

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, December 15, 2014 at 7:00pm.

Holiday treats were provided by Clerk Morelli and Trustee Kristansen. Everyone wished Happy Holidays in their reports.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Valerie A. Ciciotti, Trustee John D. LaPierre, Trustee Katherine J. Kristansen, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks, DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti, Attorney Daniel J. Mastrella, Esq.

EXCUSED: Building Inspector/Code Enforcement Officer David J. Miller, Jr.

ALSO PRESENT: Mark & Linda Ketchum, Pam Ketchum, Joan Hamlin, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

At a recent meeting, I described the exploits of three Brockport area heroes in the Civil War. This evening, I will introduce you to another Brockport area Civil War soldier whose experience was quite different, but who deserves being memorialized nonetheless. James S. Lowery was born in Rochester, one of six children, ages 9 to 28 in 1862, whose mother was an Irish-born widow when he enlisted. He was a Clarkson farm boy, a collateral ancestor of Erwin Duryea, probably a great-great grand uncle. Marilyn Duryea has two of his wartime diaries which she kindly allowed me to transcribe. Lowery was 25 when he enlisted, was 5'8" tall with a light complexion, blond hair, and blue eyes.

Lowery enlisted August 7, 1862, in Company A of the 140th NYVI, the Brockport unit whose commander was Capt. Milo Starks. He was with his regiment in the disastrous battle of Chancellorsville on May 5, 1863, and the successful Battle of Gettysburg on July 2-3, 1863, when the 140th played a decisive role in the defense of Little Round Top. His diary says merely, "Started to march at 4 a.m. march about three hours when we formed line of battle. About 5 p.m. we move up to our left & was soon engaged. We had 6 men killed & 5 wounded. Our Col. Was killed also Capt."

Lowery complained frequently in his diary of "horrible" headaches, "dreadful" coughing, "very sore throat", and toothaches. He may have been suffering from tuberculosis. He also complained often of being tired, cold and wet in the winter, and of the heat, even as early as April.

He was captured on May 5, 1864, during the Battle of the Wilderness, one of five officers and 96 enlisted men who were captured during that three-day battle. His diary entry for that day reads simply: "Reveille at 4 a.m. all packed up ready to march 12 M formed line of battle & advance about 1 mile halted & sent out skirmishers then the whole line advanced met the enemy I was taken prisoner and marched to "Orange Court House" under guard." The prisoners were shipped for "a hideous ride of 93 miles" by cattle car to Lynchburg to join about 15,000 other "Yank Prisoners". Then, on to Dansville, Virginia, on the 11th. Finally, a six-day trip by rail to Andersonville, arriving on the 24th.

While a prisoner, he complains frequently of not having anything or very little to eat. Typical diary entries: "breakfast of corn bread & cold muddy water out of the Dan River", "very tired and lonesome", "was sick all night", "cold & hungry & nothing to eat", "I was almost suffocated in the cars last night", "My head aches awfully", "O this is a horrid place for any human being to live in", "I went down to the Run & washed my clothes I used sand as a substitute for soap", "about 30 [prisoners] die every night", "I can hardly walk I am so weak...I tried to cut a piece of [hard tack] but could not", "my dihoorea is running into the dysentery". He frequently reported having read the Bible.

On June 26, 1864, he wrote, "the rumor is that they are going to parole the sick tomorrow". On

Sunday, June 27, the diary's last entry says, "James is worse this p.m. and wants me to take charge of his things at 20 minutes to 10 he says tell mother I died for my country and trusted in God—James S. Lowery died this p.m. 20 minutes to 4 p.m."

Lowery spent 21 months in the 140th, being sick and miserable most of the time, fighting in several pitched battles, and seeing many of his comrades killed or wounded. Then, he spent 52 days, slowly starving to death in execrable conditions, dying on the day he had hoped to be paroled. Such was the glamour and glory of war for James S. Lowery, the farm boy from Clarkson..

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS:

- Certificate of Appreciation – Mark Ketchum – seasonal watering of flowers in historic commercial district – Mayor Blackman presented Mark Ketchum with a certificate of appreciation.

Village of Brockport
Certificate of Appreciation
for
Mark B. Ketchum
whose motto is VIBE: volunteer in Brockport every day
in recognition of volunteer service for
the daily watering of the plants and flowers
in the Village of Brockport's
Historic Downtown Commercial District
May through October
With gratitude, signed this 15th day of December 2014.

PUBLIC HEARINGS:

- Proposed Local Law re sections of Village Code re Court & parking tickets –

→ At 7:08pm Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 to close the regular meeting and open the public hearing.

Clerk Morelli read the following legal notice that was published in Suburban News, posted on the Village website and posted at Village Hall.

VILLAGE OF BROCKPORT
Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Monday, December 15, 2014**, in the Village Hall conference room 49 State Street, Brockport, NY 14420 regarding proposed Local Law of 2014 to amend the Village Code as follows:

§5-7 The term "Town Justice of the Town of Sweden" shall be replaced by the term "Village Justice of the Village of Brockport".

§5-10 The term "Town Justice" shall be replaced by the term "Village Justice".

§5-22 The term "Town Justice of the Town of Sweden" shall be replaced by the term "Village Justice of the Village of Brockport".

§20-16E The term "Town Justice of the Town of Sweden Justice Court" shall be replaced by the term "Village Justice of the Village of Brockport or other Court of competent jurisdiction".

§36-10(A)(2) The term "Town Justice of the Town of Sweden Justice Court" shall be replaced by the term "Village Justice of the Village of Brockport" and the term "Town of Sweden Justice Court" shall be replaced by the term "Village of Brockport Justice Court".

§58-35.11(C) The term "Town of Sweden Court" shall be replaced by the term "Village of Brockport Justice Court".

§34-9C. This section shall be replaced as follows: Any person who violates any section of this chapter, unless otherwise stated, shall pay to the Village of Brockport a penalty in an amount as established by the Board of Trustees for each and every offense. In the event that said penalty is not paid within 10 days, the amount shall increase as established by the Board of Trustees, as listed on the Simplified Parking Information (Parking Ticket). Sundays and

holidays are not exempted from the respective time periods involved”.

All interested parties will be given the opportunity to be heard.

By Order of the Brockport Village Board
Leslie Ann Morelli
Village Clerk
Village of Brockport

Dated: 11/17/14

Mayor Blackman said the language simply replaces Sweden Town Court with Brockport Village Court every place it occurs in the Village Code. Brockport Village Court opens January 2, 2015. As to parking tickets, they were delinquent after 30 days. The change to make them delinquent after 10 days was recommended by the agency that has dealt with them. It encourages people to be timely in paying their parking tickets and if they do go delinquent, the accumulation of fines ends at 30 days, not 60 as currently collected.

Public: None

→ At 7:10pm Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to close the public hearing and re-open the regular meeting.

→ Trustee Andrews moved, Trustee Ciciotti seconded, carried 5/0 to accept the proposed Village Code changes as noted and adopt them as Local Law #4-2014.

**VILLAGE OF BROCKPORT
RESOLUTION TO ENACT LOCAL LAW NO. 4-2014**

WHEREAS a public hearing was held the 15th day of December, 2014 by the Board of Trustees of the Village of Brockport, notice of which was given as required by the Municipal Home Rule Law, the Open Meetings Law and the Village Law of the State of New York;

WHEREAS at said public hearing the Board of Trustees considered the enactment of proposed Local Law No. 4-2014.

WHEREAS all interested persons were given an opportunity to be heard with respect to the enactment of said local law;

NOW, THEREFORE, BE IT RESOLVED, that Local Law No. 4-2014 be enacted.

**VILLAGE OF BROCKPORT
NOTICE OF ENACTMENT OF LOCAL LAW**

WHEREAS notice of public hearing was duly given and said hearing duly held on the 15th day of December, 2014 to consider the enactment of the local law described below;

NOW, THEREFORE, PLEASE TAKE NOTICE that, after due consideration and deliberation, the Board of Trustees of the Village of Brockport duly enacted said local law on the 15th day of December, 2014, and said local law and the Code adopted thereby shall be in full force and effect as provided by law upon the filing of a copy of this local law with the Secretary of State. The local law enacted is entitled and described as **LOCAL LAW NO. 4-2014**

DATED: December 15, 2014

BY ORDER OF THE BOARD OF TRUSTEES
VILLAGE OF BROCKPORT

LESLIE ANN MORELLI
VILLAGE CLERK

PUBLIC COMMENT: none

GUESTS: none

CONSENSUS ITEMS:

• **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 that the minutes of the 11/17/14 meeting be approved as amended.

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the minutes of the 11/24/14 meeting be approved as written.

→ Trustee Ciciotti moved, Trustee LaPierre seconded, carried 5/0 that the minutes of the 12/8/14 meeting be approved as amended.

• **APPROVAL OF BILLS TO BE PAID**

→ Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	12/12/14	\$34,538.65
FUND (F): <u>Water</u>	12/12/14	\$39,149.99
FUND (G): <u>Sewer</u>	12/12/14	\$440.81
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$74,129.45 grand total

Trustee Andrews shared that he spoke with Treasurer Hendricks and the Time Warner Cable service at the Welcome Center will be suspended during the off-season (October 15th to April 30th). There is a small fee for this, but it is cheaper than paying for service when it is closed.

CLERK REPORT: Clerk – Leslie Ann Morelli

○ UNYMWCP (workers comp) update – Clerk Morelli reported having attended the semi-annual membership meeting of UNYMWCP on 12/3. The program is in very good shape. The 17 member municipalities and districts are doing their best with safety. DPW Spt. Donahue serves on the Safety Committee. Brockport is one of the members on the schedule to have its 2014 payroll audited in 2015. The group discussed that it is worthwhile to take advantage of the 2% discount offered for paying the January invoice in full by February 15th rather than quarterly. Members who are not on a calendar year have to accrue it since the premium crosses two fiscal years. The program’s claim costs are trending 22% lower than last year.

Treasurer Hendricks said he would prefer not to have to pay the invoice in full by February 15th. He believes the program should make billing accommodations for those municipalities and districts in the program that do not operate on a calendar year.

• **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)

○ Treasurer – Daniel P. Hendricks
▪ Financial reports for period ending 11/30/14 – Treasurer Hendricks referred to the reports included in the packet. There is nothing of great surprise. We’re on track.

Treasurer Hendricks said he will likely have some budget transfers and budget amendments for a future meeting. He said he is collecting figures to begin next fiscal year’s budget preparation and looks forward to meeting with the Board and Department Heads at the January 26th work session.

Trustee LaPierre mentioned that the decrease in the price of gas is a good thing, but can also mean a decrease in sales tax revenue. Trustee Andrews said that should be offset by the savings municipalities gain on purchasing gas. Chief Varrenti commented that he submitted his budget preparation figures with a 33% decrease in his department’s fuel line.

- Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr. (excused)
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- Police – Police Chief Daniel P. Varrenti
 - Staffing – Chief Varrenti shared that Lisa Malerk who filled the part time clerk vacancy a few months ago is doing well in the position. Chief Varrenti shared that Laura

Benoit who filled the part time School Traffic Guard vacancy a few months ago is doing well in the position and Charlene Kurzrock, the returning part time School Traffic Guard, continues to do well. He said they deserve credit for performing their duties in all types of weather. Chief Varrenti said new Officer Chad Brady has completed his FTO and is now on his own. His hiring has had a good influence on overtime. Chief Varrenti said Officer Kelly McCracken has been on light duty awaiting the birth of her 3rd child any day. She is allowed 12 weeks per FMLA and plans to take 10 weeks. There will be overtime incurred to cover. Chief Varrenti reported that the Geoffrey Catlin and Elliott Caves, the 2 Officers in the Police Academy are progressing nicely. He shared that he and Sgt. Steve Mesiti have put some time in teaching at the Academy. Departments with recruits in the Academy are expected to share in some of the teaching.

- Overtime Report – The employees are numbered 1-14. Chief is #12 so his shows no overtime. The reason codes are numbered 1-36 with grant and backfilling hours in yellow and then subtracted. pay periods from 9/7/14 to 9/20/14 show 224 total overtime hours 40 of which are grant and backfilling hours & 9/21/14 to 10/4/14 show 259 total overtime hours 52.5 of which are grant and backfilling hours & 10/5/14 to 10/18/14 show 199 total overtime hours 117 of which are grant and backfilling hours & 10/19/14 to 11/1/14 show 211 total overtime hours 102 of which are grant and backfilling hours & 11/2/14 to 11/15/14 show 209 total overtime hours 146 of which are grant and backfilling hours & 11/16/14 to 11/29/14 show 183 total overtime hours 143 of which are grant and backfilling hours & 11/30/14 to 12/13/14 show 199 total overtime hours 96.5 of which are grant and backfilling hours.

Chief Varrenti said overtime will be drastically reduced by spring once the officer out on maternity leave returns and the 2 officers in the academy complete their academy and FTO training, the total backfilling hours will go to virtually zero. Right now 12 are doing the work of 15.

- Public Works – Superintendent Harry G. Donahue
 - Village Hall accommodations for Village Court – Spt. Donahue mentioned that the sprinkler system estimate came in higher than expected at \$9,300. He is working on getting other estimates.

- Sidewalk grinding machine – Spt. Donahue shared that in partnering with BISCO they were able to split the \$4,000 cost of a sidewalk grinding machine. BISCO's donation of \$2,000 is greatly appreciated.

- Historic Commercial District sidewalks snow removal – Mayor Blackman referred to Josephine Matela of the Red Bird Café & Gift Shop on Main Street having contacted the Board with concerns of snow removal on the sidewalks in the commercial district. Spt. Donahue said DPW does what they can to alleviate the high berms of snow. The recent heavy snow event was followed by rising temperatures which would naturally melt the snow, he believed authorizing overtime costs was not worthwhile.

- **PERSONNEL ITEMS:**

- A few vacancies remain on various Boards/Committees – Mayor Blackman said none of the Boards or Committees are in jeopardy of lacking a quorum to conduct business. She said Clerk Morelli will re-advertise the few vacancies in late winter or early spring.

- Drops/Adds to Police Explorer Program -

→ Trustee LaPierre moved, Trustee Kristansen seconded, carried 5/0 to accept the following changes from the July 2014 Police Explorer roster: Drops: Ryan Breach, Josh Craig, Ceallachan Kelly, Ashlyn Miller, Brandon Nicosia; Adds: Hunter Prince, Evan Brundage, Jagger Kachmaryk, Alexis Firkins, Brooke Crandell, Cameron Caldarelli, Nicholas Vicaretti, Roy Ault, Cody Ault, Alyssa Phillips, Dylan Johnson, James Laing, Matt Sealy, Jacob Vergari, Juliana Schwab, Kayla Luce, Rachel Smith, Gabrielle Griffith; Continuing: Diana McMillion, Dwight McMillion, John Stoia, Josh Wilson, Alexandra Hoffman

Current December 2014 roster: Cody Ault, Roy Ault, Evan Brundage, Cameron Caldarelli, Brooke Crandell, Alexis Firkins, Gabrielle Griffith, Alexandra Hoffman, Dylan Johnson, Jagger Kachmaryk, James Laing, Kayla Luce, Diana McMillion, Alyssa Phillips, Hunter Prince, Matt Sealy, Juliana Schwab, Rachel Smith, John Stoia, Jacob Vergari, Nicholas Vicaretti, Josh Wilson.

- Authorize advertising for Seasonal Clerks to do historic records project (LGRMIF grant funded) -

→ Trustee Andrews moved, Mayor Blackman seconded, carried 5/0 to authorize advertising as follows:

**SEASONAL CLERKS
VILLAGE OF BROCKPORT**



The Village of Brockport seeks 2 or 3 seasonal clerks to work as a team to fulfill the terms of an LGRMIF grant funded records management project at the Emily L. Knapp Museum and Library of Local History located on the 2nd and 3rd floors of Village Hall. Clerks will sort, organize, and label approximately 150 cubic feet of historical records and enter data in an automated locator system. The project is for 720 hours of work (240 to 360 hours per clerk), approximately 14-21 hours per week for 17 weeks. Rate of pay is \$18/hour with no benefits. Work is to be completed between February and May 2015. On-site training will be provided by the New York State Archives.

Qualifications include: good interpersonal communication skills; organizational skills; the ability to work independently and as a team; and the ability to write basic correspondence and memoranda regarding project activities.

Download employment application from www.brockportny.org. Send cover letter and résumé with completed employment application by e-mail to: elinden@brockportny.org or by mail to: Village of Brockport Attention: Erica Linden, Deputy Clerk-Treasurer 49 State Street Brockport, NY 14420.

Applicant does not have to be a resident of Monroe County.
No Civil Service exam is involved.

Application deadline: Noon, Wednesday, January 7, 2015

Leslie Ann Morelli
Village Clerk

Village of Brockport

OLD or NEW BUSINESS:

- Amend fee schedule re parking tickets – As Mayor Blackman said earlier in the meeting, parking tickets were delinquent after 30 days. The change to make them delinquent after 10 days was recommended by the agency that has dealt with them. It encourages people to be timely in paying their parking tickets and if they do go delinquent, the accumulation of fines ends at 30 days, not 60 as currently collected.

→ Mayor Blackman moved, Trustee Andrews seconded, carried 5/0 to amend the parking tickets section of the fee schedule as follows: “Fines double if unpaid after 10 days. Fines quadruple if unpaid after 30 days”.

Therefore the Police Department Fees section of the fee schedule would read as follows:

POLICE DEPARTMENT FEES

- Copy of Police Report.....no charge
- Fingerprinting (NON-Village resident/merchant).....\$15.00
Pay at Village Hall for fingerprinting then go to Police Department.
- Parking
 - Illegally Parked.....\$30.00
 - Winter Parking Ordinance.....\$40.00
 - Fire Lane / Hydrant.....\$50.00
 - Handicapped Parking.....\$60.00*

Fines double if unpaid after 10 days.

Fines quadruple if unpaid after 30 days.

*Applicable NYS surcharges may be applied by the adjudicating agency.

- Authorize declare surplus & sell via Auctions International cases from ELK Museum – Trustee Andrews shared that 3 cases have been deemed unnecessary. They were donated to the Museum and are not effective for display purposes. They are looking at having Bob Molnar craft a new display case that matches another one they have that better suits the needs of the museum.

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 5/0 to declare surplus the 3 display cabinets the ELK Museum Board indicated as no longer needed and to authorize DPW Spt. Donahue to take photos and get dimensions and list them on the Auctions International website.

- Authorize Trustee Kristansen as Liaison to PB & ZBA to attend Monroe County Land Use training – Trustee Ciciotti indicated that she, too, as Liaison to PB & ZBA, would like to attend. Clerk Morelli shared that the series of classes is now 4, that it used to be 8 and that she took the entire series many years ago and found it very worthwhile.

→ Trustee LaPierre moved, Trustee Andrews seconded, carried 5/0 to authorize Trustee Kristansen and Trustee Ciciotti to attend the Monroe County Land Use training at a registration cost of \$160 each.

(As is done with Planning Board and Zoning Board of Appeals members, the Trustees are to register and pay themselves, then submit proof of attendance to Clerk Morelli for reimbursement of the registration fees.)

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
 - Website – Mayor Blackman reported that the new Village website is up and running and is attractive and user friendly. Maintenance of it will be handled in-house.
 - Grants – Mayor Blackman shared that the Village applied for \$2,000 but got \$700 from the Rochester Area Community Foundation Playground Fund towards the new pickleball courts at Barry Street Park. Mayor Blackman shared that the Village applied for and got the Get Ready Grant which gives us a consultant to review goals, planning, and the direction of the E.L.K. Museum. The consultant has been named who will be working with the E.L.K. Museum Board.
 - Quarterly Sales Tax – Mayor Blackman shared having received \$421,658.76 for 3rd quarter sales tax – an increase of \$1,233 compared to \$420,425.36 for the same quarter in 2013. The increase seems to be leveling off.
 - Small Business Saturday – Mayor Blackman shared that the Village Board distributed coffee and hot mulled cider at BeBe Mills on Small Business Saturday 11/29.
 - Elks Lodge Memorial Service – Mayor Blackman shared having attended the Elks Lodge memorial service for departed members on 12/7. She said this is a fraternal organization that does charity work and assists groups such as Cerebral Palsy, Toy Shelf, Food Shelf. They are losing members as many are aging.
 - Holiday Lights Spectacular Parade – Mayor Blackman shared having participated in the 4th annual holiday parade. She commented that it was a great turnout again this year even though fireworks were not possible. She marched with the Walk Bike group which swelled with participants from the College. Thanks to the Stetson Club, Rachael Blair, Fire Police, DPW, Liz Banner and her High School Chorus and all the parade sponsors, participants and spectators. Thanks also to Mr. & Mrs. Robert Carey who donated this year's Christmas tree for Sagawa Park. Thanks also to Assemblyman Steve Hawley for participating.
 - Seymour Library – Mayor Blackman reported on having met with Town of Sweden Supervisor Carges and Town of Clarkson Supervisor Kimball 12/9 to discuss possible amendments needed to the intermunicipal agreement regarding the Seymour Library. Going forward they agreed that we need to base budgets on the current census, and that the three municipalities should all agree to the same % of increase or decrease in funding for the library, which means, of course, that Village and Town Boards would have to support the funding the Supervisors/Mayor tentatively agree upon each year. In the past, simply by practice the three municipalities agreed on what the % would be, but that went awry last year with Sweden at the end of their budget year giving more and this year Clarkson giving 1%, Brockport giving 1.56%, and Sweden giving 2%. The municipalities should each pass a resolution agreeing to unified

funding next budget cycle. Also discussed was the possibility of Clarkson taking over the library employees on their health care plan. They are on the Village's now and there was concern about the number of employees inching up to the magic number of 50 which could put the Village in a more costly category. That, however, is no longer a concern as the magic number has been raised to 100 for 2016. Regardless, it can't be done because Clarkson does not want to take on all of the other HR responsibilities (Civil Service, payroll, workers compensation, etc.) for the library employees that the Village does.

- WXXI Radio show – Mayor Blackman shared having appeared with Honeoye Falls Mayor Milne on Evan Dawson's noontime radio show on WXXI 12/10 to discuss the value of villages. There is a link to the program on the Village website.

- Strong West – Mayor Blackman shared that she attended Strong West's community Christmas party for kids with Santa 12/13.

- Sweden Bicentennial Ball – Mayor Blackman shared that she attended the Sweden Bicentennial Ball at the College 12/13 which was very well attended.

- Village Court – Mayor Blackman shared that renovations to Village Hall continue to accommodate Village Court which begins January 2nd. Trustee La Pierre has been overseeing the entire process. He developed a 50-day schedule with Spt. Donahue, compared furniture prices submitted in the JCAP grant, searched for lower cost items, got our vendor to match those lower costs and has seen that purchases approved by the Village Board got ordered. The Court Clerks completed their training earlier in the fall. The Judges completed their training last week.

- Park Avenue Bridge – Mayor Blackman mentioned the incomprehensible division of government responsibilities in that there are two different areas of state government that are responsible for the 17 lift bridges on the canal. One is the Canal Corp (lift mechanism) and the other is the D.O.T. (bridge structure). There have been three closures of the Park Avenue bridge within the last year. First the sidewalk on the east side – thought to be a hatch cover issue – the Canal Corp said when they did their annual inspection in late August. It turns out there are unspecified structural problems with the sidewalk. Then about a month or so ago she got a call from the Canal Corp that the bridge was closing down due to an issue with the sheave that turns the cables holding the counterweights. About the time we had spread the word that the bridge was closed, they opened it up. At that time they reduced the tonnage allowed on the bridge. Then, on December 8th at 5:31pm she received an email from the D.O.T. that the bridge was closing immediately. When she was finally able to get in touch with Brad Grisley of the D.O.T. several days later he explained that analysis of data from the D.O.T. bridge inspection which had taken place about a month before determined that there was serious deterioration in several of the cross beams supporting the bridge structure. They are not sure if they are going to fix all three issues with the bridge at the same time but they are going to fix the beams on the bridge structure.

Mayor Blackman said concerns include the following: first responders are delayed, the time it took from the inspection to analysis of the data that indicated that the bridge was unsafe to use, the lack of communication between the D.O.T. and the Canal Corp, and the sidewalk closure could be an accident waiting to happen. She said right after the holidays she will be following up with a letter to D.O.T. and copied to the Canal Corp detailing concerns and requesting a schedule for repair work.

- Town/Gown - Mayor Blackman reported having hosted the 11/20 meeting, the second, of the Town/Gown Committee.

- Trustee/Deputy Mayor William G. Andrews

- Town/Gown – Trustee Andrews reported having attended the 11/20 meeting of the Town/Gown Committee.

- Walk Bike – Trustee Andrews reported having attended the 11/24 meeting of the Walk Bike Brockport Action Group. They discussed the \$50,000 Brockport Active Transportation Project grant and revisited the possibility of a path along the former electric railway line.

- Town Boards – Trustee Andrews reported having attended recent Sweden Town Board and Clarkson Town Board meetings.

- Sweden Senior Association – Trustee Andrews reported having attended recent Sweden Senior Association meetings. He said the Association is in difficult negotiations with

the Sweden Town Board who seems to have intended to close the Senior Center and sell the building. It is being kept open for a year and revamped to raise funds to support it.

- E.L.K. Museum Board – Trustee Andrews reported having attended recent E.L.K. Museum Board meetings. There is continuing concern regarding the leaky roof.

- Brockport Community Museum Board – Trustee Andrews reported having completed a rotation of the 8 interior displays. This is done every 4 months.

- GBDC – Trustee Andrews reported having attended the recent GBDC meeting. Grant funding of \$19,000 with a \$1,000 match will be for a strategic plan (architectural and marketing) for the rehabilitation of 60 Clinton Street.

- Strong West – Trustee Andrews shared that he attended Strong West's community Christmas party for kids with Santa 12/13.

- Sweden Bicentennial Ball – Trustee Andrews shared that he attended the Sweden Bicentennial Ball at the College 12/13 which was very successful. This was the last event in a year full of events celebrating the Sweden bicentennial.

- Western Monroe Historical Society – Trustee Andrews reported having attended the open house at the Morgan Manning House.

- Monika W. Andrews Creative Volunteer Leadership Award – Trustee Andrews reminded all of the Noon 12/31 deadline for nominations for this award.

- Main Street Grant Committee – Trustee Andrews said this committee is in hibernation until spring when exterior work can begin.

- Holiday Lights Spectacular Parade – Trustee Andrews shared having participated in the parade. He walked with the Western Monroe Historical Society.

- Historic Preservation Board – Trustee Andrews shared that there is no December Historic Preservation Board meeting.

- Trustee Valerie A. Ciciotti

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- Trustee John D. LaPierre

- Village Court – Trustee LaPierre reported that the renovations at Village Hall to accommodate the Village Court are pretty much on schedule. The restrooms and Court are on target to be ready for January 2nd opening and the Court Clerk's Office and Judges Chambers should be ready by the end of January. The employee kitchen is temporarily serving as the Court Clerk's Office. He was glad to have garnered lower prices on the needed furnishings.

- Police Department - Trustee LaPierre shared that he appreciated having been invited to participate in a committee of the Police Department that reviews recommendations for awards. The bars and pins on uniforms stand for various achievements and awards.

- Trustee Katherine J. Kristansen

- Historic Preservation Board – Trustee Kristansen reported having attended the 11/20 Historic Preservation Board meeting in which signage for 40 Main Street was addressed and strategic planning for 60 Clinton Street and the Sagawa Park mural were discussed.

- Code Review Committee – Trustee Kristansen reported having attended the 11/24 Code Review Committee meeting in which review of Chapter 58 of the Village Code is underway.

- Small Business Saturday - Trustee Kristansen reported having participated with some Village Board members in distributing coffee and mulled cider to shoppers on 11/29.

- Zoning Board of Appeals – Trustee Kristansen reported having attended the 12/4 ZBA meeting in which 2 micro-brewery applications were approved. One at 36 Erie Street and one at 85 Clinton Street.

- Holiday of Lights Parade – Trustee Kristansen reported having attended the holiday parade 12/7.

- Planning Board - Trustee Kristansen reported having attended the 12/8 PB

meeting in which a change of use was approved for 40 Main Street for a jewelry/cell phone store and for 16 Market Street for a cell phone and tablets repair service. Re-approval was also granted re Section 3 of Sunflower Landing for 10 single-unit senior patio condos & 8 double units for a total of 26 new condos.

- Seymour Library - Trustee Kristansen said she plans to attend the 12/16 meeting of the Seymour Library Board.

- Police Department - Trustee Kristansen congratulated Chief Varrenti and the Police Department for the successful re-accreditation process.

Chief Varrenti said upon his arrival Brockport Police Department was the only law enforcement agency in Monroe County not accredited. They worked to become accredited and Monroe County became the first county in New York State to have every law enforcement agency accredited. Brockport Police Department has since been through 2 re-accreditation processes. He commended Lt. Cuzzupoli for his work proving meeting the 133 standards and hosting the 2-day assessment as well as the Officers and staff interviewed. Everyone did a phenomenal job. This time a modified re-accreditation process was needed instead of a full one as was done 4 years ago. This proves meeting the 23 critical standards. Chief Varrenti said he and Lt. Cuzzupoli were invited to go to Albany 12/18 to accept the re-accreditation award. They cannot attend, but will receive it via mail. He suggested the detailed report be included at the end of the minutes. Mayor Blackman suggested he prepare a press release on this.

EXECUTIVE SESSION:

→ At 8:15pm, Trustee Andrews moved, Trustee LaPierre seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss collective negotiations pursuant to article fourteen of the civil service law as the Stetson Club and CSEA contracts expire 5/31/15.

Treasurer Hendricks, Chief Varrenti, DPW Spt. Donahue and Village Attorney Mastrella were invited to sit in.

Mayor Blackman shared that the Board does not plan to take any action after Executive Session.

→ At 8:58pm, Mayor Blackman moved, Trustee Kristansen seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

→ At 8:58pm, Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk