

VILLAGE BOARD - MEETING MINUTES

Monday, December 20, 2021 7:00pm

Location: Village Board and members of the public fully remote, on Zoom due to Covid-19 infection rates and State of Emergency in Monroe County and pursuant to Part E Chapter 417 of the (NYS) Laws of 2021 allowing for public bodies to conduct remote meetings.

Join Zoom Meeting with the login information below or dial 1-(646) 558-8656

<https://us02web.zoom.us/j/87513774436?pwd=eVJSZVBVL0hqUVgwZEFEMS9iOFFPZz09>

Meeting ID: 875 1377 4436

Passcode: 216457

Present: Deputy Mayor/Trustee Annette Crane, Trustee Katherine Kristansen, Trustee John LaPierre, Trustee Shawn Halquist, Manager/Clerk Erica Linden, Treasurer Daniel Hendricks, Superintendent of Public Works Dan Verace, Building Inspector/Code Enforcement Officer Chad Fabry, Seymour Library Board President Bernie LoBracco, Joan Hamlin, Chris Hamlin, Kevin Jenkins

Excused: Mayor Margay Blackman, Chief Mark Cuzzupoli

CALL TO ORDER: The meeting was called to order at 7:00 pm by Deputy Mayor/Trustee Crane.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

PUBLIC COMMENT: Comments/questions Policy for Public Comment: 5 min/per person/ state name and address for record / clearly address the Board / submit copy of remarks to Clerk the following day for the record will be accepted during the meeting at this time. Virtual participants can raise their hands and will be called on to speak.

- Kevin Jenkins, 153 West Ave., spoke about his desire for the village to stop going after luxury grants. He requested if the village does continue to go after grants that the village document what the cost of the grant is, what the funds will be used for, and what the problem is the grant is trying to solve.

GUEST SPEAKERS: none

LIBRARY REPORT: Bernie LoBracco, Seymour Library Board President, thanked the public for helping the library to celebrate it's 25th anniversary in their current location. Over \$5,000 in donations were raised. Sweden representative Patty Hayles wants to craft a survey for 2022 for the community regarding library services. At this point the full aim or goal of the survey is unclear, she will be working with the library's Marketing Committee. Lastly, all the library board officers will remain the same this year and the Library Director, Jennifer Caccavale was appointed from probationary to permanent status.

CONSENSUS ITEMS:

- Minutes: 12/06/2021 and back logged 1/25/2021

Trustee LaPierre moved, Trustee Halquist seconded, to approve the 12/06/2021 and back logged 1/25/2021 minutes. Motion carried 4-0.

- Bills Abstract 12/6/2021
 - A (General Fund) \$677,463.58
 - F (Water Fund) \$28,704.21
 - **TOTAL \$706,167.79**
- Bills Abstract 12/17/2021
 - A (General Fund) \$35,520.14
 - F (Water Fund) \$62,583.09
 - G (Sewer Fund) \$7,313.52
 - **TOTAL \$105,416.75**

Trustee Halquist moved, Trustee Kristansen seconded, to approve the Bills Abstracts from 12/6/2021 and 12/17/2021. Motion carried 4-0.

MANAGER/CLERK REPORT:

Manager/Clerk – Erica L. Linden

- State Mask Mandate – Last Monday, on December 13, the state issued a mask mandate or a vaccine mandate for public places. A public place is anywhere other than a private residence. The mandate is in effect until January 15, 2022 at which time the state will re-evaluate. This mask requirements is not a mix-and-match policy. Either everyone in a place of business, employees and those visiting the business, are required to provide proof of vaccination, or everyone must mask at all times (except when actively eating or drinking). Monroe County Executive Bello hosted a press conference today with the Greater Rochester Chamber of Commerce where they announced a “Vax. Boost. Mask.” Campaign aimed at keeping county businesses – and schools – open.
- We are reviewing our pandemic plan, put in place last year, updating with new personnel information.
 - We are also confirming partnerships with other villages for DPW assistance in an emergency.
 - BPD can request assistance from MCSO or NYSP if necessary, preexisting agreements in place.
- The Village is eligible for another round of Clean Energy Community funds for our sustainability efforts, and we are poised to receive more than one grant award if we can get the paperwork submitted. These grants are a first come first serve and limited in number to municipalities in either the small or large (by population) category. We may even be able to use an award for sidewalk improvement. We are preparing these documents with our grant writer to secure funds.
- I recommend a subscription to a GoGov app for an alert system for Brockport residents/students/visitors. This is a downloadable app that anyone can use, it is a free notification system. The management from our side will be fairly easy and will sync with our other online platforms; it will push notifications to users for emergency road closures, water breaks, etc as well as positive events or festivals and updates regarding the bridge closure. End users can select what type of notifications they want to receive, it is a simple process. Cost is \$329 a month with the first two months free as a promotional offer for the end of the year. I compared multiple notification systems and like this one the best for its ability to push more than just emergency notifications and that anyone with an interest in Brockport can download it to keep up with the community news and changes.

Trustee Kristansen moved, Trustee Crane seconded to approve the GoGov app subscription. Motion carried 4-0.

DEPARTMENT REPORTS:

Treasurer – Daniel P. Hendricks

- November Financials in the agenda packet – no questions

Building / Planning / Zoning / Code Enforcement – BI/CEO Chad H. Fabry

- As the office has been closed for a few weeks, there is little to report. The Storm Water audit went well, we are now playing catch up in the office, thankfully it is a quiet time of year and this will be easily done.

Police – Chief Mark T. Cuzzupoli – Manager Erica Linden reported

- Thank you to the Stetson Club for a successful and well attended Holiday of Lights Parade, and to all of the Club’s members donating time to assist with the parade after a long and busy day of work in the village. The winning parade entry was a Brockport DPW float.
- We will be working on the creation of the Law Enforcement -Community Partnership, a recommendation out of the Ex. Order 203 report, will advertise application for membership in the new year.

Public Works – Superintendent Dan Verace

- Storm/debris clean up has been conducted this week, crews were out over the weekend helping clear fallen trees.
- Tree removal on village right of way areas will be taking place, removing dead or diseased trees.
- Stump grinding – several flagged locations in the village indicate where grinding will take place shortly and full remediation will happen in the spring.
- We just finished cleaning out all the catch basins in the village. Leaf pickup is complete, that truck is now being prepared for the plow season.
- DPW will be starting to flush the entire sanitary sewer system soon, the goal is to do this twice a year.

Village Attorney – Daniel J. Mastrella, Esq.

OLD or NEW BUSINESS:

- Grant Awards: Both CFA applications were awarded and an Erie Canalway Impact Grant
 - **Corbett Park Improvement:** The Village of Brockport will make renovations to Corbett Park located near the Erie Canal. The renovations will make improvements to trails, upgrade basketball and tennis courts, restore the park’s pond and install accessible recreation options and parking for a family-friendly outdoor space. Grant Award: \$248,915

- **Empire State Trail Access Path:** The Village of Brockport will develop a public access stone dust path up the Erie Canal embankment to the Empire State Trail. The path will be ADA-compliant with handrails on each side at the west end of McCormick Lane and the end points of Meadow Lane and Cloverwood Drive. Grant Award: \$47,626
- **Erie Canalway Impact Grant:**
Design and install a pair of outdoor interpretive signs that celebrate the history, design, and operation of the Village's iconic lift bridges. This project is in collaboration with the Brockport Community Museum. Award: \$5,000
- The Board has reviewed and acknowledged the Emergency Water Response Plan prepared by DPW per County/State requirements.

VILLAGE BOARD ANNOUNCEMENTS:

- Town / Gown Committee Update – SUNY Covid return to school procedures -- Deputy Mayor Crane reported.

Mayor Blackman and I both attended the Town/Gown Zoom meeting on the 16th of this month. College President Macpherson provided an update on the Covid situation. All students must have a negative test before returning to the college for spring semester. Everyone will also be tested upon their return to campus. The college has had a mask mandate since the beginning of the fall semester. Residential students have a much lower positivity rate than off campus students.

Dr. Michael Mendoza stated recently that college campuses right now are the safest place to be. As far as boosters are concerned they will follow the SUNY system's lead, but SUNY is currently debating the definition of fully vaccinated. The trustees have-not yet made a decision.

The Committee on drugs and alcohol reported that cannabis use is lower than last year, according to self-reporting surveys.

- Mayor's (Dec.) Meeting Update -- Deputy Mayor Crane reported.

Mayor Blackman attended the Monroe County Mayors Zoom meeting and reports that Gary Penders, Mayor of Spencerport has been in touch with someone in the cannabis dispensary business and was told that Spencerport is too small and will likely never get a dispensary.

- Bridge Closure Committee Update -- Trustee Kristansen reported.

January 15th is the next committee meeting. The Alumni House at SUNY Brockport will be the new meeting location for the meetings taking place in the spring. The contract for the bridge was awarded this week to Crane Hogan Structural Systems, they seem to have extensive experience with bridge work but do not appear to have been the contractors for the Spencerport or Fairport lift bridge projects.

ADJOURNMENT

Trustee Kristansen moved, Trustee Halquist seconded, to adjourn the regular meeting at 7:27 pm. Motion carried 4-0.

Next Meeting: Monday, January 3, 2022.

Respectfully Submitted,

Erica L. Linden
Village Manager/Clerk