

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, October 21, 2013 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee Carol L. Hannan, Trustee John D. La Pierre, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks, Building/Zoning Codes Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Attorney Amanda Insalaco, Esq

EXCUSED: DPW Superintendent Harry G. Donahue

ALSO PRESENT: Kathy Goetz, Mary Marone, Linda Sanford, Sri Ram Bakshi, Brian Winant, Pam Ketchum, Joan Hamlin, Mike Willis, Mary Jo Nayman, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

Mayor Blackman expressed condolences to the family of retired Assistant Police Chief Paul Hoy who passed away this past weekend.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

Brockport Historical Moment: Trustee/Deputy Mayor Andrews shared the following from a publication dated April 6, 1911:

"President Gordon asked Board to prepare ballots for night officer. Number of votes cast six: of which John Fagan, Jr. received 2 and Giles R. Hoyt, four. Giles R. Hoyt was declared elected as night officer. Pres. Gordon asked Board to prepare ballots for day officers: Number of votes cast six: of which S. Merriam received one, John Thayer, two and Michael Murphy, three. No choice. Second ballot showed six votes: of which John Thayer received two and Michael Murphy, four. Michael Murphy declared elected as day officer. Pres. Gordon asked Board to prepare ballots for Janitor. Number of votes cast six: of which H.P. Crandall received two, S. Merriam, two, and James N. Elliott, two. No choice. Second ballot showed six votes: of which H.P. Crandall received two, S. Merriman two, James N. Elliott, two. No choice. Third ballot showed six votes: of which H.P. Crandall received two; S. Merriam, two, and James N. Elliott, two. No choice. Moved and carried that the appointment of Janitor be put over one week. Pres. Gordon asked Board to prepare ballots for member of Board of Health. Number of votes cast six: of which John E. Corbett received two, and W.S. Arnold, four. W.S. Arnold was declared elected member of Board of Health. Moved and carried that the Clerk cast one ballot for John Fagan, Jr. for Special Policeman. Moved and carried that the Clerk cast one ballot for Fred J. Miller, for Special Policeman. Moved and carried that Giles R. Hoyt, Michael Murphy, John Fagan, Jr., Fred J. Miller, William J. Glynn and James Ryan be required to give a bond to the sum of \$600 to the Village with two sureties and be required to turn over to the Village all fees received from arrests made by them, in criminal matters. Moved and carried that the salaries of the different officers be the same as last year."

PUBLIC HEARING: None

PUBLIC COMMENT:

- Kathy Goetz of Park Avenue – read the following prepared statement:

My husband and I have lived in the Village over 30 years, raised our children here and it was a wonderful place to do so. As we did, we became involved in the community especially in historic preservation since we have an incredible example of a beautifully intact Main Street and many neighborhoods in which fine old homes stand.

However, over the years we have noted that there are some people who have not given the attention to maintenance that others have and that there are certain steps which indicate even to the uninitiated that change detrimental to both the house and the neighborhood is occurring.

One that is quite common is the encroachment of the driveway and we have such a condition happening right now at the corner of State and Park at which the front/side lawn has been dug out and is now being "graveled in", typically, it will be left for a while so that people become immune to the insidious change and no longer take note of it. Then the next step will be to enlarge it a little more and then before you know it, the yard is gone and it is a parking lot. This has occurred time and again in this village and it has to stop.

It can be prevented by awareness and code enforcement to preserve the integrity of the neighborhood.

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We feel that it is very important that this begin to happen in Brockport so that the historic aspects and beauty of the village can be maintained so it remains a lovely place to live and a desirable village to visit. Thank you.

- Pam Ketchum of Park Avenue – read the following prepared statement into the record.

Pro-Brockport Elves have been busy since the last village board meeting:

- 10 new fences for the downtown garden squares were installed, bringing the total to 18. Ultimately, we hope there will be a total of 26.
- I personally have enjoyed spending almost 30 hours moving dirt and wood chips. I had help from a number of people including Margay, my friend Robert, and a young woman doing community service.
- We planted 1,000 daffodil bulbs in the 18 squares and today we planted allium bulbs and perennials in each of the squares.
- We have trimmed bushes and with the help of Brockport Unitarian Universalist Fellowship, we will be cleaning up Sagawa Park for the winter in future weeks.
- Pro-Brockport had a well-attended fundraiser, “Not Your Average Spaghetti Dinner” which brought in a fine profit that we will be sharing with the Brockport Food Shelf, Mom’s Club holiday toy drive and Camp Abilities.

(This part written several days ago).

I am sorry to be the bearer of bad news but someone has to bring to light the elephant in the kitchen. The property at 52 State Street has had 2 open houses and will have an auction tomorrow at 11am. It appears that it is being used illegally at this time. The C of O that was issued in June 2013 allows for two 800 square foot 2 bedroom apartments. Presently there is a 3 bedroom apartment being rented to 3 college students using the entire second floor which seems to be more than 800 square feet. I fear that this mis-representation of what is “allowable” will cause someone to buy the property thinking that what they see is ok and correct and they can carry on the tradition.

This practice has happened many times over the years and we have all had to suffer the consequences. I’m not sure what can be done but I wonder if someone should contact the real estate company and/or make an announcement at the auction to correctly inform the buying public about what is the allowable use. I have pointed this out to the listing agent and to the people that I have taken through the property. But most real estate agents have the “buyer beware” mentality and don’t say much.

Also, what should be done now that we all know that the property is not in compliance with its’ C of O? And, the bigger picture, how do we know that this mis-use isn’t happening in half of the rentals in Brockport? Perhaps that is why so many driveways are being inched out and driveways are turning into parking lots. Buildings / houses are being divided and divided again to max out every bit of rental income. This situation gives credibility to the need for annual inspections. Otherwise, it appears that we don’t have a code that can and is being enforced.

- Mary Jo Nayman of Carolin Drive – expressed concern that the Village Board meetings have not been aired on television since the new administration July 1st. She said it is difficult for some people, like her, to get to the meetings. She said she has heard Village Board members say that people can watch the meetings off the Pro Brockport website. However, some people do not have computers or do not care to watch the videos from a computer. She said not showing the meetings on television as has been done for many years is very closed government.

Mayor Blackman said she totally agrees with the concern. She shared that there have been some problems with the new equipment, a steep learning curve by the new volunteer, and complying with the format needed by Time Warner Cable. It is the intent of this administration to continue to air the Village Board meetings on television and to further work towards having them available from the Village’s website for those who wish to access it by that means.

M. Nayman commented that former volunteers were able to get it done – even while being bashed by some Village Board members. She said there is a lot going on in local government such as hiring of additional police officers and establishing a Village Court. These are important for people to see.

OATH OF OFFICE:

- Erica L. Linden as Deputy Village Clerk-Treasurer – Clerk Morelli shared that Erica would not be attending this evening, as she had an opportunity to meet each Village Board members, the

Department Heads with the exception of DPW Spt. who is away, and most clerical staff. She thanked everyone for stopping in to welcome her. She will be sworn in at the office.

CERTIFICATES & PROCLAMATIONS: None

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GUESTS:

- Ronan John-Baptiste of Just Energy – 12 month peddling application – No show again.

Mayor Blackman pointed out that Just Energy has a mixed record and settlements with the State of New York, the State of Illinois, and the province of Ontario. News in Utica was as to deceitful practices in 2011. They have a current D- rating with the Better Business Bureau. She suggested people do their homework on any such company that contacts them – getting full information on rates and termination fees. Per feedback from the Village Attorney, the Village cannot necessarily deny a permit if the applicant adheres to all the application and code requirements. Clerk Morelli will reach out to the applicant as to status.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee La Pierre seconded, carried 5/0 that the minutes of the 10/7/13 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee La Pierre moved, Trustee Hannan seconded, carried 5/0 that the bills be paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	10/15/13	\$115.16
	10/18/13	\$25,850.45
FUND (F): <u>Water</u>	10/15/13	\$128.34
	10/18/13	\$41,359.00
FUND (G): <u>Sewer</u>	10/15/13	\$136.50
	10/18/13	\$2,015.66
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$380 & \$69,225.11 grand total

CLERK REPORT: Clerk – Leslie Ann Morelli

○ Update on 2013 Village tax collection – Clerk Morelli reported that the second delinquent notices went out in early October. Tax collection is at 95%. Collection ends 10/31. At the next meeting she will have the tax surrender prepared for Village Board approval and signatures.

DEPARTMENT REPORTS:

- Treasurer – Daniel P. Hendricks
 - Financial reports for period ending 9/30/13 – Treasurer Hendricks referred to the reports included in the packet. He has no major concerns.

Trustee Andrews referred to Welcome Center fees falling short of the estimated revenues. This is due to the NYS Canal Corp having cut canal hours as well as high water on the Mohawk early in the season. All canal communities have felt the effect and have made their voices heard.

Treasurer Hendricks referred to Farmers Market fees coming in higher than the estimated revenues.

- Budget Transfers & Budget Amendments – Treasurer Hendricks referred to the Items included in the packet.

→ Trustee Hannan moved, Trustee Ciciotti seconded, carried 5/0 to authorize the following budget amendments:

Account	Description	Amount
A1325.4090	Fundamental Business Services	\$11,415.00 (1)
A6410.4200	Bench	\$1,500.00 (2)
A7450.4000	Museum	\$50.00 (3)

A7510.4000	Loft Apartment grant	\$1,100.00 (4)
A7550.4000	Mural	\$5,300.00 (5)
A7550.4000	Software License – Tree Inventory	\$750.00 (6)

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Purpose:

- (1) Increase General Fund budget for expenditures related to parking ticket collections
- (2) Purchase bench – funds donated by Anne Smith
- (3) Museum Supplies – from Shafer Trust
- (4) Loft Apartments – grant funds
- (5) Mural – grant funds
- (6) Purchase software license – tree funds

→ Trustee Hannan moved, Trustee Ciciotti seconded, to authorize the following budget transfers:

Account #	From	Account #	To	Amount	Explanation of Transfer
A1990.4000	Contingency	A3120.4000	Police - contractual	\$2,015.00	(1)
A1990.4000	Contingency	A8140.4090	Storm Sewers	\$1,100.00	(2)

- (1) Transfer to pay for costs associated with tuition reimbursement per Stetson Club contract
- (2) Dues for Monroe County Storm water Association exceeded available budget

- RFP responses re copiers received by Noon, 10/21 deadline – Treasurer Hendricks reported that 3 responses were received in answer to the RFP – from Usherwood, Konica Minolta, BXI. He distributed a spreadsheet that compared the proposals. The best pricing came from BXI and is significantly less expensive than the lease the Village has had with Usherwood the last few years. He and Clerk Morelli recommend going with BXI for the Xerox machines.

→ Trustee Hannan moved, Trustee La Pierre seconded, carried 5/0 to approve and authorize the Mayor to execute a 5-year lease for a Xerox copier for Village Hall and Police Department through BXI.

- PILOT – Park Place Apartments – Mayor Blackman asked Treasurer Hendricks the status of PILOT negotiations. Treasurer Hendricks said the Town Assessor and Belmont Management were in conversation. He said the Town Assessor had thought the property would go back on the tax rolls, but Belmont Management wants to continue a PILOT arrangement. He will follow up on the status.

- Building / Zoning / Code Enforcement – Codes Officer Scott C. Zarnstorff
 - Village Code Chapter 34 – Parking – Codes Officer Zarnstorff said Village Code Chapter 34 is finally ready to go to the Village Board November 4th to call for a public hearing on proposed amendments. It has gone through the Code Review Committee, Village Attorney and Police Chief.

- Activity – Codes Officer Zarnstorff said it has been a busy couple of months as to codes issues and some active construction. Two new homes are being built in Sunflower Landing subdivision and four homes throughout the Village are having additions constructed. He said he is in hopes the Village Board will soon approve re-advertising for a Building Inspector Part Time to assist him.

- Police – Police Chief Daniel P. Varrenti
 - Tardy – Chief Varrenti apologized for being a little late to the meeting. He teaches at the College and had to take care of something.

- Village Code Chapter 34 – Parking – Chief Varrenti said his feedback to the proposed amendments is to not allow parking on the North side of Clinton Street from Merchant Street west to the end. Currently there is no parking allowed on Clinton Street just from Utica Street west to the end. He indicated having had numerous complaints in a short period of time in this area pertaining to a law enforcement matter he could expound on privately with the Village Board if needed. Further, 60 Clinton Street is the subject of possible development and grant opportunities towards the Clinton Street Revitalization Plan.

- Calls for Service – Chief Varrenti shared the execution of a search warrant with GRANET re 625 West Avenue in a case involving USPS and ICC and the delivery of marijuana from Canada. Drugs, cash, weapon were seized. Felony charges are pending.

▪ Weekly Media Release - Chief Varrenti shared that BPD issues a weekly media release. However, media pick and choose what they wish to publish. They are included in his quarterly reports. He will also read them from time to time at a Village Board meeting.

Weekly Media Release
October 6th, 2013 through October 13th, 2013

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October 3rd, 2013: Addition from an earlier report
Criminal Mischief – A Chappell Street resident reports damage to their flag pole

October 6th, 2013
Drug Arrest – Police arrested Ruben S. Smith, 25 years old, of Rochester, NY on charges of Seventh Degree Criminal Possession of a Controlled Substance and Fifth Degree of Criminal Possession of Marijuana, both Misdemeanors. Smith is due to appear in Sweden Town Court.

October 7th, 2013:
Trailer & Stone Larceny – A Holley resident reports the theft of their black landscape trailer loaded with 1,000 pounds of stone while on West Avenue.

October 8th, 2013:
Felony DWI Arrest – Police arrested Dustin L. Feor, 30 years old, of Holley, NY on charges of Felony DWI, Third Degree Aggravated Unlicensed Operation, Operating Without Interlock Device (both Misdemeanors), as well as other traffic-related offenses. Feor was remanded to the Monroe County Jail.

Burglary, Larceny & Criminal Mischief – A State Street business reports suspects entered the premise and stole various items from the property along with damaging door panels, costing about \$2,300 between the damage and theft.

October 10th, 2013:
Criminal Mischief – A Park Avenue resident reports the damage to their vehicle’s front windshield while it was parked in the driveway.

October 11th, 2013
DWI Arrest – Police arrested Amanda L. Golisano, 32 years old, of Holley, NY on charges of Driving While Intoxicated, a Misdemeanor, as well as other traffic-related offenses. Golisano is due to appear in Sweden Town Court.

October 12th, 2013
Fight / Resisting Arrest – Police arrested Darryl D. DeFazio Sr., 50 years old, of Rochester, NY on charges of Resisting Arrest, Second Degree Obstructing Governmental Administration, Criminal Obstruction of Breathing (all Misdemeanors), as well as Disorderly Conduct and Second Degree Harassment following a fight on Main Street. DeFazio was remanded to the Monroe County Jail.

October 13th, 2013:
Traffic Arrest – Police arrested Nicole F. Miller, 33 years old, of Brockport, NY on charges of Third Degree Aggravated Unlicensed Operation, a Misdemeanor, as well as other traffic-related offenses. Miller is due to appear in Sweden Town Court.

The next Household Pharmaceutical Disposal Drop-Off will be held on October 26th, 2013
Brockport Police Department
One Clinton Street
Brockport, NY 14420
10:00AM to 02:00PM

The purpose of this event is to collect pharmaceutical waste(s) ONLY. This may include controlled substances, out dated, unwanted, over the counter medications or any pharmaceutical waste that is no longer needed, wanted or has passed its expiration date. This collection event is a residential collection ONLY. Pharmacies, veterinarians or any other pharmaceutical business wastes will not be accepted.

No appointment necessary.

Privacy issue: The medications and containers will be incinerated under the supervision of Law Enforcement.

NO household hazardous waste accepted.

The Brockport Police responded to 333 calls for service from October 7th, 2013 through October 13th, 2013 with 13,749 calls to date.

- BCSD - Chief Varrenti referred to having been in the October/November 2013 Brockport Central School District Focus Newsletter and read the article.

New safety and security initiatives

To help reinforce safety in the District, the Brockport Police Department installed a speed sentry near the Oliver Middle School. The electronic sign serves as a reminder of the 15 MPH campus speed limit.

Adhering to the speed limit will help keep our students and pedestrians safe (while avoiding a potential **MINUTES OF VILLAGE BOARD MEETING HELD October 21, 2013 continued.....page 6**

ticket.)

In the spring, visitors will see two speed reduction tables, similar to speed bumps, which will be installed

near the main crosswalk by the Hill School entrance. One speed reduction table was purchased through the Walk! Bike! Brockport ! Action Group through a grant from BISCO to make walking and biking on campus safer. Please remember to yield to pedestrians. The Brockport Police Department is enforcing the campus speed limit and helping to increase our security presence.

In a collaborative effort to promote police visibility and safety initiatives, Brockport officers occasionally use a satellite office at the Oliver Middle School to complete reports and conduct general business. They have made OMS part of their directed patrol and are interacting with students and educators.

This new initiative aligns with Brockport's Health and Safety core belief and is increasing our campus security in a cost efficiency manner. Since the middle school is the only school within the village boundary, officers will not be visiting other schools as part of the patrols.

Having a police presence on campus adds to security measures already in place, including buzzer entry systems, 24-7 District-wide security, hall monitors and greeters.

- Public Works – Superintendent Harry G. Donahue (excused – at NYCOM public works school)

- **PERSONNEL ITEMS:**

- Accept resignation of Josephine Matela as Tree Board member & classify as Ex-Officio (founding) –

→ Trustee Hannan moved, Trustee La Pierre seconded, carried 5/0 to accept the resignation of Josephine Matela as a member of the Tree Board with the understanding that her schedule has not allowed her to attend the monthly meetings for some time and to grant her ex-officio status as a founding member of the Tree Board. She will be welcome to attend Tree Board meetings when she is able, but will not have voting power as a regular member.

- Appointment to Welcome Center Management Committee -

→ Trustee Andrews moved, Trustee Hannan seconded, carried 5/0 to appoint Welcome Center Greeter Walter Boroweic as a member of the Welcome Center Management Committee.

He joins Bill Andrews, Chris Marks, Josephine Matela, Gary Skoog and Doug Wolcott on the Welcome Center Management Committee.

- **NEW/OLD BUSINESS:**

- Brockport Fire District – extend MOU re snow plowing for 2 years – Mayor Blackman shared that BFD and DPW were happy with the MOU and recommend extending it.

→ Trustee La Pierre moved, Trustee Hannan seconded, carried 5/0 to approve and authorize the Mayor to execute the following MOU.

AGREEMENT

This agreement, effective as of December 1, 2013, or upon execution by both parties, by and between the VILLAGE BOARD TRUSTEES OF THE VILLAGE OF BROCKPORT, Monroe County, New York, (the “Village”) with offices at 49 State Street, Brockport, New York 14420, and the BROCKPORT FIRE DISTRICT, a New York fire district, having an office at 38 Market Street, Brockport New York 14420 in the Village of Brockport, Monroe County, New York (District).

WITNESSETH:

WHEREAS, the District and the Village wish to enter into this municipal cooperative agreement in

the spirit of cooperation, and in an attempt to cut costs and share equipment and facilities, and

WHEREAS, the District owns and/or operates property located in the Village, including at 38 Market Street, Brockport, New York, and

WHEREAS, the Village, as one of its governmental functions provides snow removal and snow plowing to its municipal facilities, and

WHEREAS, inherent in such responsibility the Village maintains the necessary equipment to carry out such functions and the Village has the equipment to plow, salt, and remove excessive accumulations of snow and/or ice, which equipment is available at, during and after snowfalls, and

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WHEREAS , the District in its capacity in providing fire and emergency service to its constituents, which include the village residents, is in need of accessibility to the facilities and buildings that store its fire equipment on a 24 hour, 7 day a week basis, and

WHEREAS, such accessibility is crucial to an adequate response to an emergency anticipated and expected from its constituents, and

WHEREAS , as one of its obligations to the Village, as set forth in the deed from the Village to the District, the District must make some parking spaces in the Market Street parking facility available for public parking, and

WHEREAS, the Village plows village properties located adjacent to and in close proximity to the property of the District;

NOW, THEREFORE, in consideration of the terms and conditions contained herein, and in accordance with the New York State General Municipal Law, Article 5-G, the parties herein do covenant and agree as follows:

SNOWPLOWING

1. The Village will remove snow and/or ice at the District properties in the Village of Brockport located at 38 Market Street, Brockport, New York, 191 West Avenue, Brockport, New York, and the Capen Hose Company No. 4 Property (subject to the Village's receipt of a lease between the Fire District and the Capen Hose Company No. 4) at 237 South Main Street, Brockport New York, when there is an accumulation of snow on the properties of the District, as necessary to keep the parking lots of the properties open for use by the public and Fire District personnel.
2. The Village will plow and/or de-ice ramps, the parking lot and driveway at said sites during and after snow storms and will push back the heavy accumulation of snow on the site using its own equipment and when necessary remove such snow from the property.
3. The Village will not be responsible for the restoration of pavements, or turf damage because of the Village's work.
4. To the extent as reasonably possible, the Village will render such services at times commensurate with the Village's removal of snow or de-icing on its own facilities.
5. The District will not be required to notify the Village when the District needs the Village's services. The Village will schedule the services, taking into account the District's needs. It is anticipated that when the Village will plow and/or de-ice ramps, the parking lot and driveways of its own facility, that it will do the same on the district properties.
6. The consideration exchanged for this service shall be \$1,000.00 and the Village will provide these services under the authority of §119-o of the General Municipal Law.
7. The District waives all damages against the Village and hereby indemnifies and agrees to hold harmless the Village from all liability and damages, including attorney's fees, that the Village may incur due to the service to be rendered by the Village to the District.

GENERAL PROVISIONS

8. This Agreement shall commence on December 1, 2013, or upon execution by both the District and Village, and shall terminate on the 30th day of November, 2015.
9. Either party may terminate this Agreement, with or without cause, upon written notice to the other party.

10. At least ninety (90) days before the end of the term of the Agreement, this agreement may be renewed for an additional agreed upon term, not to exceed five years, by giving written notice to the other party of its intention to renew this agreement . The terms and conditions of this Agreement shall remain the same unless otherwise amended in writing.
11. The Village and the District agree to comply with all federal, state and local laws, resolutions, ordinances, codes, rules and regulations applicable to the performance of the terms of this agreement.
12. This Agreement contains the entire agreement between the parties and may be modified or assigned only in writing signed by duly authorized representatives of both parties. This Agreement is binding on the parties, their successors, legal representatives and assigns. Any provision of this Agreement prohibited by law will be deemed amended to conform to such law without in any way invalidating or affecting the remaining provisions.
13. If any provision of this Agreement is held invalid by a court of law, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the laws of the State of New York.
14. This Agreement will be deemed to have been made in and will be construed in accordance with the laws of the State of New York.
15. Any notice required to be given to either party will be written and sent to The District or Village addresses shown on page one, by either registered or certified mail.
16. This Agreement may be executed in any number of counterparts, each of which will be deemed an original and will not become effective and binding upon the District or Village until accepted and executed by the authorized signatory as set forth in the respective resolutions of the Brockport Fire District Board of Fire Commissioners and the Village of Brockport Board of Trustees.

IN WITNESS WHEREOF, the parties herein have executed the foregoing Agreement, pursuant to resolutions of the Brockport Fire District Board of Fire Commissioners and the Village of Brockport Board of Trustees.

- Seymour Library – proposed 2014 budget – Mayor Blackman said the Village Board reviewed the Seymour Library Board’s proposed 2014 budget which calls for a 6% increase at their September work session. Since then she and Trustee Andrews met with Sweden Supervisor Connors and Councilperson Carges and she spoke with Clarkson Supervisor Kimball. The recommendation is to hold the line – remain flat – not grant any increase. Mayor Blackman said the 3 municipalities fund the library and the Village handles the payroll, benefits, civil service administration for them. Yet for legal reasons, they have not been privy to some of the various personnel issues and employee turnover.

→ Trustee La Pierre moved, Trustee Andrews seconded to hold the line – remain flat – not grant any increase over 2013 in the 2014 Seymour Library budget.

Discussion: nothing further

Upon roll call vote:

Trustee La Pierre	yes
Trustee Andrews	yes
Trustee Ciciotti	yes
Trustee Hannan	yes
Mayor Blackman	yes

Result: Carried 5/0

- Police Department – proposal to add 3 full time officers – In follow up to the presentation given at the last meeting:

→ Trustee La Pierre moved, Trustee Hannan seconded to add 3 full time officer positions to the Brockport Police Department.

Discussion:

Trustee La Pierre shared that the plan would be to promote the 3 part time police officers to full time. Chief Varrenti would take that through the Civil Service process.

Chief Varrenti concurred and indicated that would take at least a month.

Trustee Hannan said the very first time she made a statement it was about the Brockport Police Department and someone's recommendation to eliminate a shift. She said the Village of Brockport is fortunate to have a stellar administrator in Chief Varrenti.

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Trustee La Pierre said his was not an automatic knee-jerk support of the Brockport Police Department or additional hiring. He has made his recommendation based on facts and figures. It is not wise to continue to run the department on such vast amounts of overtime.

Mayor Blackman said she had asked Trustee La Pierre to study the staffing issue. He did the most thorough analysis a Village Board has had of the cost of the Police Department in regards to staffing. He called attention to the total cost of overtime which is not just the cost of the hours, but the FICA and retirement costs that must be figured in. More importantly, he provided the BPD with a tool to closely track overtime from now on and the request that the Chief's monthly reports include such. She said it was difficult for her as she tends to be more incremental in nature – thinking of increasing staff by one at a time. However, she is convinced of this recommendation.

Trustee Andrews said he defers to colleagues who are experts in the area. He is impressed by the research, analysis and interpretation presented by Trustee La Pierre. He is convinced that it is not desirable that a PD function so heavily on overtime. It is a mistake to expect an officer to put in 16 hour shifts and function as effectively in hour 16. There are liability issues.

Upon roll call vote:

Trustee La Pierre	yes
Trustee Andrews	yes
Trustee Ciciotti	yes
Trustee Hannan	yes
Mayor Blackman	yes

Result: Carried 5/0

Trustee La Pierre asked Chief Varrenti to utilize the tools provided and include information on overtime and use of comp time in his monthly reports so everyone better understands. The money spent on overtime should be greatly reduced.

Chief Varrenti said he will do so. He thanked Trustee La Pierre for accomplishing in his 3 months on the Board what he couldn't in 12 years of various Village Boards. He has learned that he does not rubber stamp an idea and is a consummate professional.

VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman
 - Erie Canalway National Heritage Corridor grant – Mayor Blackman shared that the resolution authorizing a grant application regarding the Emily L. Knapp Museum and Library of Local History has to be modified.

→ Trustee Andrews moved, Trustee Hannan seconded, carried 5/0 that to adopt the following resolution:

RESOLVED, to authorize application for up to \$7,000 from the Erie Canalway Heritage Fund's 2013 Grant Program. Funds will be used to hire a professional website designer, who will create a website and/or document database for the Emily K. Knapp Museum and Library of Local History. The Village will partner with the College at Brockport on this project. The College will supply students from the Museum Studies courses to volunteer their time to assist in the preparation of materials to be included on the website. Their volunteer time and the time of the paid Museum Director will contribute toward the Village's 50% match requirement. Costs are still being developed, but if the maximum grant request of \$7,000 is not enough to completely fund the services of the web designer, the Village will partner with community organizations to raise the rest of the match. The Village will have 12 months to complete the project.

- CGI Promotional Videos – Mayor Blackman shared that CGI reps were here

October 8th & 9th filming the Village and Mayor's introduction:

Welcome to Brockport, New York, the Victorian Village on the Erie Canal. I'm Margay Blackman, Mayor of Brockport. Within our 2.2 square miles you'll find a walkable, bicycle friendly community of tree-lined streets. Our bustling canalside downtown is listed on the National Register of Historic Places. We're proud of our numerous public parks and notable public art. We're home to the College at Brockport, SUNY, recognized as one of the best colleges and best values in the Northeast. With its canal location, in the 19th and early 20th centuries Brockport was a manufacturing and transportation hub. Today, frozen food storage and packaging and electronic recycling are our major industries, and in the warmer months we extend our Brockport hospitality to the many canal boaters and cyclists.

The Village of Brockport has been here since 1829 and our agricultural roots are still here, on the scenic back roads just beyond the Village limits. We're a mere twelve miles from the beaches of Lake Ontario, **MINUTES OF VILLAGE BOARD MEETING HELD October 10, 2013 continued.....page 10**

and a quick half hour's drive from the City of Rochester. Whether you come here to live, or work, or just to visit, you'll find Brockport a great place to be.

- Meet & Greets – Mayor Blackman reported having attended the grand opening celebration of Dr. Maxwell Thaney, met with Joanne Cannon of the Baptist Church, attended the dedication of the churches of Brockport plaque in Sagawa Park, attended the St. Luke's open house in honor of their 175th anniversary. She also met with the Village's Employee Benefits Broker and Workers Comp Broker with Clerk Morelli and Treasurer Hendricks.

- Mural Dedication - Mayor Blackman reported having organized and attended the mural dedication last Saturday. The mural is a stunning addition to the Village's works of public art and at no cost to the taxpayers. It will be seen by 7,000 people a day. The dedication had a terrific turnout – 75 people. Cost effective security measures are being looked into o secure it.

Chief Varrenti reported having obtained an inexpensive camera and signage for DPW to install.

- Trustee/Deputy Mayor William G. Andrews
 - New York Folklore Society – Trustee Andrews shared that Lisa Overholzen of the New York Folklore Society in Schenectady was referred to him by Andy Kittsman of the Erie Canal National Heritage Corridor to partner with in next season's canal opening celebration. No Village funds are necessary. They would be included as part of the Low Bridge High Water events.

→ Trustee Andrews moved, Trustee La Pierre seconded, carried 5/0 that to adopt the following resolution:

RESOLVED, to support the New York Folklore Society's project for a "Day of Music and Dance" with in-kind assistance. We understand that it would be held in Brockport in conjunction with our celebration of the seasonal opening of the Erie Canal.

- Town of Clarkson – Trustee Andrews shared that he attended a Clarkson Town Board meeting.
- Town of Sweden & BCSD – Trustee Andrews shared that he attended a Sweden Town Board meeting and work session. He also met with the BCSD Superintendent and then the School Board. He proposed adoption of RPTL 421m tax exemption re certain Clinton Street properties.
- CGI Videos - Trustee Andrews shared that he accompanied CGI reps throughout the Village for the videotaping – 5 hours to get a 3 minute spot.
- Pro Brockport - Trustee Andrews shared that he attended a couple of Pro Brockport events and a meeting. He made a few remarks at the Not Your Average Spaghetti Dinner Forkraiser.
- Town/Gown - Trustee Andrews shared that he attended a town/gown meeting at SUNY chaired by Michelle Reed. There was a lot of substantive discussion. A staff member from Strong West was there. They hope to extend the urgent care hours. Once it transitions to an Emergency Department it will be open 24/7. They indicated great satisfaction with Brockport Ambulance. Trustee Andrews attended and made remarks at the 10/19 dedication of the Brockport

Community Museum interpretive panel in Sagawa Park and the mural on the DPW building.

- Seymour Library - Trustee Andrews shared that he met with Donna Mancuso who is acting as Interim Director until Carl Gouveia starts 11/4 as Director. The Library has had 2 recent resignations in which search committees will be formed. He said he has asked to attend the search committee meetings as Village Board liaison. They also discussed ways to reduce costs such as in-kind services such as mowing. Clerk Morelli shared that she believes the 3 municipalities take turns snow plowing.

- Brockport Community Museum - Trustee Andrews shared that he worked on 2 exhibits recently and reminded all that there are 9 cases throughout the community as Museum without Walls.

- Town of Sweden Bicentennial - Trustee Andrews shared that various plans are underway for 2014 events. The Committee proposes banners in the Town and Village. There is a website set up for updated event information: <http://townofsweden.org/Bicentennial/>.

- American Wind Symphony Orchestra – Trustee Andrews said the Village was approached again about hosting this organization in 2014. We passed in 2013 since the High School Music Department declined to participate for good reasons. He said he sees no reason to revisit

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consideration.

- Joint Comprehensive Plan - Trustee Andrews shared that Sweden Supervisor Connors who chairs the Joint Comprehensive Plan Update Committee has sent out the final chapter for review. The update is almost done and will be well worth the effort.

- Trustee Valerie A. Ciciotti

- Purple Paint Project – Trustee Ciciotti shared that the purple lights at the entrance of Village Hall and the Police Department were provided by a non-profit organization soliciting municipal involvement in bringing attention to October being Domestic Violence Awareness Month.

- Parks Committee – Trustee Ciciotti shared of a grant opportunity regarding maintenance of parks and playgrounds. They are working to get information to the grantwriters.

- Request Executive Session – Trustee Ciciotti requested an Executive Session at the end of the meeting regarding a personnel/performance matter regarding a particular person.

- Trustee Carol L. Hannan

- Seymour Library – Trustee Hannan said she is working on the Village Board basket to raffle at the After Hours @ the Library event. She has selected “a cozy winter evening in Brockport” as the theme. She is going to make a lap warmer in either blue and white or gold and green.

She asked Village Board members to contribute items for the basket by October 28th.

- Holiday Decorations - Trustee Hannan referred to the wreaths she made a couple of years ago for the light poles in the commercial district. She will be updating the bows.

- Welcome Center - Trustee Hannan said she completed her 3rd or 4th year as a Welcome Center greeter. Although the number of boats was down this year for reasons mentioned earlier, she said the lend a bike program was booming. She said many Village residents, not just visitors, use the loaner bicycles. Trustee Andrews concurred. Trustee Hannan encouraged people to volunteer as greeters. They get trained, outfitted with a shirt and meet a lot of people.

- Tree Donation - Trustee Hannan shared that she has a 12’ tall tulip tree from her yard that she has been growing to donate to the Village. It would be a nice addition to any Village park – to give it a forever home.

- Trustee John D. La Pierre

- Dedications – Trustee La Pierre shared that he attended the 10/19 dedication of the interpretive sign in Sagawa Park and the mural on the DPW building. Both are striking and easily understandable.

- Parks Committee - Trustee La Pierre shared that he and Trustee Ciciotti are working with the Parks Committee on putting together a proposal for a Village Board meeting in December.

EXECUTIVE SESSION:

→ At 8:30pm, Trustee Ciciotti moved, Trustee Hannan seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a personnel/performance related matter – the employment history of a particular person.

Chief Varrenti and Treasurer Hendricks were invited to sit in.

Mayor Blackman shared that she does not anticipate any action after Executive Session. She excused the remaining Department Heads and Attorney.

→ At 9:20pm, Trustee Ciciotti moved, Trustee La Pierre seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

→ At 9:20pm, Trustee Hannan moved, Trustee Andrews seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk