

## MINUTES

Village of Brockport Parks Committee Wednesday, August 14, 2019  
7pm – Village Hall – 127 Main Street, Brockport, NY

**Mission Statement:** *The Parks Committee of the Village of Brockport serves as an advisory committee to the Village Board and works with the Department of Public Works. We help provide well-maintained parks and recreational opportunities for people of all ages and abilities.*

Call to order: 7:01 pm

Attendance: Present: Linda Ketchum (chair), Annie Crane (Village Board liaison), Losh Spalla, Hanny Heyen, John LaPierre (Village Board liaison), Chelsea Wong, CT Oakes, Jennifer Haytock (member candidate), Amy Guptill (secretary). Excused: Barb Blosenhauer, Joe Blosenhauer.

Meeting Minutes: Approve minutes of July 10, 2019. No suggested changes. Motion to approve: CT Oakes. Second: Losh Spalla. Voice vote: Passed.

### Old Business:

- Age stickers received from Parkitects, placed in Corbett, other parks still need them
- Lilac bush trimming in Corbett Park is a low priority, update on pruning workshop; Hanny Heyen: Mayor communicating with DEC, we're looking for a Sept date for residents, Oct for DPW, but it hasn't been set up yet.
- Havenwood Drive swings any progress? Hanny Heyen: Not yet. There are some huge dead ash trees that may pose a threat to the park structures. The new swings have been in storage now for over 2 years. Linda Ketchum and John LaPierre will talk about it with Harry Donohue of DPW (in addition to Zip Krooz and signs).
- Evergreen Park damage repair update (NYS Canal Corp work). CT Oakes: It's looking well recovered. They've started mowing the grass that they planted; it looks good. Incoming member, Jennifer Haytock, will be the point person on Evergreen park.
- Spring surveys sent to Harry Donahue, any progress on safety concerns? Chelsea Wong: The mat that was loose in Monika's park has been glued down.
- Portajohns in Monika's, Corbett, and Barry: [All of us]: We're observing use, especially with large groups of children. Also hearing directly from park users that they REALLY appreciate having them. Exercise classes, tennis lessons, and school kids all meet at

Corbett Park. We should find out when K-12 kids are visiting parks on field trips and definitely keep them there through the month of September.

Jennifer Haytock: The one at Corbett is often in full sun. Is that OK?

Hanny Heyen: Barry St will be getting a zipline, so there will be more traffic there.

CT Oakes: In some parks around the county there are three-sided fences that stabilize portajohns.

John LaPierre: Suggest that Linda Ketchum come to a board meeting in the spring and ask for the portajohns with the specific dates we wanted. End of April is a good time.

Amy Guptill: We should keep these fencing surrounds in mind when community groups want to do something for the parks. They could even be mostly constructed off site and then installed. That would make them more visually pleasing.

Jennifer Haytock: That's a good Eagle Scout project.

Liaisons Reports, Budget Report: Linda Ketchum: The Zip Krooz is being paid for from our reserves. John: The materials for installation will also be a parks expense.

Hanny Heyen: It would be good for us to start working on next year's budget in the next couple months. Maybe we can start chipping away at Corbett's needs.

### New Business:

- New metal sign wording is committee approved, Linda Ketchum and John LaPierre will meet with Harry Donohue.
- NEED HELP? – signs to go below metal signs, updated with cross-streets, same as above.
- Update on Barry St, Zip Krooz community build. Linda Ketchum: Parkitects will send us a schedule that details what needs to be complete and also in place at the time of the build. Linda has submitted a request to Wegmans for food for the community build. If they don't respond, Linda will follow up with the local store manager. Linda also contacted Darrell Deas, who coordinates community service at the College, for 5-6 students to help.
- Saturday of Service: August 24, 2019, Corbett Park, project details attached. Hanny Heyen will be there too. Supervisors should bring extra tools from home. John LaPierre:

Perhaps Wegmans will provide chilled water; 48 water bottles would be great. Linda Ketchum will check with them. Amy Guptill will go to Linda's house at 1:30 to help cart DPW supplies over to Corbett.

- Corbett update: CT Oakes noticed 30 or so trees near pavilion that are dead or dying. Lots of ash trees. Jennifer Haytock concurs.
- Tennis and pickleball court repair quotes from Brian VanBuren would go under DPW budget. Linda Ketchum will reach out to Brian to put him in touch with Harry Donahue. Ben of Parkitects can help make the connection.
- Lynda Cochran has, with regrets, resigned from the committee. Jennifer Haytock has applied to join.

- Electing officers for 2020:

CHAIR: Amy Guptill nominates Linda Ketchum; Hanny Heyen seconds.

VICE-CHAIR: Hanny Heyen nominates CT Oakes; Linda Ketchum seconds.

SECRETARY: Linda Ketchum nominates Amy Guptill, Losh Spalla seconds.

All candidates accepted their nomination.

Hanny Heyen moves to accept the slate. CT Oakes seconds. Voice vote: approved.

- Small update to our mission statement:

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Hanny Heyen moves to accept. Amy Guptill seconds. Voice vote: approved.

- Amy Guptill talked to Erica Linden about putting an article in the fall village newsletter to update on park activities. The (not entirely firm) deadline is October 1. Amy will draft up an article and grab some photos.
- Hanny: We can notify Barry Street neighbors of the community build for the Zip Krooz; Leslie has a mailing list by neighborhood. Linda Ketchum will inquire

**Adjourn:** Motion to adjourn: CT Oakes. Second: Losh Spalla. Voice vote: approved. Adjourned at 7:47 pm.

Next Meeting: September 11, 2019, 7pm, at the Village Hall – 127 Main Street

Other dates for 2019: Oct 5 – community build at Barry St Park, Oct 9 – last meeting

## **Saturday of Service – August 24, 2019**

**Location:** Corbett Park

**Time:** students leave campus at 1:45pm, we should be ready at 2pm

**Supervisors:** Losh Spalla, Joe Blosenhauer, Amy Guptill, Linda Ketchum

**Project:** Weeding of 4 lilac beds, mulching 4 lilac beds

Weeding under playground equipment

With shovels and rakes we will pull weeds and neaten up edges

Using tarps, we can move mulch to the beds

Extra, if necessary: pick up garbage around the park, clean debris from tennis court fence along the bottom.

(There is one tree in the western bed that needs to be trimmed/taken out, it's not a lilac and it's taking over, Linda can saw branches before students arrive)

DPW will drop off supplies on Friday at Linda's house – 87 Erie

### **Supplies needed from DPW:**

5 Tarps

15 pointed shovels or spades

15 hard-tine rakes

Garbage bags

### **Supplies to supplied by supervisors:**

2 first aid kits – Linda

Gloves from previous years – Linda (better than vinyl gloves)

Water/Ice in coolers – Losh, Amy, Joe

Small branch saw – Linda

Extra shovels/rakes/tarps from home – Losh, Amy, Joe, Linda

