

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, February 23, 2009 at 7:00pm.

PRESENT: Mayor Morton Wexler, Trustee/Vice Mayor Maria C. Castañeda, Trustee David J. Wagenhauser, Trustee Scott W. Hunsinger, Trustee Hal S. Legg, Clerk Leslie A. Morelli, Treasurer Gina M. Tojek, DPW Superintendent Harry G. Donahue, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti

EXCUSED: Village Attorney David F. Mayer

ALSO PRESENT: Fire Chief Scott Smith, Village Engineer Jason Foote of Chatfield Engineers, Norm Frisch, Josephine Matela, Kelly Smith, Sue Bucholz, Mark & Katherine Kristansen, Charles Garlock, Pete & Carrie Maziarz, Archie & Pat Kutz, Mary Jo Nayman, Norm Giancursio, Fred Webster

CALL TO ORDER: Mayor Wexler called the meeting to order and led the Pledge of Allegiance.

Mayor Wexler referred to the tragic event in the parking lot of Lakeside Memorial Hospital at 5am on Saturday, February 14th in which a man shot and killed Lakeside employee Mary Silliman and good Samaritan Randal Norman and shot and wounded another good Samaritan, Audra Dillon. Our thoughts and prayers are with the families. Lakeside officials contacted him to express their sincere thanks to the Brockport Police Department for all of their efforts. Mayor Wexler said he was out of town, but couldn't believe it happened here. He said the good Samaritans may have saved many lives had the shooter gone into the hospital.

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

REVIEW OF MEETING MINUTES: Mayor Wexler called for any additions or corrections to the minutes of the last meeting.

Trustee Castaneda asked Trustee Legg if he would be willing to submit the statement he made at the February 2nd meeting to Clerk Morelli for insertion into the minutes since it was read into the record and recorded on camera for viewing on Educable. Trustee Legg responded that the 2 minor suggestions he made to the summary updates the record to his satisfaction. Trustee Wagenhauser said Village Board meeting minutes are not like court reporting where comments are entered verbatim into the record. The Village Clerk does her best to capture the intent of statements. Trustee Legg's statement was about 9 pages in length and not necessary to be inserted into the minutes. Trustee Legg said his statement has been summarized adequately. Trustee Castaneda reminded the Board that Clerk Morelli has previously expressed a willingness to insert prepared statements read at meetings into the minutes if she's provided with them electronically.

➔ Trustee Legg moved, Trustee Castaneda opposed, carried 4 to 1 that the minutes of the meeting held February 2, 2009, be approved as amended.

PUBLIC HEARINGS: None

PUBLIC INFORMATION MEETINGS: None

PUBLIC COMMENT:

1. Josephine Matela of 76 Adams Street and proprietor of The Red Bird Tea Shoppe on Main Street and President of the Brockport Merchants Association – shared that the Marketing Subcommittee recently met to begin planning for impacts of the upcoming Main Street rehabilitation. She said she gave a power point presentation to the group and forwarded a copy for the Village Board's information. She thanked Trustee Legg and Merchant Archie Kutz for their suggestions on it. The Main Street rehabilitation project isn't coming out of the blue, and will be an improvement, so it is important the merchants and community plan properly. The Village of Brockport has so many things here. Merchants need to encourage shopping here now, this year, and not wait until the road gets torn up. She proposed a "doors open" event that gets people in the habit of coming downtown – merchants, restaurants, services, museums, B&B's, etc. She proposed a "Backdoor Friendly" plan. She stressed that there are a lot of great stores, restaurants and services right downtown and that customers need not travel far to get their needs met. She encouraged merchants to plan the work and work the plan. To pledge to set money aside for advertising efforts. To work towards matching grant opportunities – any help in promoting downtown would be welcome.

GUESTS:

1. Septemberfest – 9/12/09 – street closure request - Norm Frisch of 94 White Road and organizer of Septemberfest – thanked the Village for past participation and reported that the 2008 event was successful despite the dreary weather and the fact that it didn't fall on the same day as the Western Monroe Historical Society's Peddler's Market. All the downtown churches had open doors for tours and 1/3 more organizations participated over 2007. Septemberfest is a festival

of community. He reviewed his street closure request application for the 2009 event scheduled for

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Saturday, September 12th from 10am to 4pm. It is the same as last year and requests closure of State Street from Main Street to Park Avenue and Erie Street from Main Street to Lincoln Street. He also requested to again be able to use Sagawa Park. He thanked DPW for their past assistance in setting up the stage in Sagawa Park and for dropping off barricades.

→ Trustee Wagenhauser moved, unanimously carried 5/0 to grant the street closure request and allow use of Sagawa Park.

Trustee Castaneda shared that Septemberfest contributed \$100 back to the Village museum. N. Frisch clarified that this was from the Methodist Church who puts their proceeds from Septemberfest back into the community. Other participants handle their proceeds, if any, differently, as the event is partly about fundraising and partly about participating and having fun. Septemberfest has no budget and is entirely volunteer. Trustee Castaneda said the Village had a few visitors to its booth and museum. She and Mayor Wexler thanked the high school students who helped out that day and Clerk Morelli for her efforts preparing information and getting the table and tent.

2. Village Engineer – Main Street Rehabilitation – sanitary sewer & water main replacement update – Jason Foote of Chatfield Engineers thanked the Board for the opportunity to speak briefly to update them on the Village’s portion of the Main Street Rehabilitation Project – sanitary sewer and water main replacement. Chatfield Engineers is currently completing the design for the sanitary sewers and water mains for submittal to NYSDOT, MCDOT, MCDOH and other involved agencies. Submittal should take place by the end of the week. Village DPW is televising existing sanitary sewers. Easement maps and descriptions will be forwarded to the Village Attorney in the near future. The project is on schedule: design and approval phase February & March 2009, bidding phase April 2009, contract agreements preparation phase May 2009, construction phase June – December 2009. J. Foote reminded the board that the Smith Street Rehabilitation project by NYSDOT is scheduled for a bidding phase of April 2009 and construction phase of June 2009 – June 2010 and the Main Street Reconstruction project by NYSDOT is scheduled for a bidding phase of February 2010 and construction phase of April 2010 – July 2011. J. Foote shared that Chatfield Engineers met with MCWA to discuss possible ownership of MCWA owned water mains within the Village. MCWA is in the process of having the water mains appraised to determine their value. He expects it will be a small dollar amount. Ownership would eliminate the need to install a new 12” water main along Main Street between Adams Street and the Canal (estimated cost = \$627,000). Ownership would simplify requirements (i.e. reduce costs) for connections to MCWA mains. If the Village takes ownership, Chatfield recommends cleaning and relining of MCWA’s water main along Main Street from the Canal to the south Village line (estimated cost = \$275,000). Slight improvement to fire flows within water system because ownership eliminates the “separate” water systems in the Village. Ownership would require small modifications to the meter vault at the south Village line (+/- \$15,000). Chatfield recommends applying for DWSRF and CWSRF funding through NYSEFC. An increase in available funding is likely due to the Federal Stimulus Package.

Trustee Wagenhauser asked that the Board be provided with financial breakdowns of installing versus cleaning and relining. Trustee Castaneda asked the cost savings to not having to install the main. Mayor Wexler stressed the importance of the Village Engineer working with the DPW Superintendent and coming back to the Village Board with a recommendation and back up data so the Board can weigh the pros and cons and costs of each option. DPW Superintendent Donahue confirmed that DPW management and Village Engineers have been meeting on this and working together for some time. Trustee Wagenhauser suggested the Village Treasurer be included on “money meetings”. Trustee Hunsinger asked DPW Superintendent Donahue if this would have any effect on his self-read meter proposal. H. Donahue said no.

DEPARTMENT REPORTS:

A. PUBLIC WORKS – Superintendent Harry G. Donahue
1. Training/Travel Authorization – Jeff Woodin to Grade D Water School in May \$350 – DPW Superintendent Donahue reminded the Board that 3 employees received this training last fall, and it is now J. Woodin’s turn. The training will be held May 14th and 15th in Tonawanda – within commuting distance.

→ Trustee Castañeda moved, unanimously carried 5/0 to grant said training/travel authorization.

2. CHIPS funding – DPW Superintendent shared that he would be traveling to Albany by bus on March 10th and 11th with the Superintendents Association to lobby against proposed CHIPS funding reductions. There is no cost to the Village, as the Association will cover the expense.

Trustee Castañeda wished them luck.

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B. POLICE DEPARTMENT – Chief Daniel P. Varrenti

1. February 14th Tragedy – Chief Varrenti said his and the Police Department’s condolences go to the families of those who lost loved ones in the incident in the parking lot of Lakeside Memorial Hospital on Saturday, February 14th. He was out of state on vacation with his family, but was notified by 911 at 5:20am that officers were on the scene. He was patched in with Monroe County Sheriff O’Flynn and Ontario County Sheriff Povero. He appreciated being kept in the loop from the start. He commended Sgt. Mark Cuzzupoli for acting in his absence and doing an exemplary job. He said while he is always prepared to take criticism as the buck stops with the Police Chief, and he appreciates the sentiments and thanks he has received, he stressed that they are due to the officers. Two officers, S. Mesiti and K. McCracken, were on duty at that time and he is sure it was a very eerie and alone feeling. Criminal activity has no clock and has no boundaries. He commended the great work of the Brockport Police Department and thanked SUNY University Police, Ogden Police Department and Monroe County Sheriff’s Department Zone C for its back up. He explained that although the incident is over, the investigation is ongoing. The case doesn’t stop with an arrest, but when they are held accountable in court. Officer S. Mesiti and Officer P. Wheat have been “detached” to Monroe County Sheriff’s Department to work on the case. The department is still down 1 officer due to injury with an additional surgery slated for March. So, they’re now down 3 officers for some time to come. He hopes to enhance the speed of the background process of an officer candidate and hopes to have the new officer in place in the next month or two.

Chief Varrenti shared that Mayor Wexler was also out of state on vacation at the time of this incident. He said he called his cell phone and left messages, but never received a response. Mayor Wexler said he did not take his cell phone with him, but a family member contacted him to inform him of the incident. Chief Varrenti said he didn’t have Trustee Castañeda’s number with him while he was away, but remembered Trustee Wagenhauser’s and made contact with him.

Chief Varrenti said this homicide has opened a lot of eyes. He relayed that a gentleman contacted the Police Department regarding the process to obtain a handgun. He commented that while it is certainly his right, he is not particularly an advocate of the 2nd amendment or the NRA, as the last thing we need is good people to go out and get guns. He relayed that a woman contacted the Police Department as to what citizens can do – such as neighborhood watch. The Village has a Police Department and an active SPARTAC unit, but there is no replacement for the eyes and ears of citizens watching out for themselves and their neighborhoods. No matter how many officers there are, citizens need to be aware and take simple steps to deter crime – such as keeping bushes trimmed, locking cars and house doors and windows, keeping a light on. Recently a car was stolen, but the car was unlocked with the keys on the console. He urged that if something doesn’t seem right, call 911 who will dispatch a Village police officer. He said he would never accuse anyone of bothering the Police Department. Don’t be afraid to use them whenever you see fit. Let them do the jobs your Village taxes pay them to do.

Mayor Wexler thanked the entire Police Department on behalf of the Village Board and commented that Sgt. Cuzzupoli handled the leadership role very well.

Chief Varrenti commented that as a result of a grant last year they obtained five model .223 patrol rifles – mean looking, high-powered weapons. He said Brockport is not cutting edge, and he even wondered when they might have need for them. All 5 of them were out on February 14th – there if needed.

2. STOP DWI Awards – Chief Varrenti shared that the Monroe County Traffic Safety Board and Monroe County STOP-DWI Program will be presenting its 12th annual awards luncheon on March 4th. Brockport Police Department will again be a STOP-DWI appreciation award recipient and awards will go to Officer Curley, and Officer Wheat. Brockport Police Department incurred the highest percent increase in DWI arrests to comparable size law enforcement agencies. It’s bad there are so many, but it’s good we’re catching them. They are on pace to exceed the record.
3. Elimination of Technician’s Unit – Chief Varrenti referred to his recent memo to the Board indicating the elimination of Brockport’s technician’s unit. This unit is comprised of officers that have training in the area of photography, fingerprints, blood splatter, etc. In order to properly furnish a technician’s unit they have to purchase state of the art equipment and keep the officers trained. He said he’s always enjoyed working with a self-contained technician’s unit

because it allows them to have officers immediately on the scene to process evidence. However, abolishing the local technician's unit will save overtime and equipment costs. In place of the unit, each police car would be equipped with a mini tech kit that would include a point and shoot digital camera and other items necessary to preserve a scene until technician's

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from the Monroe County Sheriff's Department arrive. The positives in using the Sheriff's Department include the cost we will save on equipment and overtime, but more importantly the expertise they have. They have state of the art equipment and are up to speed on the newest techniques associated with teching a crime scene. The downfall is that sometimes there are only 1 or 2 technicians working in the county and the wait time can be measured in hours.

Chief Varrenti thanked Mary Kay Knitter of Eastman Kodak for donating the cameras, data chips and printer they need for the mini tech kits for each police car – a value of \$1,500. Each officer will be trained to be a mini-technician. He said this is the best of both worlds – savings and expertise of MCSD's technicians while Brockport continues to provide outstanding road patrol response.

Trustee Castañeda questioned the savings associated with elimination of the technician's unit. Chief Varrenti said approximately \$900 - \$1,200 per year in equipment (more if we had more sophisticated equipment), as well as related overtime costs. He stressed that while there may be a bit of a time wait for technicians, safety response will not be impacted at all.

4. Interesting thought – Chief Varrenti said while he was on vacation recently someone said to him “A mind is like a parachute. It only works when it's open.”

C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff

1. Current applications before ZBA and Planning Board – CEO Zarnstorff shared that on 2/24 the ZBA will hold a public hearing on an application for Que Billiards and More at 85 Clinton Street in Business zoning. Review of this application began at their January 27th meeting. On 3/9 the Planning Board will review an application for Starvin Marvin's, a pizza and sub shop, at the rear of 39 N. Main Street in Business zoning. This is behind 24/7 Fit Club. He commended Dave Enos, the new owner of the building at 39 N. Main Street, for greatly improving the building and property. D. Enos is in the process of purchasing a multi-family property in the Village and is looking at another. He commented that the proprietors of 24/7 Fit Club have exceeded their business plan and membership expectations and are very pleased.

D. FIRE /AMBULANCE / COMMUNICATIONS - Chief Scott Smith

1. Calls for Service – Chief Smith reported 130 Fire calls year to date and 277 EMS calls year to date. Two recent snowmobile accidents have resulted in the use of Mercy Flight. There were two recent level zero hazmats. Chief Smith shared that he and Fire Police worked the February 14th incident at Lakeside Memorial Hospital. Fire Police manned traffic points from 5:10am to 3:30pm and crews were on standby. He thanked all Fire personnel for their efforts.

Chief Varrenti apologized for not mentioning that Chief Smith was on the scene with immediate response – willing to put himself in harm's way. He commended Chief Smith and the Fire Police for their efforts.

2. Membership Drops & Adds – Chief Smith asked the Board to consider approving the following adds: Andrea Alberico to ambulance, Stephen Lillis to ambulance, Andrea Meiers to ambulance, Thomas Nelson IV to fire, Jeremy Wernick to mutual aid, Kevin Zok to the Explorer post.

→ Trustee Castañeda moved, unanimously carried 5/0 to approve the previously mentioned adds.

3. Accept resignation of Stephen Leuchtner as EMT-Advanced (Paramedic/ALS) paid ambulance staff –

→ Trustee Castañeda moved, unanimously carried 5/0 to accept the resignation of Stephen Leuchtner as EMT-Advanced.

4. Accept bids on surplus radios – Chief Smith reported the closing numbers from Auctions International are in, he had Larry Vaughan review them and they recommend the Board accept the bids as follows:

Lot #1 – (8) Regency & Relm 16-channel Two-Way Radios	\$260
Lot #2 – (4) Regency 4-channel Two-Way Radios	\$1
Lot #3 – (8) Regency 2-channel Two-Way Radios	\$51
Lot #4 – (2) Wilson 10-channel Two-Way Radios	\$43

→ Trustee Wagenhauser moved, unanimously carried 5/0 to accept the bids for the surplus radios.

5. Accountability System proposal – Chief Smith referred to his proposal to purchase a used accountability system, as it is vital to the operations of the Fire Department. It is imperative to the safety of department personnel. At an incident, the accountability team is charged with knowing at all times where every personnel member is. If there is a team of firefighters in a building and a floor collapses, they have a quick and accurate way of determining how many

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a firefighters need to come out or if they need to go in looking for someone, and if so, who. It will enable the department to use photo identification tags making them easily identifiable to each other and to the people they serve. Training on the system is included in the cost as are all supplies to get them up and running. The proposed system from Superior ID Services, Inc. is a used system from Highland Hospital at a cost of \$2,385 compared to \$4,400 new. The cost could be split in half between Fire Department and Ambulance – Third Party Billing.

as t- Trustee Wagenhauser said he contacted Chief as to why this was needed and learned that ID's track replace the current system since that person is no longer doing it. This system would asked with 2 tags at \$11.75 each would cost approximately \$5,200. Volunteers give of their time and on man- earn points for their activities – drills, training, calls, which translate into minor rewards such as shirts, hats and the like. Having this accountability system with a bar code could really help activity. Chief Smith concurred and said it would save on a lot of data entry. Trustee Legg if this would automate it. Chief Smith said not entirely, but would cut down tremendously hours entering data.

ID Clerk Morelli reminded the Board that last year she and Manager Coyle had forwarded a proposal for ID cards for employees, Village Board, and Planning Board and ZBA members as they sometimes do site visits. Some employees have an old ID card signed by a former Mayor, some don't have a card at all, and Police Department and DPW have had to provide their own cards through a vendor or makeshift in-house creation. She asked Chief Smith if Village employees and Board members could utilize the ID card portion of the system. Chief Smith said yes, because the backgrounds of the ID cards can be changed. Trustee Wagenhauser suggested the Village purchase the system, but house it at the Fire Department.

→ Trustee Wagenhauser moved, unanimously carried 5/0 to authorize Chief Smith to purchase the used accountability system for \$2,385 and direct the Treasurer to find the funds from the correct line.

6. EMS – 2008 annual report – Compiled by EMS Chief VanDervort and distributed for Village Board's review.
7. Proposal for Class A Foam for Pumper 232 – Chief Smith referred to his proposal distributed today to purchase Class A Foam for Pumper 2325. He said Chief Rombaut had intended to use 2008 budget money for this purpose. He said they currently have Class A Foam on Pumper 232 and have used it with great success when 232 is first on the scene of a structure fire. The new Pumper 234 will be equipped with it and since Pumper 2325 will be in the fleet for at least another 15 years it should have it as well. It expands the capability of the water in the tank to give it more effect and absorb more heat. It provides a faster knock down and prevents rekindles at fire scenes. They solicited 3 quotes: \$11,852.88, \$13,500.00, \$13,975. He said he had hoped to get Board approval for the \$11,852.88 tonight, but Clerk Morelli informed him that purchases over \$10,000 require competitive sealed bid process and the development of specifications.

Trustee Castaneda asked if he wished the Board to authorize going out to bid. Trustee Wagenhauser said when the Chiefs and liaisons met with Sweden and Clarkson officials a few months back on capital planning, Chief Rombaut shared that departments are moving towards foam. There are areas of the Town of Sweden, for instance, that are without water. Chief Smith concurred and said it may even have an affect on the ISO rating. The goal is that all 4 trucks have foam. He said he wouldn't have thought it was needed until he saw it used.

Trustee Wagenhauser said he did not recall this being budgeted for 2009 and made reference to \$15,000 left over from the 2008 budget not being rolled over. He recommended tabling this.

8. Rescind re-hire authorization of 12/15/08 of Daniel Azzolina as part time dispatcher – Clerk Morelli referred to correspondence from D. Azzolina indicating that he is unable to accept the re-hiring offer and does not have the time to commit to the position.

→ Trustee Wagenhauser moved, unanimously carried 5/0 to rescind the 12/15/08 re-hiring authorization of Daniel Azzolina as a part time dispatcher.

9. Theft of some Fire Police Gear – Chief Smith reported that a Fire Police member had all of his gear stolen out of his truck recently. It did not occur in the Village. He provided Clerk Morelli with a copy of the Rochester City Police report. Clerk Morelli will pursue a claim with the Village's insurance.

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E. TREASURER – Gina M. Tojek

1. Municipal resolution as to authorized signers – bank accounts – Treasurer Tojek said although the Village Board approves the banks it uses at its organizational meeting each year, HSBC has required municipal resolution designating the Village of Brockport as a depositor and indicating its authorized signers (Treasurer and Village Board).

→ Trustee Castañeda moved, unanimously carried 5/0 authorizing such.

2. Budget – Trustee Castañeda reminded the Board that Treasurer Tojek had proposed a tentative budget schedule some time ago. She said she and Mayor Wexler had provided their availability for budget workshops as a Board and with Department Heads and asked Treasurer Tojek if the other Trustees had gotten back to her as the Mayor had requested. Treasurer Tojek said no, but that she has been contacted by some Board members for separate meetings to go over the budget.

Mayor Wexler said he spoke briefly with Trustee Legg today and understands that there are concerns of holding budget workshops, as 3 or more Board members meeting constitutes an open meeting. He said he does not believe the Board is trying to keep the public out, but that better discussion might take place if 1 or 2 Board members at a time meet with the Treasurer. He said he is in the office daily, so it is easier for him. Mayor Wexler said in the past couple of years, Department Heads submitted their budget requests to the Manager and Board, but were not fully informed as to whether their requests made it in or not. He stressed the importance of communicating with Department Heads as to whether their requests were accepted or rejected. Then, when they go to spend the funds, they know they are there. He said this is common courtesy.

Trustee Hunsinger asked Treasurer Tojek if there are any holes still to be filled in from the Department Heads. Treasurer Tojek said just some non-union payroll information. Department Heads gave their recommendations. Now it is up to the Village Board.

Mayor Wexler said the Treasurer can punch in any percentages, but needs an idea from the Board as to where they are coming from. The tentative budget must be filed March 20th.

Trustee Wagenhauser said he has heard a number of times that determining non-union wage increases is a priority. He said there is a lot more to the budget than this. He feels that if there is money left over at the end of the budget process, then consideration can be given to raises. Some places aren't giving raises. Some are making cuts or laying off. He said he had asked for a 2% cut from Department Heads – including salaries. He said he doesn't know that he saw that and would have expected it after the 2nd submittal. He said the Board does not yet have revenue projections or fund balance information. Although non-union pay is a small piece, it seems to be a loud piece. It is yet to be determined as to whether non-union will even get pay increases. He said he's sure the Board would like to, but the decision should come at the end of the budget process, not the beginning.

Mayor Wexler said the Board needs to be aware that non-union employee morale is affected when raises and better benefits are only offered to union employees. They may feel the only way to get equal consideration is to unionize. There may not be any crumbs left by the end of the process. The non-union group is a large group, not just the few folks at Village Hall, but also, Management and clerical staff in other departments and dispatchers and ambulance workers. He would think the "we'll see what we have left over" philosophy wouldn't set well. Both union and non-union employees make this Village run.

Trustee Wagenhauser reminded Mayor Wexler that he negotiated the union contracts and that just because union employees get certain increases or benefits, does not mean non-union employees have to get the same.

Trustee Castañeda said the budget process should include Board members speaking with each other and with the Department Heads. The Board has an obligation to conduct the business of the people in an open forum. However, some Trustees got rid of Village Board workshops and budget workshops. Not having discussions in public is a disservice to the

taxpayers.

Trustee Hunsinger said he will soon meet with the Treasurer separately and will then be more prepared to move forward. He does not wish to go into a dark room by himself.

Treasurer Tojek said she stands by her previous remarks that the budget process should be a collaborative effort – effective, efficient and straight forward. She would be happy to meet with each Board member separately and looks forward to receiving input. However, the final

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decisions on the budget are that of the Village Board. It is not up to 1 or 2 members to tell her what to include or not include in the budget. This is the Board's budget. She has met with each Department Heads a number of times and thanks them for their help and support. She does not wish to absolve herself of any responsibilities as Treasurer. However, it is not her authority to cut Department Heads budgets. Maybe the Village Manager had such authority, but not the Village Officer Treasurer. She reminded the Board of the distinction of the Village Manager as Budget per the local law adopted by the Village Board in 2005.

Trustee Hunsinger said he feels on par as liaison to the Department of Public Works and the Police Department, and expressed concern with Treasurer Tojek implying otherwise. Treasurer Tojek said it was her understanding that 2 Trustees were elected last summer and that this is their first time through the Village's budget process. Trustee Hunsinger said he hopes to meet with her in the next 2 weeks and become comfortable with what's been put in front of them. Maybe that will translate at an open meeting of the Village Board.

Mayor Wexler commented that Village Board liaisons to Departments/Boards/Committees do not make decisions. The entire Village Board does. He said he is fully aware that the number 3 is greater than the number 2, but that it would be nice if the entire Board could sit down and talk with the Treasurer and Department Heads. All don't have to agree, but being on the same page would be nice.

Treasurer Tojek apologized to Trustee Hunsinger if any of her remarks were inappropriate. She said her recommendations were intended as general comment and not personally directed. Trustee Hunsinger said he just wanted all to know that as liaison he has not given direction, but has an open dialogue with DPW Superintendent Donahue and Police Chief Varrenti – a productive and informative working relationship.

Treasurer Tojek said the next best thing to the Board meeting as a whole in budget workshops would be to meet separately – with liaisons being informed.

- F. CLERK - Leslie A. Morelli
- 1. Adoption of annual holiday schedule (6/1/09 – 5/31/10) –

→ Trustee Castañeda moved, unanimously carried 5/0 adopting the 6/1/09 – 5/31/10 holiday schedule as follows.

**VILLAGE OF BROCKPORT
HOLIDAY SCHEDULE
June 1, 2009 – May 31, 2010**

Adopted by Village Board: February 23, 2009

HOLIDAY

OBSERVED ON

Independence Day:	Friday, July 3 (<i>Saturday, 7/4 for 24/7 operations</i>)
Labor Day:	Monday, September 7
Columbus Day:	Monday, October 12 (<i>non-Union only</i>)
Veterans Day:	Wednesday, November 11
Thanksgiving Day:	Thursday, November 26
Day after Thanksgiving:	Friday, November 27
Christmas Day:	Friday, December 25
New Year's Day:	Friday, January 1
Martin Luther King Day:	Monday, January 18
Presidents Day:	Monday, February 15 (<i>non-Union only</i>)
Good Friday:	Friday, April 2
Memorial Day:	Monday, May 31

+ 3 FLOATING HOLIDAYS per particular employee groups:

Non-Union: Thursday, July 2 / Thursday, December 24 / Friday, May 28

CSEA (DPW): Monday, July 6 / Friday, September 4 / Friday, May 28

Stetson Club (Police): Friday, July 3 / Thursday, December 24 / Thursday, December 31

G. VILLAGE MANAGER - vacant

H. VILLAGE ATTORNEY – David F. Mayer, Esq.

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VILLAGE BOARD REPORTS:

A. Mayor Morton Wexler

B. Trustee / Vice Mayor Maria C. Castañeda

1. Main Street Rehabilitation – shared that the marketing subcommittee met February 4th. There were questions as to the Village’s upcoming water and sanitary sewer main project. Questions were forwarded to the Village Engineer, Jason Foote who spoke earlier this evening. He has expressed a willingness to attend a future marketing subcommittee meeting. As indicated earlier, Josephine Matela made a power point presentation to that group. Trustee Castañeda encourages the marketing committee to not only work with the Merchants Association, but the Greater Brockport Chamber of Commerce and to establish partnership and programming opportunities and participate in the new events calendaring system that is in development.
2. Village Advisory Committee – met February 10th, had 2 new attendees, some expressed concern with the lack of workshops. Reminded the Mayor that 2 people applied several months ago for the vacancies on the Ethics Board and inquire as to the status.
3. Canal Clean Sweep – shared that she is organizing the Village’s participation in the April 18 - 19 Canal Clean Sweep. Registration is due March 2nd. She encouraged Board and Department Head participation and will be contacting the Step Up Community Project, High School Environmental Club and SUNY participation as well. More information will be forthcoming. Chief Varrenti said he would be willing to help.
4. Riverbats – shared that Stan Lee of the Riverbats is looking to recruit 5 Step Up Community members to help with sports marketing – great real life experience.
5. Museum – met with Village Historian Jackie Morris and Museum Committee member Doug Wolcott re the museum budget and prioritized a list of projects to include heat, 2nd floor window replacement, an old computer that was promised by former Manager Coyle once Village Hall replaces one of theirs, shelving, future consideration of an elevator for handicapped accessibility.

Trustee Castañeda referred to a proposal from Sign Language to rehabilitate the museum sign at a cost of \$900.

→ Trustee Castañeda moved to accept said proposal.

Discussion:

Trustee Wagenhauser commented that the Board just got this today. Clerk Morelli shared that this was an unsolicited proposal. Sign Language is the company that produced all of the Village’s signs some years ago and has on occasion done some maintenance or repair of them. The sales representative passed by the Emily L. Knapp Museum and Library of Local History sign, inspected it, took a photo, called Village Hall and followed up with a quote to rehabilitate the sign. He indicated that rehabbing the sign would cost about 25% of replacing it. Clerk Morelli said she did not solicit the quote, received it February 17th, and just copied the Board on it today for possible future consideration. She put a copy in Historian Morris’s mailbox, but she has not yet seen it. Trustee Wagenhauser suggested tabling the matter and if necessary obtaining other estimates. Trustee Hunsinger referred to the \$125 take down fee and wondered if DPW could do that. DPW Superintendent Donahue said they could.

Trustee Castañeda said as liaisons the Board meets with the Department Head or Board/Committee Chair. She said she realizes the Board just received this today, but hopes they agree on the importance of upkeeping the sign. She said the museum/library aspect of this building is what allowed Village Hall to relocate here.

→ Trustee Castañeda withdrew her motion and moved to table acceptance of said proposal, Mayor Wexler, Trustee Wagenhauser, Trustee Legg in favor, Trustee Hunsinger abstained. Carried 4/1 to table.

6. Monroe County Association of Villages – attended the February 17th Mayor’s meeting in Mayor Wexler’s place. Brockport is scheduled to host the 2010 annual Association banquet. Items of discussion included the potential lawsuit with National Grid regarding utility gross receipts tax refunds and a presentation regarding Pittsford’s Main Street.
7. Lakeside Health System Candlelight Vigil – was unable to attend due to the Mayor’s Association meeting. Thanked all involved in the aftermath of the tragedy.

Mayor Wexler announced that the Brockport Free Methodist Church on Fourth Section Road would be hosting a Community Service of Hope & Remembrance on Friday, February 27th at 7pm sponsored by the Brockport Community of Churches.

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8. 6th Annual Canalway Trail Celebration – coordinated the Village’s participation for the first time last year and will do so again this year – June 6th. Hopes to garner some merchant involvement.
9. Restore New York’s Communities Initiative – is unable to attend the February 25th workshop being held from 9:30am – 11:30am in Rochester for the program making \$150 million available in grants to spur economic development and neighborhood growth, but encouraged a Village Board member to attend.
10. Part Time Cleaner Vacancy – referred to e-mail from Chief Varrenti as to the status of filling this vacancy. Chief Varrenti commented that it has been 3 weeks since the Village Board accepted the former person’s resignation (one week since she left) and that department staff should not have to do janitorial services. He said it is not that they are unwilling, and he has done his share of custodial and maintenance work at the Police Department over the years. However, their job is to protect the public, not to clean and repair Village buildings.

At the February 2nd meeting, the Board had authorized the Mayor to offer the additional hours to the Fire Department cleaner. He was not interested. Trustee Castañeda said the next step is to advertise the vacancy. She thanked staff for pitching in the meantime. Trustee Wagenhauser suggested the Mayor contact a cleaning service to cover until the vacancy is advertised and filled. P. Kutz from the audience said Lift Bridge Book Shop uses the services of LAI and they would likely not cost as much as a Merry Maids or such.

Trustee Castañeda thanked Clerk Morelli for outlining some options. Mayor Wexler said he would contact LAI tomorrow to inquire as to interim coverage.

→ Trustee Castañeda moved, unanimously carried 5/0 to authorize Clerk Morelli to advertise to replace the cleaner vacancy to clean Village Hall and Police Department year round and the Welcome Center May 1st – October 15th – a maximum 20 hours per week at \$10 per hour without benefits.

C. Trustee David J. Wagenhauser

1. Tragic incident at Lakeside Memorial Hospital – sends his condolences to those affected. Thanked Chief Varrenti for keeping him in the loop and Sgt. Cuzzupoli and the Police Department for their exemplary work. He said he is sure Chief Varrenti was frustrated with not being in town, as he was out of state on vacation, but his good leadership has proven that others in his department can step up, do the job, deal with the public and the media, etc. He commended Chief Varrenti on his management style.
2. Ambulance Budget – as liaison, he will be meeting with EMS Chief Vandervort to develop a budget.
3. Alcohol and Employees – as referenced in recent meetings, he forwarded a proposed policy statement to Union(s) leadership, Labor Attorney, and Trustee Legg regarding alcohol and employees. He said you’d think it would go without saying, but it needs to be spelled out so that employees understand the expectation.

→ Trustee Wagenhauser moved, unanimously carried 5/0 to adopt the following statement as policy:

“No Village of Brockport employee may operate a village-owned motor vehicle while possessing or consuming alcohol, including alcohol found in any medication, beverage, mixture or preparation. Nor shall any Village of Brockport employee whose job functions include the operation of village-owned motor vehicles report for, remain on, or return to duty within four hours of consuming alcohol.”

Clerk Morelli said she would insert this in the drug/alcohol section of the employee handbook the next time it is updated. In the meantime she will attach a letter to employees with their next paycheck and post it on the employee section of the Village website.

Fire Chief Smith commented that the Fire/Ambulance has its own policy that is even more stringent. Police Chief Varrenti said the Police Department does as well. DPW employees are also bound to the policy re their CDL licenses.

4. Non-Union Health Reimbursement Account (HRA) Amounts – referred to the December 6, 2007 Village Board meeting minutes – a special meeting that was held for the purpose of reviewing and adopting his proposed health insurance and HRA options that were then put in place January 2008. A discrepancy was noted that all non-union employees are not receiving the same HRA amount. He said he contacted the Village's HRA Administrator and Labor

Attorney about this inequity.

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Mayor Wexler said that was before HRA's were offered to the Police Union. He said he has had non-union employees question why police union employees receive so much more in their HRA.

Trustee Wagenhauser said while that is a legitimate concern, he did not negotiate the new police union contract and he is simply trying to fulfill the intent of the December 2007 resolution and be fair within the non-union employee group. He commented that non-union employees should be compared with each other and with non-union employees in surrounding municipalities rather than with union employees. The Village's HRA amount for non-union employees is more generous the HRA's and FSA's of our neighboring municipalities. He said while he's sure the Board would like to give all its employees the same benefits, it is simply not possible.

Mayor Wexler said it would be most fair to compare Village of Brockport workers with Village of Brockport workers – regardless of whether they are union or non-union.

Village Clerk Morelli is to contact the HRA Administrator and make the appropriate changes in HRA amounts so that the 7 non-union employees who have an HRA are afforded the same amounts – only difference being whether it is single, two-person, or family.

D. Trustee Scott W. Hunsinger

1. Village Advisory Committee – referred to Trustee Castañeda's mention of 2 new attendees at the recent meeting and wondered how many were there altogether. Trustee Castañeda said 5 besides herself.
2. Lakeside Health System Candlelight Vigil held February 19th – attended – was an incredible testament. Commended Sgt. Cuzzupoli, the Police Department and all involved in the aftermath of the tragedy. Thanked Chief Varrenti for keeping him in the loop.
3. 200 State Street & 100 Fair Street – has had an open dialogue with Code Enforcement Officer Zarnstorff on these properties.
4. Rochester Police Officer Anthony DiPonzio – encouraged participation in a benefit for Rochester Police Officer Anthony DiPonzio on Sunday, March 1st at the Stonyard Bar & Grill - \$10 per plate spaghetti dinner from 1-4pm and 5-8pm. Takeouts will be available.
5. March 2nd Village Board meeting – will not be in attendance as his team has a championship meet.

E. Trustee Hal S. Legg

1. Lakeside Health System Candlelight Vigil held February 19th – attended – extended his sympathies and commented that this is a close community that cares about its neighbors.
2. Main Street Rehabilitation – sanitary sewer & water main replacement – thanked Jason Foote of Chatfield Engineers for his earlier update. Shared that he filed on the Village's behalf requests for appropriations from Senator Schumer and Congressman Lee. What are the odds for funding? He said former Manager Coyle could not recall the Village having ever received federal funding in the past. However, they now have a bold awareness of our need. The federal stimulus monies could be a potential source of funding. Ours is a "shovel-ready" project. Assemblyman Reilich is a strong supporter of the Village, and Kelly Smith recently attended one of his meetings and the Main Street project was mentioned.
3. RGE Work – Perry & Smith Streets – shared that RG&E will be doing some underground gas line work on Perry and Smith Streets March 2nd – March 20th that will be slightly disruptive.

This is not part of the Smith Street Bridge project. It is simply some utility work.

4. Budget – commented that collaboration can take many forms and that there is diversity of opinion on how to conduct the budget process. He said that Treasurer Tojek has a passion and commitment and that she will file the tentative budget with the Board and Clerk on time (by March 20th). He said to some extent he shares Treasurer Tojek's frustration with the process. The Village will bring about a budget that is responsible to its taxpayers and will do its best to accomplish this without the acrimony that has occurred in some past years.
5. Farmers Market – referenced the amended rules and regulations adopted by the Board last fall and that questions remained on one matter. He is in the process of making revisions for the Board's consideration and will have them to the Board by week's end for consideration at the next meeting.

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6. Tree Board – shared that Tree Board Chair Margay Blackman has been invited to give a presentation at a conference in Canandaigua in March. He said it is always encouraging when one of our own is asked to represent the Village as an expert.

PUBLIC COMMENT:

1. Josephine Matela of 76 Adams Street and Merchants Association – is also a member of the Tree Board and wondered if Allied's proposed co-gen project involves piping over the canal east of Park Avenue that would go through the turnaround (NYSDOT's proposed modern roundabout?). Trustee Wagenhauser said the Village has been working on this with them for over a year and it would not go by the turn around. He said it is an exciting project, but he can't go into it any further yet. J. Matela asked if an MOU (memorandum of understanding) had yet been signed by the Village. Trustee Wagenhauser said no.
2. Pat Kutz of Lift Bridge Book Shop – expressed concern of the Main Street rehabilitation project and asked if the bid would be specific as to what will be dug up and for how long. She said the merchants have yet to receive any specifics on how the project will proceed – one side of the street, the middle, in sections, for how long, etc. She wondered if information and plans would be made available for merchants to look at. She stressed that these are tough economic times and any disruptions will not be good for business. There will be no raises at Lift Bridge Book Shop.

Trustee Wagenhauser referenced the public information meeting given by NYSDOT recently. P. Kutz said she is referring to the Village's piece of the project that the Village Engineer discussed earlier in the meeting. J. Foote responded in general terms that they will do all they can to accommodate the businesses within reason. However, the Village needs to replace the lines before NYSDOT commences its project. If there are only a few events throughout the construction season, they will do their best to work around those. However, any such accommodations only drive the cost up. He said he would be glad to meet with the Merchants Association or the Marketing Committee, can put out a newsletter and place it on the Village's website to keep everyone informed.

Trustee Castaneda said J. Foote has answered some of the same questions posed by Archie Kutz in a recent e-mail.

Mayor Wexler said every effort would be made to get the project done in a timely fashion and to accommodate special needs. Incentives can be worked into the contract to encourage getting the work done fast and minimize disruption. Someone had suggested construction be contracted at night. However, the cost would increase tremendously and residents would be sleeping. He is certain there will be some moaning and groaning that goes with the project. He thanked the Village Engineer for his willingness to meet with merchant groups and keep communication open.

Trustee Wagenhauser said he couldn't overstate the importance of helping the merchants – even by providing funds towards a marketing campaign encouraging people to shop locally. A vibrant downtown keeps people here. Main Street makes Brockport what it is. This is important for everyone who takes a chance as a small business owner.

Mayor Wexler agreed and said the Board understands that this is their livelihood and that a vibrant downtown helps the community as a whole. He said they are not out to do anything to hurt the merchants. P. Kutz said that would never have been her assumption.

3. Kathy Kristansen of 270 & 266 Main Street – referred to her e-mail of February 20th outlining specific concerns and suggestions regarding the Main Street rehabilitation project and

requesting to be kept in the loop since her property at 266 Main Street stands to lose most of the north side of the yard if NYSDOT goes through with its plan to install a turning lane on Adams Street south onto Main Street. She said she wants to be involved and hopes to hear back from the Chair of the Main Street Rehabilitation Committee.

4. Mary Jo Nayman of 5 Carolin Drive – comes to most Village Board meetings and has heard the new Treasurer ask the Board to meet on the budget in workshop setting with Department Heads. However, 3 Trustees did away with workshops. She asked when the Board as a whole gets together to discuss spending taxpayer monies.

Trustee Legg said at meetings such as this very Village Board meeting in which each Board member discussed the budget.

MJ Nayman said she wonders if D. Wagenhauser is a Trustee or if he thinks he is the Treasurer. She said it does not seem like there is a full Board commitment.

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Mayor Wexler said to date there has not been a meeting of the Village Board specifically on the budget with Department Heads.

MJ Nayman said she heard Trustee Hunsinger say he needs two weeks to review budget materials before he'd be willing to meet with the Board on it.

Trustee Hunsinger said he'd be happy to speak with her at any time and commented that he has a problem with her not addressing him face to face.

MJ Nayman said that's what she's doing right now.

AUDIT:

- ➔ Trustee Legg moved, unanimously carried 5/0 that the bills be allowed and paid upon audit.

	<u>Date</u>	<u>Check #</u>	<u>Amount</u>
<u>Village</u>	2/13/09	178421-178424	\$12,131.49
	2/18/09	178425-178426	\$84,635.62
	2/24/09	178454-178501	\$26,888.90
<u>Fire</u>	2/24/09	178427-178453	\$19,574.13
<u>Third Party Billing</u>	2/18/09	001460-001461	\$5,064.28
	2/24/09	001462-001481	\$13,620.96
<u>Capital Projects</u>	2/24/09	002300-002301	\$28,160.08
<u>Water</u>	2/18/09	002193-002194	\$40,137.57
	2/24/09	002195-002209	\$6,747.05

ADJOURNMENT:

- ➔ Trustee Legg moved, unanimously carried 5/0 that the meeting be adjourned at 9:45pm.

Leslie Ann Morelli, Village Clerk