

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, November 17, 2014 at 7:00pm.**

**PRESENT:** Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee John D. La Pierre, Trustee Katherine J. Kristansen, Deputy Clerk-Treasurer Erica Linden, Treasurer Daniel P. Hendricks, Building Inspector/Code Enforcement Officer David J. Miller, Jr., Attorney Daniel J. Mastrella, Esq.

**EXCUSED:** Clerk Leslie Ann Morelli, DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti

**ALSO PRESENT:** Mark Kristansen, Jay Nichols, Jeff Osborne, Andrew Musumeci, Joan Hamlin, Kristen Fluhler

**CALL TO ORDER / PLEDGE:** Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**BROCKPORT HISTORICAL MOMENT:** Trustee/Deputy Mayor Andrews shared the following:

The Brockport Republic became Brockport's weekly newspaper in 1856. In 1870, the Brockport Democrat began. In 1925, they merged as the Brockport Republic-Democrat, which ceased publication in 1971. For over a century, they were a window on their world for Brockporters. This evening, I want to peek through the 1914 window to see how the world looked to Brockporters 100 years ago.

Of course, the Republic reported on all of the big happenings in the community. For instance, in November 1914, it reported that the Monitor Clock Co. was the newest Brockport industry, it announced the election returns (Republicans swept the field), and it had short items on all of the deaths and weddings. It had no sports page but occasionally published reports on games played by the Normal School teams.

It also favored its readers with glimpses into the personal lives of their neighbors. It had long columns of "Brevities" and "Your Name in Print". I count 89 such items in a November 1914 issue. These items were submitted by the subjects themselves or their neighbors or family. Also, the Republic had correspondents in various neighborhoods in its circulation area who reported on the doings around them and got paid by the column inch for their submissions. In that same issue I count eleven such articles.

To give you some idea of what they learned about their neighbors, here is a sample:

- The Silver Circle will meet next Monday at the home of Mrs. K.C. Cornwell.
- Mrs. C.H. Peck of Spencerport was a Saturday guest at the home of Mrs. D.G. Crippen.
- Mrs. Rapalea has been spending the past week with her sister, Mrs. E. Mock in Macedon.
- Miss Esther Hope entertained her Sunday school class of the Baptist Church on Saturday afternoon.
- Mr. and Mrs. Clyde Amidon are rejoicing over the arrival of a young son in their home, Friday, Nov. 6<sup>th</sup>.
- Mrs. M.G. Maloney underwent an operation on Monday at the Park Avenue Hospital, Rochester.
- The Grand Central Yellows defeated the Brockport team on the Brockport Alleys Tuesday evening.
- The condition of Glenn Holliday is reported to be much improved and he can sit up a short time each day.

The Brockport housewife was also able to plan her grocery and clothing shopping by perusing the advertisements in the Republic. Some examples of the prices that were advertised:

- Canned peaches 12c
- Canned pineapple 12c
- Ginger snaps, per lb. 7c
- Table syrup, 3 cans 25c
- 4 rolls toilet paper 25c
- Corn flakes, pkg. 5c

--Canned tomatoes, 3 cans 25c  
--6 bars Fels-Naptha soap 25c  
--Men's work socks 6c  
--Ladies dresses 49c  
--Corsets 39c  
--Men's shoes 50c -1.15  
--Ladies' skirts 20c

Farmers could learn about local commodity prices, as compared to those in a recent issue of the NYT

--Corn, bu. Then 85c now 3.77  
--Wheat bu. Then 1.00 now 5.48

Finally, F.W. Newman urged the readers to "Get a Christmas present for the Whole Family" a Ford Runabout for \$440, a Ford touring car for \$490, or a Ford sedan for \$975.

**OATH OF OFFICE:** (ceremonial oath given by Mayor Blackman)  
Katherine J. Kristansen, Trustee

I, Katherine J. Kristansen, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Trustee.

**CERTIFICATES & PROCLAMATIONS:** none

**PUBLIC HEARINGS:** none

**PUBLIC COMMENT:** none

**GUESTS:**

- Jay Nichols and Andrew Musumeci and Jeff Osbourne– Stoneyard Brewing Company – re 85 Clinton Street -

We came to show you what we are going to be proposing for our brewery as we grow and expand. We finally have pictures so now we can show people and start talking about it. (Shows exterior and interior architectural designs.)

We have been making beer since April, launched in June, and bought 85 Clinton to make a full production facility. It is a three year project, in the end we hope to have brewery tours; we have a lofty goal of distribution, it's not just local, it's national. We found the perfect building for it, we love being in the Village and we are ready to take the next steps to get it going. We have an interior plan as well – we will have a corporate party room for larger events, a tasting room with a bar, offices, lavatory, a store to sell gear, and a brew house complete with a canning line. We will have the potential of 5,000 barrels a year. For our area that is a very large brewery.

Mayor Blackman – This is exciting because it is the first property on Clinton that looks like it has the potential to be an anchor site on that street and help us turn that street around.

Jay – We plan to help drive tourism in the Village. We plan to have nationally famous beer that will make the brewery a destination. Our Stoneyard will stay the everyday restaurant and bar, it will not change.

Andrew – This building's large focus is manufacturing.

Trustee La Pierre – How many people will you employ? Jay we will have to employ 3-6 new people.

Jay – We will be an employee owned brewery – no one is really doing this. There are only 5 in the country now. We hope to be adding jobs, each state will have representatives. It will look like about a 16-20 employees with solid mid-range jobs, 20-50k jobs.

Trustee Ciciotti – I am assuming you will have trucking; there will be trucks on the street?

Jay – Yes, there will be trucking. The building already has tractor trailer docks. One outdoor and two indoor.

Trustee Ciciotti - That is to the rear of the building?

Jay – (Yes.) DogFish Head Brewery is like this, they are right in a neighborhood. We love being in the Village; we hope to be here. We are appearing before the zoning board and planning board. Things are going well.

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

Trustee Andrews – only substantive correction bottom of page 2, where it says “cash award,” it should read, “the award winners shall receive a monetary prize from the trust funds.” Strike out “the proceeds from the funds.”

Mayor Blackman – you have to leave it as it is, that was how it was on Nov 3, 2014 that is a change you are making today.

Trustee Andrews – Oh, right, okay. On page 7, the residential district and the High St cemetery are being added to the Village’s list on the state and national registers of historic places.

Under Mayor Blackman’s report – the bullet that says vandalism – three trees had been vandalized since the end of august in the Village – only one tree belonged to the Mayor, not all three.

→ Mayor Blackman moved, Trustee Andrews seconded, Trustee Kristansen abstained, carried 4/0 that the minutes of the 11/3/14 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee La Pierre moved, Trustee Ciciotti seconded, Trustee Kristansen abstained, carried 4/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	11/14/14	\$61,625.38	
FUND (F): <u>Water</u>	11/14/14	\$46,091.52	
FUND (G): <u>Sewer</u>	11/14/14	\$1,233.98	
FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust &amp; Agency</u>	-	-	
			\$108,950.88 grand total

**CLERK REPORT:** Clerk – Leslie Ann Morelli

- Surrender of delinquent 2014 Village taxes to Monroe County – updated & submitted 11/7 – Deputy Clerk-Treasurer shared for Clerk Morelli that right after the Village Board signed the tax surrender at the 11/3 meeting, payment for 2 properties came in from Lockbox that met the 10/31 postmark deadline. The surrender was adjusted to reflect this and each Board member stopped in to sign it to meet the 11/7 deadline. The certificate was included in the 11/17 meeting packet. The account of unpaid taxes, including interest through October 31<sup>st</sup> has been so compared and found to be correct. The total amount of the unpaid tax, including accumulated interest is \$71,821.53 (\$66,501.42 unpaid tax and \$5,320.11 accumulated interest). The amounts are re-levied onto the 2015 Town/County tax bills. The County forwards payment to the Village in April. The delinquents encompass 55 properties who either paid only the 1<sup>st</sup> installment or nothing at all. Of these 55 properties, 31 of them (56%) were on the surrender list last year.

In the area of records management, the Clerk’s Office continues to review the possibility of housing our inactive records in a Village building, as they will be displaced by court renovations.

- **DEPARTMENT REPORTS:** (VB meeting the 3<sup>rd</sup> Monday of each month)

- Treasurer – Daniel P. Hendricks
  - Financial reports for period ending 10/31/14 – Treasurer Hendricks referred to the reports included in the packet.
  - Budget Transfers & Budget Amendments –

→ Trustee La Pierre moved, Trustee Andrews seconded, Trustee Kristansen abstained, carried 4/0 to authorize the following budget transfers:

Account #	From	Account #	To	Amount
A1990.4000	Contingency	A1325.4100	Clerk-Treasurer publications	\$1,200

A1990.4000	Contingency	A1620.4051	Janitorial supplies-Clinton St	\$400
A1990.4000	Contingency	A1620.4090	Buildings - Miscellaneous	\$100
A1990.4000	Contingency	A3620.4020	Code Enforcement – fleet supplies	\$600
A1990.4000	Contingency	A3620.4090	Code Enforcement – computer supplies	\$1,500
A1990.4000	Contingency	A3620.4090	Code Enforcement – supplies	\$100
A1990.4000	Contingency	A3620.4200	Code Enforcement – postage	\$300
				Total: \$4,200

Explanation of transfers: cost exceeded budget estimate for these items, they were the publication of legal notices, basic supplies, and for the Code Enforcement Office. The Code Department has changed so we will see some transfers as we go along. Nothing out of the ordinary.

I went to a NYS training about the property tax rebate program. Two-year legislation was passed by the state. This year it started with the schools, next year will include all municipalities, fire districts, etc. The premise is if the municipality stays at the tax cap – will be about 1.5%, in our case it is about a 40k increase to the levy or below. If we stay under that our residents will see a rebate check. This is a move by NYS to put pressure on municipalities to stay within the tax cap.

The Democrat and Chronicle article this week about budgets and budget surpluses showed us about in the middle of the pack. We are spending some of that surplus. You win and lose with surplus. It is nice to have but you cannot have too much– we have a policy saying we would like to be at about 20%, we are currently at about 25%. The interesting thing about that article is Monroe County – they have a 1 billion dollar budget, yet their surplus is less than 1 million dollars, which is scary. It is (the surplus) very low and they have shown up on the comptroller’s list for a municipality under fiscal stress.

Mayor Blackman – Didn’t you say those were not this year’s figures?

Treasurer Hendricks – That’s right, they were 2012.

Trustee Andrews – If one jurisdiction does not stay under the cap, does that mean no one gets a refund?

Treasurer Hendricks – No, it will be one check, it will say 0 next to that municipality.

As a part of this tax freeze legislation, if we are going to participate, we also need to show we have a plan to save 1% of our budget.

Mayor Blackman – Is this the piece where the county can do it for you?

Treasurer Hendricks – Yes, you can but I’m not sure that’s where we want to go. You could say you could do this (save) in a lot of other ways, health care negotiations, less energy consumption, turning the heat down.

- Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr.
  - Welcome Trustee Kristansen to the Board. I just have a brief report. Results for the exterior property maintenance inspections are as follows:
    - 422 total properties for the area inspected
    - 313 had violation notices
    - As of today, 169 have been completed.
    - May 15, 2015 is the deadline for the remainder due to weather constraints, many painting jobs etc.
    - I hope everyone has noticed we have begun a regular patrol for garbage, furniture, appliances. We have a plan and regular schedule, part time inspectors are out Mon, Tues, Thurs. If garbage is on street they get tagged and have 24 hours to remove. If not, we will contact DPW they will remove the garbage.
  - Currently we are working on a procedures manual for the department; it will be up on the website once completed.
  - The code complaint form will also be online as soon as it is completed, it will be interactive where you can submit online or you can send in a hard copy.
  - Rental CO inspections are ongoing – am very pleased to announce that we have all 132 expired COs initiated, not completed, but we have reached out and spoken with someone for every one of these properties. It is very exciting to get

those underway and wrapped up.

Mayor Blackman – thank you, an impressive amount of work done.

- Police – Police Chief Daniel P. Varrenti (excused)
  -
- Public Works – Superintendent Harry G. Donahue (excused)
  -
- **PERSONNEL ITEMS:**
  - Remaining Board/Committee vacancies – position interest form deadline: Noon, 11/25/14

**OLD or NEW BUSINESS:**

- Amend Village Board liaison assignments –

→ Mayor Blackman moved, Trustee La Pierre seconded, carried 5/0 to amend the Village Board liaison assignments as follows:

**VILLAGE OF BROCKPORT  
VILLAGE BOARD LIAISONS  
TO DEPARTMENTS / AREAS / BOARDS / COMMITTEES / OUTSIDE ENTITIES  
AUGUST 2014 – JULY 2015  
Amended 11/17/14**

Mayor Blackman, Trustee/Deputy Mayor Andrews, Trustees Ciciotti, Hannan, La Pierre

Personnel / Human Resources	Blackman
Budget & Finance	Blackman
Town/Gown Relations (SUNY College at Brockport)	Blackman & Andrews
Intergovernmental Relations (Towns of Sweden & Clarkson)	Blackman & Andrews
Police Department	La Pierre & Kristansen
Building / Zoning / Code Enforcement Planning Board Zoning Board of Appeals Code Review Committee	Ciciotti & Kristansen
Department of Public Works Parks Committee	La Pierre & Ciciotti
History Historic Preservation Board Emily L. Knapp Museum & Library of Local History Board Brockport Community Museum	Kristansen Andrews Andrews
Economic Development Farmers Market Welcome Center Management Committee BMA (Brockport Merchants Association) GBCoC (Greater Brockport Chamber of Commerce) GBDC (Greater Brockport Development Corporation) BISCO (Brockport Integrated Service & Community Org)	La Pierre Andrews Kristansen La Pierre Andrews Ciciotti
Tree Board	Blackman
Walk Bike Brockport Action Group	Andrews
Housing Task Force	Ciciotti

○ Authorize amendment to ELK Museum Board makeup – increase # of SUNY faculty allowed –

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to amend the ELK Museum Board makeup as follows:

Trustee Andrews: I want to make an amendment to that motion. “Non-voting members” need not be residents. But the resolution requires that all members of the board be “an associate member” so it is clear they don’t have to be residents.

Motion has been made and amended. Carries 5/0.

**AMENDED BY VILLAGE BOARD 11/17/14**

**MISSION STATEMENT:** The mission of the Emily L. Knapp Museum, an educational institution, is to collect, preserve, and provide access to the heritage and history of the greater Brockport community.

**PURPOSE:** The purpose of this motion is to reorganize the governing body of the Emily L. Knapp Museum.

**BOARD MEMBERS:** The Emily L. Knapp Museum shall be managed by a Board composed of the Village Historian and no fewer than four nor more than eight other members. All Board members shall be residents of the Village of Brockport. The Museum Board may recommend prospective members to the Mayor. All members shall be nominated by the Mayor of the Village of Brockport and appointed by the Board of Trustees of the Village of Brockport. The Museum Board members shall select a Chair from among its members. The Board members may create and fill from among its members other Board offices. The Museum Studies/Public History Program of the College of Brockport may propose to the Mayor one or more of its faculty members for non-voting associate membership on the Board to be nominated by the Mayor and appointed by the Board of Trustees. The initial appointments of the members of the Board shall be for one, two, or three years. The members in each category shall be determined by lot, the number of members in each category being as nearly equal as possible. All appointments and reappointments thereafter shall be for three-year terms. A member of the Board of Trustees shall serve as liaison to the Museum Board without a vote.

**VOLUNTEERS:** The Museum Board may be assisted in its operations by volunteers who shall indicate their availability by filing “Position Interest Forms” with the Village Clerk, who shall solicit the recommendation of the Museum Board Chair. Volunteers shall be appointed for indeterminate terms by the Board of Trustees upon nomination by the Mayor and shall serve at the pleasure of the Board of Trustees. Village residency is not required for volunteers.

**TASKS OF THE MUSEUM BOARD CHAIR:** The Chair of the Museum Board shall:  
--serve as registrar, curator, conservator, and public educator of the Museum’s collections.  
--call regular, official meetings.  
--provide the Village Clerk with a schedule of meetings and meeting notices.  
--chair all meetings.  
--submit meeting minutes to the Village Clerk.  
--report to the Village Board at least annually on the state of the museum and the accomplishments and goals of the Museum Board.

**TASKS OF THE MUSEUM BOARD:** The Museum Board shall:  
--collaborate with the liaison from the Village Board.  
--ensure that all appropriate Museum records are maintained and provided to the Village Clerk.  
--adopt budget requests to be submitted to the Village Board.  
--maintain records of all receipts and expenditures by the Museum Board.  
--provide recommendations to the Mayor with respect to the appointment and termination of volunteers.  
--set museum hours and staffing schedules, subject to review by the Village Board.  
--prepare and submit to the Village Board annual and short-term goals and objectives.  
--review and revise goals and objectives as appropriate.

**TASKS OF MUSEUM VOLUNTEERS:** Museum Volunteers shall:  
--assist the Museum Board in staffing the Museum.

- advise the Museum Board.
- assist the Museum Board in pursuing its goals and objectives.

- o Call for public hearing for proposed Local Law of 2014 re sections of Village Code re Court and parking tickets -

→ Trustee La Pierre moved, Trustee Andrews seconded, carried 5/0 to call for a public hearing as follows:

**VILLAGE OF BROCKPORT**  
Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Monday, December 15, 2014**, in the Village Hall conference room 49 State Street, Brockport, NY 14420 regarding proposed Local Law of 2014 to amend the Village Code as follows:

- §5-7           The term “Town Justice of the Town of Sweden” shall be replaced by the term “Village Justice of the Village of Brockport”.
- §5-10         The term “Town Justice” shall be replaced by the term “Village Justice”.
- §5-22         The term “Town Justice of the Town of Sweden” shall be replaced by the term “Village Justice of the Village of Brockport”.
- §20-16E       The term “Town Justice of the Town of Sweden Justice Court” shall be replaced by the term “Village Justice of the Village of Brockport or other Court of competent jurisdiction”.
- §36-10(A)(2) The term “Town Justice of the Town of Sweden Justice Court” shall be replaced by the term “Village Justice of the Village of Brockport” and the term “Town of Sweden Justice Court” shall be replaced by the term “Village of Brockport Justice Court”.
- §58-35.11(C) The term “Town of Sweden Court” shall be replaced by the term “Village of Brockport Justice Court”.
- §34-9C.       This section shall be replaced as follows: Any person who violates any section of this chapter, unless otherwise stated, shall pay to the Village of Brockport a penalty in an amount as established by the Board of Trustees for each and every offense. In the event that said penalty is not paid within 10 days, the amount shall increase as established by the Board of Trustees, as listed on the Simplified Parking Information (Parking Ticket). Sundays and holidays are not exempted from the respective time periods involved”.

All interested parties will be given the opportunity to be heard.

By Order of the Brockport Village Board  
Leslie Ann Morelli  
Village Clerk  
Village of Brockport

Dated: 11/17/14

- o Adopt 6/1/15-5/31/16 holiday and floaters schedule –

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to adopt the 6/1/15-5/31/16 holidays and floaters schedule as follows:

**VILLAGE OF BROCKPORT**  
**HOLIDAY SCHEDULE**  
**June 1, 2015 – May 31, 2016**

Approved by Village Board 11/17/14

To be distributed to employees & posted to Village website

Employees: refer to Employee Handbook or Union contract regarding pay eligibility.

**HOLIDAY**  
Independence Day:

**OBSERVED ON**  
Friday, July 3, 2015

Labor Day:	Monday, September 7, 2015
Columbus Day:	Monday, October 12, 2015 ( <i>non-union/non-contract only</i> )
Veterans Day:	Wednesday, November 11, 2015
Thanksgiving Day:	Thursday, November 26, 2015
Day after Thanksgiving:	Friday, November 27, 2015
Christmas Day:	Friday, December 25, 2015
New Year's Day:	Friday, January 1, 2016
Martin Luther King Day:	Monday, January 18, 2016
Presidents Day:	Monday, February 15, 2016 ( <i>non-union/non-contract only</i> )
Good Friday:	Friday, March 25, 2016
Memorial Day:	Monday, May 30, 2016

**+ 3 FLOATING HOLIDAYS per employee groups:**

**Non-Union/Non-Contract:**

- 1) Thursday, July 2, 2015
- 2) Friday, September 4, 2015
- 3) Friday, May 27, 2016

**CSEA (DPW) & Non-Union/Non-Contract DPW Management:**

- 1) Monday, July 6, 2015
- 2) Friday, September 4, 2015
- 3) Friday, May 27, 2016

**Stetson Club (Police):**

- 1) Sunday, July 5, 2015
- 2) Thursday, December 24, 2015
- 3) Thursday, December 31, 2015

- Authorize grant application – Arts & Cultural Council for Greater Rochester – support for Summer Serenades & Sundays on the Canal –

→ Trustee Andrews moved, Mayor Blackman seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to authorize the Village's grantwriters, J. O'Connell & Associates, to prepare an application for a Decentralization grant from the Arts and Cultural Council for Greater Rochester in an amount not to exceed \$5,000, no match by the Village being required, for support of Summer Serenades and Sundays on the Canal promotion and performers fees.

Trustee Andrews – This is the second application we are submitting. The first one went in the beginning of November that was prepared by our grant writers. It is called a capacity building grant, the money would be used for signs and banners to publish/advertise cultural and arts events in the community, not just those two highlighted activities. It would also provide for performance fees, the S cap fee, it is a match grant through GBDC, who raised the money through sponsorships. We are applying for a \$3,400 match, as GDBC raised \$3,400 last year. Summer Serenades would continue to be 6:30 pm on Thursday evenings and Sundays on the Canal would be each Sunday afternoon in July. Also, they have decided to undertake a more inclusive marketing plan, "Brockport: the Culture Crazy Canal Port." It packages all the cultural events in these advertisements – such as the community chorus, big band, orchestra, dance groups, commercial art gallery, 25 local artists exhibited at Morgan Manning, the SUNY theater department that produces several plays each year, two galleries on campus, dance troupes, and Arts Fest.

- Authorize up to 28 (from 20) hours/week for Court Clerk Corey Stepanek –

The Justices have requested this, they feel need to be more available to the public. The position is still part-time, not collecting benefits. It will be beneficial to the court and the public.

→ Trustee Andrews moved, Trustee La Pierre seconded, carried 5/0 to authorize up to 28 hours for Clerk Stepanek.

- Declare surplus and authorize for sale on Auctions International – 2001 Dodge pickup truck (old Truck 13)

→ Trustee La Pierre moved, Trustee Ciciotti seconded, carried 5/0 to declare surplus and authorize for sale on Auctions International the 2001 Dodge pickup truck known as old Truck 13.

Trustee La Pierre – we have two other pieces of equipment we'd like to add. A tool box that fits in a truck bed and an electric chain saw sharpener we would like to advertise through the auction house as well.

Motion amended and carried.

Trustee Andrews – I'd like to discuss a change in the rules for the Monika W. Andrews Award. The language needs revised to take care of some anomalies that have taken place, specifically on page 2 of the November 3<sup>rd</sup> meeting minutes, on the "Selection" paragraph, the third line, instead of the "member appointed by the Brockport Village Board" to chair the committee it should be amended to say "One of the committee members shall chair the committee and convene it." The reason for the change is that two new members are joining the committee so there is only one original member remaining.

Also, instead of saying "shall receive the annual proceeds" in the next paragraph under Cash Award, it should say "shall receive a monetary prize." I expected the fund to produce an income when I set it up and it did not produce an income last year, the bank poorly invested in bonds and bonds declined, and we had to draw from the principle. Dan Hendricks is advising on investment now. I want to provide for the eventuality should this happen again.

→ Trustee Andrews moved, Trustee La Pierre seconded, carried 5/0 to amend the language of the Rules for the Monika W. Andrews Creative Volunteer Leadership Award as follows:

**RULES**  
**The Monika W. Andrews Creative Volunteer Leadership Award**  
**Established 10/23/12**  
**Amended 11/17/14**

**Purpose.** The purpose of this award is to encourage, recognize, and reward outstanding creative leadership by residents of the Towns of Sweden (including Brockport) and Clarkson who have served as volunteer leaders in improving the lives of their fellow citizens and the greater Brockport community.

**Eligibility.** All residents of the Towns of Sweden (including Brockport) and Clarkson who have been actively engaged as leaders in volunteer work in the greater Brockport community are eligible.

**Criteria.** This award shall be presented annually to an eligible person or persons who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community. The work being recognized may have been accomplished in the year for which the person or persons are being honored or may have extended over a longer period of time. Examples from the volunteer work of the award's namesake include the creation of the first playground for handicapped children in Monroe County and the transformation of the Brockport Ecumenical Food Shelf to a "client-centered" facility.

**Nominations.** Nominations of eligible persons may be made by individuals or organizations. Self-nominations are acceptable. Nominations must be supported by detailed descriptions of the volunteer leadership activities of the nominee to be recognized by the award. They must include complete contact information for the nominator and the nominee. Supporting letters are encouraged. Nominations must be submitted by postal mail or personal delivery to the Village Clerk, Village of Brockport, 49 State Street, Brockport, NY 14420, by noon on the last business day before the end of the calendar year.

**Selection.** The award winner(s) shall be selected by a committee composed of one member appointed by each of the participating municipal boards before the end of each calendar year. The Brockport Village Board shall designate one of the committee members to chair the committee and convene it. It shall announce its selection at the first regular meeting of the Brockport Village Board after the January 31<sup>st</sup> following the close of nominations.

**Cash Award.** The award winner(s) shall receive a monetary prize from the trust fund established to support this award and administered by the Brockport Village Treasurer. If more than one award winner is selected the monetary award shall be divided equally among the winners.

## VILLAGE BOARD REPORTS:

### o Mayor Margaret B. Blackman

- I had a meeting with Brian O'Donovan who provided me with the following Strong West updates:

#### Health Talks

\* We offered three free health talks this fall for community members - topics consisted of diabetes, stroke, and sleep - and have seen amazing turn-outs.

\* We are working on a new slate of talks for winter/spring 2015 and will be announcing those in the next few weeks.

#### Construction

\* Construction is a constant at Strong West. Currently we are undertaking renovations to the former child care center in the rear of our campus. The building will house Orthopedics specialists, with longtime Brockport surgeon Dr. Jonathan Gabel moving from the main Strong West building to the newly renovated space in late December. Also coming to that building are members of our Sports Medicine team.

\* The second floor of the hospital will see construction starting very soon. The renovated space will be used for Primary Care as well as Interlakes Oncology and Hematology.

\* The south corridor of the old hospital will get much-needed new flooring during the coming weeks.

#### Services

\* The Ambulatory Surgery Center and the ED are seeing volumes ramp up.

#### Holidays

\* The Strong West staff is once again holding a toy and food drive, to benefit the Brockport Toy Shelf and the Brockport Ecumenical Food Shelf. We will be accepting items through Dec. 17.

\* On Dec. 13, from 10 a.m. to noon, we will be holding a family holiday party for the community. Parents can bring their kids to Strong West to meet Santa, take home some holiday crafts, and listen to a story time hosted by the Seymour Library staff.

\* Strong West is proud to be a supporter of the very popular Festival of Lights this December for a second time.

I met with Ray Duncan about our active transportation grant. We met with a number of groups who should be interested in this - BISCO, Brockport Merchants, and the Provost at the College.

I also met with Susan Orr who is a professor in the political science department and in charge of the department's intern program – she is very interested in placing interns in local government. If any trustees have an interest in an intern please let me know.

I attended a meeting with emeriti, alumni and community members with Steve Leo, head of the consulting firm that is organizing the college's Presidential search. We are interested in a leader who has a vision for the college as part of a greater community.

At Village Hall we have had a week of musical chairs – we have moved several offices in Village Hall, I think it is going to work.

Trustee La Pierre has been appointed general contractor for Village Court rehab, he has worked out a schedule with DPW that I'm sure he will talk about.

Trustee Andrews and I met with the president of student government about mutual issues of concern, BSG officers would also like to meet with BI/CEO Miller and Chief Varrenti. The student government offered a leaf raking service to foster community relations with home owners over this past weekend. They showed up at our home with lots of rakes and a kiddies' pool. We had to introduce them to tarps; they hold more leaves.

We had a clogged up sewer at our house last week and I didn't know DPW would

come with their camera and run it through your line so you can see any breaks or tree roots. Free service to residents and very helpful.

We received a \$700 grant to off-set pickle ball costs.

Our website – it is live, not on our site, but on our webmaster's site. It will be live as soon we get authorization to transfer the domain name, which is the only thing holding us up.

- Trustee/Deputy Mayor William G. Andrews
  - I attended the Clarkson Historical Society meeting– about daily life of Union soldiers in the civil war. On the 6<sup>th</sup> I attended the ZBA meeting about a dumpster application on College St; after the meeting the applicant told me they aren't going to pursue the dumpster any longer.
  - From the Town of Clarkson's meeting – they have authorized a 1% increase in allocation to Seymour Public Library and turned down a development application near 104, which is unusual.
  - I wrote the brief history of Brockport for the new website. And I raked my own leaves!
- Trustee Valerie A. Ciciotti
  - Nothing to report but I want to mention to the Board, we have a work session scheduled for the 24<sup>th</sup>. I am trying to coordinate a GIS mapping presentation for that work session. I don't know if we were going to consider a work session in Dec for the 22<sup>nd</sup>, it is the week of Christmas. If so, I'd like to talk about the budget and ask if Treasurer Hendricks can attend.

Trustee Andrews - I would support that and follow up on the reserve funds article. Treasurer Hendricks alluded to a plan (1% savings plan to participate in tax rebate/freeze program) and I'd like to have a session about that plan. It would have implications for our budgeting this year. I would support having a work session in Dec.

Mayor Blackman - If we do GIS mapping – we also need to do the library budget. Could we do both at the next work session?

Trustee Ciciotti – I'm not sure, I don't know what the GIS mapping timeframe looks like yet.

- Trustee John D. La Pierre
  - I attended a workshop about lighting in Rochester – it suggested a lot about what our code might look like if we added lighting regulations; I will be getting more information to share, it hasn't come in yet.
  - DPW, I have been working with them on the changes in this building. There is something like 50 different actions that have to happen, some smaller than others. As you mentioned, we started with the moving of offices.

I don't have a schedule as there are several things up in the air – one of them is snow fall, which will impact DPWs availability.

- Trustee Katherine J. Kristansen
  - I met with Mayor Blackman, had a nice conversation, and have received many warm welcomes. I have done a lot of reading, received two great big binders from Clerk Morelli. I will spend next two weeks introducing myself to the committees I am liaison for.

Mayor – I had wanted to point out on the website – Small Business Saturday (after Thanksgiving). The Village Board will be at BeBe Mills on Main St from 12-2pm offering hot mulled cider.

#### **ADJOURNMENT:**

→ At 8:10pm, Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 that the meeting be adjourned.

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Erica L. Linden, Deputy Clerk-Treasurer