge, replace and remove storm water drainage pipes and appurtenances, including underground communications lines, (collectively, the "stormwater detention system") on, through or under that certain tract of land situate in the Village of Brockport, Monroe County, New York, belonging to the Owner, as described in Schedule "A" attached hereto and made a part hereof (the "Easement Area") and as depicted on the drawing entitled Exhibit "A" attached hereto and made a part hereof.

IT IS FURTHER UNDERSTOOD AND AGREED THAT:

1. The Village, by its employees, servants, agents, and contractors, shall have the right to enter upon the Easement Area and a reasonable amount of the adjacent premises, and to utilize the same, whenever necessary for the exercise of the rights and privileges granted hereunder.
2. The stormwater detention system shall be and remain the property of the Village, its successors and assigns, forever.
3. Upon the completion of the construction and installation of said stormwater detention system, or any maintenance, repair, replacement or removal activities, the premises of the Owner shall be left in as good condition as found or as reasonably close to the condition as found as possible under the circumstances.
4. The Village shall have the right to remove trees and shrubs or branches therefrom, within the Easement Area, which is necessary in the sole opinion of the Village, for the operation and maintenance of the stormwater detention system, and for future stormwater detention systems or replacements thereof. Notwithstanding anything to the contrary, the Village shall not be liable to Owner or COMIDA for the value of trees, shrubs or branches that are removed from within the Easement Area, or any value that they may add to the property of the Owner or COMIDA. The Village will have no obligation to conduct routine cleaning and/or maintenance of the lawn, flowers, shrubs or other plantings within the Easement Area.
5. The Owner shall have the right to use the surface of the Easement Area provided that such use shall not interfere with, obstruct or endanger any of the rights herein granted, and further provided that no structure of any kind shall be erected or ground surface grades changed within the Easement Area without prior written consent of the Village.
6. The Owner covenants, for itself and its heirs, successors and assigns, that it will conduct regular maintenance of the Easement Area, including trash pickup and maintenance of the lawn, flowers, shrubs and other plantings within the Easement Area.
7. The Owner and COMIDA each warrants that Owner and/or COMIDA has good title to the Easement Area and the right to grant this easement.
8. The easement herein granted shall run with the land and shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto.
9. Owner and COMIDA each hereby represents and warrants that, to the best of Owner's

and COMIDA's knowledge, Owner has never released, stored, generated, transported, reclaimed, recycled, or disposed of any hazardous waste or substance, or any other regulated waste, waste water or substance within the Easement Area or on the Owner's and/or COMIDA's adjacent property. IN WITNESS WHEREOF, the Owner and COMIDA has each executed this instrument the day and year first above written.

BETTINA PROPERTIES, LLC COUNTY OF MONROE INDUSTRIAL DEVELOPMENT AGENCY
by _____ by _____
Managing Member its

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NEW BUSINESS:

- o Service agreement w/ Medtronic re 8 AED's & 3 Lifepack 1,200's – information not submitted – will be addressed at next meeting.
- o Police Chief Varrenti 211 waiver application renewal –

→ Motion by Trustee Blair, seconded by Trustee Hunsinger,

RESOLVED:

a) That all eligible candidates on both promotional and competitive civil service lists for Chief of Police were canvassed by Brockport Village Clerk Morelli and 7 of 8 eligible non-retired candidates responded to the canvass by stating they were not interested in the position of Chief of Police. The single candidate interested does not establish a list.

b) Authorizing and directing the Mayor to sign the waiver by no later than October 28, 2010.

Discussion: None

Upon roll call vote:

Trustee Blair	yes
Trustee Hannan	yes
Trustee Hunsinger	yes
Deputy Mayor Kuhn	yes
Mayor Castañeda	no

Carried 4/1

VILLAGE BOARD REPORTS:

- o Mayor M. Connie Castañeda
 - Report on 2001 Fire Service Contracts – recalculation – Mayor Castañeda shared

that per Town of Sweden Finance Director Leisa Strabel, there was a discrepancy in the Town of Sweden's assessment figure causing the recalculation and division of the fire budget. This has Sweden

picking up another \$9,000 with Brockport and Clarkson decreasing proportionately. This required the dollar figures to be changed in the contracts the Village forwarded. The correct versions are as follows.

BROCKPORT/SWEDEN FIRE PROTECTION CONTRACT FOR THE YEAR JANUARY 1, 2011 THROUGH DECEMBER 31, 2011

THIS AGREEMENT, made in triplicate, the _____ day of _____ 2010 by and between the incorporated VILLAGE OF BROCKPORT, NEW YORK, by and through its Board of Trustees, party of the first part, and the Town Board of the Town of Sweden, acting for the SWEDEN FIRE PROTECTION DISTRICT, a fire district located in the Town of Sweden, New York, party of the second part, and the BROCKPORT FIRE DEPARTMENT and the BROCKPORT VOLUNTEER AMBULANCE CORPS, parties of the third part.

The Sweden Fire Protection District embraces the following described premises:

The entire Town of Sweden, excluding the incorporated Village of Brockport.

WITNESSETH:

1. In consideration of the covenants and agreements hereinafter set forth to be performed on the part of the party of the first part, and said party of the third part to furnish fire protection through this contractual fee for service within the said Fire Protection District and will cause its fire department to respond to fire alarms or calls from persons within such Fire Protection District and will in response to such calls or alarms from residents or person of said Fire Protection District cause the necessary fire fighting apparatus as determined by the chief as set down in the department standard operating procedures, (SOP), to render the proper aid depending upon the circumstances, with a sufficient number of fire fighters, to be supplied by third parties, to properly operate such apparatus, to proceed

to the scene of such fire and to do all that is needful and proper to assist in extinguishing such fire within such Fire Protection District, including the call for aid from other Village of Brockport fire fighting apparatus and members and such assistance as may be deemed necessary by the chief, under the mutual aid system of the County of Monroe, the County of Orleans and the County of Genesee, for the consideration hereinafter set forth.

2. It is further mutually covenanted and agreed that the Village shall furnish Ambulance Service to said Fire Protection District through the Brockport Volunteer Ambulance Corps of the Village of Brockport under the terms and conditions established through the long-term existing relationship whereby the Village has supplied such services, the only change being that the charge therefore shall be included in the consideration hereinafter set forth.

3. It is further mutually covenanted and agreed that upon request by the Town Clerk of the Town of Sweden and/or the Village Clerk of the Village of Brockport, an accounting of expenditures and revenue of the immediate, past year of the Brockport Fire Department shall be provided. It is expected

MINUTES OF VILLAGE BOARD MEETING HELD October 27, 2010 continued.....page

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that the Village will provide an accounting covering each calendar year, to be provided on or before March 1 of the succeeding calendar year.

4. The party of the second part shall pay to the party of the first part the sum of THREE HUNDRED AND TWENTY-ONE THOUSAND AND TWENTY-TWO AND 73/100 (\$321,022.73) in four (4) equal installments of \$80,255.68 each, due on March 30, 2011, June 30, 2011, September 30, 2011 and December 30, 2011.

5. The party of the second part covenants and agrees that the Board of said Town of Sweden, pursuant to Section 184 of the Town Law of the State of New York, shall pay amounts due under this contract after fire protection district taxes are collected and paid over by the collector of the Town of Sweden to the Supervisor thereof and that said Supervisor will pay the same amounts due under the contract to the Treasurer of the Village of Brockport.

6. It is hereby covenanted and agreed that neither the party of the first part nor any individual members of the Board of Trustees, or officers of said party of the first part or members of its Fire Department, nor the party of the second part nor any individual members of the Town Board or officers of said party of the second part, or members of the third parties hereto shall be liable under this agreement for any damages for failure to furnish fire protection pursuant to the agreement or for failure to furnish fire apparatus, or a sufficient number of fire fighters, or for the failure to do anything needful or proper in attending any fire pursuant to this agreement, or extinguishing the same, nor shall the party of the first part or said Board or any of said officers be liable in damages in any manner for carelessness or negligence in failing to respond to any fire calls or failing to attend any fires or for any acts or failure to do any act, in, under, and pursuant to this agreement.

7. It is further expressly mutually covenanted and agreed that in no event whatsoever shall any member of the Town Board of the Town of Sweden be held individually, personally liable under this contract, or in any way be deemed to be a party hereto individually.

8. First party and third party shall be responsible for any loss or damage to fire or ambulance apparatus sustained in rendering firematic services, and to save harmless second party from any firematic claims arising from acts of the third party in answering calls within the borders of the second party.

9. It is further mutually covenanted and agreed that all the Laws of the State of New York relating to this contract and the Volunteer Fireman's Benefit Law of the State of New York relating to liability for the payment of injured volunteer fire fighters or the representatives of deceased volunteer fire fighters are applicable hereto.

10. This contract shall be for a term commencing January 1, 2011 for the calendar year 2011, and shall be deemed renewed on the same basis each calendar year thereafter for a further full calendar year, unless terminated as provided in Subdivision 4 of Section 184 of the Town Law, the term of said contract to expire in any event on the 31st day of December 2015.

IN WITNESS WHEREOF, the said party of the first part has caused this contract to be signed by the Mayor of the Village of Brockport and the official seal to be hereunto affixed, the party of the second part has caused this contract to be signed by the members of its Town Board and its official seal to be hereunto affixed, and the parties of the third part have caused this contract to be signed by its duly elected chief.

**BROCKPORT/CLARKSON FIRE PROTECTION CONTRACT
FOR THE YEAR JANUARY 1, 2011 THROUGH DECEMBER 31, 2011**

THIS AGREEMENT, made in triplicate, the _____ day of _____ 2010 by and between the incorporated VILLAGE OF BROCKPORT, NEW YORK, by and through its Board of Trustees, party of the first part, and the Town Board of the Town of Clarkson, acting for the CLARKSON FIRE PROTECTION DISTRICT, a fire district located in the Town of Clarkson, New York, party of the second part, and the BROCKPORT FIRE DEPARTMENT and the BROCKPORT VOLUNTEER AMBULANCE CORPS, parties of the third part.

The Clarkson Fire Protection District embraces the following described premises: **The entire town of Clarkson EXCEPTING: Lots 7, 8, 9 10, 11, 12, and 13 of Section 15; Lots 6 and 12 of Section 18; and all lots comprising Section 19; or those portions of the Town of Clarkson lying**

within the bounds of the Walker Fire District and the Parma Fire District, respectively.

WITNESSETH:

1. In consideration of the covenants and agreements hereinafter set forth to be performed on the part of the party of the first part, and said party of the third part to furnish fire protection through this contractual fee for service within the said Fire Protection District and will cause its fire department to respond to fire alarms or calls from persons within such Fire Protection District and will in response to such calls or alarms from residents or person of said Fire Protection District cause the necessary fire fighting apparatus as determined by the chief as set down in the department standard operating procedures, (SOP), to render the proper aid depending upon the circumstances, with a sufficient number of fire fighters, to be supplied by third parties, to properly operate such apparatus, to proceed to the scene of such fire and to do all that is needful and proper to assist in extinguishing such fire within such Fire Protection District, including the call for aid from other Village of Brockport fire fighting apparatus and members and such assistance as may be deemed necessary by the chief, under the mutual aid system of the County of Monroe, the County of Orleans and the County of Genesee, for the **MINUTES OF VILLAGE BOARD MEETING HELD October 27, 2010 continued.....page**

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consideration hereinafter set forth.

2. It is further mutually covenanted and agreed that the Village shall furnish Ambulance Service to said Fire Protection District through the Brockport Volunteer Ambulance Corps of the Village of Brockport under the terms and conditions established through the long-term existing relationship whereby the Village has supplied such services, the only change being that the charge therefore shall be included in the consideration hereinafter set forth.

3. It is further mutually covenanted and agreed that upon request by the Town Clerk of the Town of Clarkson and/or the Village Clerk of the Village of Brockport, an accounting of expenditures and revenue of the immediate, past year of the Brockport Fire Department shall be provided. It is expected that the Village will provide an accounting covering each calendar year, to be provided on or before March 1 of the succeeding calendar year.

4. The party of the second part shall pay to the party of the first part the sum of TWO HUNDRED AND FORTY-FIVE THOUSAND AND FIFTY AND 51/100 DOLLARS (\$245,050.51) in four (4) equal installments of \$61,262.63 each, due on March 30, 2011, June 30, 2011, September 30, 2011 and December 30, 2011.

5. The party of the second part covenants and agrees that the Board of said Town of Clarkson, pursuant to Section 184 of the Town Law of the State of New York, shall pay amounts due under this contract after fire protection district taxes are collected and paid over by the collector of the Town of Clarkson to the Supervisor thereof and that said Supervisor will pay the same amounts due under the contract to the Treasurer of the Village of Brockport.

6. It is hereby covenanted and agreed that neither the party of the first part nor any individual members of the Board of Trustees, or officers of said party of the first part or members of its Fire Department, nor the party of the second part nor any individual members of the Town Board or officers of said party of the second part, or members of the third parties hereto shall be liable under this agreement for any damages for failure to furnish fire protection pursuant to the agreement or for failure to furnish fire apparatus, or a sufficient number of fire fighters, or for the failure to do anything needful or proper in attending any fire pursuant to this agreement, or extinguishing the same, nor shall the party of the first part or said Board or any of said officers be liable in damages in any manner for carelessness or negligence in failing to respond to any fire calls or failing to attend any fires or for any acts or failure to do any act, in, under, and pursuant to this agreement.

7. It is further expressly mutually covenanted and agreed that in no event whatsoever shall any member of the Town Board of the Town of Clarkson be held individually, personally liable under this contract, or in any way be deemed to be a party hereto individually.

8. First party and third party shall be responsible for any loss or damage to fire or ambulance apparatus sustained in rendering firematic services, and to save harmless second party from any firematic claims arising from acts of the third party in answering calls within the borders of the second party.

9. It is further mutually covenanted and agreed that all the Laws of the State of New York relating to this contract and the Volunteer Fireman's Benefit Law of the State of New York relating to liability for the payment of injured volunteer fire fighters or the representatives of deceased volunteer fire fighters are applicable hereto.

10. This contract shall be for a term commencing January 1, 2011 for the calendar year 2011, and shall be deemed renewed on the same basis each calendar year thereafter for a further full calendar year, unless terminated as provided in Subdivision 4 of Section 184 of the Town Law, the term of said contract to expire in any event on the 31st day of December 2015.

IN WITNESS WHEREOF, the said party of the first part has caused this contract to be signed by the Mayor of the Village of Brockport and the official seal to be hereunto affixed, the party of the second part has caused this contract to be signed by the members of its Town Board and its official seal to be hereunto affixed, and the parties of the third part have caused this contract to be signed by its duly elected chief.

- Report on Mayor's Association meeting – Mayor Castañeda shared that municipal

refuse collection was a topic of conversation at the recent Mayor's Association meeting. She said she had previously asked Clerk Morelli to survey the Villages on refuse collection. Mayor Castañeda distributed the survey results to the Mayors and to the Board.

- Report on 10/23 Make A Difference Day – Mayor Castañeda commended Charlene Sylvestre of SUNY College at Brockport for coordinating the October 23rd Make a Difference Day. There were 98 students that participated. They had a choice to do community service at 15 locations. They are looking for more community service projects that they can advertise to the students throughout the year.

- Holiday Kickoff Weekend 12/3 – 12/5 – plans underway - Mayor Castañeda shared that Village Historian Emeritus Bill Andrews, Town Historian Kathy Goetz and Clerk Morelli held a meeting to begin planning the Village's portion of the annual Holiday Kickoff Weekend of events. Clerk Morelli will soon be distributing the flyer of the events which include the Candlelight Christmas arts and crafts sale at the Morgan Manning House, Santa Train Rides by the Medina Railroad Museum, Village's Christmas Tree Lighting and Candlelight Walk and reception, and College Community Chorus Concert at St. Luke's Church.

MINUTES OF VILLAGE BOARD MEETING HELD October 27, 2010 continued.....page 12

- Seymour Library - Mayor Castañeda shared that she, Treasurer Lovejoy and Clerk Morelli met with Clarkson Supervisor Kimball, Treasurer Ey, and auditor Fox, and Interim Library Director Davignon and members of the Library Board regarding the transition of some Library responsibilities from the Village to the Town of Clarkson and to the Library itself. The financial functions have been transferred with a few details to be wrapped up. The personnel functions remain with the Village until several issues have been resolved. The Village has handled all financial and personnel functions for the 20 years of the intermunicipal agreement among the Village of Brockport, Town of Clarkson and Town of Sweden.

- Ryan's Big M - Mayor Castañeda shared that she is saddened at the news that Ryan's Big M will close its doors November 20th. She commented that the store has been an integral part of the Village and that Bob and Debbie Ryan have always been very supportive of community endeavors. Further, Bob Ryan served as Chair of the Main Street Reconstruction Committee.

- Trustee / Deputy Mayor Daniel P. Kuhn

- Tree Board – Deputy Mayor Kuhn thanked Tree Board Chair Margay Blackman for the information on the emerald ash borer. He said he has some small experience with it and knows what they can do. He expressed a willingness to help with the setback planting proposal by designing an agreement.

- Request for Proposals - Deputy Mayor Kuhn shared that the RFP's for Village Attorney and Grant Services are both out with the initial submittal deadline set for November 8th. He said he was contacted by an attorney who may be interested.

- Phone Services – Deputy Mayor Kuhn expressed a willingness to help Treasurer Lovejoy and the I.T. consultant on evaluating the Village's phone services. He shared that prior to his becoming an attorney, he worked in wireless sales for 10 years and has contacts in the field that would help with bill reviews.

- Trustee Kent R. Blair

- Parks Committee – Trustee Blair reported that he met with the Parks Committee on October 16th who conducted a site visit. He noted a lot of vandalism in all parks – foul language marked on equipment and melting spots on equipment. While the damage is not injurious, it is alarming. He mentioned the concern of possible drug activity at the south end of Corbett Park by the cement slab area as well as it being littered with beer cans. This area is far off the road and suspects take off before the Police get back there. The same can be said for the High Street cemetery. The Barry Street Playground is within 15 feet of a residence. He reminded all that if caught, they will be prosecuted. The parks are closed at night. He urged citizens to call the Police if people are seen in the parks at night time. Vandalism costs money to repair, replace, remove, or cover up.

- Assessment - Trustee Blair reported that he and Trustee Hunsinger met with Town of Sweden Assessor Tony Eaffaldano on October 20th.

- Fire Department - Trustee Blair reported that he and some municipal and Fire Department officials met with Tim Holman on October 22nd and 23rd regarding the review of Fire Department operations. Teams of 5 to 7 people will be researching and reporting back on various areas. Five phases are to be completed. They hope to wrap up by the end of the year. A survey will be put out to property owners of the Fire District. There is a need for more customer relations and

community outreach. The Fire Department is there when an incident happens. Many people do not realize that the Fire Department is 100% volunteer. They answer to all sorts of requests and calls for service including smoke detector checks, blood pressure checks. All calls need to be logged in to show the true call volume which would help with obtaining grants. They need to go through the accreditation process which would help with the ISO rating. He said he recently handed an imaginary magic wand to the Fire Chiefs and they have provided their recommendations on what they need and what they want to

better serve the community. The first thing they came back with was the recommendation to form an actual Fire District. However, preliminary research shows that people's taxes increase 23% to 32% in 5 years. Is that really best for the community? Right now, taxpayers pay a very low price through their municipal taxes for the Brockport Volunteer Fire Department. However, the department will need some costly equipment replaced in the next few years. Trustee Blair said T. Holman can't believe we handle 3,000 calls for service each year with 100% volunteers. Trustee Blair said we are fortunate to have so many dedicated volunteers.

Mayor Castañeda asked for clarification on the areas that the teams would be reviewing. Trustee Blair said areas such as buildings, equipment, etc. People considered experts in the areas would be assigned to the teams.

- Dispatch - Trustee Blair reported that he reminded Deputy Chief Henry that the last Village Board motion on record regarding dispatch was that it would be eliminated as of January 1, 2011. He asked Clerk Morelli to confirm.

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Clerk Morelli said she recalls dispatch elimination being delayed from March 2010 to January 2011, but wondered if the recently negotiated fire service contracts with the Towns of Sweden and Clarkson included funding for dispatch services. Mayor Castañeda concurred that while dispatch may not be spelled out in the contract language, it was included in the fire budget.

- Paid Ambulance - Trustee Blair reported that he would like the Board to consider extending paid ambulance hours from 6am to 6pm to round the clock. He said every time Monroe Ambulance has to take a call for us the Village loses the \$400 to \$900 per call revenue. They also need to look at the Paid Ambulance Supervisor position(s).

- Potential Layoffs - Trustee Blair responded to Treasurer Lovejoy's earlier comments regarding potential layoffs and stated that he believes there are other areas to cut besides the Police Department. He further commented that the City of Canandaigua eliminated many paid firefighters and found itself in lawsuits which resulted in them having to reinstate the positions and provide back pay. He urged that the Village not make rash decisions that will turn out very costly in the long run.

- Trustee Carol L. Hannan

- Brockport Merchants Association – Trustee Hannan thanked each Village Board member for their personal \$10 donation to comprise the \$50 needed for a membership in the Brockport Merchants Association.

- Conversion of single family homes to multiple rentals – Trustee Hannan said she continues to work on language for a proposed resolution for a moratorium on the conversion of single family homes to multiple rentals. She received a sample from the City of Oneonta who is similar in that they have a SUNY college within their limits as well as a private college. They started with a comprehensive plan. She will be meeting with Code Enforcement Officer Zarnstorff on this. She has approached the Historic Preservation Board for their feedback.

- Ad-hoc committee investigating the feasibility of a sewer user fee – Trustee Hannan said the committee met with Treasurer Lovejoy for the second time. They are working on putting their information together into a presentation for a December meeting. She said many municipalities have sewer fees. It may not be a cash cow, but it can bring a broader support for a system that everyone uses. Currently some users pay nothing and that isn't right.

- Trustee Scott W. Hunsinger

- Ryan's Big M – Trustee Hunsinger said he, too, is saddened by the news of the impending closure of Ryan's Big M. He said he is personal friends with the Ryan's and commended them for being a great business and a strong supporter of community organizations such as the Lions Club of which he is a part.

- Assessment - Trustee Hunsinger said he and Trustee Blair met with Town of Sweden Assessor Tony Eaffaldano recently and found it very interesting. They will continue to look at this more and ask more experts. He said the Assessor mentioned that he would like more communication with Scott Zarnstorff which would help with how he deals with assessments.

- Downtown Commercial District – volunteer efforts re flowers – Trustee Hunsinger thanked all who were involved with the flowers in the downtown commercial district this year. Many volunteers helped pay for, hang, water, and take down the baskets. Some of the volunteers included David Markham and family, Linda Ketchum, Jo Matela, Archie & Pat Kutz, don Zimmer, Tom Mangan, Bernie LoBracco, Harry Snyder and more. He said this is not an all inclusive list, as so many helped. Trustee Hunsinger displayed postcards and 2011 calendars created and donated by David Markham for distribution to officials and citizens. They show the beautiful downtown flower baskets.

- Ad-hoc committee investigating the feasibility of a Village Court - Trustee Hunsinger said the committee continues to gather information. There are so many variables and volumes of information. They are looking at the pros and the cons so that an informed decision can be made. They are working on putting their information together into a presentation for a December meeting.

Mayor Castañeda asked if the committee has met with Treasurer Lovejoy yet. Trustee Hunsinger said not yet. They believe that will be the last step once they have done their due diligence gathering information.

- Halloween Events - Trustee Hunsinger reminded all of the various Halloween events going on in the Village: Brockport Merchants Association parade and party for children at the fire hall the evening of October 29th and the Farmers Market party for children the morning of October 31st.

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EXECUTIVE SESSION:

→ At 8:34pm, Deputy Mayor Kuhn moved, Trustee Hunsinger seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a personnel matter related to the Fire Department and an Ethics Board matter.

→ At 9:05pm, Deputy Mayor Kuhn moved, Trustee Hunsinger seconded, carried 5/0 that the Board of Trustees re-enter the regular meeting.

Potential Layoffs:

Trustee Hunsinger said he failed to mention under his report that he would be totally against any layoffs in the Police Department.

ADJOURNMENT:

→ At 9:05pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk